STATEMENT OF WORK (SOW)
PROJECT TITLE: Resolve Damper Deficiencies
LOCATION: Walla Walla VAMC
as of 04/16/2026

Background

The Walla Walla VA has six dampers that were reported as failing compliance inspections by the inspecting agency. To prevent further compliance findings the facility is seeking services to resolve the inspection findings. This scope of work aims to address the requirements and deliverables needed to have passing inspections in the future.

Performance Criteria

1. Place of Performance
   All work is to be performed at the following location:
   Walla Walla VA Medical Center, 77 Wainwright Dr, Walla Walla, WA 99362

2. Period of Performance
   Once the notice to proceed (NTP) has been given, the contractor has 60 calendar days to provide all deliverables and submittals required by this scope of work.

3. Qualified Professions
   The contractor is required to have a journeyman licensed heating, ventilation, and air conditioning (HVAC) technician to perform the tasks listed in this scope of work.

Coordination Requirements

The contractor shall check in with the Contracting Officer Representative (COR) prior to any work being performed at the place of performance. If there are any unknown site conditions found requiring additional work outside of the scope of work, the contractor must notify the COR immediately regarding the changed conditions. The COR will then respond within 2 business days with a proposed path forward.

Work Hours

Normal Work Hours are defined as Monday through Friday from 8 a.m. to 4:30 p.m., excluding federal holidays or as otherwise arranged with the COR. The COR will communicate with the Contractor

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if work, inspection, testing, repair, etc. is able to be scheduled out of normal work hours. The holidays observed by the Federal Government are New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day. Also, any other day declared by the President of the United States to be a national holiday.

Security Requirements

The contractors are required to obtain security badges from the VA police to visibly show to any VA staff or patients attending the facility.

Deliverables/Tasks

1. Pre-Installation Submittals

   The contractors shall provide and furnish the following submittals within 3 business days of contract award:

   A. Installation Schedule
   B. Installation Plan and Hot Work Plan
   C. Personnel and licensure for Journeyman HVAC Technicians
   D. Product Cut Sheets

2. Safety Requirements and Hot Work Permits

   For the required hot work plan the contractor shall use the attached hot work permit as the basis for the plan. A permit will be needed for every day when the contractor is doing hot work. During each week of the work being performed there will be a scheduled safety walk that is performed with the facility safety team and stakeholders. Otherwise, the contractor shall follow all applicable OSHA safety requirements.

3. ICRA Coordination

   Upon receiving the installation plan and the hot work plan, the COR will coordinate with station safety stakeholders to finalize and produce a complete ICRA permit. Upon receiving the installation plan the COR has 10 business days to provide this permit to the contractor. The contractor

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then has 3 business days to provide an ICRA plan to address the permit requirements. The COR then has 5 business days to approve the plan as noted or with recommended revisions. A blank ICRA document is in the attachments for biddability purposes.

4. Access Hatch Installation

   The contractors shall provide and furnish all materials and labor needed to install access hatches for five dampers. The contractor shall install 12” x 12” access hatches where ducting size allows, if 12” x 12” are too large the contractor shall install 6” x 6” access hatches. Installation of access hatches smaller than 6” x 6” will need written approval from the COR during the approval of the installation plan. These five dampers are shown in the attachments section for bidding purposes.

5. Damper Re-Installation

   The contractor shall re-install one existing gravity damper. This damper is currently installed upside down and will not function properly in the event of a fire. This damper is shown in the attachment section for bidding purposes.

Testing Damper Access and Functionality

The contractor shall show the COR that an inspector can access the five dampers that had access hatches installed. For the damper that was re-installed, the contractor shall test the functionality of the damper with the COR present to show that it was installed properly.

Closeout Submittals

The contractor shall provide the following submittals 7 business days before the end of the period of performance:

1. Operation and Maintenance Manuals
2. Certified Payroll
3. Warranty Plan

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Operation and Maintenance Manuals

The contractor will submit all manufacture provided manuals for the parts that were used for the installation. The COR will then have two business days to review and approve these manuals checking to make sure that they match the equipment that was installed.

Warranty Plan

The contractor will provide a written one-year warranty that will cover any of the following issues:

Poor operation of the hatch requiring adjustment, and replacement of any installed components that fail during this period. If any component does fail and the contractor is unable to acquire new hardware through the manufacturer's warranty, then it is still the responsibility of the contractor to provide equipment that properly functions.

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STATEMENT OF WORK (SOW)
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Attachments

Building 145 Damper Deficiencies and Life Safety Plans

10817004 — NOT RESOLVED

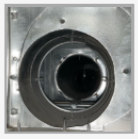
Inspector:	David Canizalez	Location:	Mechanical Room 126
Inspection Date:	1/27/2026	Wall Type:	Fire
Building:	Building 145	Type:	Fire Damper
Floor:	1	Status:	Life Safety

Deficiency Detail

Damper is incorrectly mounted - NFPA 80-2010 19.4.5, NFPA 105-2010 6.5.7

Phase 1	David Canizalez	1/27/2026	Deficiency not repaired: client will address, return trip required to verify compliance. Damper mounted incorrectly and upside down. Will need to be flipped right side up and reinstalled or a new damper.

