AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
J	1		116

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
0003	26 JUN 2026		

6. ISSUED BY CODE W81K04

W40M USA HCA
HEALTH READINESS CONTRACTING OFFICE, 2199 STORAGE ST BLDG 4197 STE 68
JBSA FT SAM HOUSTON, TX 78234-5074
UNITED STATES
MARIO CORPENING, EMAIL: MARIO.M.CORPENING.CIV@ARMY.MIL TELEPHONE: 210-221-4007

7. ADMINISTERED BY *(If other than Item 6)* CODE

SCD: PAS:

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*

CODE FACILITY CODE

(X)

☒ 9A. AMENDMENT OF SOLICITATION NUMBER
W81K0426RA019

9B. DATED *(SEE ITEM 11)*
10 JUN 2026

☐ 10A. MODIFICATION OF CONTRACT/ORDER NUMBER

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

SEE CONTINUATION

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

See Schedule

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		DAVID LIBBY	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		*(Signature of Contracting Officer)*	26 JUN 2026

SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Block 14 (Description of Amendment/Modification): 1. The purpose of this amendment is to make updates, additions and/or corrections to the solicitation.
2. See Attachments:
a. Attachment 1 Price Matrix (POP dates were changed to 19 September 2026 - 18 November 2031 in the Summary Tab)
b. Attachment 2 DD Form 254 (Box 9 Location information was changed)
c. Attachment 8 Labor Category Descriptions (Added)
d. Attachment 9 Location Workload Estimate (Added)
3. See Questions and Answers document for changes to the PWS incorporated in the Solicitation.
4. Section M is hereby amended to uniformly designate Past Performance as Factor 2 and Price as Factor 3. Any conflicting numbering in the original solicitation is superseded by this amendment.
5. The Solicitation closing date will be extended from 1 July 2026 to 6 July 2026 at 1:00 PM, CST.
6. All other terms and conditions remain the same.

Solicitation/Contract Form Continuation

The following changes have been made:

INFORMATION	FROM	TO
Response Due Date	01 Jul 2026	06 Jul 2026

Continuation of Supplies or Services and Prices/Costs

The following CLIN(s) / SLIN(s) / ELIN(s) were modified:

0047

INFORMATION	FROM	TO
Description	30 -Day Phase-In Period $50,000 is the maximum guaranteed amount for this CLIN; the contractor shall not propose on this CLIN.	30 -Day Phase-In Period $50,000 is the maximum guaranteed amount for this CLIN; the contractor shall not propose on this CLIN.

Continuation of Description

Miscellaneous text in this section has been modified to:

1. This is a Single Award Indefinite Delivery, Indefinite Quantity (IDIQ) contract under which Firm-Fixed-Price (FFP) task orders will be issued. The IDIQ contract will have 1-month transition period with one 8-month ordering period and four 12-month ordering periods. The period of performance may be extended for a cumulative period not to exceed six (6) months (18 November 2031) under the clause at 52.217-8, Option to Extend Services.

2. The maximum value is TBD. The maximum value of all orders is TBD for the 56-month ordering period. The minimum contract guaranteed amount is $500.00 for the 56-month ordering period.

3. SCHEDULE OF ORDERING

a. Orders may be placed by any warranted contracting officer designated to provide support to the Defense Centers for Public Health under this contract.

b. Orders against this contract may be placed by mail or through electronic commerce including email IAW terms and conditions of the contract.

Performance Work Statement

Part 1

General Information

1. General: This is a non-personal service(s) contract under which the personnel rendering the service(s) are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.

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1.1 Description of Services/Introduction: This is a non-personal service(s) contract to provide Public Health Operational and Manpower Support Services.

1.2 Background: The Defense Centers for Public Health provide Public Health services to Department of Defense (DoD) customers around the world. The DCPH's standardizes and promulgates Public Health practice and procedures used throughout the Public Health enterprise, provides one-of-a-kind and reach-back technical capabilities, and oversees quality assurance of

Public Health missions. The DCPH's strive to enhance readiness by identifying and assessing current and emerging health threats, developing and communicating public health solutions, and assuring the quality and effectiveness of the Public Health Enterprise. This contract supports Manpower requirements for the following two Defense Centers for Public Health:

1.2.1 The Defense Centers for Public Health - Aberdeen (DCPH-A)

DCPH-A is headquartered at Aberdeen Proving Ground (APG), Maryland (MD). The DCPH-A includes seven Technical Directorates: Clinical Public Health and Epidemiology (CPHE), Environmental Health Sciences and Engineering (EHSE), Health Promotion and Wellness (HPW), Occupational Health Sciences (OHS), Toxicology (TOX), Laboratory Sciences (LAB), and Public Health Communication (PHCOM). These Technical Directorates and other support elements provide a full suite of Public Health services. Additionally, the DCPH-A includes the Office of the Director; Special Staff; the Quality, Safety, and Regulatory Compliance Office and Business Operations.

1.2.2 The Defense Centers for Public Health - Falls Church (DCPH-FC)

DCPH-FC is headquartered in Falls Church, Virginia (VA). Support includes the following Armed Forces Health Surveillance Division (AFHSD) Branches located in Silver Spring, Maryland: Headquarters (HQ), Epidemiology & Analysis (E&A), Integrated Bio-surveillance (IB), and the Global Infectious Surveillance and Response System (GEIS) Program.

1.2.3 The DHA Joint trauma System (JTS) - Ft. Sam Houston

This contract also supports the manpower services requirements at the DHA Joint Trauma System (JTS), located in Fort Sam Houston, Texas.

1.3 Scope: The Contractor shall provide non-personal services for mission-required subject matter expertise and Public Health operational support/services to the Government. These severable, non-personal services will meet urgent Public Health issues and current and emerging health threats of Public Health interest. The Contractor shall provide all required personnel and services. These Public Health support services support the Department of Defense.

1.4 Objectives: The objective of this contract is to provide support and services to meet mission needs. The support and non-personal services are vital to enhance defense readiness by identifying and assessing current and emerging health threats, developing and communicating public health solutions, and assuring the quality and effectiveness of defense public health.

1.5 General Information:

1.5.1 Quality Control Plan (QCP): The Contractor shall develop and maintain a QCP to ensure services are performed in accordance with (IAW) this PWS. The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The Contractor's QCP is the means by which it assures that the work provided complies with the requirements of the contract.

The Contractor's proposed QCP shall be submitted to the Contracting Officer (KO) through the Contracting Officer's Representative (COR) for review within 15 calendar days after date of contract award (Deliverable B: 001).

The Government will review and either notify the Contractor in writing of acceptance of the plan or return their comments to the Contractor within 15 calendar days. If the Government has provided comments, the Contractor shall then have 15 calendar days to submit a Final QCP. After receipt of the Final QCP, the Contractor may receive the Contracting Officer's acceptance in writing. Any proposed changes to the accepted QCP are required to be resubmitted for acceptance by the Contracting Officer no later than 30 calendar days prior to the anticipated change and before implementation by the Contractor. The timeline noted above will apply for review and acceptance for proposed changes. At a minimum, the QCP must include and answer the following to be acceptable:

(a) A chart showing the organizational structure and lines of authority, the names, qualifications, duties, responsibilities, and classification of each member of the Contractor's Quality Control Team;

(b) How the Contractor will monitor work to ensure performance complies with all deliverables (etc. timelines, deadlines, and goals);

(c) How the Contractor will monitor work to ensure performance complies with all specifications and requirements of the contract, including the contract's clauses;

(d) How the Contractor will monitor and ensure staff qualifications remain current and valid including Department of Defense (DoD) Contractor Personnel Office (DOCPER) processes /approvals throughout contract performance;

(e) How the Contractor will ensure all keys issued will remain controlled items (Paragraph 1.7 Key Control);

(f) How the Contractor will inventory and track maintenance of all Government Provided Equipment / Materials;

(g) How the Contractor will identify, investigate, and correct any non-conforming performance and prevent similar deficiencies in the future; and

(h) How the Contractor will file and save all Quality Control related documents for the life of the contract plus 5 years.

1.5.1.1 An Analysis of Quality Control and Timeliness of Submittals (i.e. deliverables) shall be provided to the COR within 30 calendar days upon completion of each option period or Task Order (Deliverable B: 002).

1.5.1.2 The Contractor shall inform the COR of issues or potential issues that might affect the performance within 8 working hours of identifying those issues. Verbal reports shall be followed up by written reports within 2 business days (Deliverable B: 003).

1.5.2 Quality Assurance: The Government will evaluate the Contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the acceptable quality levels (performance thresholds).

1.5.3 Recognized Holidays: The following provides information on recognized holidays for the purpose of the PWS. If submittal of any documentation (e.g. deliverables, submittals, etc.) deadlines fall on a holiday, the closest work day prior to the holiday will apply as the deadline for submittal.

1.5.3.1 U.S. Holidays: Work shall not be performed on U.S. federally recognized holidays occurring during the normal workweek unless otherwise directed by the Contracting Officer. When a U.S. holiday occurs on a Saturday or a Sunday, the holiday is observed on the preceding Friday or following Monday, respectively.

New Year's Day January 1st

M. L. King Memorial Day 3rd Monday in Jan

Presidents Day 3rd Monday in February

Memorial Day last Monday in May

Juneteenth June 19th

Independence Day July 4th

Labor Day 1st Monday in September

Columbus Day 2nd Monday in October

Veteran's Day November 11th

Thanksgiving Day 4th Thursday in November

Christmas Day December 25th

1.5.4 Operating Hours: The Government facility office hours, facility operating hours, and the Contractor support hour requirements often coincide, however, they may differ. Please refer to the following.

1.5.4.1 Government Facility Office Hours: The Government facility office hours are 0700 to 1800, Monday through Friday except U.S. Holidays identified in paragraph 1.5.3.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.5.4.2 Government Facility Operating Hours: The Government facility operating hours occur between the hours of 0700 to 1800, Monday through Friday. The Government facility may close due to local or national emergencies, administrative closings, or similar Government directed facility closings and will be communicated by the Contracting Officer to the Contractor.

1.5.4.3 Contractor Support Hours: The Contractor shall provide support between the hours of 0700 to 1800, Monday through Friday. The Government facility may close due to local or national emergencies, administrative closings, or similar Government directed facility closings and will be communicated by the Contracting Officer to the Contractor. For access to the buildings during unauthorized hours, contract service provider (CSP) personnel will submit a request for extended hours through the CSP Onsite Program Project Manager to the COR. CSP personnel are not authorized in DCPH facilities without a Government employee onsite. The Government employee is responsible for ensuring that CSP personnel are appropriately supervised while in DCPH facilities. The Contractor shall maintain an adequate workforce at all times, for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce is essential.

1.5.5 Place of Performance: The work to be performed under this contract will be performed at Government facilities across the United States. Each Task Order will identify the place of performance for each labor category.

1.6 Security Requirements: The following information is provided on security related matters.

1.6.1 Security Program: AS identified in Attachment 8, Contractor Labor Categories, any contractor personnel performing work, which requires a Secret security clearance, must have this clearance at time of the task order award, and must maintain the level of security required for the life of the contract. The security requirements are IAW with the DoD Contract Security Classification Specification (DD Form 254), which is currently accessible at the following link: http://www.dtic.mil/whs/directives/forms/eforms/dd0254.pdf

1.6.2 Personnel Security Clearance Requirements: Contractor personnel performing work under this contract must have an active personnel security clearance at the level identified in each Labor Category description to the level in the Defense Information System for Security (DISS) at time of the task order award, and must maintain the level of security required for the life of the contract. The security requirements are IAW the DoD Contract Security Classification Specification DD Form 254. The Contractor shall ensure that Contractor employees and subcontract or employees performing services under this contract comply with security requirements when the employee has access to information classified "Confidential," "Secret," or "Top Secret." The Contractor shall ensure the employee complies with the DoD Security Agreement (DD Form 441), and the NISPOM rule at 32 Code of Federal Regulation (CFR) Part 117, effective 24 Feb 2021. The NISPOM is the National Industrial Security Program Operating Manual to which contractors must implement and comply.

1.6.3 Installation Access: Contractor and all associated subcontractor employees shall provide all information required for background checks to meet installation access requirements to be

accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.3.1 Installation Pass Log: The DCPH Security Office issues DCPH badges to CSP personnel who are sponsored and authorized by DCPH. A current copy of the DD2875 issued to either a Prime Contractor or sub-Contractor must be on file and the personnel who are being issued the badge must have in-processed through the Security Office, prior to badge issuance. All assigned CSP personnel, to include temporary visitors, are responsible for the security of their access badges. Badges will be clearly displayed on the front of the body above the waist when inside DCPH facilities. Badges will not be displayed outside of DCPH facilities. It is the responsibility of the wearer to immediately notify DCPH Security of loss, theft, recovery, or destruction of an DCPH badge. The DCPH badge will be surrendered to appropriate DCPH Security upon termination of assignment or at the direction of the KO or COR. The CSP Onsite Program Manager will collect all DCPH badges prior to CSP personnel departure and turn the badges in to the DCPH Security Office.

(a) The DCPH Security Office may, at their discretion, authorize the issuance of DCPH badges for a period not to exceed the length of the basic contract or option period. Lost or misplaced badges must be immediately reported to Security Office (within one working day). Additionally, the Facility Security Officer (FSO), CSP Onsite Program Manager and/or CSP personnel to whom the badge is issued shall promptly report a name change, clearance level change, or other change in status to the DCPH Security Office within five (5) business days. (Deliverable B: 004) The CSP shall establish a system to assure that the appropriate DCPH Security Office is promptly notified of such changes. Additionally, the CSP shall advise the DCPH Security Office when CSP personnel issued an DCPH badge are terminating employment with the CSP and/or is transferring within the CSP and will no longer need access to DCPH facilities. The need for transferring CSP personnel to retain an DCPH badge shall be determined by the Chief, Security Office. The CSP shall be responsible for assuring that the badges for such personnel are turned in to the DCPH Security Office prior to CSP personnel departure or when the contract ends or is terminated.

(b) CSP personnel who are issued DCPH Badges and granted access to DCPH computer systems will have a valid security clearance appropriate to the contract requirement, through the current DoD-approved Personnel Adjudication System. The CSP shall establish a system to immediately notify the Director, Intelligence and Security, when a CSP personnel clearance is withdrawn or administratively downgraded for any reason.

(c) The COR, with the approval of the KO, may require the CSP to remove from DCPH facilities any CSP personnel working under this contract for reasons of misconduct or security or found or suspected to be under the influence of alcohol, drugs, or other incapacitating agents. CSP personnel will be subject to dismissal from the premises upon determination by the COR and the KO that such action is in the best interests of the Government.

(d) The DCPH's will provide appropriate response to emergencies occurring within DCPH facilities. The CSP will comply with all emergency rules and procedures established for and by the DCPH's.

(e) All personnel assigned to or visiting DCPH facilities are subject to random inspections of their vehicles, personal items in their possession and of their persons. Consent to these inspections is considered granted when access is given for DCPH facilities and visitor badges have been given to visiting CSP personnel. The CSP shall adhere to DCPH escort policy.

(f) In addition, the Contractor shall provide the Contracting Officer, via the COR, an Initial Installation Pass Log within three (3) calendar days after contract award (Deliverable B: 005). The log must at a minimum contain the following information: Name of the Contractor, Date of arrival to the organization. The log shall be updated as employees are added or removed. The Updated Installation Pass Log shall be current and available at any time upon request by the Government and submitted to the COR within five (5) calendar days after any changes to the log (Deliverable B: 006).

(g) CSP personnel using DCPH information systems, networks or computer resources will comply with the provisions of all applicable DoD, DCPH Directives, Instructions and regulations governing use of these information systems. CSP personnel will have the appropriate DoD approved Information Assurance mandatory training certifications IAW DoD 8570.01-M, Information Assurance Workforce Improvement Program.

(h) Access to DCPH information systems is limited to Government employees and approved CSP personnel who have been issued the requisite system privileges. CSP personnel must also meet security clearance and need-to-know requirements for access to DCPH network systems. Under no circumstance shall visiting or assigned CSP personnel and/or CSP representatives obtain access to, connect to, or otherwise interface with any DCPH network or information system (classified or unclassified) without prior written approval from the DCPH Cybersecurity Office. This includes the attaching of unapproved laptops, stand-alone systems and any other hardware or peripheral devices to the DCPH local area network.

(i) The use of wireless computer technology, to include, but not limited to, Bluetooth, Wi-Fi and Radio Frequency (RF) technologies, within the DCPH enclave is prohibited without explicit written permission from the DCPH Authorizing Official (AO). This includes both Contractor and DCPH provided radio-frequency wireless devices and networks.

