

**State of New Jersey
Department of the Treasury
Division of Purchase and Property**

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Optional Pre-Quote Conference Bid Solicitation 20DPP00531

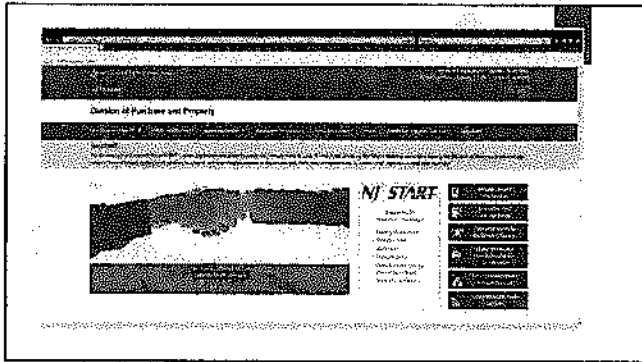
T3116: NEW JERSEY STUDY ON DISPARITY IN STATE PROCUREMENT-
DEPARTMENT OF THE TREASURY

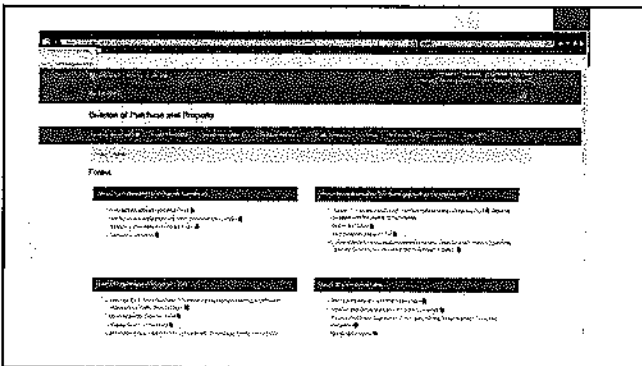
WELCOME/INTRODUCTIONS

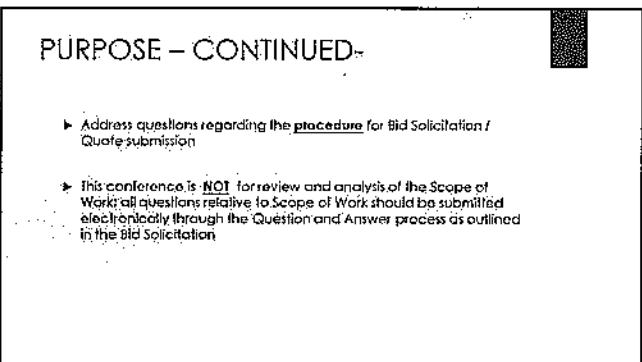
- ▶ PLEASE SIGN IN
- ▶ THE SIGN IN SHEET IS PUBLIC INFORMATION AND WILL BE POSTED ONLINE

PURPOSE

- ▶ Opportunity for potential Vendors/Bidders to partner with other potential Vendors/Bidders and/or meet small, woman-owned, minority-owned, veteran-owned and disabled veteran-owned businesses
- ▶ This is a new procurement. Please make sure you are registered in NJSTART.
 - ▶ NJSTART Vendor email support: njstart@treas.nj.gov
 - ▶ NJSTART Vendor phone support - (609) 341-3500 Staffed Monday to Friday 8:30 a.m. to 4:30 p.m.
 - ▶ <https://www.state.nj.us/treasury/purchase/vendors.shtml>







GENERAL INFORMATION

- ▶ An audio recording of this conference is being made
- ▶ Please identify yourself and the firm you represent, prior to asking a question
- ▶ The Bid Solicitation will be reviewed section by section with procedural questions being entertained on that basis
- ▶ No questions relating to the SOW or the services or products required of the Bid Solicitation will be addressed; utilize the Q&A Tab of the Bid Solicitation in NJSTART to electronically submit those questions

GENERAL INFORMATION- continued

- ▶ Electronic questions are due on 2/6/2020. This is also the only opportunity for Vendors to ask about exceptions to the State Standard Terms and Conditions (SSTCs).
- ▶ All procedural questions addressed will be documented and addressed in a Bid Amendment to the Bid Solicitation and posted on NJSTART

REMINDER OF DEADLINES

- ▶ Vendor/Bidder electronic questions due: 2/6/2020
- ▶ Quote submission date: 3/26/2020 * do not wait until the last minute to upload electronic Quotes

DOCUMENTS REQUIRED WITH QUOTE SUBMISSION

- ▶ Required documents to be submit with the Quote as referenced in Bid Solicitation Section 4.4.1.
 - ▶ Ownership Disclosure
 - ▶ Disclosure of Investment in Iron
 - ▶ Subcontractor Utilization form (if using subcontractors)
 - ▶ Completed Price Sheets
 - ▶ Technical Proposal (Shall) *[if any missing, non-compliant]*

BID SOLICITATION REMINDERS

- ▶ 4.4.7 Oral Presentations
- ▶ Reminder that the Price Sheet must be entirely completed with no additional lines or language
- ▶ "Should" vs "shall" *[shall denotes a mandatory requirement]*

ADDITIONAL DOCUMENTS REQUIRED BEFORE AWARD

- ▶ Documents required before award
 - ▶ Offer and Acceptance Page
 - ▶ Source Disclosure
 - ▶ Business Registration
 - ▶ Chapter 51
 - ▶ Affirmative Action
 - ▶ Certificate of Liability Insurance

THANK YOU FOR ATTENDING

► These slides will be available on NJSTART.