Before



After

10817045 — NOT RESOLVED

Inspector:	David Canizalez	Location:	Mechanical Room 126
Inspection Date:	1/28/2026	Wall Type:	Fire
Building:	Building 145	Type:	Fire Damper
Floor:	1	Status:	Life Safety

Deficiency Detail

Inadequate access door to test damper - NFPA 80-2010 19.4.3, NFPA 105-2010 6.5.4

Phase 1	David Canizalez	1/28/2026	Deficiency not repaired: additional parts needed. Tight area to put access door, volume control may cause an issue with door placement. Other side of wall is hard ceiling with no access hatch

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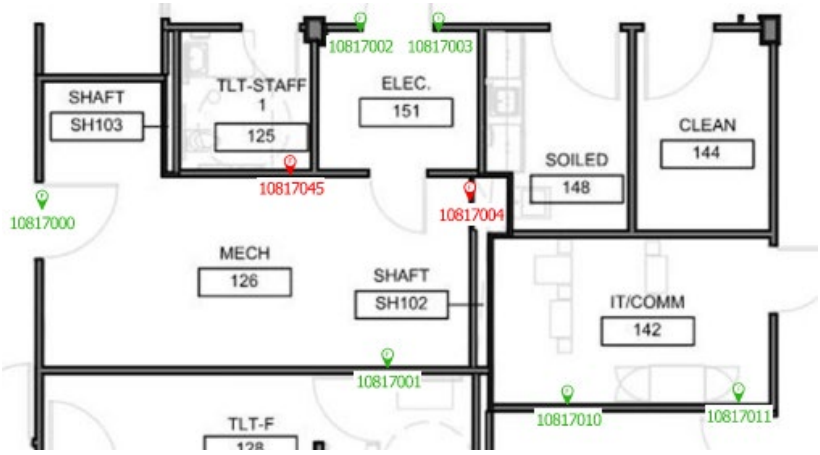

Building 86 Damper Deficiencies and Life Safety Plans

11167924 **NOT RESOLVED**

Inspector:	David Canizalez	Location:	Mechanical Room 1918
Inspection Date:	2/5/2026	Wall Type:	Non Rated
Building:	Building 86	Type:	Fire/Smoke Damper
Floor:	1 South	Status:	Non life safety

Deficiency Detail

Inadequate access door to test damper - NFPA 80-2010 19.4.3, NFPA 105-2010 6.5.4

Phase 1	David Canizalez	2/5/2026	Deficiency not repaired: additional parts needed. CLIENT SAID THEY WILL INSTALL DOOR, THEY NEED DOCUMENTS TO SEND TO THEIR BUILDER. THEY ARE JUST ASKING FOR A DOOR SIZE REFERENCE

11167938 **NOT RESOLVED**

Inspector:	David Canizalez	Location:	Mechanical Room 2910
Inspection Date:	2/5/2026	Wall Type:	Non Rated
Building:	Building 86	Type:	Fire/Smoke Damper
Floor:	2 South	Status:	Non life safety

Deficiency Detail

Inadequate access door to test damper - NFPA 80-2010 19.4.3, NFPA 105-2010 6.5.4

Phase 1	David Canizalez	2/5/2026	Deficiency not repaired: additional parts needed. CLIENT SAID THEY WILL INSTALL DOOR, THEY NEED DOCUMENTS TO SEND TO THEIR BUILDER. THEY ARE JUST ASKING FOR A DOOR SIZE REFERENCE

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11167945 — NOT RESOLVED

Inspector:	David Canizalez	Location:	Mechanical Room 3916
Inspection Date:	2/5/2026	Wall Type:	Fire
Building:	Building 86	Type:	Fire Damper
Floor:	3 South	Status:	Life Safety

Deficiency Detail

Inadequate access door to test damper - NFPA 80-2010 19.4.3, NFPA 105-2010 6.5.4

Phase 1	David Canizalez	2/5/2026	Deficiency not repaired: additional parts needed

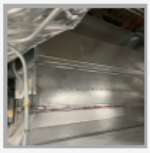
11167947 — NOT RESOLVED

Inspector:	David Canizalez	Location:	Mechanical Room 3916
Inspection Date:	2/5/2026	Wall Type:	Non Rated
Building:	Building 86	Type:	Fire/Smoke Damper
Floor:	3 South	Status:	Non life safety

Deficiency Detail

Inadequate access door to test damper - NFPA 80-2010 19.4.3, NFPA 105-2010 6.5.4

Phase 1	David Canizalez	2/5/2026	Deficiency not repaired: additional parts needed. CLIENT SAID THEY WILL INSTALL DOOR, THEY NEED DOCUMENTS TO SEND TO THEIR BUILDER. THEY ARE JUST ASKING FOR A DOOR SIZE REFERENCE



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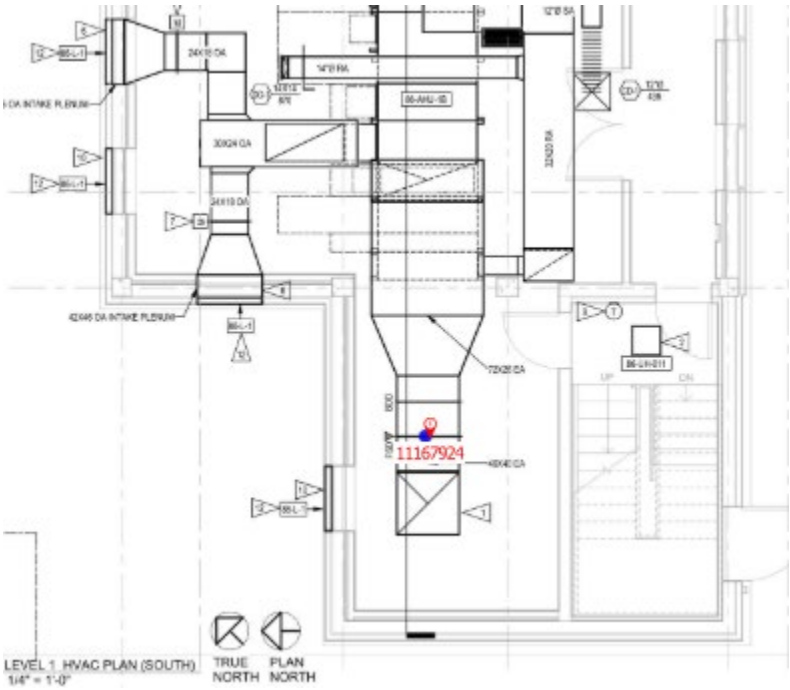