(j) CSP personnel will use DoD information systems only for authorized purposes and never for conducting personal business or other prohibited uses. These prohibited uses include, but are not limited to, placing onto or downloading/storing material on DCPH computers; conducting Internet searches, otherwise accessing or using websites containing or using Government equipment and time to print, produce, and/or store material that society would consider to be pornographic or related to hate crimes and/or gambling.

1.6.3.2 Individual Termination or Expiration of Employment: The Contractor shall collect the installation access passes the same day employment of an individual has expired or has been terminated and shall return them to the issuing office within 1 working day.

1.6.3.3 Contract Termination or Cancellation: Upon termination or cancellation of this contract, the Contractor shall collect all outstanding installation access passes and return them to the issuing office within 1 working day.

1.6.3.4 Common Access Cards (CAC) and CAC Log: Before CAC issuance, the contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05 (Deliverable B: 007). The contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks onsite or remotely; (2) remote access, via logon, to a DoD network using DoD approved remote access procedures; or (3) physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personnel Management (Deliverable B: 008).

1.6.4 Physical Security: The Contractor shall safeguard all Government equipment, information, and property provided for Contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured IAW the Army Physical Security Program (AR 190-13.).

1.6.5 Operations Security (OPSEC) Requirements: Contractor personnel shall adhere to facility security policies and restrictions. The Contractor shall immediately report suspicious activities to security personnel. Government issued access badges shall not be displayed outside of DCPH facilities.

1.7 Key Control: The Contractor shall establish and implement methods of making sure all keys issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be included in the Contractor's Security Plan (Deliverable B: 010) and the Quality Control Plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any incidents of lost or duplicate keys to the Contracting Officer. In the event keys, other than master keys, are lost or duplicated, the Contractor shall, upon direction of the Contracting Officer, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall be deducted from payment due to the Contractor. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government and the total cost deducted from the payment due to the Contractor. The Contractor shall prohibit the use of Government issued keys by any persons other than the Contractor's employees. The Contractor shall prohibit the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the Contracting Officer. The Contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The Contractor shall ensure that lock combinations are changed when personnel having

access to the combinations no longer have a need to know such combinations. These procedures shall be included in the Quality Control Plan.

1.8 Periodic Progress Meetings: The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these meetings the Contracting Officer will apprise the Contractor of how the Government views the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.8.1 The Contractor shall attend, participate in, and furnish input to scheduled and unscheduled meetings, conferences, and briefings that relate to the functions and services herein as required by the Government to provide effective communication and impart necessary information. The Contract Manager or designated representative shall attend meetings as requested by the Government. Meeting attendees shall at times include Contractor managerial, supervisory, and other personnel knowledgeable of the subject matter. Meetings may start or end outside of regular duty hours.

1.9 Contracting Officer's Representative (COR): Refer to Part 2 of this PWS for the definition of a COR. As determined by the Contracting Officer, a COR will be appointed and identified by letter of designation, a copy of which will be provided to the Contractor by the Contracting Officer. The designation letter states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates, or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is not authorized to obligate the Government. If the work is not written in the contract, the COR is not authorized to request new work. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract, perform inspections necessary in connection with contract performance, maintain written and oral communications with the Contractor concerning technical aspects of the contract, issue written interpretations of technical requirements, including Government drawings, designs, specifications, monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies, coordinate availability of Government property, and coordinate site entry of Contractor personnel.

1.10 Key Personnel: The following personnel are considered key personnel by the Government: Onsite Program Manager. The Contractor shall provide an Onsite Program Manager who shall be responsible for the performance of the work. The name of this person, along with a Curriculum Vitae (CV) for this individual, shall be provided in writing to the Contracting Officer no later than 5 working days after Task Order award (Deliverable B: 011). Acceptance of the CV based on the qualifications defined in the PWS is completed by the Contracting Officer's Representative (COR) and required before this individual is permitted to perform any task on this contract. The Onsite Program Manager shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract. The Onsite Program Manager shall be available between 0700 and 1800. The Contractor shall identify a back-up for the Program Manager that will be able to act

on their behalf in the absence of the Program Manager. One (1) Program Manager will be required for each location once a task order is awarded at that location. Qualifications for all key personnel are listed below:

Program Manager : The CV provided by the Onsite Program Manager must demonstrate successful completion of a college degree in Healthcare Administration, Business Administration, Public Health or similar field; 2 or more years experience managing a Government manpower contract; 2 or more years experience managing a technical manpower contract (preferably Public Health); experience with Microsoft Office products; and preferably experience working in a DoD Government environment.

1.11 Identification of Contractor Employees: All Contractor personnel attending meetings, answering Government telephones, and working in other situations where their Contractor status is not obvious to third parties must identify themselves, to include proper marking of signature blocks in correspondence, to avoid creating an impression in the minds of members of the public that they are Government officials. The Contractor shall ensure that all documents or reports, produced by Contractors are suitably marked as Contractor products or that Contractor participation is appropriately disclosed.

1.12 Contractor Identification Badges: Contractor personnel shall be easily identifiable through the display of badges IAW Contractor Identification (AE Reg. 27-715).

1.13 Contractor Travel: The Contractor may be required to travel to CONUS and/or OCONUS locations during the performance of this contract to attend meetings, conferences, and training. The Contractor may be required to travel to off-site training locations and to ship training aids to these locations in support of this PWS. The Contractor may be authorized travel expenses at rates no higher than the substantive provisions of the Joint Travel Regulation (JTR), IAW FAR Part 31.205-46, and the limitation of funds specified in this contract. All travel requires Government approval and authorization 30 calendar days prior to scheduled travel.

1.13.1 The KO will designate travel order approval authority in writing for the COR for all travel within the Continental United States (CONUS). If travel approval authority is not delegated to the COR, the KO retains travel approval authority. All CONUS travel requirements (including plans, agenda, itinerary, proposed travel dates) shall be pre-approved by the COR.

1.13.2 Travel Reimbursement. Travel to be performed under this contract shall be reimbursed after the KO and/or the COR have determined fair and reasonable cost reimbursement IAW the Joint Travel Regulations (JTR) and the FAR Part 31.205-46.

1.13.3 The CSP shall submit a written estimate for travel to the COR no later than 30 calendar days prior to the first day of travel (Deliverable B: 012), in order for the CSP to obtain economical, cost-efficient travel reservations and other arrangements. Exceptions to travel requests submitted with less than 30 calendar days' notice must be approved by the KO.

1.13.4 No later than 30 calendar days prior to the scheduled CONUS travel departure date, the CSP shall prepare the written travel cost estimate and forward it to the COR for approval. The

estimate shall include the following costs: airline travel, car rental, allowable per diem, applicable registration fees and allowable costs associated with the travel request IAW the JTR. Travel shall be approved by the COR prior to being incurred. Travel undertaken by CSP personnel without prior written COR approval of that travel is not authorized and may not be reimbursed.

1.13.5 The COR will verify that travel receipts are valid and match the travel requirements identified in the PWS. The CSP shall provide a trip report to the COR within ten (10) calendar days after the completion of travel trip which will include all costs associated with the travel. All travel costs shall be billed within 30 days after travel is complete, unless an approval for later billing is approved by the KO or COR. (Deliverable B: 013)

1.13.6 All travel cost reimbursement requests must detail all authorized expenses associated with the travel. All receipts, (e.g. booked airline flights, hotel receipts, etc.) shall be provided to the COR to substantiate claims for expenses in excess of $75.

1.13.7 Travel will be billed to the Government upon return from the travel with actual costs incurred. The invoice will be submitted to Wide Area Work Flow (WAWF) and reviewed and accepted by the COR when sufficient documentation is received to verify the travel expenses.

1.13.8 AT Awareness Training for Contractor Personnel Traveling Overseas. This standard language requires U.S.- based contractor employees and associated subcontractor employees to make available and to receive Government provided area of responsibility (AOR)-specific AT awareness training as directed by AR 525-13. Specific AOR training content is directed by the combatant commander, with the unit ATO being the local point of contact.

1.14 Data Rights: The Government has unlimited rights to all documents and materials produced under this contract. All documents and materials, to include the source codes of software, produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership and copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the Contractor without written permission from the Contracting Officer. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.15 Non-Disclosure Requirements: Performance under this contract may require the Contractor to access data and information proprietary to a Government agency, another Government Contractor, or of such nature that its dissemination or use other than as specified in this work statement would be adverse to the interests of the Government or others. The Contractor and Contractor personnel, shall not divulge or release data or information developed, or obtained under performance of this PWS, except to authorized Government personnel or upon written approval of the Contracting Officer. The Contractor shall not use, disclose, or reproduce proprietary data, which bears a restrictive legend, other than as specified in this PWS. All documentation showing individual names or other personal information shall be controlled and protected under the provisions of the Privacy Act of 1974, Public Law 93-579, 5 United States Code (U.S.C.) Section 552a.

1.16 Protection of Government and Contract Information: Per Public Use Notice of Limitations stated by Defense imagery Management operations Center and contained at www.dimoc.mil /resources/limitations/ , the Contractor shall not cite any information (e.g., contract information, pictures, locations, etc.) obtained through this contract on any hard copy or digital marketing tools to include its company website.

1.17 Non-Disclosure Statements: The Contractor shall provide signed non-disclosure agreements to the Government no later than 30 Working Days (Deliverable B: 014) prior to commencement of work under the contract. Disclosure of information by Contractor personnel may result in removal of Contractor personnel from performance under this contract.

1.18 Organizational Conflict of Interest (OCI): Contractor and subcontractor personnel performing work under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent OCI as defined in FAR Subpart 9.5. The Contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the Contracting Officer to avoid or mitigate any such OCI (Deliverable B: 015). The Contractor's OCI Mitigation Plan will be determined to be acceptable solely at the discretion of the Contracting Officer. In the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or she deems necessary, including prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.19 Phase In /Phase Out Period: To minimize decreases in productivity and to prevent possible negative impacts on additional services, the Contractor shall have personnel on board, during the 30 Working Day phase in/ phase out periods. During the phase in period, the Contractor shall become familiar with performance requirements in order to commence full performance of services on the contract start date.

1.20 Required Training: The following provides information on training requirements.

1.20.1 Anti-Terrorism (AT) Level I Training: All contractor employees, to include subcontractor employees, requiring access to DHA facilities and controlled access areas shall complete AT Level I Awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable (Deliverable B: 016). The Contractor shall submit certificates of completion (Deliverable B: 017) for each affected Contractor employee and subcontractor employee to the COR (or to the Contracting Officer, if a COR is not assigned) within 7 calendar days after completion of this training by all employees and subcontractor personnel. AT Level I awareness training is available at https://jkodirect.jten.mil. Contractor personnel shall complete refresher training (Deliverable B: 018) every twelve (12) months except AOR specific AT Level I training which shall be completed as required by local AT policies.

1.20.2 Anti-Terrorism (AT) Level I Training for Contractor Personnel Traveling Overseas: This standard language required US based contractor employees and associated subcontractor employees to make available and to receive Government provided area of responsibility (AOR)-specific AT awareness training (Deliverable B: 019) as directed by AR 525-13. Specific AOR training content is directed by the combatant commander, with the unit ATO being the local point of contact.

1.20.3 OPSEC Training: Per AR 530-1, Operations Security, the contractor employees must complete Level I OPSEC Awareness training (Deliverable B: 020). New employees must be trained within 30 calendar days of their reporting for duty and annually thereafter. Verification of the training shall be provided to the COR within 7 calendar days after completion of the training (Deliverable B: 021). OPSEC Level I training is available at http://www.cdse.edu/catalog/elearning /GS130.html. Contractor personnel must complete refresher training every 12 months (Deliverable B: 022). Verification of the training shall be provided to the COR within 7 calendar days after completion of the training (Deliverable B: 023). If training cannot be conducted on the website, the Contractor shall coordinate with the COR, who will contact the local OPSEC Officer at their assigned location for classroom training. Contractor personnel completing training in the classroom will receive a certificate or the training attendance roster signed by the OPSEC Officer. Verification of the training shall be provided to the COR within 7 calendar days after completion of the training (Deliverable B: 024).

1.20.4 iWATCH Training: The contractor and all associated subcontractors shall brief all employees on the local iWATCH Army program (training standards provided by the requiring activity ATO). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR . (Deliverable B: 025) This training shall be completed within 30 calendar days of contract award and within 30 calendar days of new employees commencing performance with the results reported to the COR NLT 7 calendar days after contract award. Verification of the training shall be provided to the COR within calenda 7 days after completion of the training (Deliverable B: 026).

1.20.5 Information Assurance (IA) Training: All contractor employees and associated subcontractor employees must complete the DoD IA awareness training before issuance of network access and annually thereafter. All contractor employees working IA/IT functions must comply with DoD and Army training requirements in DoDD 8570.01, DoD 8570.01M and AR 252 within six months of appointment to IA/IT functions. Verification of the training shall be provided to the COR within 7 calendar days after completion of the training (Deliverable B: 027).

1.20.6 DoD IA Cyber Awareness Training: All Contractor employees, including subcontractors, requiring access to Government information systems shall complete the DoD IA Cyber Awareness Training within within 2 business days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies, or within 2 business days after employment of new personnel. Verification of the training shall be provided to the COR within within 7 calendar days after completion of training (Deliverable B: 028).

1.20.7 DHA mandatory training requirements: The DHA's Contractor training instructions embedded in the DHA FY25 Common Federal Training List.v2.5 at Part 7 Section 7.7. Contractor personnel should review the training requirements in advance and complete assigned training by the due dates in JKO. DHA Learning and Development resumed reporting training delinquencies on 01 April 2025.

1.20.8 Personally Identifiable Information (PII): Contractor employees, including subcontractors, performing services under this contract with access to PII and Government information shall complete "Identifying and Safeguarding PII" within 30 calendar days of employment. Contractor personnel shall complete refresher training every twelve (12) months from initial completion. The Contractor shall provide the COR a copy of the training certificates for its employees no later than five (5) calendar days after completion (Deliverable B: 029). Training is available at http://iatraining.disa.mil/eta/piiv2/launchPage.html

1.20.9 Combating Trafficking In Persons (CTIP) IAW DFARS PGI 222.17 and FAR Clause 52.222-50, the KO will be notified immediately of any information from any source that alleges a contractor employee, subcontractor and/or subcontractor employee has engaged in conduct that violates the United States Government "zero" tolerance policy regarding trafficking in persons. The CTIP Checklist from the DoD COR Guidebook will be added to the COR's inspection checklist. If indicators are identified, the COR shall notify the KO immediately. CTIP surveillance reporting is completed biannually. CTIP surveillance information shall be submitted to the KO NLT the last working day of June and NLT the last working day in November (Deliverable B: 030).

1.21 Training: The Government will provide the following training: Controlled Unclassified Information (CUI), Anti-Terrorist/Force Protection (AT Level I), iWatch Training, DoD Annual Security Awareness Training, Acceptable Use Policy (AUP), Department of Defense (DoD) Cyber Awareness Challenge, Joint Staff Operations Security (OPSEC), Health Insurance Portability and Accountability Act (HIPAA), Annual Security Requirements Update, MHS Customer Service, DHA Employee Safety Course; additional recurring and/or one-time mandatory training may be required as per the DCPH-A, Department of the Army, DoD and/or Defense Health Agency (DHA) specifications in accordance with stated DCPH-A timelines for completion of same. (Ref. PWS 1.20)

1.21.1 For contracts that require a formal OPSEC program. The contractor shall develop an OPSEC Standing Operating Procedure (SOP)/Plan within 90 calendar days of contract award, to be reviewed and approved by the responsible Government OPSEC officer. This plan will include a process to identify critical information, where it is located, who is responsible for it, how to protect it and why it needs to be protected. The contractor shall implement OPSEC measures as ordered by the commander. In addition, the contractor shall have an identified certified Level II OPSEC coordinator per AR 5301.

1.21.2 Threat Awareness Reporting Program. For all contractors with security clearances. Per AR 381-12 Threat Awareness and Reporting Program (TARP), contractor employees must receive annual TARP training by a CI agent or other trainer as specified in 2-4b.

1.22 Common Access Cards (CAC): The Government will provide Common Access Cards (CAC) via the MP ICAM - Mission Partner Registration Web Application https://mpartnerspnrweb.dmdc.osd.mil/mpartnerspnrweb/app

PART 2

DEFINITIONS & ACRONYMS

2. Definitions and Acronyms

2.1 Definitions: Although not inclusive of every term used within this PWS, the following provides a list of definitions used throughout this PWS and commonly used in the acquisition field.

