



REQUEST FOR PROPOSALS (RFP)

**Citywide Sidewalk Inventory, ADA Accessibility Audit,
Gap Analysis, and Connectivity Study
*City of Bainbridge, Georgia***

1. Introduction

The City of Bainbridge is soliciting proposals from qualified engineering, planning, transportation, and/or GIS consulting firms to conduct a comprehensive citywide sidewalk inventory and assessment. The purpose of this project is to establish a detailed understanding of existing pedestrian infrastructure conditions, accessibility compliance, network gaps, and pedestrian connectivity throughout the city.

The selected consultant will provide a comprehensive sidewalk and pedestrian infrastructure database that will assist the City with capital planning, ADA transition planning, grant applications, prioritization of improvements, and long-term transportation and mobility planning.

2. Project Objectives

- Develop a comprehensive GIS-based inventory of existing sidewalks and pedestrian facilities.
- Assess the physical condition of sidewalks and associated infrastructure.
- Conduct an ADA accessibility audit of pedestrian facilities.
- Identify gaps in the pedestrian network.
- Analyze pedestrian connectivity to key destinations.
- Prioritize existing sidewalk rehabilitation and future sidewalk improvements and investments.
- Provide implementation recommendations and cost estimates.

3. Scope of Services

Task 1 – Project Management and Coordination

- Conduct kickoff meeting and develop project schedule.
- Coordinate with City staff and stakeholders.
- Provide monthly progress reports.

Task 2 – Existing Sidewalk and Pedestrian Infrastructure Inventory

- Inventory sidewalks, shared-use paths, curb ramps, crosswalks, and related infrastructure.
- Collect GIS-based location data, dimensions, materials, conditions, and photographs.

Task 3 – Sidewalk Condition Assessment

- Evaluate cracking, trip hazards, drainage issues, root intrusion, and structural failures.
- Develop a standardized sidewalk condition scoring/rating system.

Task 4 – ADA Accessibility Audit

- Conduct ADA and PROWAG compliance review.
- Identify non-compliant facilities and recommended corrective actions.

Task 5 – Gap Analysis

- Identify missing sidewalk segments, unsafe crossings, and pedestrian barriers.
- Evaluate connectivity to schools, parks, downtown, shopping areas, and public facilities.

Task 6 – Connectivity Analysis

- Analyze walkability and pedestrian connectivity.
- Identify priority pedestrian corridors and multimodal opportunities.

Task 7 – Prioritization and Implementation Strategy

- Develop a prioritization matrix and planning-level cost estimates.
- Recommend project phasing and funding opportunities.

Task 8 – Final Report and Presentation

- Prepare draft and final reports.
- Provide GIS deliverables, including GIS data in a format that the City can update

internally in the future, a dashboard of current conditions, and an ESRI webmap showing the results of the study and presentation materials that the City can host on the City website.

4. Minimum Consultant Qualifications

Interested firms shall demonstrate:

- Experience conducting sidewalk inventories and ADA audits.
- Experience with pedestrian planning and connectivity studies.
- GIS and asset management capabilities.
- Familiarity with ADA and PROWAG standards.
- Experience with municipal transportation planning.
- Experience working with Georgia local governments preferred.

5. Proposal Requirements

Proposals shall include:

1. Cover Letter
2. Firm Overview and Qualifications
3. Relevant Project Experience
4. Project Understanding and Approach
5. Proposed Methodology
6. Project Schedule
7. Key Personnel and Resumes
8. Sample Deliverables
9. Fee Proposal
10. References
11. Signed E-Verify Form

6. Evaluation Criteria

- Experience and Qualifications – 30%
- Project Understanding and Approach – 25%
- Personnel and Capacity – 20%
- Cost Proposal – 15%
- References/Past Performance – 10%

7. Tentative Schedule

RFP Issued: [Insert Date]

Questions Due: [Insert Date]

Proposals Due: July 23, 2026

Consultant Selection: August 18, 2026

Anticipated Notice to Proceed: **October 1, 2026**

Project Completion: **365 Days**

8. Submission Requirements

Proposals shall be submitted electronically in PDF format and 3 hard copies to:

Steve O'Neil, Community and Economic Development Director

City of Bainbridge

P.O. Box 158 (39818) 101 South Broad Street, Bainbridge, GA 39817

stevo@bainbridgecity.com

229-400-9303

Submissions must be received no later than:

July 23, 2026 by 5:00 P.M. Eastern Time

9. Additional Requirements

The City reserves the right to reject any or all proposals, request additional information, negotiate scope and fees, award all or part of the project, and waive informalities or irregularities.

The selected consultant shall comply with all applicable federal, state, and local laws and regulations.