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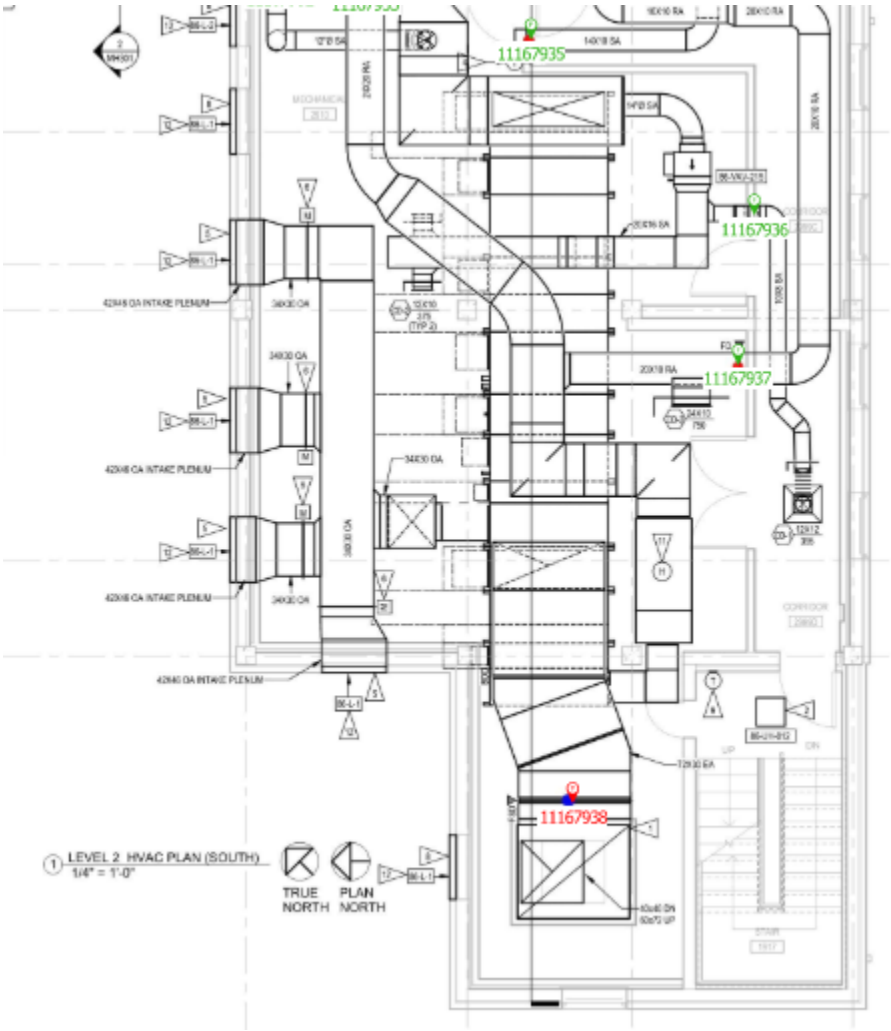

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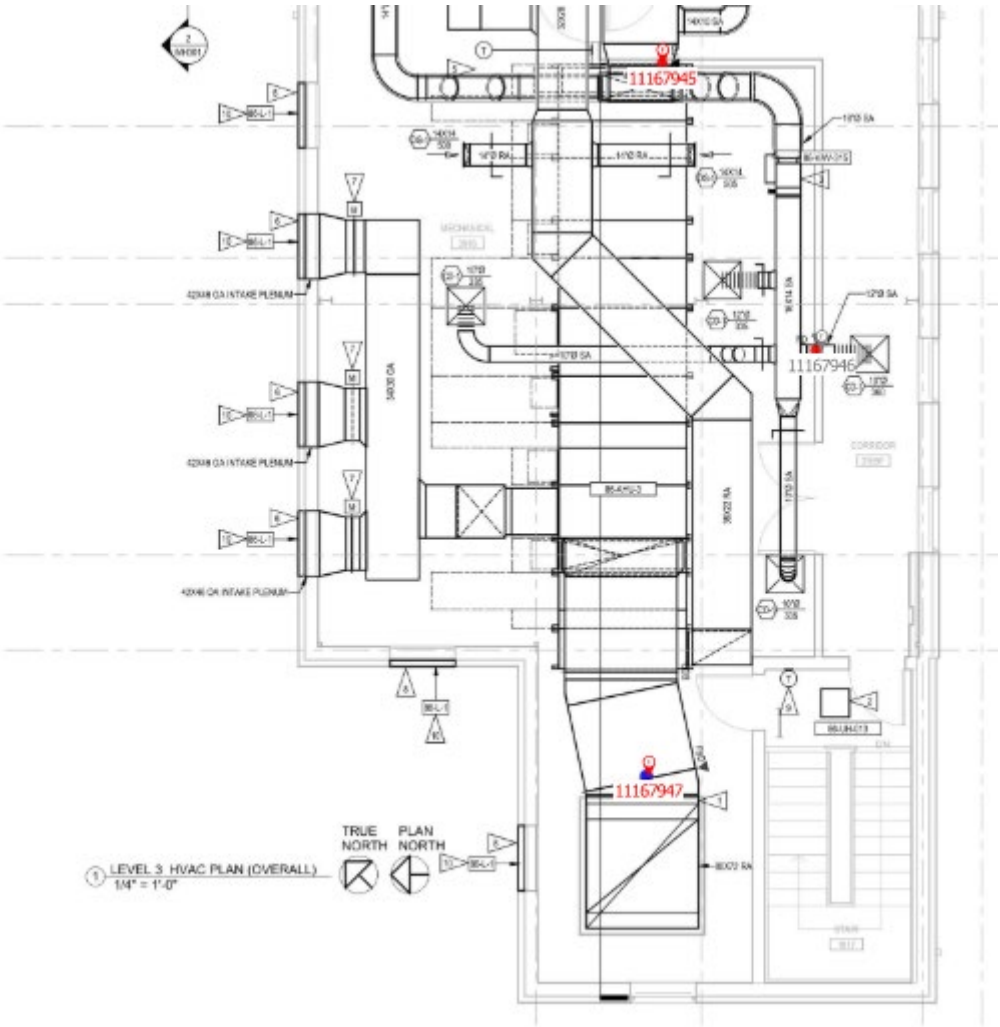