Contracting Officer (KO) - means a person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.

Contracting Officer's Representative (COR) - As defined in DFARS 202.101, means an individual designated and authorized in writing by the KO to perform specific technical or administrative functions. DoD Instruction (DoDI) 5000.72, Part II Definitions states the following when defining a COR: "Defined in subpart 202.101 of Reference (f). Any individual delegated responsibilities pursuant to subpart 1.602-2 of Reference (e), regardless of local terminology, must be certified in accordance with this instruction. For example, local terminology can be COR, Contracting Officer's technical representative, technical point of contact, technical representative, alternate COR, administrative COR, assistant COR, line item manager, task order manager, quality assurance personnel, quality assurance evaluator, or COR management." In addition, other surveillance support personnel may serve as on-site representatives of the COR in performance of actual contract surveillance if they meet all COR requirements and have been appointed by the Contracting Officer as alternate CORs."

Alternate Contracting Officer's Representative (COR) - An individual designated and authorized in writing by the KO to perform specific technical or administrative functions in the absence of the COR

Contractor - means a supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

Contractor-acquired Property - means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract and to which the Government has title.

Day - means, unless otherwise specified, a calendar day.

Defective Service - means a service output that does not meet the standard of performance associated with the Performance Work Statement.

Deliverable - means anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

Government-furnished Property - As reflected in FAR 52.245-1, Government-furnished Property "means property in the possession of, or directly acquired by, the Government and subsequently furnished to the Contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes contractor-acquired property if the contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract

Government Property - means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property. Government property does not include intellectual property and software.

Property Administrator - means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

High Level Objective (HLO) - means a key overarching result-based objective for a project necessary to achieve the project's vision. HLOs are similar to Level 2 in a Work Breakdown Structure. Each HLO may contain several statements to flesh out the areas necessary to meet the objective.

Physical Security - means that part of security concerned with physical measures designed to safeguard personnel; to prevent unauthorized access to equipment, installations, material, and documents; and to safeguard against espionage, sabotage, damage, and theft.

Quality Assurance - (or Government contract quality assurance) means the various functions, including, inspection, performed by the Government to determine whether a Contractor has fulfilled the contract obligations pertaining to quality and quantity.

Quality Assurance Surveillance Plan (QASP) - means the key Government-developed surveillance process document, and is applied to Performance-Based Service Contracting (PBSC). The QASP is used for managing Contractor performance assessment by ensuring that systematic quality assurance methods validate that Contractor quality control efforts are timely, effective, and are delivering the results specified in the contract or task order. The QASP directly corresponds to the performance objectives and standards (i.e., quality, quantity, timeliness) specified in the Performance Work Statement (PWS). It provides specific details on how the Government will survey, observe, test, sample, evaluate, and document Contractor performance results to determine if the Contractor has met the required standards for each objective in the PWS. The QASP, with very few if any exceptions, is an internal to Government document.

Quality Control - means all necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

Statement - means the specific results-based activities required to satisfy HLOs. A statement contains a result, the context of the statement, and the required action(s). Statements focus on

"what" is to be accomplished; however they are not prescriptive in describing "how" the outcome is to be achieved. Each HLO may have several statements to flesh out the areas necessary to meet the objective. Statements are similar to Level 3 in a Work Breakdown Structure.

Subcontractor - means one that enters into a contract with a prime Contractor. The Government does not have privity of contract with the subcontractor.

Work Day - The number of hours per day the Contractor provides services in accordance with the contract.

Work Week - Monday through Friday, unless otherwise specified.

2.2 Acronyms: Although not inclusive of every term used within this PWS, or that may be included in an acquisition, the following provides a list of acronyms commonly used in the acquisition field.

ACOR Alternate Contracting Officer's Representative

AFHSD Armed Forces Health Surveillance Division

AHA Activity Hazard Analysis

AOR Area of Responsibility

AR Army Regulation

AT Anti-terrorism

CAC Common Access Card

CCE Contracting Center of Excellence

CFE Conventional Forces Europe

CFR Code of Federal Regulations

CONUS Continental United States (excludes Alaska and Hawaii)

COR Contracting Officer's Representative

COTS Commercial-Off-the-Shelf

DA Department of the Army

DCPH-A Defense Centers for Public Health - Aberdeen

DCPH-FC Defense Centers for Public Health - Falls Church

DD250 Department of Defense Form 250 (Receiving Report)

DD254 Department of Defense Contract Security Requirement List

DFARS Defense Federal Acquisition Regulation Supplement

DMDC Defense Manpower Data Center

DoD Department of Defense

FAR Federal Acquisition Regulation

GFP Government Furnished Property

HLO High Level Objective

HIPAA Health Insurance Portability and Accountability Act of 1996

IA Information Awareness

IAC Installation Access Control

IACO Installation Access Control Office

ID Identification

IGCE Independent Government Cost Estimate

IT Information Technology

JTR Joint Travel Regulation

JPAS Joint Personnel Adjudication System

KO Contracting Officer

OCI Organizational Conflict of Interest

OCONUS Outside Continental United States (includes Alaska and Hawaii)

ODC Other Direct Costs

OPSEC Operations Security

PA Property Administrator

PII Personally Identifiable Information

PIPO Phase In/Phase Out

POC Point of Contact

PRS Performance Requirements Summary

PWS Performance Work Statement

QA Quality Assurance

QAP Quality Assurance Program

QASP Quality Assurance Surveillance Plan

QC Quality Control

QCP Quality Control Program

RA Requiring Activity

RCO Regional Contracting Office

SIGE Safety and Health Protection Plan

TE Technical Exhibit

USAG United States Army Garrison

UOM Unit of Measure

PART 3

GOVERNMENT PROPERTY (GP) AND SERVICES

3. Government Property and Services

3.1 Services: The Government will provide onsite phones, computers and workspaces as applicable for onsite contract staff.

3.2 Facilities: The Government will make available the materials, office space, communications capability and information on the dates specified, for use by the Contractor in the performance of this contract vehicle.

3.3 Utilities: The Government will provide All utilities in the facility will be available for the Contractor's use in performance of the tasks outlined in the PWS. The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that

preclude the waste of utilities, which include turning off the water faucets or valves, light switches, etc. after using the required amount to accomplish tasks requiring the use of the utilities. The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets or valves, light switches, etc. after using the required amount to accomplish tasks requiring the use of the utilities.

3.4 Equipment: Any Government Property provided to the Contractor for the performance of this contract will be incidental to the place of performance as the contract requires contract personnel to be located on the Government site or installation, and the property will be used by the Contractor within the location and will remain accountable to the Government IAW FAR Subpart 45 (b)(5).

3.4.1 The GFE provided to CSP personnel will be laptop computers, desktop computers and/or computer monitors, as required by the mission to be supported. The GFE will be presented to CSP personnel in a serviceable condition and suitable for its intended purpose. Government and CSP personnel will conduct a joint inventory of all GFE within the first 30 calendar days of the contract. The CSP Onsite Program Manager will update the list of GFE monthly. The CSP will be required to establish and maintain a system to control, protect, preserve and maintain all GFE to include inspections to ensure adequate storage conditions to guard against damage from handling and deterioration in storage. Government employees will maintain hand receipt holder status and will sub-hand receipt any GFE that CSP personnel are using to those CSP personnel, for accountability purposes.

3.4.2 CSP personnel are responsible for safeguarding all Government equipment, information, and property provided for their use. At the close of each work period and when the area is vacant of personnel, Government facilities, rooms, laboratories, equipment, and materials shall be secured. At no time is Government equipment, information, or property to be taken out of the DCPH facilities without express written permission from a government employee in the appropriate Government-required documentation.

3.5 Materials: The Government will provide all required reference materials, software, documentation, regulations and policies as well as appropriate passes and clearances for the duration of this contract to ensure access to the government facilities.

3.6 Common Access Cards (CAC): The Government will provide Common Access Cards (CAC) via the MP ICAM - Mission Partner Registration Web Application https://mpartnerspnrweb.dmdc.osd.mil/mpartnerspnrweb/app

PART 4

CONTRACTOR FURNISHED ITEMS AND SERVICES

4. Contractor Furnished Property and Services

4.1 General: The Contractor shall furnish all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items necessary to perform services as described in the PWS and associated contract documents, except for those items specified in Part 3 Government Property and Services.

4.2 Secret Facility Clearance: The Contractor shall possess and maintain a Secret facility clearance from the Defense Security Service IAW DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM) and AR 380-49, Industrial Security Program. The Contractor's employees, performing work as a Security Specialist I in support of this contract shall have been granted a Clearance level as identified in the labor category description in Part 5 of this PWS from the Defense Industrial Security Clearance Office. The Facility Security Clearance must match the highest security clearance required for personnel. The DoD Contract Security Classification Specification (DD 254) is provided as an attachment in the basic contract.

4.3 Background Checks): The Contractor shall provide Background Checks in accordance with this PWS and as determined by the Government.

PART 5

SPECIFIC TASKS

5. Specific Tasks

5.1 Basic Services: The Contractor shall provide services for manpower support of the applicable Defense Centers for Public Health. This manpower support the DHA mission to sustain and protect the health of the force.

5.2 Tasks: Tasks consist of the following:

5.2.1 Project Manager II - DCPH-A or DCPH-FC Onsite support

(a) STD: Contractor shall provide on-site supervision to ensure that all functions of the contract are carried out in an efficient, courteous and professional manner and to assure that the policies and procedures of the DCPH-A are followed.

AQL: 100% Compliant

(b) STD: The Project Manager II shall manage the structure, processes and procedures necessary to control operations and organize changes to performance objectives related to this requirement.

AQL: 100% Compliant

(c) STD: The Project Manager II shall generate and deliver monthly overall progress report IAW PWS Para. 4.8. above. (Deliverable B: 031)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Project Manager II shall maintain a Government Furnished Equipment (GFE) inventory in real time to be provided to the COR monthly. (Deliverable B: 032)

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Project Manager II shall maintain a mandatory training tracking spreadsheet that ensures all personnel are up-to-date on required training which shall also be provided to the COR monthly. (Deliverable B: 033) maintain copies of all completed training certificates and provide to the COR, if necessary.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Project Manager II shall maintain a current contract requirement staffing report to be provided to the COR monthly. (Deliverable B: 034)

AQL: No more than 1 deficiency within the PoP.

(g) STD: The Project Manager II shall conduct regular program reviews to ensure accountability in performance of contract-related functions and management of projects, stakeholders and suppliers are in place.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Project Manager II shall coordinate with the COR to ensure a timely deliverable schedule.

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Project Manager II shall provide, on a weekly basis, a status of all contract vacancies. (Deliverable B: 035)

AQL: No more than 5 deficiencies within the PoP.

(j) STD: The Project Manager II shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.2 Records Management Specialist I - DCPH-A or DCPH-FC Support

(a) STD: The Records Management Specialist I shall provide functional specialist support in the areas of Records Management and Forms Control in order to provide efficient and systematic life-cycle management of all organizational recorded information (to include, but not limited to, core mission technical publications, administrative policies, procedure publications) IAW the current records management instructions.

AQL: 100% Compliant

(b) STD: The Records Management I Specialist shall create and maintain required records, as needed, in support of electronic recordkeeping and email systems, assist in file and document preparation for disposal or transfer; ensure files are properly labeled, arranged, and packed prior to movement to Records Holding Area for transfer to the National Archives.

AQL: No more than 5 deficiencies within the PoP.

(c) STD: The Records Management Specialist I shall perform required support to ensure necessary technical and programmatic record metadata are created, linked to disposition authorities, and maintained in a usable format for the life cycle of the records.

AQL: No more than 3 deficiencies within the PoP.

(d) STD: The Records Management Specialist I shall perform research and retrieval of documents in support of FOIA requests and processes. (Deliverable B: 036)

AQL: 100% Compliant

(e) STD: The Records Management Specialist I shall maintain a current and accurate spreadsheet of print-requested products, estimated and actual costs to ensure allotted budgets are not exceeded. (Deliverable B: 037)

AQL: No more than 3 deficiencies within the PoP.

(f) STD: The Records Management Specialist I shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 038)

AQL: No more than 3 deficiencies within the PoP.

(g) STD: The Records Management Specialist I shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.3 Administrative Assistant III - DCPH-A or DCPH-FC Support

(a) STD: The Administrative Assistant III shall perform administrative support services such as preparing and editing technical or general documentation using various software packages such as Microsoft Word, Microsoft PowerPoint, Microsoft Excel and Windows, transcription of documents, data entry, and preparing, formatting and editing management support documentation, technical reports and presentations. (Deliverable B: 039)

AQL: No more than 12 deficiencies within the PoP.

(b) STD: The Administrative Assistant III shall perform administrative support services such as visitor access control, answering and forwarding telephones and taking detailed telephone messages and receptionist support. Visitor access control support may be required to be performed for any DCPH-A building.

AQL: No more than 6 deficiencies within the PoP.

(c) STD: The Administrative Assistant III shall perform administrative support services such as document control, tasker completion and scheduling and ensuring efficient office operations.

AQL: No more than 3 deficiencies within the PoP.

(d) STD: The Administrative Assistant III shall perform administrative support services such as ordering and receiving office supplies and equipment, editing and/or maintaining technical, programmatic, and administrative and management support documentation and references in both paper and electronic versions and operation of reproduction equipment to produce large volumes of documents.

AQL: No more than 6 deficiencies within the PoP.

(e) STD: The Administrative Assistant III shall assist with administrative support services such as Civilian time-keeping, mandatory training documentation, and preparing and/or coordinating travel requests, arrangements and documentation. (Deliverable B: 040)

AQL: No more than 6 deficiencies within the PoP.

(f) STD: The Administrative Assistant III shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 041)

AQL: No more than 3 deficiencies within the PoP.

(g) STD: The Administrative Assistant III shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.4 Biostatistician II - DCPH-A or DCPH-FC Support

(a) STD: The Biostatistician II shall provide statistical guidance and recommendations for Public Health study design and statistical analysis.

AQL: 100% Compliant

(b) STD: The Biostatistician II shall write and/or review statistical sections of Public Health studies, prepare analysis plans, and write detailed specifications for analysis files, consistency checks, tables, and figures.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Biostatistician II shall perform appropriate statistical analyses, interpret analyses and write statistical sections of Public Health study reports. (Deliverable B: 042)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Biostatistician II shall communicate with data managers, study personnel, and other customers regarding statistical design, programming, and analysis for Public Health studies.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Biostatistician II shall develop and update appropriate Public Health statistical documentation, store documents and data, and perform all functions in accordance with applicable regulations, guidance, and procedures.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Biostatistician II shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 043)

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Biostatistician II shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.5 Crystal Reports Writer - DCPH-A Support

(a) STD: The Crystal Reports Writer shall create and/or automate and/or increase the efficiency of existing Crystal Reports through data consolidation and data analysis.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Crystal Reports Writer shall write Crystal Reports queries, views and/or stored procedures to extract data from SQL Server. (Deliverable B: 044)

AQL: 100% Compliant

(c) STD: The Crystal Reports Writer shall validate Crystal Reports to ensure accuracy and quality.

AQL: 100% Compliant

(d) STD: The Crystal Reports Writer shall monitor performance of Crystal Reports and take the corrective action necessary to optimize or improve the performance of the reports when necessary.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Crystal Reports Writer shall develop and maintain a variety of Crystal Report types, including but not limited to tabular, drill down, matrix, charts.

AQL: 100% Compliant

(f) STD: The Crystal Reports Writer shall support the generation of standard Crystal Reports as well as ad hoc queries.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Crystal Reports Writer shall develop and prepare technical Public Health Reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 045)

AQL: No more than 2 deficiencies within the PoP.

(h)STD: The Crystal Report Writer shall support LIMS Administrators upon request

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Crystal Reports Writer shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.6 Data Analyst I - DCPH-A or DCPH-FC Support

(a) STD: The Data Analyst I shall review, analyze, evaluate, design, implement and maintain assigned database[s] and large data sets such as medical claims, Military administrative data and behavioral and social health data systems.

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Data Analyst I shall identify data sources, assist with data collection, construct data decomposition diagrams, provide data flow diagrams, maintain documentation and develop effective business processes for effective and valid data analyses.

AQL: No more than 4 deficiencies within the PoP.

(c) STD: The Data Analyst I shall develop Public Health study deliverables, surveillance, monitoring, field studies and program evaluations. (Deliverable B: 046)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Data Analyst I shall research, map and document data housed in current relational databases and assist in developing the architecture for reporting objects.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Data Analyst I shall design, develop, test and create accurate data analysis reports.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Data Analyst I shall develop and implement data quality assurance processes related to Public Health data and advise multidisciplinary teams regarding the design of analytic project plans that minimize epidemiological data validity/accuracy concerns and increase quality control.

