SITE VISIT FORM RESERVATION FORM

Site Visit Date and Location: 9 June 2026 at 10:00AM Japan Standard Time (JST) at Camp Buckner

INSTRUCTIONS: Please complete & email this form to POC below by **8 June 2026, 11:00am** (JST) if your company wishes to attend site visit.

MEETING PLACE: Pass and ID office at the Legion Gate, Camp Foster (9 Jun 2026)

POC: A1C Kevin A. Mendoza / Ms. Norie Moromizato
Email: kevin.mendoza.8@us.af.mil / norie.moromizato.2.jp@us.af.mil
*All interested contractors requiring escort onto Camp Buckner, please be at the Pass and ID office at the Legion Gate, Camp Foster at 10:00AM of 9 Jun 2026 for this one-time site visit.
Please prepare the following documents for escort:
a. Photo ID (Japanese driver's license or passport or other base ID)
b. Vehicles: JCI and Insurance that in Japanese will be "Shakensho, Jibaiseki, Ninihoken" (All of these three documents shall be prepared)

Name of Company: _____

Address: _____

Point of Contact : _____

E-mail Address: _____

Phone No.: _____

Cell Phone No. _____

Fax No.: _____

*Name of individuals to attend the Pre-proposal conference/ Site Visit: (Maximum of two (2) personnel) Please check the block, if you need escort or not.

Name	Need escort /Phone No.	NO escort
1.	☐ _____	☐
2.	☐ _____	☐

NOTE: It is the contractor's responsibility to verify if this has been received by 18 Contracting Squadron.