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Safety Hot Work Permit

Seek an alternative/safer method if possible!

Before initiating hot work, ensure precautions are in place as required by NFPA 51B and ANSI Z49.1.
Make sure an appropriate fire extinguisher is readily available.

This Hot Work Permit is required for any operation involving open flame or producing heat and/or sparks. This work includes, but is not limited to, welding, brazing, cutting, grinding, soldering, thawing pipe, torch-applied roofing, or chemical welding.

Date	Hot work by ☐ employee ☑ contractor
Location/Building and floor B145 and B86	Name (print) and signature of person doing hot work TBA
Work to be done Angle Grinding Sheet Metal	I verify that the above location has been examined, the precautions marked on the checklist below have been taken, and permission is granted for this work.
Time started _____ Time completed _____ THIS PERMIT IS GOOD FOR ONE DAY ONLY	Name (print) and signature of permit-authorizing individual (PAI)

☑ Available sprinklers, hose streams, and extinguishers are in service and operable.

☑ Hot work equipment is in good working condition in accordance with manufacturer's specifications.

☐ Special permission obtained to conduct hot work on metal vessels or piping lined with rubber or plastic.

Requirements within 35 ft (11 m) of hot work

☑ Flammable liquid, dust, lint, and oily deposits removed.
☑ Explosive atmosphere in area eliminated.
☑ Floors swept clean and trash removed.
☑ Combustible floors wet down or covered with damp sand or fire-resistive/noncombustible materials or equivalent.
☑ Personnel protected from electrical shock when floors are wet.
☑ Other combustible storage material removed or covered with listed or approved materials (welding pads, blankets, or curtains; fire-resistive tarpaulins), metal shields, or noncombustible materials.
☑ All wall and floor openings covered.
☑ Ducts and conveyors that might carry sparks to distant combustible material covered, protected, or shut down.

Requirements for hot work on walls, ceilings, or roofs

☐ Construction is noncombustible and without combustible coverings or insulation.
☑ Combustible material on other side of walls, ceilings, or roofs is moved away.

Requirements for hot work on enclosed equipment

☑ Enclosed equipment is cleaned of all combustibles.
☑ Containers are purged of flammable liquid/vapor.
☐ Pressurized vessels, piping, and equipment removed from service, isolated, and vented.

Requirements for hot work fire watch and fire monitoring

☑ Fire watch is provided during and for a minimum of 1 hour after hot work, including any break activity.
☑ Fire watch is provided with suitable extinguishers and, where practical, a charged small hose.
☑ Fire watch is trained in use of equipment and in sounding alarm.
☐ Fire watch can be required in adjoining areas, above and below.
☑ Yes ☐ No Per the PAI/fire watch, monitoring of hot work area has been extended beyond 1 hour.

NFPA 51B

I verify that, following the completion of hot work activities on the specified date, all fire watch and fire monitoring requirements have been fulfilled and adequately maintained throughout the work period. I have reviewed the relevant documentation and records confirming that fire safety protocols were adhered to during the operation. This verification ensures that the area is safe and that all fire safety measures are in place post-activity.

Safety Representative:

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VHA Infection Control Risk Assessment for Construction, Renovation and Maintenance

Introductory Information and Instructions

Use this template as a baseline for performing facility Infection Control Risk Assessments (ICRAs) for construction, renovation, and maintenance work (referred to as the "activity" in this document). The template provides minimum requirements for categorizing activity types and patient risk to determine the level of precautions needed to prevent infection risks. Facilities may customize this template to incorporate site-specific information and/or to add more stringent criteria.

This VHA ICRA template pertains specifically to infection prevention. It must be used if required by the VHA Pre-Construction Risk Assessment (PCRA) for the activity. *NOTE: The PCRA addresses other activity-related safety concerns (e.g., vibration, noise, hazardous materials) outside the scope of the ICRA.*

To complete the template:

1. Use **Table 1** to identify the category of the construction, renovation and/or maintenance activity.
2. Use **Table 2** to identify the areas affected by the activity.
3. Use **Table 3** to identify the overall patient risk category that will be affected by the activity.
4. Use **Table 4** to determine the level of infection prevention and control precautions needed for the activity.

Once all 4 steps above are completed: Refer to **Table 5** for the minimum required control measures for the level of infection prevention and control precautions needed for the activity. Refer to **Table 6** for the minimum infection prevention and control measures required on completion of the activity.

PERMIT: See the last page of this document for a fillable permit form to be used for posting at the activity site as needed.