AQL: No more than 4 deficiencies within the PoP.

(g) STD: The Data Analyst I shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 047)

AQL: 100% Compliant

(h) STD: The Data Analyst I shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.7 Laboratory Technician - DCPH-A Support

(a) STD: The Laboratory Technician shall prepare environmental, clinical, and/or industrial hygiene samples for various toxic contaminants with various extraction, digestion and wet chemical techniques.

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Laboratory Technician shall analyze environmental, clinical, and/or industrial hygiene samples by various instrumental analysis techniques to include, but not limited to, spectrophotometric and chromatographic methods.

AQL: No more than 4 deficiencies within the PoP.

(c) STD: The Laboratory Technician shall conduct literature searches to determine the methods and procedures appropriate to obtain requested analyses and modifies and/or adapts instrumental techniques and procedures to complete assignments.

AQL: No more than 4 deficiencies within the PoP.

(d) STD: The Laboratory Technician shall perform required calculations, record data obtained, report findings and any data quality issues. (Deliverable B: 048)

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Laboratory Technician shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations. (Deliverable B: 049)

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Laboratory Technician shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.8 Data Technician - DCPH-A or DCPH-FC Support

(a) STD: The Data Technician shall review, analyze, evaluate, design, implement and maintain assigned Public Health database(s).

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Data Technician shall identify Public Health data sources, construct data decomposition diagrams, provide data flow diagrams and accurately document business processes.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Data Technician shall analyze and interpret large amounts of qualitative Public Health data to determine themes and trends in the behavioral and social health of the Forces as requested. (Deliverable B: 050)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Data Technician shall provide qualitative science knowledge and Public Health support through qualitative methods to include, but not limited to, grounded theory, phenomenology, and case studies and principles (such as design, sampling, interviewing and focus group facilitation, rigor) to conduct behavioral and social health studies or related program evaluations.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Data Technician shall assist senior analysts in the coding of Public Health qualitative interview and focus group transcripts using appropriate software tools and rapid thematic analyses.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Data Technician shall conduct Public Health epidemiological field consultations, using mixed methods, prospective and retrospective Public Health studies, qualitative data collection and related analyses.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Data Technician shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 051)

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Data Technician shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.9 Graphics Designer - DCPH-A or DCPH-FC Support

(a) STD: The Graphics Designer shall plan, design, develop, and execute visual information projects, to include, but not limited to, publications, signage, websites, mobile, multimedia, exhibits, and presentations. (Deliverable B: 052)

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Graphics Designer shall use content to include, but not limited to, Public Health, other medical information, scientific and/or environmental engineering concepts.

AQL: 100% Compliant

(c) STD: The Graphics Designer shall conceive original art and produce a high volume of interrelated publications, exhibits, multimedia and visual presentations which are often designed as sequential or unified projects.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Graphics Designer shall determine theme, design, format, and size of projects within given time and budget constraints, while considering the complexity of the subject matter.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Graphics Designer shall create preliminary design sketches, computer generated layouts, and illustrations and review raw information in order to recommend text modification and appropriate methods for creation of final product. (Deliverable B: 053)

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Graphics Designer shall format information; select and plan the placement of illustrations and photographs; determine page appearance, type size, and the relevance of color applications through computer graphics programs.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Graphics Designer shall maximize the quality, efficiency, speed, and cost effectiveness of visual information creations, automation, and transfers to viable end products.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Graphics Designer shall provide recommendations regarding technical advantages and disadvantages regrading design components such as layout, design, format, style, techniques, lettering, color harmony, contrast special effects, media, method of reproduction, and software compatibility.

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Graphics Designer shall select appropriate visual images that will simplify subject matter, grab attention, and/or provide a symbolic link between concepts, abstract ideas, or thoughts.

AQL: No more than 2 deficiencies within the PoP.

(j) STD: The Graphics Designer shall design publications files into page layout software, format page elements to receive data, and create and apply style sheets for publication types.

AQL: No more than 2 deficiencies within the PoP.

(k) STD: The Graphics Designer shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 054)

AQL: No more than 4 deficiencies within the PoP.

(l) STD: The Graphics Designer shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.10 Graphics Design Specialist- DCPH-A or DCPH-FC Support

(a) STD: The Graphics Design Specialist shall provide content and systems support for a variety of data, image, and multi-media file formats, managing information coming from a variety of sources. (Deliverable B: 055)

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Graphics Design Specialist shall manage document and media information structure and accessibility of information.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Graphics Design Specialist shall design and produce rough layouts of art and copy with respect to arrangement, size, type size and style and related aesthetic concepts.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Graphics Design Specialist shall use image editing software to produce professional quality media product delivery in a variety of formats to include, but not limited to color poster production, Public Health images, PowerPoint presentations and audiovisual production planning and processing of audio/visual media. (Deliverable B: 056)

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Graphics Design Specialist shall perform image editing, content management, storage, documentation, cataloging, presentation, and indexing of visual products and related media.

AQL: No more than 4 deficiencies within the PoP.

(f) STD: The Graphics Design Specialist shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 057)

AQL: No more than 4 deficiencies within the PoP.

(g) STD: The Graphics Design Specialist shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.11 Chemist - DCPH-A Support

(a) STD: The Chemist shall provide analytical support for a wide variety of Public Health Laboratory samples in support of military deployments, industrial hygiene, water quality, waste disposal, health physics and toxicology projects. (Deliverable B: 058)

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Chemist shall help solve technical problems to include but not limited to the identification and quantification of the metals in various solid, solid-liquid, liquid and gas samples and provide documentation of same.

AQL: No more than 4 deficiencies within the PoP.

(c) STD: The Chemist shall conduct complex chemical analyses of a wide variety of Public Health Laboratory samples to determine metals concentrations. Results will be evaluated and reported IAW DCPH-A standards and policies. (Deliverable B: 059)

AQL: No more than 4 deficiencies within the PoP.

(d) STD: The Chemist shall operate sophisticated laboratory equipment to include, but not limited to, inductively coupled plasma (ICP) optical emission spectrometer (OES) and ICP-mass spectrometer (ICP-MS).

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Chemist shall check quality control data and perform corrective actions, as required.

AQL: 100% Compliant

(f) STD: The Chemist shall assess data quality impacts for quality control outlier data

AQL: 100% Compliant

(g) STD: The Chemist shall identify components found, concentrations and document techniques used in analyses.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Chemist shall report results through automated laboratory information management systems.

AQL: 100% Compliant

(i) STD: The Chemist shall identify topics within the area of metals analysis that require research, monitoring or study and will develop, plan and/or direct projects to further investigate those areas, using scientifically sound project planning/management methodology.

AQL: No more than 2 deficiencies within the PoP.

(j) STD: The Chemist shall develop, adapt, modify and/or implement analytical testing methods, as needed to include, but not limited to, determining the most effective approach and required analytical instruments to obtain the necessary data.

AQL: No more than 2 deficiencies within the PoP.

(k) STD: The Chemist shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 060)

AQL: No more than 2 deficiencies within the PoP.

(l) STD: The Chemist shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.12 Project Manager I - DCPH-A or DCPH-FC Support

(a) STD: The Project Manager I shall organize, coordinate and monitor completion of Public Health projects.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Project Manager I shall develop Public Health studies and/or project timelines and milestones, recommend responsibility alignment and monitor project progress with respect to cost, schedule, performance and risk. (Deliverable B: 061)

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Project Manager I shall prepare written reports for Public Health with respect to project status.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Project Manager I shall effectively manage Public Health projects using standardized project management skills and tools to order to plan and accomplish goals and assure the successful and timely completion of assigned projects.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Project Manager I shall communicate and collaborate with appropriate Public Health technical and support personnel as needed to solve problems and overcome project implementation challenges.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Project Manager I shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 062)

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Project Manager I shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.13 Program Evaluator II - DCPH-A Support

(a) STD: The Program Evaluator II shall provide statistical guidance and recommendations for Public Health Program Evaluation study design and statistical analysis.

AQL: 100% Compliant

(b) STD: The Program Evaluator II shall write and/or review statistical section of Public Health Program Evaluation studies, prepare analysis plans, and write detailed specifications for analysis files, consistency checks, tables, and figures.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Program Evaluator II shall perform appropriate Public Health Program Evaluation statistical analyses, interpret analyses and write statistical sections of study reports. (Deliverable B: 063)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Program Evaluator II shall communicate with Public Health Program Evaluation data managers, study personnel, and other customers regarding statistical design, programming, and analysis.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Program Evaluator II shall develop and update appropriate Public Health Program Evaluation statistical documentation, store documents and data, and perform all functions in accordance with applicable regulations, guidance, and procedures.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Program Evaluator II shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. Deliverable B: 064)

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Program Evaluator II shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.14 Program Evaluator III - DCPH-A Support

(a) STD: The Program Evaluator III shall provide Public Health Program Evaluation guidance and recommendations IAW scientific survey review standards for study design and statistical analysis.

AQL: 100% Compliant

(b) STD: The Program Evaluator III shall write and/or review Public Health Program Evaluation sections of Public Health studies, prepare scientifically sound review and analysis plans, and write detailed specifications for analysis files, consistency checks, tables, and figures. (Deliverable B: 065)

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Program Evaluator III shall perform appropriate science-based statistical analyses and Public Health Program Evaluations, interpret analyses and write Public Health Program Evaluation sections of study reports.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Program Evaluator III shall develop and update appropriate Public Health Program Evaluation documentation, store documents and data, and perform all functions in accordance with applicable regulations, guidance, procedures and scientifically sound program evaluation practice.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Program Evaluator III shall ensure that plans and execution of Public Health Program Evaluation functions meet all applicable regulations, guidance, and procedures.

AQL: 100% Compliant

(f) STD: The Program Evaluator III shall review and recommend updates to Public Health Program Evaluation policies and procedures, such as documentation of standard operating procedures for sound scientific analysis, review and interpretation.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Program Evaluator III shall develop and prepare science-based Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 066)

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Program Evaluator III shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.15 Health Educator - DCPH-A Support

(a) STD: The Health Educator shall evaluate and provide recommendations for Health Education program development, management, administration and quality assurance and evaluation.

AQL: 100% Compliant

(b) STD: The Health Educator shall evaluate Health Education program effectiveness using training surveys and other user feedback.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Health Educator shall develop Health Education initiative and product content in a variety of Public Health focus areas, to include, but not limited to, Tobacco Cessation, Healthy Living, Military Health Promotion Program Basics and other Health Promotion topics of DHA significance. (Deliverable B: 067)

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Health Educator shall coordinate implementation of Health Education training initiatives to include, but not limited to, Charting the Course, Tobacco Cessation and other broad-based health education training. (Deliverable B: 068)

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Health Educator shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 069)

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Health Educator shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.16 Technical Writer/Editor - DCPH-A or DCPH-FC Support

(a) STD: The Technical Writer/Editor shall plan and implement draft, review and revision cycles assigned documents and projects.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Technical Writer/Editor shall prepare, review and/or edit technical reports IAW established objectives for specified results, content, language, clarity and technical soundness. (Deliverable B: 070)

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Technical Writer/Editor shall provide completed reviews and revisions IAW written DCPH-A, DHA and DOD policies, standards and requirements.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Technical Writer/Editor shall provide electronic and/or hard copy documents and report deliverables, as required, using software and editing methodology compatible with DCPH-A, DHA and DOD standards.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Technical Writer/Editor shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 071)

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Technical Writer/Editor shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.17 Biomedical Equipment Technician - DCPH-A Support

(a) STD: The Biomedical Equipment Technician shall coordinate with relevant hand receipt holders to pick up, return, and schedule calibration of Test, Measurement, Diagnostic Equipment (TMDE).

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Biomedical Equipment Technician shall coordinate with TMDE Service Center-Aberdeen (TSC-Aberdeen) to pick up completed TMDE equipment, to drop off TMDE equipment for calibration, and regularly follow up with TSC Aberdeen for status on items previously dropped off for calibration. The Contractor will complete and submit all required documentation for calibration, to include, but not limited to repair and calibration worksheets and other required forms.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Biomedical Equipment Technician shall use the Defense Medical Logistics Standard Support (DMLSS) or other appropriate system to forecast requirements for TMDE calibration 30 and 60 calendar days in advance and provide planned schedules to relevant hand receipt holders.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Biomedical Equipment Technician shall use DMLSS or other appropriate system to input all required equipment maintenance and calibration data for all TMDE items.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Biomedical Equipment Technician shall ensure all TMDE items are on the property book within DMLSS or other appropriate system.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Biomedical Equipment Technician shall communicate with relevant hand receipt holders, as required, to address questions or concerns brought with respect to TMDE and TMDE processes.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Biomedical Equipment Technician shall assist with other equipment maintenance requirements, as necessary.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Biomedical Equipment Technician shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 072)

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Biomedical Equipment Technician shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.18 Toxicologist - DCPH-A Support

(a) STD: The Toxicologist shall provide consultations and advice on the toxicity and potential environmental effects of various items of equipment and substances or environmental contaminants.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Toxicologist shall determine potential toxicological and/or environmental effects of compounds of interest.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Toxicologist shall review and/or author toxicity information to develop toxicity clearances and/or toxicity assessments to protect military personnel from potential adverse effects from environmental and/or occupational exposures.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Toxicologist shall perform comprehensive literature reviews on specific content and provide synopses of results in a clear, concise and accurate format.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Toxicologist shall characterize toxicology dose-response information and weight of evidence procedures in developing toxicology benchmarks.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Toxicologist shall review documents for toxicology accuracy, soundness of interpretations of data and development of safe benchmarks for exposure.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Toxicologist shall improve toxicology risk assessment methods to improve prediction of adverse effects from exposure.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Toxicologist shall provide input for the design of toxicology studies and experiments to define the pharmacological and toxicological effects of toxins to include, but not limited to, insecticides, insect repellents, fungicides, clothing and material impregnants, industrial chemicals and other unique materials. (Deliverable B: 073)

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Toxicologist shall translate results into qualitative and quantitative terms and follow Good Laboratory Practices GLP procedures.

AQL: No more than 2 deficiencies within the PoP.

(j) STD: The Toxicologist shall develop and prepare Public Health technical reports, business process documentation, Oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 074)

AQL: No more than 2 deficiencies within the PoP.

(k) STD: The Toxicologist shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.19 Security Specialist I - DCPH-A or DCPH-FC Support

(a) STD: The Security Specialist I shall receives facility visitors in a professional and tactful manner, referring them as appropriate IAW local procedures. Explains applicable security rules, regulations, and procedures regarding visitors to employees, managers, and visitors.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Security Specialist I shall obtain guidance and decisions from Intel and Security staff regarding visitor authorization and individual escort requirements. Maintains and controls visitor log. Issues visitor badges and passes for required visitors, ensuring each visitor has the required access and/or escorts for the area for which they are entering. Ensures badges are returned, taking appropriate steps to retrieve those not immediately returned by visitors.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Security Specialist I shall provide receptionist and customer service support, using established protocols, business rules and guidance to answer recurring questions and resolve routine problems. Answer telephone calls and refer calls appropriately, based on knowledge of programs and operations. Answer questions received utilizing knowledge of the organization, organizational units, functions, and key personnel. Handle emergency calls such as fire alarms, calls for police, or ambulance services, within the bounds of established security procedures.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Security Specialist I shall coordinate with appropriate receiving authorities for facility deliveries, complying with established facility and organization protocols and guidance.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Security Specialist I shall monitor Closed Circuit Television. Review camera footage, as needed, and when directed.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Security Specialist I shall maintain inventories and issue all furniture keys throughout the DCPH-A Building E2850 Lab. Provide key control officer support by maintaining, inventorying, and issuing all DCPH-A Building E2850 Lab keys.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Security Specialist I shall conduct monthly and/or semi-annual inventories as required by regulatory guidance. (Deliverable B: 075)

AQL: No more than 1 deficiency within the PoP.

(h) STD: The Security Specialist I shall develop and prepare Public Health technical reports, business process documentation, Oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 076)

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Seceurity Specialist I shall maintain a Secret Clearance for this requirement support.

AQL: 100% Compliant

5.2.20 Videographer- DCPH-A Support

(a) STD: The Videographer shall provide photographic and video production, post-production and digital imaging support for presentations of scientific and technical Public Health studies, Public Health information and other related Public Health products. (Deliverable B: 077)

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Videographer shall independently conceptualize, direct, and produce video productions, multimedia projects, and informational programs for interactive training, briefings and technical presentations.

