# STATEMENT OF WORK

# FOR

# DEFENSE LOGISTICS AGENCY

# DISPOSITION SERVICES

# OKINAWA, JAPAN

# BRASS SHREDDER

## TABLE OF CONTENTS

1. **INTRODUCTION**
2. **CLIN 0001 BRASS SHREDDER**
3. **MANUALS AND FAMILIARIZATION TRAINING**
4. **EQUIPMENT DELIVERY AND WARRANTY**
5. **DESTINATIONS**
6. **SPILL RESPONSIBILITY**
7. **INVOICING**

# STATEMENT OF WORK (SOW)

## 1. INTRODUCTION

a. The primary mission of the Defense Logistics Agency (DLA) Disposition Services (DLA DS) is to dispose of Department of Defense (DoD) excess and surplus personal property generated by the military services. This is accomplished through reutilization to other DoD activities, transfer to other Federal agencies, donation to authorized state and local organizations, sale to the public, or ultimate disposal through abandonment or destruction. DLA DS is headquartered in Battle Creek, Michigan, with a variety of field sites worldwide. The purpose of this contract is to acquire a new Brass Shredder at DLA DS Okinawa, Japan.

b. This is a Firm-Fixed Price (FFP), one time purchase contract. The contract pricing is to include all costs associated with manufacturing, shipping, delivering, setup, and familiarization of the item.

c. Upon receipt of a Delivery Order (DO), the Contractor has 6 months to deliver the Brass Shredder. The Contracting Officer (KO) may extend the delivery period for extenuating circumstances. Ten (10) days prior to the end of the period of performance, a written request for extension must be received from the Contractor detailing the circumstances that delayed delivery. The written notifications will include the subject TO number, reason(s) for the delay with supporting substantiated actionable documentation, as applicable, and the estimated date and time for completed performance.

d. New Equipment only; no remanufactured or "gray market" items. The Brass Shredder will include all cables, and any accessories necessary to make it operable and able to be maintained upon delivery. The Brass Shredder must be able to function on the Okinawa/Military Instillation power system.

e. The Brass Shredder will have a DoD item unique identification (IUID) in compliance with Defense Federal Acquisition Regulations Supplement (DFARS) 252.211-7003 (252.211-7003 Item Unique Identification and Valuation. | Acquisition.GOV).

## 2. CLIN 0001 BRASS SHREDDER SALIENT CHARACTERISTICS

When CLIN 0001 is ordered, the Contractor shall purchase and deliver one (1) Brass Shredder with the following salient characteristics:

1) Shredder capable of shredding medium-caliber cartridge cases
2) Shredder capable of crushing or modulating different sizes of Brass, Steel & Plastic pellets or bullet bands
3) Capable of Operating Hours: Eight (8) hours a Day without gumming or clogging
4) Feeding type: Available Dumping Hopper and/or Variable Speed Belt Conveyor
5) Motorized automatic cartridge feeder
6) Cutting Thickness up to 10mm

7) Bins/Hopper for Discharge 2 to 4 cubic yards.
8) Equipped the Dust Collector with Air Filter, and sealed top hopper with fire suppression systems
9) EM Stop Function – Both Shredder and Belt Conveyor
10) Able to accept multiple voltage ranges from 120/208 to 277/480

## 3. MANUALS AND FAMILIARIZATION TRAINING

a. The Contractor shall provide one (1) digital and one (1) hard copy operators manual guide, and maintenance and service manual.

b. The Contractor shall provide familiarization training upon delivery to the end user. The Contractor shall ensure the training takes place within 14-business days of initial delivery if in person. Video training provided to DLA DS is acceptable as method of delivery. The training shall include but not be limited to:
   1) Daily operator startup and shutdown procedures.
   2) Initial system startup including identifying and filling of all fluids.
   3) Daily and periodic preventative maintenance requirements and visual checks.
   4) Operator Safety overview.
   5) Operator Controls and indicators overview.
   6) Operational familiarization and all its controls.
   7) Machine limitations and common operator errors that cause damage or premature wear on parts/systems.
   8) Attachment and detachment of all tools, parts, and attachments delivered with the machine that can be used during operation.

c. The Contractor shall provide a video of the familiarization training if conducted in person.

