Solicitation # SP4500-26-R-0010 Attachment #

PAST PERFORMANCE INFORMATION (PPI) QUESTIONNAIRE – OFFEROR

The offeror is solely responsible for ensuring references complete and submit this questionnaire to the Government by the required due date.

Section 1

OFFEROR TO COMPLETE THIS SECTION:

Offeror Firm Name: _____
Offeror Firm Address: _____
_____
Offeror Firm EIN: _____
Offeror Firm Email: _____
Offeror Firm Phone: _____
Offeror Firm FAX: _____

We are in the process of preparing our proposal for DLA Disposition Services' Solicitation No. _____, closing time and date _____, to provide hazardous waste removal, transportation, & disposal services at _____. As part of our proposal we have listed you as a reference for work performed by our firm for your firm/Agency. Your input on our performance is therefore requested. Please complete Section 2 of this document and then email the completed document (Sections 1 & 2) to _____. **The Government must receive the completed document no later than the date offers are due.** Thank you.

Controlled by: DLA Disposition Services (PH)
CUI Category: SSEL
Distribution/Dissemination Controls: FED ONLY
POC:

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SOURCE SELECTION INFORMATION - SEE FAR 2.101 and 3.104.

Section 1

OFFEROR TO COMPLETE THIS SECTION:

Reference Contract Title:_____ Contract #: _____
Reference POC Name:_____ Role/Title for the Contract: _____
How Long in this Role: _____ Email: _____ Phone:_____

Firm/Agency Reference Works for: _____
Contract Performance Location:_____
Performance Start Date: _____ Contract Completion Date: _____
Total Contract Dollar Value: $_____or Contract Value with other Currency _____
Description of Contract Requirements:

Hazardous Material/ Waste Streams Involved and Quantities/Volumes Disposed and Recycled:

Location of Pickup Point(s) or Other Services: _____
Frequency of Pickup(s) or Other Services (e.g. once a month): _____
Allowable Response Time after Notification for Performance (e.g.,30 days): _____
Types of Documents Contractor was required to Provide/Process (i.e. manifests, waste profiles, permits, etc.):
_____

Significant Risks in Performance of the Contract:

What work was performed by the offeror?

Section 2

OFFEROR'S REFERENCE TO COMPLETE THIS SECTION:

Based on the following adjectival ratings scale, please evaluate the quality of the offeror's performance by selecting the appropriate ratings and applying to elements I through V on the following pages.

SCALE:	NOT APPLICABLE N/A	UNSATISFACTORY 1	MARGINAL 2	SATISFACTORY 3	VERY GOOD 4	EXCEPTIONAL 5

DEFINITIONS:

EXCEPTIONAL: Performance met and exceeded ***many*** contractual requirements. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.

VERY GOOD: Performance met and exceeded ***some*** contractual requirements. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.

SATISFACTORY: Performance met contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.

MARGINAL: Performance did not meet ***some*** contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.

UNSATISFACTORY: Performance did not meet ***most*** contractual requirements and recovery in a timely manner is not likely. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective action(s) appear or was/were ineffective.

NOT APPLICABLE: Self-explanatory.

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I. QUALITY OF PRODUCT/SERVICE

	N/A	1	2	3	4	5
a. Compliance with contract requirements (to include regulatory compliance)	○	○	○	○	○	○
b. Accuracy of reports and documentation (e.g. manifests, bills of lading)	○	○	○	○	○	○
c. Manifesting and land disposal notifications (includes basal notifications)	○	○	○	○	○	○
d. Waste profiling	○	○	○	○	○	○
e. Compliance with transportation laws and regulations (DOT, maritime, foreign)	○	○	○	○	○	○
f. Packaging, labeling, and disposal	○	○	○	○	○	○
g. Demonstrated knowledge of hazardous waste laws and regulations	○	○	○	○	○	○

If assigning a rating of 2 or 1, please provide examples of how the contractor did not meet contract requirements:

If assigning a rating of 4 or 5, please provide examples of how the contractor exceeded contract requirements:

II. SCHEDULE

	N/A	1	2	3	4	5
a. Adherence to transportation scheduling	○	○	○	○	○	○
b. Adherence to performance timeframes (removal of waste/Mgt services)	○	○	○	○	○	○
c. Adherence to performance timeframes (analysis)	○	○	○	○	○	○
d. Timeliness in submission of initial documentation/reports	○	○	○	○	○	○
e. Timeliness in submission of final documentation/reports	○	○	○	○	○	○
f. Advance notice and scheduling/receipt of correct and complete documents	○	○	○	○	○	○

If assigning a rating of 2 or 1, please provide examples of how the contractor did not meet contract requirements:

If assigning a rating of 4 or 5, please provide examples of how the contractor exceeded contract requirements:

III. MANAGEMENT

	N/A	1	2	3	4	5
a. Orientation toward the customer	○	○	○	○	○	○
b. Professionalism of staff	○	○	○	○	○	○
c. Interactions with the Government	○	○	○	○	○	○
d. Promptness in making notifications of problems encountered during performance	○	○	○	○	○	○
e. Flexibility and productiveness in problem solving	○	○	○	○	○	○
f. Effectiveness of corrective actions taken	○	○	○	○	○	○

If assigning a rating of 2 or 1, please provide examples of how the contractor did not meet contract requirements:

If assigning a rating of 4 or 5, please provide examples of how the contractor exceeded contract requirements:

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IV. REGULATORY COMPLIANCE

	N/A	1	2	3	4	5
a. Compliance with all contract clauses and reporting requirements (e.g., safety, environmental, EEO, trafficking in persons, etc.)	○	○	○	○	○	○
b. Compliance with transportation laws and regulations (DOT, maritime, foreign)	○	○	○	○	○	○
c. Demonstrated knowledge of hazardous waste laws and regulations	○	○	○	○	○	○

If assigning a rating of 2 or 1, please provide examples of how the contractor did not meet contract requirements:

If assigning a rating of 4 or 5, please provide examples of how the contractor exceeded contract requirements:

V. OTHER COMMENTS (Include overall comments regarding highly rated or poorly rated performance)**:**

Would you recommend this contractor for potential future awards? (Please check one of the following)

- ☐ DEFINITELY WOULD
- ☐ PROBABLY WOULD
- ☐ MIGHT OR MIGHT NOT
- ☐ PROBABLY WOULD NOT
- ☐ DEFINITELY WOULD NOT

If you have checked anything other than DEFINITELY WOULD recommend, please explain why:

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