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Videographer shall select appropriate media, to include, but not limited to, digital movies, digital audio, photography, 3D animation, computer graphics and/or programming to create interactive multimedia programs of professional quality for delivery of final production and support web site creation.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Videographer shall direct and produce live video documentation of seminars, symposiums, and demonstrations and direct the shooting of video projects, multimedia presentation, photography and audio recording.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Videographer shall use digital computer editing techniques to provide complete video production services, including videotaping, editing, special effects, and duplication.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Videographer shall assemble video and audio mixing of final production.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Videographer shall maintain a substantial video library to support various Public Health projects.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Videographer shallprovide professional quality photography support to include consideration of best camera locations, lighting setup detail requirements and other photography logistics in a variety of environments, using color and/or black and white photography and the use of digital still cameras and accessories.

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Videographer shall develop and prepare Public Health technical reports, business process documentation, oral reports, charts, tables and/or professional quality presentations, as required. (Deliverable B: 078)

AQL: No more than 2 deficiencies within the PoP.

(j) STD: The Videographer shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.21 Health Outreach Coordinator (Red Hill) - DCPH-Falls Church Support

(a) STD: The Health Outreach Coordinator (Red Hill) shall directly contact or facilitate contact with Red Hill community members through multiple modalities, including in-person, telephone, email, and live video (e.g. Microsoft TEAMS) to hear their concerns and suggestions; answer questions; and communicate and receive feedback on Defense Health Agency initiatives to support the health needs of the Red Hill community - all in support of the long-term goal of restoring trust and confidence.

AQL: No more than 2 deficiencies within the PoP.

(b) STD: The Health Outreach Coordinator (Red Hill) shall serve as an Ombudsman and carefully listen to Red Hill community concerns and share these concerns and community feedback to the Defense Health Agency (DHA) Red Hill Health Advisory Council (RHHAC) and senior leaders in DHA, Office of the Assistant Secretary of Defense (Health Affairs), and Office of the Under Secretary of Defense (Personnel and Readiness).

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Health Outreach Coordinator (Red Hill) shall engage with military families who arrived in Hawaii after the exposure period (20 November 2021 - 18 March 2022) to answer questions and clarify facts pertaining to the Red Hill health response.

AQL: No more than 2 deficiencies within the PoP.

(d) STD: The Health Outreach Coordinator (Red Hill) shall be a key participant in the RHHAC Communications and Outreach Team and will provide updates to the RHHAC.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Health Outreach Coordinator (Red Hill) shall manage the DHA Red Hill Health email account and promptly respond to messages or task DHA staff for actions.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Health Outreach Coordinator (Red Hill) shall work with other DHA staff in managing the Red Hill registry by helping to enroll new registry participants; responding to registry queries; encouraging completion of registry questionnaires; reviewing registry questionnaires; connecting registry participants to recommended clinical services; and communicating registry updates and findings to the Red Hill community.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Health Outreach Coordinator (Red Hill) shall work directly with the local and regional Public Affairs Officers (PAO) and follow all guidance policies for disseminating communication materials.

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Health Outreach Coordinator (Red Hill) shall organize Red Hill community events, including but not limited to in-person meetings, focus groups, and webinars.

AQL: No more than 2 deficiencies within the PoP.

(i) STD: The Health Outreach Coordinator (Red Hill) shall advise the RHHAC Chair and DHA Communications on Red Hill Health website and social media content and provide Red Hill community feedback.

AQL: No more than 2 deficiencies within the PoP.

(j) STD: The Health Outreach Coordinator (Red Hill) shall monitor traditional and social media for trends in Red Hill community sentiment and provide updates to the RHHAC. (Deliverable B: 079)

AQL: No more than 2 deficiencies within the PoP.

(k) STD: The Health Outreach Coordinator (Red Hill) shall recruit and organize Red Hill community leaders to incorporate Red Hill community voices into the Red Hill registry and epidemiologic studies.

AQL: No more than 2 deficiencies within the PoP.

(l) STD: The Health Outreach Coordinator (Red Hill) shall network with similar outreach coordinators in Department of Veterans Affairs registries.

AQL: No more than 2 deficiencies within the PoP.

(m) STD: The Health Outreach Coordinator (Red Hill) shall perform various administrative duties, including organizing mailings; managing the Red Hill health activities budget; recording and distributing RHHAC meeting minutes; and organizing travel.

AQL: No more than 2 deficiencies within the PoP.

(n) STD: The Health Outreach Coordinator (Red Hill) shall collect, analyze, and report data on outreach activities. (Deliverable B: 080)

AQL: No more than 2 deficiencies within the PoP.

(o) STD: The Health Outreach Coordinator (Red Hill) shall participate in evaluation and improvement of Red Hill health initiatives.

AQL: No more than 2 deficiencies within the PoP.

(p) STD: The Health Outreach Coordinator (Red Hill) shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.22 Animal Caretaker I - DCPH-A Support

(a) STD: The Animal Caretaker I shall provide daily care and husbandry for research animals

AQL: No more than 1 deficiency within the PoP.

(b) STD: The Animal Caretaker I shall clean cages and equipment

AQL: No more than 2 deficiencies within the PoP.

(c) STD: The Animal Caretaker I shall monitor the health and wellbeing of animals in accordance with applicable regulations.

AQL: No more than 1 deficiency within the PoP.

(d) STD: The Animal Caretaker I shall coordinate with supervisors on operational and technical duties.

AQL: No more than 2 deficiencies within the PoP.

(e) STD: The Animal Caretaker I shall transfer and transports animals, assist with animal procedures, and maintain required documentation.

AQL: No more than 2 deficiencies within the PoP.

(f) STD: The Animal Caretaker I shall read, comprehend, and adhere to all standard operating procedures, policies, and guidelines.

AQL: No more than 2 deficiencies within the PoP.

(g) STD: The Animal Caretaker I shall maintain adequate and legible records in accordance with Good Laboratory Practices and published guidance. (Deliverable B: 081)

AQL: No more than 2 deficiencies within the PoP.

(h) STD: The Animal Caretaker I shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.23 Biological Sciences Technician - DCPH-A Support

(a) STD: The Biological Sciences Technician shall serve as laboratory technician performing a variety of specialized laboratory procedures involved in the identification of ticks and other arthropods associated with diseases, and in the detection and identification of pathogenic organisms transmitted by arthropods.

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Biological Sciences Technician shall support the DoD Military Tick Identification /Infection Confirmation Kit (MilTICK) Program and other efforts related to the detection and mitigation of vector-borne disease threats to the U.S. military.

AQL: No more than 4 deficiencies within the PoP.

(c) STD: The Biological Sciences Technician shall participate as a member of operational field and laboratory studies to evaluate tick control practices and conduct vector-borne disease assessments. (Deliverable B: 082)

AQL: No more than 4 deficiencies within the PoP.

(d) STD: The Biological Sciences Technician shall be responsible for the day-to-day operations of a molecular biology laboratory dedicated to the detection of tick-and other vector-borne pathogens, as well as other emerging infectious agents.

AQL: No more than 4 deficiencies within the PoP.

(e) STD: The Biological Sciences Technician shall perform technical work in an analytical laboratory requiring practical knowledge of the methods and techniques of one or more of the biological sciences.

AQL: No more than 4 deficiencies within the PoP.

(f) STD: The Biological Sciences Technician shall perform arthropod identification, utilizing an electronic laboratory information management system, archiving data in accordance with accrediting body and organization standards, testing arthropods for pathogens using molecular methods, maintaining laboratory equipment, coordinating preventative maintenance and repairs, procuring supplies, training military and civilian personnel, validating molecular methods, conducting data analysis, and assisting the Team Lead with supporting the DoD MilTICK Program, the DoD Lyme Disease Program, and other work under the umbrella of the Vector-Borne Disease Branch.

AQL: No more than 6 deficiencies within the PoP.

(g) STD: The Biological Sciences Technician shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.24 Vector-Borne Disease Bioinformatics Lead Scientist - DCPH-A Support

(a) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall perform a variety of specialized laboratory procedures involved in the identification of ticks and other arthropods associated with diseases, and in the detection and identification of pathogenic organisms transmitted by arthropods.

AQL: No more than 4 deficiencies within the PoP.

(b) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall be responsible for standing up next-generation sequencing capabilities related to vector-borne disease bio-surveillance, and well as supporting the DoD Military Tick Identification/Infection Confirmation Kit (MilTICK) Program and other efforts related to the detection and mitigation of vector-borne disease threats to the U.S. military.

AQL: No more than 4 deficiencies within the PoP.

(c) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall participate also as a member of operational field and laboratory studies to evaluate tick control practices and conduct vector-borne disease assessments.

AQL: No more than 4 deficiencies within the PoP.

(d) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall be responsible for the day-to-day operations of a molecular biology laboratory dedicated to the detection of tick-and other vector-borne pathogens, as well as other emerging infectious agents.

AQL: No more than 4 deficiencies within the PoP.

(e) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall perform technical work in an analytical laboratory requiring practical knowledge of the methods and techniques of one or more of the biological sciences. (Deliverable B: 083)

AQL: No more than 4 deficiencies within the PoP.

(f) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall identify necessary equipment, reagents, and methods for conducting sequencing-based surveillance for arthropod-borne diseases, as well as taking the lead on library preparation, sequencing, and bioinformatics /data analysis.

AQL: No more than 4 deficiencies within the PoP.

(g) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall participate in arthropod identification, utilizing an electronic laboratory information management system, archiving data in accordance with accrediting body and organization standards, testing arthropods for pathogens using molecular methods, maintaining laboratory equipment, coordinating preventative maintenance and repairs, procuring supplies, training military and civilian personnel, validating molecular methods, conducting data analysis, and assisting the Team Lead with supporting the DoD MilTICK Program, the DoD Lyme Disease Program, and other work under the umbrella of the Vector-Borne Disease Branch.

AQL: No more than 4 deficiencies within the PoP.

(h) STD: The Vector-Borne Disease Bioinformatics Lead Scientist shall maintain the security requirement for this position of a Public Trust.

AQL: 100% Compliant

5.2.25 Data Abstractor - DoD Military Working Dog Trauma Registry Clinical Data Specialist @ Jt Trauma Center in Ft Sam Houston, TX

(a) STD: The DoD Military Working Dog Trauma Registry Clinical Data Specialist (Data Abstractor) shall review government provided data sources to enter canine data on injury, treatment, medications, transportation and complications on injured and diseased Military Working Dogs (MWD). The data will be abstracted into the Military Working Dog Trauma Registry (MWDTR), part of the Department of Defense Trauma Registry suite of registries. An average of 12 charts per week will be completed.

AQL: Completed daily and as required 98% of the time within the PoP.

(b) The DoD Military Working Dog Trauma Registry Clinical Data Specialist (Data Abstractor) shall assists with development of presentations, reports, data analytics using registry data and patient records. Provides a monthly report to DHA Veterinary Services staff on progress of abstracting data into the registry, including identification of gaps in registry data (e.g., incomplete records, missing records or data sources, etc.).

AQL: Completed monthly and as required 98% of the time within the PoP.

(c) The DoD Military Working Dog Trauma Registry Clinical Data Specialist (Data Abstractor) shall work with the MWD Casualty Care Program Coordinator to obtain canine casualty and Disease Non-Battle Injury (DNBI) documents from the operational and operational training environments, the Veterinary Medical Center Europe, (previously known as Dog Center Europe), the LTC Daniel E. Holland Military Working Dog Hospital at Lackland Air Force Base (AFB), and every other place military working dogs are treated.

AQL: Completed as required 98% of the time within the PoP.

5.2.26 DoD Military Working Dog Casualty Care Coordinator @ Joint Trauma Center in Ft Sam Houston, TX

(a) DoD Military Working Dog Casualty Care Coordinator shall be responsible for managing the efficient and effective coordination and accomplishment of planning for the Canine Combat Casualty Care Program. Supports and provides guidance on the analysis of activities, projects, program requirements, coordinating with other divisions, offices and directorates as appropriate. Presents, explains and justifies recommended project/program management activities to senior leadership. Recommends and/or implements projects/programs that shape or improve the structure, effectiveness, efficiency, or productivity of operations, primary missions, goals and objectives.

AQL: Completed as required 98% of the time within the PoP.

(b) DoD Military Working Dog Casualty Care Coordinator shall develop and maintain detailed project schedules, including all administrative tasks and sites involved in the project. Coordinates activities and resources for projects that impact multiple branches/committees or for multiple projects. Coordinates presentations/attendance by Army veterinarians at Morbidity/Mortality reviews.

AQL: Completed as required 98% of the time within the PoP.

(c) DoD Military Working Dog Casualty Care Coordinator shall provide administrative management and support to the K9 Combat Casualty Care Committee (K9C4). Expected to work in coordination with other DHA Veterinary Services staff to support programmatic initiatives with internal and external stakeholders for the K9C4. Support may include meeting coordination, creating agendas, creating minutes, development of process maps and presentations, tasks associated with adding

new K9C4 members, and development of written policies and procedures. Directs and participates in special assignments and studies in areas of critical importance for the K9C4. Takes meeting minutes and action items during meetings and performs basic follow-up.

AQL: Completed as required 98% of the time within the PoP.

(d) DoD Military Working Dog Casualty Care Coordinator shall maintain records and administrative databases. Greet visitors and callers, route and resolve information requests. Prepares reports for leadership regarding status of K9C4. Assists in development of presentations. Authors journal articles. Writes clinical practice guidelines for Canine Combat Casualty Care for both providers of both veterinary and non-veterinary providers of care.

AQL: Completed as required 98% of the time within the PoP.

(e) DoD Military Working Dog Casualty Care Coordinator shall coordinate meetings, sustainment, and improvement of the MWD Trauma Registry (TR) with internal and external stakeholders.

AQL: Completed as required 98% of the time within the PoP.

(f) DoD Military Working Dog Casualty Care Coordinator shall review, coordinate, develop, and/or define registry requirements including but not limited business rules, data elements, dashboards, and summaries. Coordinate weekly with personnel abstracting into the MWD TR to monitor progress and ensure all sources for canine casualty and Disease Non-Battle Injury (DNBI) data (see Key Task i) are being abstracted. Support data abstraction tasks including patient care documentation sources, quality control, and quality assurance.

AQL: Completed as required 98% of the time within the PoP.

(g) DoD Military Working Dog Casualty Care Coordinator shall coordinate and and/or develops presentations, reports, data analytics, data requests, and training and education products. Performs analysis of registry data semi-annually and presents results to leadership and K9C4. (Deliverable B: 084)

AQL: Completed as required 98% of the time within the PoP.

(h) DoD Military Working Dog Casualty Care Coordinator shall serve as a canine subject matter expert for personnel abstracting into the MWDTR.

AQL: Completed as required 98% of the time within the PoP.

(i) DoD Military Working Dog Casualty Care Coordinator shall work to bring canine casualty and DNBI documents from the operational and operational training environments, the Veterinary Medical Center Europe, (previously known as Dog Center Europe), the LTC Daniel E. Holland Military Working Dog Hospital at Lackland Air Force Base (AFB), and every other place military working dogs are treated.

AQL: Completed as required 98% of the time within the PoP.

5.2.27 Mechanical Engineer at DCPH-A

(a) Serves as a DCPHA consultant on mechanical engineering heating, ventilation, and air conditioning (HVAC) aspects of facilities maintenance and construction matters.

AQL: No more than 2 deficiencies within the PoP.

(b) Contributes to the DCPHA annual facilities work plan in mechanical engineering and oversees external servicing units in their execution of Center business plans for DCPHA facilities management.

AQL: No more than 1 deficiency within the PoP.

(c) Applies DCPHA priorities and recommends design and construction programs within a constantly fluctuating priority structure.

AQL: No more than 2 deficiencies within the PoP.

(d) Monitors and evaluates space utilization and occupancy factors with local DPW .

AQL: No more than 2 deficiencies within the PoP.

(e) Assists in the planning, programming, and determination of the allocation of DCPHA major repair and minor construction funds for DCPHA- approved projects.

AQL: No more than 3 deficiencies within the PoP.

(f) Develops or reviews technical specifications of each job order to ensure suitability and adequacy; determines prioritization, verifies available funding support; provides technical and logistical coordination with appropriate personnel throughout each project, and performs periodic on-site technical inspections to ensure adequacy of repairs or construction. (Deliverable B: 085)

AQL: No more than 3 deficiencies within the PoP.

(g) Maintains a comprehensive job order summary which is continuously updated through interaction with installation and other project personnel

AQL: No more than 1 deficiency within the PoP.