Table 1 - Construction, Renovation, and/or Maintenance Activity Category

NOTE: *If any of the bulleted criteria in a higher activity category pertains to the work that will be done (even if the other criteria are in a lower category), use the higher activity category for the VHA ICRA.*

Activity Category determined from Table 1 (*A, B, C, or D*): [ ]

Category A	**Inspection and/or facility upkeep generally defined as follows**: • Work can be completed in a single shift, not to exceed 10 hours. • Patients and/or employees may be in the area depending on the activity. • Work that does not create dust or debris. • Removal of ceiling tile or access to mechanical or electrical chase for visual inspection limited to 1 tile per 50 square feet with limited exposure time (not to exceed an hour for each tile) within the shift. • Minor interior updates (e.g., replacing floor or ceiling tiles, carpentry work to include hanging signage, and painting without sanding) that do not create dust or debris. • Limited building system maintenance such as basic plumbing on potable systems (e.g., faucet replacement) or basic electrical work such as replacement of light bulbs, receptacles, or switches.
Category B	**General maintenance and repair work generally defined as follows:** • Prolonged inspection and work that may take longer than a single shift but not exceeding a week. • Patients and employees are not to be in the area until activity is completed. • Work that creates minimal dust and debris.

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	• Interior finish or surface repairs, updates, or modifications such as repair of firewalls and barriers, and new flooring that produces minimal dust and debris. Controlled sanding activities (e.g., wet or dry sanding) that produce minimal dust and debris. • Plumbing work such as installation or replacement of a single fixture or piping for a single fixture. Any work on sanitary plumbing including snaking of drains. • Electrical work such as installation of cabling/wiring/conduit for a single device, installation of new device such as a light fixture that produces minimal dust and debris. • Air Handler and/or fan shutdown/startup and HVAC work such as replacement of a single diffuser, single terminal unit or a single device that produces minimal dust and debris.
Category C	**Small-scale construction, renovation, or maintenance generally defined as follows**: • Work requiring longer than a single week to complete but not exceeding 6 months. • Patients and employees are not to be in the area until activity is completed. • Demolition/removal of preexisting floor covering, casework, lay-in ceiling, or other architectural elements. • Demolition/removal of more than 32 ft^2 of drywall/framing, hard ceilings, and doors/framing and minimal infrastructure such as electrical circuits and branch piping. • Installation of new walls, ceilings and doors including framing, drywall/plaster and associated work. • Plumbing work such as the installation of new sinks, showers and toilets and associated plumbing. • Shut down of sections of potable water systems. • Electrical work such as installation of conduit and wire for lighting, receptacles and switches for an area, the installation of conduit and wire for new devices such as terminal units, fans etc. • Modification of existing fire alarm and suppression systems. • Mechanical work such as the installation of ductwork, diffusers, and terminal units for an area.

Category D	**Large-scale construction, renovation, or maintenance generally defined as follows**:
	• Work exceeding 6 months in duration.
	• Patients and employees are not to be in the area until activity is completed.
	• Large-scale demolition of building components and infrastructure including removal of multiple doors, walls, framing, ceilings, flooring, piping, electrical and HVAC.
	• The installation building components such as new walls, ceilings and doors including framing, drywall and associated plaster work.
	• Plumbing work such as the installation of:
	  ○ new medical gas systems,
	  ○ steam/heating hot water, condensate systems,
	  ○ multiple sinks, showers and toilets including associated plumbing.
	• Shutdown of potable water, steam/heating hot water, condensate, and medical gas systems.
	• Electrical work such as installation of electrical feeders, distribution panels, conduit and wire for lighting, receptacles and switches for an area, the installation of conduit and wire for new devices such as terminal units, fans etc.
	• Installation of fire alarm and suppression systems.
	• Electrical shutdown of multiple panels.
	• Mechanical work such as the installation of air handling equipment, associated ductwork, diffusers, heat exchangers, terminal units and controls.

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Table 2 - Affected Area Assessment

Identify the areas and associated patients that will be affected by the construction/renovation/maintenance activity (see the Figure for a visual representation of adjacent affected areas).

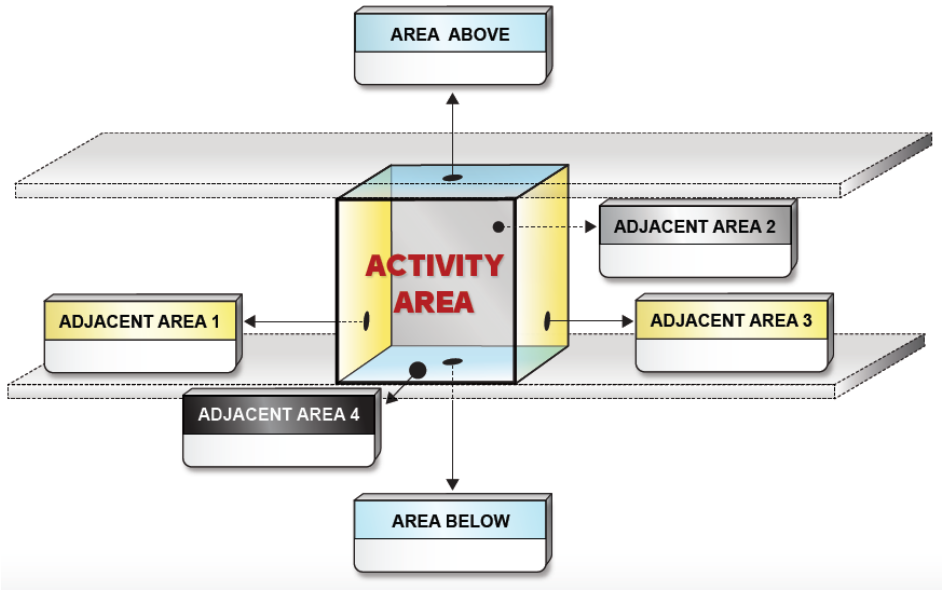

Figure: Isometric drawing of affected area assessment

Area	Service(s)/Type(s) of Area(s) *(e.g., OR, Unit/Ward, Sterile Processing, Administrative, etc.)**	Point of Contact (POC)	POC Contact Information
Activity Area**			
Area Above			
Area Below			
Adjacent Area 1			
Adjacent Area 2			
Adjacent Area 3			
Adjacent Area 4			

* There may be more than one Service/type of area for each row. List all.