## 4. EQUIPMENT DELIVERY AND WARRANTY

a. For the Contractor to successfully handoff the Brass Shredder and receive payment from the United States Government (USG), they shall:
   1) Be present for delivery.
   2) Unload the piece of equipment.
   3) Assemble the piece of equipment (if required).
   4) Conduct an inspection with USG personnel to verify that all items are present, and that the equipment contains the minimum listed salient characteristics.
   5) The Brass shredder will be installed in building T388 of the DLA DS Okinawa, Japan site.

b. The Contractor shall complete and sign the provided DD250, Material Inspection and Receiving Report, with USG personnel and attach the completed form in Wide Area Workflow (WAWF) prior to acceptance for payment. A picture of the data plate with serial number shall be attached to the invoice prior to Government acceptance.

c. This equipment shall come with the manufacturer's standard equipment warranty. The warranty date shall begin upon completion of familiarization training.

d. The equipment delivered must be set up and operational within ten (10) days after delivery.

e. The delivery to be performed under this contract will be performed during normal government working days, Monday through Friday. The Contractor shall not schedule delivery on a regular federal holiday (see below), designated by Presidential proclamation, or DLA DS closure, rescheduling shall be at the discretion of the POC.

f. The holiday is observed on the preceding Friday or the following Monday when the holiday occurs on Saturday or Sunday, respectively.

| | |
|---|---|
| New Year's Day | January 1st |
| Martin Luther King's Birthday | Third Monday in January |
| President's Day | Third Monday in February |
| Memorial Day | Last Monday in May |
| Juneteenth | June 19th |
| Independence Day | July 4th |
| Labor Day | First Monday in September |
| Columbus Day | Second Monday in October |
| Veteran's Day | November 11th |
| Thanksgiving Day | Fourth Thursday in November |
| Christmas Day | December 25th |

## 5. DESTINATION

a. The Contractor shall notify DLA DS at least 14 business days prior to delivery of the machine to its destination to ensure the site is prepared to accept the machine. The Contractor shall use attachment 3 "Okinawa Address and POC" as the official communication links for all delivery functions.

b. The Contractor shall verify the destination POC and projected destinations prior to final delivery. The Contractor shall verify the shipping address and set up pre-installation meeting date, time, and location with the Site Manager. All destinations and CLINs are subject to change and will be provided on the associated TO.

## 6. SPILL RESPONSIBILITY

The Contractor is solely responsible for all spills or leaks during the performance of this contract, which occurs because of, or is contributed to by the actions of its agents, employees, or subcontractors. The Contractor shall clean up such spills or leaks to the satisfaction of the USG in a manner that complies with applicable Federal, state, and

local laws and regulations. The clean-up shall be at no cost to the USG. The Contractor shall report all such spills or leaks, regardless of their quantity, to the POC and KO immediately upon discovery. A written follow-up report shall be submitted to the POC and KO not later than 24 hours after the initial telephonic report. The written report shall be in narrative form, and at a minimum shall include the following:

1) Description of item spilled (including identity, quantity)
2) Whether amount spilled is EPA or state reportable, and if so, whether it was reported. Exact time and location of spill including a description of the area involved
3) Containment procedures initiated
4) Summary of any communications Contractor has with press or USG officials other than the KO
5) Description of clean-up procedures employed or to be employed at the site including disposal location of spill residue
6) Description of item spilled (including identity, quantity)

## 7. INVOICING

The Contractor will invoice monthly through the DoD WAWF system. Invoices must be submitted in accordance with DFARS 252.232-7003. Refer to https://wawf.eb.mil for additional information.