(h) Provides job status summaries and status reports as required. (Deliverable B: 086)

AQL: No more than 2 deficiencies within the PoP.

(i) Provides facilities operations and maintenance guidance and support to personnel throughout DCPHA on the procurement, installation, an operation, maintenance and disposal of equipment.

AQL: No more than 1 deficiency within the PoP.

(j) Assists in the preparation of relevant SOPS and reviews, accepts, or corrects Branch work in mechanical engineering matters performed by in-house, maintenance contractor, or APG work as necessary.

AQL: No more than 2 deficiencies within the PoP.

(k) Assists in the preparation of organization review and analysis data and cost analysis of operations.

AQL: No more than 2 deficiencies within the PoP.

(l) Perform other duties as assigned.

AQL: No more than 2 deficiencies within the PoP.

5.2.28 Data Scientist/Engineer at DCPH-FC - GEIS Support

(a) Oversee the GEIS data lake environment to ensure data is properly ingested and high-quality raw data is available for analysis.

AQL. No more than 2 deficiencies within the PoP.

(b) Establish a data governance strategy, including data lifecycle policies, object tagging and data catalog development to maintain an accessible data lake environment.

AQL: No more than 2 deficiencies within the PoP.

(c) Develop, organize, manage, and maintain (i.e., develop data elements, clean data, combine /merge data, and make data requests) datasets of GEIS-funded surveillance data for the purpose of supporting GCCs and other GEIS stakeholders. (Deliverable B: 087)

AQL: No more than 2 deficiencies within the PoP.

(d) Coordinate with the Focus Areas and the Senior Bio-surveillance Specialist in developing and executing an approach for standardized structured data collection across the GEIS network.

AQL: No more than 2 deficiencies within the PoP.

5.2.29 Epidemiologist at DCPH-A & DCPH-FC

(a) Rapidly identifies, characterizes, localizes, and tracks all biothreats events of concern to the DoD.

AQL: No more than 2 deficiencies within the PoP.

(b) Integrates and analyzes data relating to human health, animal, plant, food, water, and environmental domains. (Deliverable B: 088)

AQL: No more than 2 deficiencies within the PoP.

(c) Proficient in current version of epidemiologic surveillance software (i.e. SAS and R, Microsoft Office Suite) for analysis.

AQL: 100% compliant

(d) Demonstrate communication skills to integrate this information into concise informational products for an audience of DoD and interagency partners.

AQL: No more than 4 instances of familiar to communicate effectively within the PoP.

(e) Serve as liaison with other sections to include AFHSD, CCMDs, Services, and interagency partners.

AQL: No more than 2 deficiencies within the PoP.

5.2.30 GeoGraphic Information System (GIS) Specialist at DCPH-FC

(a) Apply knowledge and experience in GIS to design, build, and support Integrated Biosurveillance (IB) Section and AFHSD requirements.

AQL: 100% compliance

(b) Works to develop new GIS capabilities to capture, store, manipulate, analyze, manage, and present various types of geographical data. (Deliverable B: 089)

AQL: No more than 2 deficiencies within the PoP.

(c) Makes recommendations to staff regarding ways to improve the management and use of GIS related products and systems.

AQL: No more than 2 deficiencies within the PoP.

(d) Coordinates with IB epidemiologists and GIS specialists the initial ingest/acquisition of health event data from open sources to include human-based health surveillance and outbreak reports, human-based environmental/occupational surveillance reports, non-human (animal) disease and veterinary surveillance assessments/reports and other infectious disease threat assessment reports which are originally produced by other DoD (e.g. CBEP/DTRA, NCMI), other USG interagency partners (e.g. CDC, DHS-NBIC, FDA) or international health organizations (e.g. PAHO, WHO, county MoHs).

AQL: No more than 2 deficiencies within the PoP.

5.2.31 Laboratory Systems Officer (GEIS Support) at DCPH-FC

(a) Serves as SME on infectious disease testing, clinical laboratory testing, lab quality, biological safety and regulatory requirements.

AQL: No more than 2 deficiencies within the PoP.

(b) Maintains awareness of DoD and non-DoD laboratory capabilities and FDA cleared assays for infectious disease of military relevance and emerging threats of concern.

AQL: No more than 2 deficiencies within the PoP.

(c) Promotes common interests of the AFHSD related to laboratory practices within DoD and with other federal agencies leading to establishment of fruitful collaborations and partnerships, leveraging and building appropriate relationships.

AQL: No more than 2 deficiencies within the PoP.

(d) Makes recommendations regarding the standardization of laboratory data within the DoD. (Deliverable B: 090)

AQL: No more than 2 deficiencies within the PoP.

5.2.32 Managing Editor (Epidemiology & Analysis Section) at DCPH-FC

(a) Manages all Medical Surveillance Monthly Report (MSMR) editorial content.

AQL: 100% compliance

(b) Receives and tracks all MSMR submissions

AQL: No more than 2 deficiencies within the PoP.

(c) Coordinates reviewer responses and correspondence with authors.

AQL: No more than 2 deficiencies within the PoP.

(d) Manages MSMR editorial and production calendar.

AQL: No more than 2 deficiencies within the PoP.

(e) Edits all MSMR manuscripts to ensure MSMR standards for quality, graphics, formats and style are met. (Deliverable B: 091)

AQL: No more than 2 deficiencies within the PoP.

(f) Selects appropriate open-source images (e.g. photos, figures) for each monthly MSMR publication.

AQL: No more than 2 deficiencies within the PoP.

(g) Coordinates with graphic designer to facilitate MSMR layout; facilitates uploading of MSMR to website.

AQL: No more than 2 deficiencies within the PoP.

(h) Coordinates with Public Affairs Officer regarding MSMR Operations Security review.

AQL: No more than 2 deficiencies within the PoP.

(i) Coordinates with publisher of hard copy MSMR.

AQL: No more than 2 deficiencies within the PoP.

(j) Manages uploading of monthly MSMR abstracts to *PubMed. Manages MSMR library.

AQL: No more than 2 deficiencies within the PoP.

5.2.33 MSMR Consultant (Epidemiology & Analysis Section) at DCPH-FC

(a) Provides input to the MSMR in the form of surveillance summaries. (Deliverable B: 092)

AQL: No more than 2 deficiencies within the PoP.

(b) Writes and edits medical and scientific papers. (Deliverable B: 093)

AQL: No more than 2 deficiencies within the PoP.

(c) Mentors junior analytic staff.

AQL: No more than 2 deficiencies within the PoP.

(d) Provides consultative support in epidemiology, biostatistics and public health to AFHSD and other government personnel.

AQL: No more than 2 deficiencies within the PoP.

5.2.34 MSMR Editor/Senior Medical Advisor (Epidemiology & Analysis Section) at DCPH-FC

(a) Leads MSMR staff in planning, designing, analyzing and reporting of disease and injury trends within the DoD.

AQL: No more than 2 deficiencies within the PoP.

(b) Responsible for the quality and timeliness of the MSMR publication.

AQL: No more than 2 deficiencies within the PoP.

(c) Writes and edits medical and scientific papers. (Deliverable B: 094)

AQL: No more than 2 deficiencies within the PoP.

5.2.35 Operations Coordinator at DCPH-FC

(a) Performs basic administrative duties and assists AFHSD Program Manager (Operations) in fulfilling six AFHSD Operations areas to include mission readiness, product requests and management; strategic plan implementation; award and recognitions management, policy and SOP development; and VIP visit management.

AQL: No more than 2 deficiencies within the PoP.

(b) Tracks and records required training and readiness requirements and annual personnel performance evaluation reports.

AQL: No more than 2 deficiencies within the PoP.

(c) Responsible for the DHA ETMS2 Coordination and tracking.

AQL: No more than 2 deficiencies within the PoP.

(d) Records receipt and assignment of all TMT and other taskers received.

AQL: No more than 2 deficiencies within the PoP.

(e) Assists Government with inventory and tracking of Government property.

AQL: No more than 2 deficiencies within the PoP.

(f) Maintains current personnel rosters.

AQL: No more than 2 deficiencies within the PoP.

(g) Assists Senior Operations Coordinator as needed.

AQL: No more than 2 deficiencies within the PoP.

(h) Provides front desk support as needed.

AQL: No more than 2 deficiencies within the PoP.

(i) Drafts and edits memorandums and other documents as assigned by the AFHSD Program Manager (Operations). (Deliverable B: 095)

AQL: No more than 2 deficiencies within the PoP.

(j) Receives, relays, takes messages; handles and tracks all incoming phone calls; distributes faxes and mail; orders office supplies; and performs other clerical duties.

AQL: No more than 2 deficiencies within the PoP.

(k) Professionally greets all visitors to the AFHSD and informs AFHSD staff of visitor arrivals.

AQL: No more than 2 deficiencies within the PoP.

(l) Maintains conference room calendars, phone lists, and make arrangements for meetings as necessary. (Deliverable B: 096)

AQL: No more than 2 deficiencies within the PoP.

(m) Assists with tracking of computer software; and preparation and tracking of AFHSD Support agreements.

AQL: No more than 2 deficiencies within the PoP.

5.2.36 Operations Security Coordinator at DCPH-FC

(a) Facilitates visitor pre-registration using Visitor Management System (VMS), parking requests, access and visitor badges for approved personnel, and escort as needed.

AQL: No more than 2 deficiencies within the PoP.

(b) Conducts JPAS record reviews and pass clearances for visit requests.

AQL: No more than 2 deficiencies within the PoP.

(c) Facilitates Privileged Management Program (PMP) certificates for personnel building access.

AQL. No more than 2 deficiencies within the PoP.

(d) Reports and tracks facility maintenance requests. (Deliverable B: 097)

AQL: No more than 2 deficiencies within the PoP.

(e) Conducts mail inspections, sorting, and delivering.

AQL: No more than 2 deficiencies within the PoP.

(f) Serves as the back-up key and access badge issuer.

AQL: No more than 2 deficiencies within the PoP.

(g) Ensures proper handling, storage, and disposition of sensitive but unclassified client and company information, including Personally Identifiable Information (PII).

AQL: No more than 2 deficiencies within the PoP.

5.2.37 Senior Media Public Relations Specialist at DCPH-FC

(a) Develops, coordinates, and evaluates AFHSD media and community relations programs.

AQL: No more than 2 deficiencies within the PoP.

(b) Provides draft strategic communications products to the Government in support of the AFHSD mission. (Deliverable B: 98)

AQL: No more than 2 deficiencies within the PoP.

(c) Uses public affairs, communications, and marketing experience to report on current surveillance activities involving AFHSD in print, web, electronic presentations, or multimedia production.

AQL: No more than 2 deficiencies within the PoP.

5.2.38 Senior Security Manager at DCPH-FC

(a) Serves as the Chief of Security for AFHSD.

AQL.: 100% compliance.

(b) Determines and recommends policy or action involving readiness, force protection, and major projects. (Deliverable B: 99)

AQL: No more than 2 deficiencies within the PoP.

(c) Coordinates work with the Pentagon Force Protection Agency (PFPA).

AQL: No more than 2 deficiencies within the PoP.

(d) Under the guidance of the AFHSD Program Manager (Operations), plans, develops, executes and analyzes all force protection, training, and emergency management programing requirements.

AQL: No more than 2 deficiencies within the PoP.

5.2.39 Senior Technical Writer (Epidemiology & Analysis Section) at DCPH-FC

(a) Research, prepare, and edit manuscripts for Medical Surveillance Monthly Report (MSMR) publication to include design of surveillance analyses in collaboration with a senior managing epidemiologist. (Deliverable B: 100)

AQL: No more than 2 deficiencies within the PoP.

(b) Provide literature and background review for topics of MSMR articles. (Deliverable B: 101)

AQL: No more than 2 deficiencies within the PoP.

(c) Prepare analytic reports and surveillance reports for the MSMR. (Deliverable B: 102)

AQL: No more than 2 deficiencies within the PoP.

(d) Ensure documents meet editorial and customer specifications and adheres to MSMR standards for quality, graphics, format, and style.

AQL: No more than 2 deficiencies within the PoP.

5.2.40 Senior Vector Surveillance Specialist (Entomologist) at DCPH-FC

(a) Provide scientific expertise to evaluate and provide guidance on GEIS-funded activities as they relate to entomology and vector surveillance across the GEIS partner network.

AQL: No more than 2 deficiencies within the PoP.

(b) Assist in the development of guidelines and protocols for entomological surveillance, data generation, analysis, and sharing.

AQL: No more than 2 deficiencies within the PoP.

(c) Support GEIS partners during the development of manuscripts and reports for DoD stakeholders and peer-reviewed publications.

AQL. No more than 2 deficiencies within the PoP.

(d) Assist in proposal review for meeting strategic priorities, scientific relevance, and ROI in coordination with the Focus Area Leads. (Deliverable B: 103)

AQL: No more than 2 deficiencies within the PoP.

(e) Provide scientific and program management expertise in order to enhance entomological surveillance data coordination across the Services and establish processes for entomological surveillance data management in-house at AFHSD

AQL: No more than 2 deficiencies within the PoP.

PART 6

APPLICABLE PUBLICATIONS

6. Applicable Publications (Current Editions): The following publications, manuals, regulations, etc. are mentioned in this PWS and are listed below.

6.1.1 Department Of Defense Contract Security Classification Specification (DD Form 254)

6.1.2 Department of Defense Security Agreement (DD Form 441)

6.1.3 32 Code of Federal Regulations (CFR) Part 117.

6.1.4 The Army Physical Security Program (AR 190-13)

6.1.5 Cyberspace Workforce Qualification and Management Program (DoDM 8140.03)

6.1.6 Cyberspace Workforce Management (DoDD 8140.01)

6.1.7 Electromagnetic Compatibility Directive (2014/30/EU)

6.1.8 Policies and Procedures for Property Accountability (AR 735-5)

PART 7

ATTACHMENT AND TECHNICAL EXHIBIT LISTING

7. Attachment and Technical Exhibit List

7.1 Technical Exhibit A - Performance Requirements Summary

7.2 Technical Deliverable B - Deliverables Schedule (within Performance Work Statement)

Following Attachments are provided under separate cover:

7.3 Attachment 1 - Price Matrix

7.4 Attachment 2 - DD Form 254

7.5 Attachment 3 - Past Performance Information Sheet

7.6 Attachment 4 - Performance Assessment Questionnaire

7.7 Attachment 5 - Wage Determination 2015-4281

7.8 Attachment 6 - Wage Determination 2015-4265

7.9 Attachment 7 - Wage Determination 2015-5253

7.10 Attachment 8 - Labor Category Descriptions

7.11 Attachment 9 - Location Workload Estimate

TECHNICAL EXHIBIT A

Performance Requirement Summary (PRS)

PERFORMANCE OBJECTIVE	STANDARD	PERFORMANCE THRESHOLD ACCEPTABLE QUALITY LEVELS (AQLs)	METHOD OF SURVEILLANCE
PRS#1 - PWS para 1.5.1 The Contractor shall develop and maintain a QCP to ensure services are performed in accordance with (IAW) this PWS.	The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services.	100% Compliance	Periodic Inspection
PRS#2 - PWS para 1.5.4.3 The contractor shall provide manpower support as outlined in the labor categories.	The Contractor shall provide support between the hours of 0700 to 1800, Monday through Friday.	100% Compliance	Periodic Inspection & Customer Feedback

PRS#3 - PWS para (1.6.2) The Contractor shall ensure personnel performing work under this contract have an active personnel security clearance at the level identified in each Labor Category description to the level in the Defense Information System for Security (DISS) and maintain the level of security required for the life of the contract.	The contractor shall, IAW the DoD Contract Security Classification Specification DD Form 254, ensure that Contractor employees and subcontract or employees performing services under this contract comply with FAR 52.204-2 Security Requirements when the employee has access to information classified "Confidential," "Secret," or "Top Secret."	100% Compliant. Zero deviations are acceptable.	100% Inspection
PRS#4 - PWS para (1.7) The Contractor shall establish and implement methods of making sure all keys issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons.	The Contractor shall develop procedures covering key control that shall be included in the Contractor's Security Plan and the Quality Control Plan.	95% Compliance No more than 1 lost, misplaced or misused key through the Period of Performance (PoP).	Periodic Inspection & Customer Feedback