** List the area(s) in which the construction/renovation/maintenance activity will occur. ***NOTE: When the Activity Category is B, C, or D, the control measures are determined by the Patient Risk in the adjacent affected areas.***

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Table 3 - Patient Risk Category

Using Table 3, identify the patient risk category for each area listed in Table 2. Of the patient risk categories identified, select the one with the greatest risk as the overall Patient Risk Category for the activity.

Overall Patient Risk Category determined from Table 3 (*Low, Medium, High, or Highest*): [ ]

Low Risk	Medium Risk	High Risk	Highest Risk
Non-patient care areas such as:	Patient care support areas such as:	Patient care areas such as:	Procedural, invasive, sterile support and highly compromised patient care areas such as:
• Public hallways and gathering areas not in clinical areas • Office areas not in clinical areas • Breakrooms not in clinical areas • Bathrooms or locker rooms not in clinical areas • Mechanical/electrical rooms not in clinical areas	• Waiting areas • Clinical engineering (biomedical) • Materials management • Sterile processing department – dirty side • Kitchen, cafeteria, gift shop, coffee shop, and food kiosks	• Patient care rooms and areas, including spinal cord injury units • All acute care units, including mental health • All outpatient units and clinics • Emergency department • Community Living Centers, domiciliaries, and transitional residences • Employee health • Pharmacy – general work zone • Medication rooms and clean utility rooms • Imaging suites – diagnostic imaging • Laboratory	• All transplant units • All intensive care units • All oncology units and chemotherapy/infusion centers • OR theaters and restricted areas • Hemodialysis units • Procedural rooms* • Pharmacy compounding area • Sterile processing department – clean side • Transfusion services • Imaging suites – interventional imaging • Dedicated isolation wards/units for infectious diseases

***** Procedural Rooms are designated for the performance of patient care activities that may require high-level disinfected or sterile instruments and some environmental controls but is not required to be performed with the environmental controls of an operating room (OR). The room is intended for procedures that are performed in an aseptic surgical field and penetrates the protective surfaces of a patient's body (e.g., subcutaneous tissue, mucous membranes, cornea) or entry into or opening of a sterile body cavity. Examples of these spaces include, and are not limited to, Cardiac Catheterization Suites, Electrophysiology Suites, Endovascular/GI Suites, Angio Suites and other spaces which may have high risk patient populations.

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Table 4 - Level of Infection Prevention and Control Precautions

Match the Overall Patient Risk Category (*Low, Medium, High, Highest*) determined from Table 3 with the planned Construction/Renovation/Maintenance Activity Category (*A, B, C, D*) from Table 1 to determine the minimum Level of Infection Prevention and Control Precautions (*I, II, III, or IV*) using Table 4 below.

Level of Precautions determined from Table 4 (*I, II, III, or IV*): ☐

Pat Category	**A**	**B**	**C**	**D**
Low Risk	I	II	II	III
Medium Risk	I	II	III	IV
High Risk	I	II	IV	IV
Highest Risk	II	III	IV	IV

An infection prevention and control permit is required for Level III and Level IV. Consult with Infection Prevention and Control for Level I and Level II.

Table 5 - Required Infection Prevention and Control Measures, by Level of Precautions

Controls defined below for the Level of Precautions identified for the activity must be in place before the activity begins and maintained until work is completed and the area is activated. Control measures for each Precaution Level must also include the control measures in the preceding Level(s).

As the activity progresses, a full re-evaluation of remaining activity type and patient risk is required prior to downgrading the Level of Precautions.

Level of Precautions	**Control Measures**
Level I	1. Perform work activity in a manner that does not create dust. 2. Immediately replace any ceiling tile, close access panels, etc., upon completion of work. 3. Any materials and equipment being brought into the facility must be free of contaminants and loose material.
Level II	**All control measures in Level I and the following:** 1. Provide active means to control airborne dust from dispersing into occupied areas and/or water mist surface to control dust (e.g., Mobile Dust Containment Cart or some other system). 2. Ensure worker clothing is clean and free of visible dust before leaving the work area. 3. Remove or isolate air diffusers (supply and return) to protect the HVAC system from dust and reduce air turbulence. Rebalance system to address diffuser isolation.

