388th Fighter Wing's Optimizing the Human Weapon System (OHWS) Performance Work Statement (PWS) for Healthcare Aseptic Management Services (HAMS)

30 April 2026

TABLE OF CONTENTS:

1.0 DESCRIPTION OF SERVICES……...3

1.1 BACKGROUND……....3

1.2 SCOPE……....3

1.3 NON-PERSONAL SERVICES…….....3

2.0 SUMMARY OF REQUIREMENTS……....3

2.1 OTHER COMPLIANCE STANDARDS……...3

2.2 EMPLOYEE STANDARDS……..4

2.3 GENERAL……6

2.4 SECURITY REQUIREMENTS……6

3.0 GOVERNMENT AND CONTRACTOR FURNISHED PROPERTY AND SERVICES…...8

3.1 GOVERNMENT FURNISHED PROPERTY AND SERVICES……..8

3.2 CONTRACTOR FURNISHED PROPERTY AND SERVICES…….....8

APPENDIX A. ACRONYMS AND DEFINITIONS……...11

APPENDIX B. PUBLICATIONS AND REGULATIONS……14

1.0 DESCRIPTION OF SERVICES.

1.1 BACKGROUND. The purpose of this effort is to acquire non-personal medical housekeeping services for the 388th Fighter Wing's Optimizing the Human Weapon System (OHWS) program located at 7274 Wardleigh Rd., Bldg 5. Bay J, Hill AFB, UT 84056.

1.2 SCOPE. This contract covers non-personal services for all management, labor, supervision, transportation, equipment and materials, etc., to provide complete medical housekeeping services for this medical patient care facility. This program provides for the aseptic cleaning, protection, and beautification of all rooms and areas identified for coverage at the above location, to maintain a level of asepsis commensurate with the use of the facility, rooms, and areas.

1.3 The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the Contracting Officer immediately. HAMS shall not include inherently governmental functions as defined in Office of Federal Procurement Policy (OFPP) Policy Letter 11-01, *Inherently Governmental Functions*, and FAR Subpart 7.5, *Inherently Governmental Functions.*

2.0 SUMMARY OF REQUIREMENTS.

2.1 Services are rendered in the fitness area, office area, two therapy rooms, and two restrooms 5 days per week, 1700-1800MST, excluding weekends and holidays as prescribed in section 2.5.3. Cleaning will occur in 3 major areas:

2.1.1 Main fitness/office area. Daily, the contractor shall vacuum floors, place loose trash in bins, and remove trash bags if full. Once per week, the contractor shall mop floors and disinfect and clean gym equipment and door handles.

2.1.2 Two bathrooms. Daily, the contractor shall disinfect and clean sinks, toilets, faucet handles, shower handles, shower mats, door handles, and benches. Also daily, the contractor shall place loose trash into trash bins and remove bins if the bin is full. Weekly, the contractor shall disinfect and clean shower floors, shower plastic liners, shelves, and mirrors. Monthly, the contractor shall unclog and clean shower and sink drains.

2.1.3 Two therapy rooms. Daily, the contractor shall vacuum the floors, remove any loose trash from the floor, and remove trash bags from bin if full. Weekly, the contractor shall mop the floors.

2.2 Miscellaneous Cleaning.

2.2.1 Vendor is responsible for providing cleaning supplies.

2.2.2 Laundering of mop heads/cleaning cloths: The contractor is responsible for cleaning and sterilizing all reusable mop heads and cleaning cloths after use. Items designated as single day use shall not be re-used.

2.3 Other Compliance Standards.

2.3.1 Voluntary Consensus Standards. This PWS is consistent with Office of Management and Budget (OMB) Circular No. A-119, Federal Participation in the Development and Use of Voluntary Standards dated 10 Feb 1998. This Circular directs agencies to use voluntary consensus standards (VCS) in lieu of government-unique standards except where inconsistent with law or otherwise impractical. For purposes of this PWS, "voluntary consensus standards" are applicable to hospital/healthcare facility cleaning, green cleaning, Occupational Safety and Health Administration (OSHA), and International Organization for Standardization (ISO) standards developed or adopted by voluntary consensus standards bodies. The following are VCSs applicable to this effort:

2.3.2 Association for Healthcare Environment (AHE) Practice Guidance for Healthcare Environmental Cleaning Standards. The contractor shall perform all cleaning in accordance with the AHE. The AHE Practice Guidance cleaning techniques and procedures are based on guidelines by the CDC, OSHA, and other government agencies.

2.3.3 The contractor shall submit a certified copy of a current International Sanitary Supply Association Cleaning Industry Management Standard for Green Buildings (ISSA CIMS-GB) certification with the proposal. The contractor shall maintain ISSA CIMS-GB certification throughout the contract period.

2.3.4 Environmental Protection Agency (EPA) Comprehensive Procurement Guidelines (CPG). The contractor shall comply with the EPA CPG program. The CPG program is authorized by Congress under Section 6002 of the Resource Conservation and Recovery Act (RCRA). The contractor shall purchase designated products with the highest recovered material content practicable (http://www.epa.gov/cpg).