PRS#5 - PWS para (1.10) The Contractor shall provide an Onsite Program Manager (PM) who shall be responsible for the performance of the work.	The Onsite PM shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract. The Onsite PM shall be available between 0700 and 1800.	100% Compliance	Periodic Inspection & Customer Feedback
PRS#6 - PWS para (1.13) The Contractor shall submit a written estimate for travel to the COR for all travel under this contract.	The Contractor shall submit a written estimate for travel to the COR no later than 30 calendar days prior to the first day of travel.	95% Compliance No more than 2 late submissions of travel requests through the PoP.	100% Inspection
PRS#7 - PWS para (5.2.1.e) The Contractor shall shall maintain a mandatory training tracking spreadsheet that ensures all personnel are up-to-	The Contractor shall continually monitor for compliance of staff to the mandatory training requirements and update the COR monthly.	95% Compliance No more than 2 instances of late mandatory training reported against the Contract staff (within their control) through	Periodic Inspection

date on required training		the Period of Performance (PoP).	
PRS#8 - PWS para (5.2.2.a) The Contractor shall provide functional specialist support in the areas of Records Management and Forms Control	The Contractor shall provide continual support in the areas of Records management and Forms Control IAW to the current records management system.	100% Compliant. Zero deviations are acceptable.	Periodic Inspection
PRS#9 - PWS para (5.2.3.a) The Contractor shall perform administrative support services such as preparing and editing technical or general documentation	The Contractor shall perform administrative support services using various software packages such as Microsoft Word, Microsoft PowerPoint, Microsoft Excel and Windows	100% Compliance	Periodic Inspection
PRS#10 - PWS para (5.2.4.f)	The Contractor shall develop and update appropriate Public Health statistical	95% Compliance No more than 2 developed products that do	Periodic Inspection & Customer Feedback

The Contractor shall develop and update appropriate Public Health statistical documentation, and store documents and data	documentation, store documents and data, and perform all functions in accordance with applicable regulations, guidance, and procedures.	not follow applicable regulations, guidance, and procedures though this PoP.	
PRS#11 - PWS para (5.2.5.e) The Contractor shall develop and maintain a variety of Crystal Report types	The Contractor shall develop and maintain a variety of Crystal Report types, including but not limited to tabular, drill down, matrix, charts.	95% Compliant. No more than 2 reports that do not meet the Government established criteria through this PoP.	Periodic Inspection & Customer Feedback
PRS#12 - PWS para (5.2.7.1.b) The Contractor shall analyze environmental, clinical, and/or industrial hygiene samples	The Contractor shall analyze environmental, clinical, and/or industrial hygiene samples by various instrumental analysis techniques to include, but not limited to, spectrophotometric and chromatographic methods.	95% Compliance No more than 2 instances of analysis reported that does not meet the quality standards through the PoP.	Periodic Inspection & Customer Feedback
PRS#13 - PWS para (5.2.7.d)	The Contractor shall provide qualitative science knowledge and	95% Compliance No more than 2 failures to	Periodic Inspection & Customer Feedback

The Contractor shall provide qualitative science knowledge and Public Health support through qualitative methods	Public Health support through qualitative methods to include, but not limited to, grounded theory, phenomenology, and case studies and principles to conduct behavioral and social health studies or related program evaluations.	perform the requirements as outlined in this standard through the PoP.	
PRS#14 - PWS para (5.2.9.h) The Contractor shall provide recommendations regarding technical advantages and disadvantages regrading design components	The Contractor shall provide recommendations regarding technical advantages and disadvantages regrading design components such as layout, design, format, style, techniques, lettering, color harmony, contrast special effects, media, method of reproduction, and software compatibility.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#15 - PWS para (5.2.10.d) The Contractor shall use image editing software to produce	The Contractor shall use image editing software to produce professional quality media product delivery in a variety of formats to	95% Compliance No more than 2 failures to perform the requirements as	Periodic Inspection & Customer Feedback

professional quality media product delivery in a variety of formats	include, but not limited to color poster production, Public Health images, PowerPoint presentations and audiovisual production planning and processing of audio/visual media	outlined in this standard through the PoP.	
PRS#16 - PWS para (5.2.11.j) The Contractor shall develop, adapt, modify and/or implement analytical testing methods, as needed	The Contractor shall develop, adapt, modify and /or implement analytical testing methods, as needed to include, but not limited to, determining the most effective approach and required analytical instruments to obtain the necessary data.	95% Compliance No more than 2 instances of analysis reported that does not meet the quality standards through the PoP.	Periodic Inspection & Customer Feedback
PRS#17 - PWS para (5.2.12.d) The Contractor shall effectively manage Public Health projects	The Contractor shall effectively manage Public Health projects using standardized project management skills and tools to order to plan and accomplish goals and assure the successful and timely completion of assigned projects.	95% Compliance No more than 2 No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback

PRS#18 - PWS para (5.2.13.e) The Contractor shall develop and update appropriate Public Health Program Evaluation statistical documentation, and store documents and data	The Contractor shall develop and update appropriate Public Health Program Evaluation statistical documentation, store documents and data, and perform all functions in accordance with applicable regulations, guidance, and procedures.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#19 - PWS para (5.2.15.b) The Contractor shall evaluate Health Education program effectiveness	The Contractor shall evaluate Health Education program effectiveness using training surveys and other user feedback.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#20 - PWS para (5.2.16.b) The Contractor shall prepare, review and /or edit technical reports	The Contractor shall prepare, review and/or edit technical reports IAW established objectives for specified results, content, language, clarity and technical soundness.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback

PRS#21 - PWS para (5.2.16.d) The Contractor shall provide electronic and/or hard copy documents and report deliverables	The Contractor shall provide electronic and/or hard copy documents and report deliverables, as required, using software and editing methodology compatible with DCPH-A, DHA and DOD standards.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#22 - PWS para (5.2.17.c) The Contractor shall use the Defense Medical Logistics Standard Support (DMLSS) or other appropriate system to forecast requirements for TMDE calibration	The Contractor shall use the Defense Medical Logistics Standard Support (DMLSS) or other appropriate system to forecast requirements for TMDE calibration 30 and 60 calendar days in advance and provide planned schedules to relevant hand receipt holders.	95% Compliance No more than 2 failures (within their control) to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#23 - PWS para (5.2.18.i) The Contractor shall translate results into qualitative and quantitative terms	The Contractor shall translate results into qualitative and quantitative terms and follow Good Laboratory Practices GLP procedures.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback

PRS#24 - PWS para (5.2.19.a) The Contractor shall receive facility visitors in a professional and tactful manner, referring them as appropriate IAW local procedures.	The Contractor shall receive facility visitors in a professional and tactful manner, referring them as appropriate IAW local procedures. Explains applicable security rules, regulations, and procedures regarding visitors to employees, managers, and visitors.	100% Compliance	Periodic Inspection & Customer Feedback
PRS#25 - PWS para (5.2.20.h) The Contractor shall provide professional quality photography support	The Contractor shall provide professional quality photography support to include consideration of best camera locations, lighting setup detail requirements and other photography logistics in a variety of environments, using color and/or black and white photography and the use of digital still cameras and accessories.	95% Compliance No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
		95% Compliance	

PRS#26 - PWS para (5.2.21.g) The Contractor shall, as the Health Outreach Coordinator (Red Hill), work directly with the local and regional Public Affairs Officers (PAO)	The Contractor shall, as the Health Outreach Coordinator (Red Hill), work directly with the local and regional Public Affairs Officers (PAO) and follow all guidance policies for disseminating communication materials.	No more than 2 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback
PRS#27 - PWS para (5.2.22.g) The Contractor shall maintain adequate and legible records	The Contractor shall maintain adequate and legible records in accordance with Good Laboratory Practices and published guidance.	90% Compliance No more than 4 failures to perform the requirements as outlined in this standard through the PoP.	Periodic Inspection & Customer Feedback

TECHNICAL EXHIBIT B

DELIVERABLES SCHEDULE

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
B: 001 Quality Control Plan (para 1.5.1)	once within 15 calendar days after contract award and no	one each to the COR	Electronic delivery via email using	To the KO through the COR

	later than 30 calendar days prior to any anticipated changes.		Microsoft Office products	
B: 002 Analysis of Quality Control Plan (para 1.5.1.1)	within 30 calendar days upon completion of each option period or Task Order	one each to the COR	Electronic delivery via email using Microsoft Office products	To the KO through the COR
B: 003 Performance Report (para 1.5.1.2)	Within 2 business days after identifying issues.	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 004 Access Badge Updates (para 1.6.3.1.a)	within 5 calendar days after name change, clearance level change or other change in status.	one each to the COR	Electronic delivery via email using Microsoft Office products	To DCPH-A Security Office through the COR
B: 005 Installation Pass Log (para 1.6.3.1.f)	within 3 calendar days after contract award.	one each to the COR	Electronic delivery via email using Microsoft Office products	To the DCPH-A Security Office through the COR

B: 006 Update to Installation Pass Log (para 1.6.3.1.f)	within 5 calendar days after any changes to log	one each to the COR	Electronic delivery via email using Microsoft Office products	To the DCPH-A Security Office through the COR
B: 007 Favorable Background Checks (para 1.6.3.4)	within 3 calendar days of receipt by the contractor	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 008 CAC Log (para 1.6.3.4)	within 2 calendar days after contract award	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 009 RESERVED	RESERVED	RESERVED	RESERVED	RESERVED
B: 010 Key Control Procedures (para 1.7)	once within 10 calendar days after contract award and no later than 30 calendar days prior to any anticipated changes.	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR

B: 011 Key Personnel List (para 1.10)	no later than 5 working days after contract award	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 012 Travel Estimates (para 1.13.3)	no later than 30 calendar days prior to the first day of travel	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 013 Trip Reports (para 1.13.5)	within 10 calendar days after completion of travel	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 014 Non-Disclosure Agreements (para 1.17)	no later than 30 working days prior to commencement of work under the contract	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 015 Organizational		one each to the COR	Electronic delivery via	To the COR

Conflict of Interest (OCI) Mitigation Plan (para 1.18)	within 3 calendar days after identifying potential OCI issues.		email using Microsoft Office products	
B: 016 AT Level I Training (para 1.20.1)	within 30 calendar days after contract start date or 30 calendar days after employment of new personnel	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 017 AT Level I Training Certificates (para 1.20.1)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 018 AT Level I Refresher Training (para 1.20.1)	every 12 months (para 1.23.1)	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 019 AT Level I Verification for overseas travel (para 1.20.2)	within 5 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR

B: 020 OPSEC Training (para 1.20.3)	Within 30 calendar days of employment under this contract	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 021 OPSEC Training Verification (para 1.20.3)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 022 OPSEC Training Refresher (para 1.120.3)	every 12 months	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 023 OPSEC Training Refresher Verification (para 1.20.3)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 024 OPSEC Classroom Training	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using	To the COR

Verification (para 1.20.3)			Microsoft Office products	
B: 025 iWATCH Training (para 1.20.4)	within 30 calendar days after the contract is awarded and within 30 calendar days after new employees commence contract performance	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 026 iWATCH Training Verification (para 1.20.4)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 027 Information Assurance Training Verification (para 1.20.5)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 028 DOD IA Cyber Awareness (para 1.20.6)	within 7 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR

B: 029 PII Training Verification (para 1.20.8)	within 5 calendar days after completion of training	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 030 Combatting Trafficking in Persons (CTIP) Training (para 1.20.11)	As needed	As needed	Electronic delivery via email using Microsoft Office products	To the COR
B: 031 Monthly Progress Report (para 5.2.1(c))	monthly	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 032 GFE Inventory (para 5.2.1(d))	monthly	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 033 Training Tracker (para 5.2.1(e))	monthly	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR

B: 034 Staffing Report (para 5.2.1(f))	monthly	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 035 Vacancy Report (para 5.21(i))	weekly	one each to the COR	Electronic delivery via email using Microsoft Office products	To the COR
B: 036 FOIA Requests (para 5.2.2(d))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 037 Product Report (para 5.2.2(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
	as required	as required		

B: 038 Records Management Report (para 5.2.2(f))			Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 039 Prepare and Edit Documents and Reports (para 5.2.3 (a))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 040 Travel Requests (para 5.2.3(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 041 Administrative Assistant III edits to Public Health Reports (para 5.2.3(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 042 Statistical Sections of	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

Public Health Study Reports (para 5.2.4(c))				
B: 043 Biostatistician II Public Health Technical Reports (para 5.2.4(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 044 Crystal Reports Queries (para 5.2.5(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 045 Crystal Reports Writer Public Health Reports (para 5.2.5(g))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 046 Data Analyst I Public Health Studies (para 5.2.6.(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 047 Data Analyst I Public Health Technical Reports (para 5.2.6(g))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 048 Laboratory Technician Reports (para 5.2.7(d))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 049 Laboratory Technician Public Health Technical Reports (para 5.2.7(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 050 Behavioral and Social Health of Forces Reports (para 5.2.8(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 051 Data Technician Public Health Technical Reports (para 5.2.8(g))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 052 Visual Information Projects (para 5.2.9(a))	as required	as required	as required	To Government Task Lead
B: 053 Graphics Designer Sketches and Computer Generated Layouts (para 5.2.9(e))	as required	as required	as required	To Government Task Lead
B: 054 Graphics Designer Public Health Technical Reports (para 5.2.9(k))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 055 Graphics Design Specialist System Support (5.2.10(a))	as required	as required	as required	To Government Task Lead
	as required	as required	as required	

B: 056 Media Product Support (5.2.10(d))				To Government Task Lead
B: 057 Graphics Design Specialist Public Health Technical Reports (para 5.2.10(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 058 Laboratory Sample Analysis (5.2.11(a))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 059 Metals Report (para 5.2.11(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 060 Chemist Public Health	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

Technical Reports (para 5.2.11(k))				
B: 061 Project Manager I Public Health Study (5.2.12 (b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 062 Project Manager I Public Health Technical Reports (para 5.2.12(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 063 Public Health Program Evaluations (para 5.2.13(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 064 Program Evaluator II Public Health Technical Reports (para 5.2.13(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 065 Public Health Program Evaluation (5.2.14(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 066 Program Evaluator III Public Health Technical Reports (5.2.14(g))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 067 Health Promotion Content (para 5.2.15(c))	as required	as required	as required	To Government Task Lead
B: 068 Health Education Training (5.2.15(d))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 069 Health Educator Public Health Reports (5.2.15(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 070 Technical Writer/Editor Technical Reports (5.2.16(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 071 Technical Writer/Editor Public Health Reports (5.2.16(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 072 Biomedical Equipment Technician Reports (5.2.17(h))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 073 Toxicology Studies and Experiments (5.2.18(h))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 074 Toxicologist Public Health Technical	as required	as required	Electronic delivery via	To Government Task Lead

Reports (para 5.2.18(j))			email using Microsoft Office products	
B: 075 Security Specialist I Inventories (5.2.19(g))	monthly and/or semi-annually as required by regulatory guidance	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 076 Security Specialist I Public Health Technical Report (para 5.2.19(h))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 077Videographer Public Health Products (5.2.20(a))	as required	as required	as required	To Government Task Lead
B: 078 Videographer Public Health Technical Reports (para 5.2.20(i))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 079 Social Media Updates (para 5.2.21 (j))	as required	as required	as required	To Government Task Lead
B: 080 Outreach Activities Report (para 5.2.21(n))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 081 Animal Caretaker I records (para 5.2.22(g))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 082 Biological Sciences Technician Analytical Reports (para 5.2.23(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 083 VBD Bioinformatics Lead Scientist Analytical Reports (para 5.2.24(4e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
	as required	as required		

B. 084 DoD Military Working Dog Trauma Registry and Clinical Data (Data Abstractor) (para 5.2.26(g))			Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 085 Mechanical Engineer Technical Specification Documentation (para 5.2.27(f))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 086 Mechanical Engineer Job Order Summary (para 5.2.27(h))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 087 Data Scientist - GEIS Support data sets (para 5.2.28(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 088 Epidemiologist Reports (para 5.2.29(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 089 GIS Specialist Documentation (para 5.2.30(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 090 Lab Systems Officer (GEIS Support) guidance and reports (para 5.2.31(d))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 091 Managing Editor - Edited Manuscripts (para 5.2.32(e))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 092 MSMR Consultant - Surveillance Summaries (para 5.2.33(a))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 093 MSMR Consultant - Medical and Scientific Papers (para 5.2.33(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

B: 094 MSMR Editor/Senior Medical Advisor - Medical and Scientific Papers (para 5.2.34(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 095 Operations Coordinator - Memorandums and other Documents (para 5.2.35(i))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 096 Operations Coordinator - Calendars and phone lists (para 5.2.35(l))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 097 Operations Security Coordinator - Facility Maintenance records (para 5.2.36(d))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 098 Senior Media Public Relations Specialist - Strategic Com	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

munications Drats (para 5.2.37(b))				
B: 099 Senior Security Manager - policy recomme ndations (para 5.2.38(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 100 Senior Technical Writer - manuscript products (para 5.2.39(a))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 101 Senior Technical Writer - Reviews (para 5.2.39(b))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 102 Senior Technical Writer - reports (para 5.2.39(c))	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead
B: 103 Senior Vector Surveillance Specialist -	as required	as required	Electronic delivery via email using Microsoft Office products	To Government Task Lead

proposal reviews (para 5.2.40(d))				