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	4. When the work involves or impacts potable water systems including stagnation due to reduced usage, the piping shall be flushed twice a week or isolated from the main system. 5. Seal doors to prevent dust migration. 6. Contain all trash and debris in the work area. Perform daily cleaning and disposal of trash (covered) from work area using an identified exit route. 7. Any equipment, tools, or materials removed from the work area must be in sealed containers and/or cleaned of dust and debris prior to removal from the area. 8. Nonporous/smooth and cleanable containers (with a hard lid) must be used to transport trash and debris from the construction areas. These containers must be damp-wiped cleaned and free of visible dust/debris before leaving the contained work area. 9. Install a sticky (dust collection) mat at entrance of contained work area based on facility policy. Sticky mats must be changed routinely and when visibly soiled. 10. Maintain clean surroundings when area is not contained by damp mopping or HEPA vacuuming surfaces at least daily.
Level III	**<u>All control measures in Levels I and II</u> and the following:** 1. Ensure availability of equipment for cleaning hands. 2. Construct and complete critical barriers meeting NFPA 241 requirements. Barriers must extend to the ceiling or if ceiling tile is removed, to the deck above. 3. All (plastic or hard) barrier construction activities must be completed in a manner that prevents dust release. Plastic barriers must be effectively affixed to floor and ceiling (or floor/roof deck above) and secure from movement or damage. 4. Seal all penetrations in containment barriers, including floors and ceiling, using approved materials (UL schedule firestop if applicable for barrier type). 5. Maintain .01 inches /water gauge negative pressurization of the entire workspace by use of HEPA exhaust air systems directed outdoors, or comply with the alternative method outlined in Appendix A of this document. These control measures must be maintained continuously 24/7 for the duration of the project. HEPA filtered exhaust if discharged directly to the outdoors must be at a distance of 25 feet or greater from entrances, air intakes and operable windows. Exhausting discharged air into shared or recirculating HVAC systems, or other shared exhaust systems (e.g., bathroom exhaust) is <u>prohibited</u>. 6. Install a differential pressure sensing device (e.g., magnehelic, manometer, or digital monitoring) on exterior of work containment to continually monitor and document negative pressurization. The “ball in the wall” or similar apparatus are <u>not acceptable</u>.
Level IV	**<u>All control measures in Levels I, II and III</u> and the following:** 1. Barriers must be hard barriers unless temporary to install final barrier. 2. Containment must include an anteroom to ensure pressure control. Anteroom must be large enough for equipment staging, cart cleaning, workers’ PPE and cleaning. 3. Worker clothing and/or PPE must be removed or clean and free of visible dust before leaving the work area anteroom. HEPA vacuuming of clothing or use of cover suits is acceptable. 4. Workers must wear shoe covers or have a method to clean shoes in anteroom. Shoe covers must be removed prior to exiting the anteroom to the occupied space (non-work area). Damaged shoe covers must be changed immediately.

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Table 6 - Minimum Infection Prevention and Control Measures Required Upon Completion of the Activity

Controls defined below shall be completed upon completion of the activity and inspected prior to terminating measures defined in Table 5.

Level of Precautions	Measures
Levels I - II	**Cleaning:** 1. Clean work areas including all environmental surfaces, high horizontal surfaces and flooring materials. 2. Check all supply and return air registers for dust accumulation on upper surfaces as well as air diffuser surfaces. **HVAC Systems:** 1. Remove isolation of HVAC system in areas where work is being performed. Verify that HVAC systems are clean and operational. 2. Verify the HVAC systems meet original airflow and air exchange design specifications. **Water systems:** 1. Until the potable water system is activated and in use, flushing shall continue at least twice per week in accordance with VHA Directive 1061.
Levels III - IV	Construction areas must be inspected by an infection preventionist and engineering representative (and others as determined by the facility) for final activity/project close out and removal of infection prevention and control measures. **Work Area Cleaning:** 1. Clean work areas including all environmental surfaces, high horizontal surfaces and flooring materials. 2. Check all supply and return air registers for dust accumulation on upper surfaces as well as air diffuser surfaces. **Removal of Critical Barriers:** 1. Critical barriers must remain in place during all work involving drywall removal, creation of dust and activities beyond simple touch-up work. The barrier may NOT be removed until a work area cleaning has been performed. Additional cleaning may be needed after removal of barrier. 2. All (plastic or hard) barrier removal activities must be completed in a manner that prevents dust release. Use the following precautions when removing hard barriers: i. Carefully remove screws and painter tape. ii. If dust will be generated during screw removal, use hand-held HEPA vacuum. iii. Drywall cutting is prohibited during removal process. iv. Clean all stud tracks with HEPA vacuum before removing outer hard barrier. v. Use a plastic barrier to enclose area if dust could be generated. **Negative Air Requirements:** 1. The use of negative air must be designed to remove contaminants from the work area. 2. Negative air devices (fans, filters, monitoring and documentation equipment) must remain operational at all times and in place for a period after completion of dust creating activities to remove contaminants from the work area and before removal of critical barriers. **HVAC systems:** 1. Upon removal of critical barriers, remove isolation of HVAC system in areas where work is being performed. 2. Verify that HVAC systems are clean and operational. 3. Verify and document through a TAB the HVAC systems meets original airflow and air exchange design specifications. **Water systems:** 1. Until the potable water system is activated and in use, flushing shall continue at least twice per week in accordance with VHA Directive 1061.

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Infection Prevention and Control Construction/Renovation/Maintenance Permit

This page must be posted at the entrance to the project area for Level III and Level IV activities.