WORKLOAD DATA

ITEM	NAME	QUANTITY (per PoP)	
1	Administrative Assistant III	Each	6
2	Animal Caretaker I	Each	2
3	Biological Sciences Technician	Each	1
4	Biomedical Equipment Technician	Each	2
5	Bio-statistician II	Each	12
6	Chemist	Each	5
7	Crystal Reports Writer	Each	2

8	Data Analyst I	Each	4
9	Data Scientist/Engineer	Each	6
10	Data Technician I	Each	4
11	Epidemiologist	Each	32
12	Geographic Information System (GIS) Specialist	Each	2
13	Graphics Design Specialist	Each	3
14	Graphics Designer	Each	3
15	Health Educator	Each	3
16	Health Outreach Coordinator	Each	1
17	Laboratory Systems Officer	Each	1
18	Laboratory Technician	Each	3

19	Managing Editor	Each	1
20	Mechanical Engineer	Each	1
21	MSMR Consultant	Each	1
22	MSMR Editor/Senior Medical Advisor	Each	1
23	MWD Casualty Care Coordinator	Each	1
24	MWD Trauma Registry Data Abstractor	Each	2
25	Operations Coordinator	Each	5
26	Operations Security Coordinator	Each	1
27	Program Evaluator II	Each	2
28	Program Evaluator III	Each	4
29	Project Manager I	Each	3
30	Project Manager II	Each	3

31	Records Management Specialist I	Each	2
32	Security Specialist I	Each	2
33	Senior Media Public Relations Specialist	Each	1
34	Senior Security Manager	Each	1
35	Senior Technical Writer	Each	2
36	Senior Vector Surveillance Specialist (Entomologist)	Each	1
37	Technical Writer/Editor	Each	2
38	Toxicologist	Each	3
39	Vector-borne Disease (VBD) Bioinformatics Lead Scientist	Each	2
40	Videographer	Each	**1**

Continuation of Deliveries or Performance

The delivery information for the following CLIN(s) / SLIN(s) / ELIN(s) were modified:

0001

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0002

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0003

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0004

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0005

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0006

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0007

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0008

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0009

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0010

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0011

INFORMATION	FROM	TO
Period of	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

Performance		

0012

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0013

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0014

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0015

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0016

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0017

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0018

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0019

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0020

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0021

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0022

INFORMATION	FROM	TO
Period of	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

Performance		

0023

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0024

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0025

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0026

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0027

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0028

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0029

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0030

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0031

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0032

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0033

INFORMATION	FROM	TO
Period of	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

Performance		

0034

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0035

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0037

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0038

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0039

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0040

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0041

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0042

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0043

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0044

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

0045

INFORMATION	FROM	TO
Period of	19 Aug 2026 to 18 May 2027	19 Sep 2026 to 18 May 2027

Performance		

0046

INFORMATION	FROM	TO
Period of Performance	19 Aug 2026 to 18 Sep 2026	19 Sep 2026 to 18 Oct 2026

0047

INFORMATION	FROM	TO
Period of Performance	19 Jul 2026 to 18 Aug 2026	19 Aug 2026 to 18 Sep 2026

Addendum to Contract Clauses

Additional Information/Notes

The following clauses were modified:

52.216-18 Ordering. Aug 2020 hereby reads as follows:

Ordering (Aug 2020)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from 19 September 2026 through 18 May 2031, and if FAR Clause 52.217-8 is exercised, orders may be issued through 18 November 2031.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) A delivery order or task order is considered "issued" when-

(1) If sent by mail (includes transmittal by U.S. mail or private delivery service), the Government deposits the order in the mail;

(2) If sent by fax, the Government transmits the order to the Contractor's fax number; or

(3) If sent electronically, the Government either-

(i) Posts a copy of the delivery order or task order to a Government document access system, and notice is sent to the Contractor; or

(ii) Distributes the delivery order or task order via email to the Contractor's email address.

(d) Orders may be issued by methods other than those enumerated in this clause only if authorized in the contract.

(End of clause)

Addendum to Evaluation - Commercial Product and Commercial Services

Miscellaneous text in this section has been modified to:

ADDENDUM to 52.212-2 **BASIS FOR AWARD**

Paragraph (a) is hereby replaced with the following:

The Government intends to award a single Indefinite Delivery/Indefinite Quantity (IDIQ) contract to the responsible offeror whose proposal represents the best value to the Government. This will be determined using a tradeoff source selection process in accordance with Federal Acquisition Regulation (FAR) 15.103-1.

To be eligible for award, an offeror's proposal must first receive a rating of "Acceptable" for Factor 1: Technical: Technical Proposals that do not meet this requirement will be considered ineligible for award and will not be evaluated further.

For all proposals deemed technically acceptable, the Government will then conduct a tradeoff between Factor 2: Past Performance and Factor 3: Price to select the best value. In this tradeoff, Past Performance is significantly more important than Price. The Government may award to a higher-rated, higher-priced offeror if it determines that the superiority of the higher-priced offeror's past performance warrants the additional cost.

While the Government intends to award without negotiations, it reserves the right to conduct them if deemed necessary by the Contracting Officer. Therefore, each initial offer should contain the offeror's best terms from a past performance and price standpoint.

A. FACTORS AND SUBFACTORS TO BE EVALUATED

The following evaluation factors and subfactors will be used to evaluate each proposal: Award will be made to the offeror whose proposal is most advantageous to the Government based upon an integrated assessment of the evaluation factors and subfactors described below. The Government reserves the right to make award based upon the Price factor in the event that the Technical and Past Performance evaluation results are substantially the same.

Factor 1: The Technical factor is further divided into the following subfactors:

Subfactor 1 - Transition Plan

Subfactor 2 - Staffing Plan

Offerors must be found "Acceptable" in both sub-factor categories in order to receive an overall acceptable rating for Factor 1.

The Offeror's proposal shall address each Technical subfactor as it applies to the Performance Work Statement (PWS). A detailed explanation of the criteria for the evaluation is set forth in the "Evaluation Approach", Paragraph B of this section. During evaluation of each proposal, the Government will assign each Technical subfactor an adjectival rating and write a narrative evaluation reflecting the identified findings.

Factor 2: Past Performance: Each offeror's past performance will be reviewed to determine recency, relevancy and confidence assessment.

Past Performance references must first meet Recency and Relevancy, to be further evaluated for Quality of Performance. To receive consideration for award, a rating of no less than "Satisfactory Confidence" or "Neutral Confidence" must be received on the Past Performance factor. Offerors are reminded that in the case of an offeror without a record of recent/relevant past performance or when information on past performance is so sparse that no meaningful confidence assessment rating can be reasonably assigned, the offeror's lack of past performance will be evaluated as neutral, a "Neutral Confidence" rating has no favorable or unfavorable impact on the evaluation.

Factor 3: Price: The resulting award will be an Indefinite Delivery/Indefinite Quantity contract with Firm Fixed Price (FFP) CLINS.

Price will be evaluated to ensure that it is fair, reasonable, and balanced. The government reserves the right to reject an unbalanced proposal.

B. EVALUATION APPROACH

All proposals shall be evaluated by the Source Selection Team (SST).

Factor 1 - Technical

For the specified labor categories (Project Manager I, Project Manger II, Epidemiologists, and Biostatistician II), the SST will evaluate the realism and effectiveness of the Offeror's methodology for sourcing and recruiting these critical personnel throughout the period off performance.

The Technical factor is divided into the following subfactors:

Subfactor 1. Transition Plan: This subfactor will be evaluated to determine whether the offeror demonstrates that their technical approach will result in a timely and effective transition period within 30 days allowing the offeror to commence full performance and meet PWS requirements by the contract start date. The Government will evaluate to determine if the proposal provides an acceptable 30-day transition plan on how the offeror plans to prepare for assuming responsibility for all Full-Time Equivalent (FTE) locations as identified in the PWS. The Government will determine the acceptability of the proposal's detailed milestone chart depicting all actions needed to prepare for full performance, including offeror's coordination aspects required with the incumbent contractor.

Subfactor 2. Staffing Plan: Offerors shall submit a staffing plan that describes their approach to ensure a stable and qualified workforce over the life of the contract by detailing their ability and approach to recruiting and retaining qualified personnel. The Government will evaluate the Offeror's approach for acceptable recruiting and maintaining personnel identified in their proposal and the Offeror's approach to managing resources while accommodating workplace fluctuation or global events (i.e., emergency and/or pandemic situations).

Table 1 - Overall Technical Ratings

Rating	Definition
Acceptable	Proposal meets the requirements of the solicitation
Unacceptable	Proposal does not meet the requirements of the solicitation

Factor 2 - Past Performance

This factor is assessed with an overall performance confidence assessment (PCA) rating (Table 3) which is based on an integrated assessment of the Offerors recent, relevant and quality past performance. The resulting performance confidence assessment rating is determined at the factor level and represents an overall evaluation of contractor performance. Offerors without a record of recent, relevant and quality past performance or for whom information on past performance is so sparse that no meaningful confidence assessment rating can be reasonably assigned will not be evaluated favorably or unfavorably on past performance and, as a result, will receive a "Neutral Confidence" rating for the Past Performance factor.

The rating table for the overall Past Performance Rating is below.

In this context:

"Offeror" refers to the proposed prime contractor and all proposed major subcontractors or team members. A major subcontractor or team member is defined as one who will be providing at least 25 percent of the contract effort. In either case, the contract or delivery order of the proposed prime contractor and proposed major subcontractors will be assessed individually and the results will then be assessed in their totality to derive the prime offeror's present and past performance rating. The Government may consider the offeror's past performance as an entire team including subcontractors, joint ventures and/or teaming partners, aggregately, rather than an individual contractor basis.

Recency- Past performance efforts will first be evaluated for recency. To be recent, some portion of the performance effort must have occurred within the last three years prior to the issue date of the solicitation.

Relevancy- The government will next evaluate the relevancy of performance that qualified as recent. Performance that is not relevant will not be further evaluated or considered.

The following ratings will be used to establish what is relevant which shall include similarity of service/support, complexity, dollar value, contract type, and degree of subcontract/teaming.

Table 2 - Past Performance Relevancy Ratings	
Rating	Definition

Very Relevant	Present/past performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
Relevant	Past performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
Somewhat Relevant	Past performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.
Not Relevant	Past performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

Quality Assessment : After the determination of recency and relevancy, the Government will assess the performance quality (how well the contractor performed on the contracts). The Government may review any past performance information collected and determine the quality of the Offeror's performance, general trends, and usefulness of the information and incorporate these into the Performance Confidence Assessment.

A separate quality assessment rating will not be assigned; rather, the Past Performance Confidence Assessment rating is based on the Offeror's overall record of recency, relevancy, and quality of performance.

Confidence Ratings: The Government will use the following definitions/ratings below when making an overall Performance Confidence Assessment rating.

Table 3 - Performance Confidence Assessments

Rating	Definition
Substantial	Based on the offeror's recent/relevant performance record, the Government has a high expectation that the offeror will successfully perform the required effort.

Confidence	
Satisfactory Confidence	Based on the offeror's recent/relevant performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort.
Neutral Confidence	No recent/relevant performance record is available, or the offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned. The Offeror may not be evaluated favorably or unfavorably on the factor of Past performance.
Limited Confidence	Based on the offeror's recent/relevant performance record, the Government has a low expectation that the offeror will successfully perform the required effort.
No Confidence	Based on the offeror's recent/relevant performance record, the Government has no expectation that the offeror will be able to successfully perform the required effort.

Factor 3 - Price

Price Factor. Adjectival ratings shall not be used for offerors' Price proposals. The Government will fully evaluate all priced Contract Line-Item Numbers (CLINs) for the one (1) 9-month and four (4) - 12-month ordering periods for award. For award purposes, the total proposed price for all CLINs will be added together into a total sum (contract value). The Offeror's Price proposal will be evaluated as follows:

a) FFP Evaluation. For a price to be fair and reasonable, it must represent a price to the Government that a prudent person would pay in the conduct of competitive business. The Offeror's proposed fixed-price CLINs may be evaluated, using one or more of the techniques described in FAR 15.404-1 in order to determine if they are fair and reasonable.

b) Overall Price Proposal Evaluation: The overall Price proposal will be evaluated for the following:

1) Compliance: The Price proposal will be evaluated for compliance with the submission requirements contained in RFP Section IV - Price instructions.

2) Unbalanced Pricing: The Offeror's overall Price proposal will be evaluated for unbalanced pricing in accordance with FAR 15.404-6. An offer may be rejected if the contracting officer determines that the lack of balance poses an unacceptable risk to the Government. This analysis will include, but is not limited to:

a. Reviewing individual CLIN prices to ensure they are not significantly overstated or understated.

b. A specific review of the General and Administrative (G&A) rate applied to the cost-reimbursable Travel ODC CLIN. Since the Government has provided a plug number for travel costs, an unusually high G&A rate applied to this CLIN may be viewed as a form of unbalanced pricing and could render a proposal ineligible for award if it poses an unacceptable risk.

3) Errors: The Offeror's Price proposal will be reviewed for mathematical errors. The Offeror may be given an opportunity to clarify certain aspects of their proposal at the sole discretion of the Contracting Officer.

C. Negotiations

1. GENERAL INFORMATION. General Information. In accordance with FAR 52.212-1(d), the Government intends to evaluate offers and award a contract without negotiations with offerors. Therefore, the offeror's initial offers should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct negotiations if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

a. The primary objective of negotiations will be to maximize the Government's ability to obtain best value, based on the requirement and the evaluation factors set forth in the solicitation.

b. If negotiations are to be conducted, the KO will establish a competitive range (in accordance with FAR 15.204-2). The establishment of the competitive range will be formally documented by the Government in a competitive range determination. If the Government deems that conducting negotiations is in its best interest, in the interests of efficient competition the KO may limit negotiations to those offerors whose proposal(s) are the most highly rated and/or which the KO determines to be reasonably capable of being corrected without a significant rewrite of the proposal.

c. Negotiations will be tailored to each offeror's proposal and will be conducted by the KO with every offeror within the competitive range. The scope and extent of discussions will be a matter of the KO's judgment. At a minimum, negotiations will address deficiencies or significant weaknesses in the proposal. The KO may discuss other aspects of the offeror's proposal that could, in the opinion of the KO, be altered or explained to enhance materially the proposal's potential for award. The KO will not be required to discuss every area in which a proposal could be improved.

(End of Addendum)

FAR Clauses Incorporated by Full Text

Number	Title	Effective Date	Alternate	Variation
			Deviation	Effective Date
52.222-90	Addressing DEI Discrimination by Federal Contractors	2026-04		

(a) *Definitions*. As used in this clause-

Program participation means membership or participation in, or access or admission to: training, mentoring, or leadership development programs; educational opportunities; clubs; associations; or similar opportunities that are sponsored or established by the contractor or subcontractor.

Racially discriminatory diversity, equity, and inclusion (DEI) activities means disparate treatment based on race or ethnicity in the recruitment, employment (e.g., hiring, promotions), contracting (*e.g.*, vendor agreements), program participation, or allocation or deployment of an entity's resources.

(b) In connection with the performance of work under this contract, the Contractor agrees as follows:

(1) The Contractor will not engage in any racially discriminatory DEI activities;

(2) The Contractor will furnish all information and reports, including providing access to books, records, and accounts, as required by the Contracting Officer, for purposes of ascertaining compliance with this clause;

(3) In the event of the Contractor's or a subcontractor's noncompliance with this clause, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor or subcontractor may be declared ineligible for further Government contracts;

(4) The Contractor will report any subcontractor's known or reasonably knowable conduct that may violate this clause to the Contracting Officer and take any appropriate remedial actions directed by the Contracting Officer; and

(5) The Contractor will inform the Contracting Officer if a subcontractor sues the Contractor and the suit puts at issue, in any way, the validity of this clause.

(6) The Contractor recognizes that compliance with the requirements of this clause are material to the Government's payment decisions for purposes of 31 U.S.C. 3729(b)(4).

(c) The Contractor must include the substance of this clause, including this paragraph (c), in subcontracts at any tier, including those for commercial products and commercial services, except those where the place of delivery or performance is outside the United States.