Unique permit number:			
Location of construction/renovation/maintenance			
Project manager		Project start date	
Contact phone number		Completion date	
Contractor		Permit expiration date	

Activity Category (*A, B, C, or D*)		Overall Patient Risk Category (*Low, Medium, High, or Highest*)		Level of Infection Prevention and Control Precautions (*I, II, III, or IV*)	

Level of Precautions	**Control measures to be in place for the duration of the activity** *(Check the box for the activity's Level of Precautions to indicate the Control Measures)*
Level I ☐	1. Perform work activity in a manner that does not create dust. 2. Immediately replace any ceiling tile, close access panels, etc., upon completion of work. 3. Any materials and equipment being brought into the facility must be free of contaminants and loose material.
Level II ☐	**All control measures in Level I and the following:** 1. Provide active means to control airborne dust from dispersing into occupied areas and/or water mist surface to control dust (e.g., Mobile Dust Containment Cart or some other system). 2. Ensure worker clothing is clean and free of visible dust before leaving the work area. 3. Remove or isolate air diffusers (supply and return) to protect the HVAC system from dust and reduce air turbulence. Rebalance system to address diffuser isolation. 4. When the work involves or impacts potable water systems including stagnation due to reduced usage, the piping shall be flushed twice a week or isolated from the main system 5. Seal doors, to prevent dust migration. 6. Contain all trash and debris in the work area. Perform daily cleaning and disposal of trash (covered) from work area using an identified exit route. 7. Any equipment, tools, or materials removed from the work area must be in sealed containers and/or cleaned of dust and debris prior to removal from the area. 8. Nonporous/smooth and cleanable containers (with a hard lid) must be used to transport trash and debris from the construction areas. These containers must be damp-wiped cleaned and free of visible dust/debris before leaving the contained work area. 9. Install a sticky (dust collection) mat at entrance of contained work area based on facility policy. Sticky mats must be changed routinely and when visibly soiled. 10. Maintain clean surroundings when area is not contained by damp mopping or HEPA vacuuming surfaces at least daily.
Level III ☐	**All control measures in Levels I and II and the following:** 1. Ensure availability of equipment for cleaning hands. 2. Construct and complete critical barriers meeting NFPA 241 requirements. Barriers must extend to the ceiling or if ceiling tile is removed, to the deck above. 3. All (plastic or hard) barrier construction activities must be completed in a manner that prevents dust release. Plastic barriers must be effectively affixed to floor and ceiling (or floor/roof deck above) and secure from movement or damage. 4. Seal all penetrations in containment barriers, including floors and ceiling, using approved materials (UL schedule firestop if applicable for barrier type). 5. Maintain .01 inches /water gauge negative pressurization of the entire workspace by use of HEPA exhaust air systems directed outdoors, or comply with the alternative method outline in Appendix A of the VHA ICRA template. These control measures must be maintained continuously 24/7 for the duration of the project. Exhausting discharged air into shared or recirculating HVAC systems, or other shared exhaust systems (e.g., bathroom exhaust) is prohibited. **Check box to indicate exhaust method:** Exterior ☐ Alternative Interior Method ☐ 6. Install a differential pressure sensing device (e.g., magnehelic, manometer, or digital monitoring) on exterior of work containment to continually monitor and document negative pressurization. The "ball in the wall" or similar apparatus are not acceptable.
Level IV ☐	**All control measures in Levels I, II and III and the following:** 1. Barriers must be hard barriers unless temporary to install final barrier. 2. Containment must include an anteroom to ensure pressure control, Anteroom must be large enough for equipment staging, cart cleaning, workers' PPE and cleaning. 3. Worker clothing and/or PPE must be removed or clean and free of visible dust before leaving the work area anteroom. HEPA vacuuming of clothing or use of cover suits is acceptable. 4. Workers must wear shoe covers or have a method to clean shoes in anteroom Shoe covers must be removed prior to exiting the anteroom to the occupied space (non-work area). Damaged shoe covers must be changed immediately.

Additional requirements:			
Project Manager signature		Date	
Infection Preventionist signature		Date	

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Appendix A: Alternative To Outdoor Exhaust Requirements

This Appendix provides an equivalent ICRA control measure to requirements detailed in this VHA ICRA template (Table 5 Level III, item 5) that would allow interior construction space exhaust.

Interior Construction Space Exhaust:

If the facility is not able to exhaust to the building exterior, the Healthcare Environment and Facilities program office has identified an alternate industry-recognized standard interior exhaust procedure that is accepted as providing an equivalent level of infection prevention and control (IPC), and safety. The alternate interior exhaust procedure is implemented by completing the following:

a. If exhaust is directed indoors, then the system must be HEPA filtered. Prior to start of work, including assembly of the ICRA barriers, initial baseline air sampling measurements for particulate levels must be taken in the planned area of discharge. Once containment is erected and completed, HEPA filtration must then be verified by particulate measurement, using a particle counter with multi-channel capabilities to measure down to 0.3 microns, to confirm that the discharge of the HEPA unit does not exceed the baseline particulate count of the area to which the exhaust is directed. Verification must continue at least three times per day (once every 8 hours), 7 days per week, during the use of the negative air machine and HEPA filter. Any exceedance must trigger a work stoppage and an immediate response and resolution. All particulate measurements, including the baseline measurement, must be documented and retrievable.
b. To accommodate the sampling, the negative air pressure machine must be fitted with a 2 ft section of rigid ductwork at the discharge. The sample port for monitoring must be in the rigid ductwork section.
c. Vapor generating processes must be assessed and appropriate filtration must be installed to mitigate transmission to the facility.
d. Engineering must do a complete flow and pressure analysis and document the area to which the air is being discharged to ensure the flow and pressure relationships in that area are not being adversely impacted by the additional flow. Ideally, this is done as part of the construction package to ensure the design is implementable and no additional HVAC changes are required to accommodate the exhaust from the negative air equipment.
e. Install device on exterior of work containment to continually monitor negative pressurization. To ensure proper pressure is continuously maintained, the device(s) shall have a visual pressure indicator, data collection and alarm.
f. Exhaust must be directed to Low Risk areas as defined in Table 3 in this VHA ICRA template. Ideally this discharge must be located so as not to impinge on high traffic areas or create a nuisance with noise or excessive airflow.
   NOTE: *Exhaust into shared or recirculating HVAC systems, or other shared exhaust systems (e.g., bathroom exhaust) is not acceptable.*

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