2.3.5 Bio-based Products. The contractor shall comply with the United States Department of Agriculture Bio-Preferred program. Federal acquisition of bio-based products is required by the Farm Security and Rural Investment Act of 2002, Section 9002. The

contractor shall purchase bio-based products with the minimum bio-based content practicable (http://www.biopreferred.gov).

2.3.6 Green Seal (GS) Product Standards. The contractor shall provide bio-based products that meet Green Seal Product Standards (http://www.greenseal.org) in the performance of this PWS.

2.3.7 Sustainable Earth Green Cleaning (SEGC) Product Standards. The contractor shall provide cleaning products that meet the Sustainable Earth Green Cleaning (SEGC) products standard 104-E.

2.3.8 Environmentally-Preferable Products. The contractor shall purchase and implement environmentally preferable cleaning products or equivalent as identified in the AHE.

2.4 EMPLOYEE STANDARDS.

2.4.1 Uniforms. The contractor shall provide all its housekeeping employees with uniforms of distinctive color and design distinguishable from all other OHWS uniforms. The uniform must display the company name. The contractor shall have a uniform dress code that requires contract personnel to maintain a clean, neat, and professional appearance appropriate for a health care setting. The contractor staff shall wear enclosed rubber sole work shoes to prevent slips and falls while on duty. Sandals, slippers, or open shoes are prohibited. Contractor is required to be in accordance with the True Clean Act.

2.4.2 Hygiene. All contractor employees shall wear contractor provided approved uniforms at all times. Contractor personnel shall wear a clean uniform each day, be neatly groomed, and free of body odor and conform to acceptable standards of personal hygiene for an MTF. Hair is to be clean, neat, and well groomed. Shoulder length hair or longer must he pulled back behind the ears and off the neck. Contractor's staff shall follow CDC Hand Hygiene Standards.

2.4.3 Health Requirements. The contractor shall be responsible for ensuring its employees meet all health requirements (e.g. vaccinations, physical exams required), required by the MTF, under this contract at no additional cost to the Government. Medical clearances or certificates issued by a source approved by the Local/Regional/State health department shall be maintained by the contractor for each of its contractor personnel and available for government inspection by the COR at all times. Special immunizations and biological testing may be administered by the MTF at government expense in the event of unusual risk situations. The contractor shall be responsible for the medical clearance required by OSHA for the High-Efficiency Particulate Air (HEPA) mask fitting.

2.4.4 Contractor personnel shall be immunized annually with the seasonal influenza vaccine (no later than the last day of October) and any other vaccine recommended by the Advisory Committee on Immunization Practices (ACIP) of the CDC.

2.4.5 Any contractor personnel considered by Occupational Health to be infectious (IAW CDC work restriction guidelines) to patients or to health care facility personnel shall not be permitted within the premises.

2.4.6 Required medical examinations and treatment for all job related injuries or illness shall be the responsibility of the contractor.

2.4.7 The contractor shall follow the methods for controlling and preventing disease as described in the American Public Health Association publication, Control of Communicable Diseases Manual, current edition, and the Centers for Disease Control and Prevention publication, relevant issues of *Morbidity and Mortality Weekly Report* (*MMWR*), and its supplements. The contractor shall maintain workforce health qualifications as published in the most recent guidelines from these publications throughout the life of the contract. For the purposes of this contract CDC recommendations are considered requirements.

2.5 GENERAL.

2.5.1 Project Management Support. Contractor shall provide a single point of contact for project management oversight with authority to make decisions and executions of the services in accordance with the PWS.

2.5.2 Identification of Contractor Employees: All contract personnel attending meetings, answering government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed. Electronic mail signature blocks shall identify their company affiliation.

2.5.3 Recognized Holidays.

New Year's Day

Martin Luther King Jr’s Birthday

Presidents’ Day

Memorial Day

Juneteenth

Independence Day

Labor Day

Columbus Day

Veterans Day

Thanksgiving Day

Christmas Day

2.6 SECURITY REQUIREMENTS. All contractor personnel performing under this contract are required to undergo background security investigations to ensure suitability for employment with a Federal agency. All contractor employees shall have a favorable National Agency Check with Inquiries (NACI) application initiated by their company's point of contact (Security Officer) and submitted to OPM prior to reporting to duty. The contractor shall be responsible for any cost associated with security clearances.

2.6.1 All contractor employees shall prominently display base identification at all times.

2.6.2 Physical Security. The contractor shall be responsible for securing and safeguarding all government facilities, equipment, materials, information and property provided for contractor use.

2.6.3 Key Control. NOTE: All references to keys include key cards/key fobs. The Government will issue keys to contractor key personnel by name. The contractor shall maintain a key issuance log. The keys shall not be duplicated or used by unauthorized personnel. The contractor shall follow all guidance concerning key control. The contractor shall immediately report any occurrences of lost or duplicated keys to the COR. In the event that keys, other than master keys, are lost or duplicated the contractor shall, upon direction of the CO/COR, re-key or replace the affected lock or locks. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the contractor, at no additional cost to the Government. The contractor shall turn-in all keys upon termination of employment/contract.

2.6.4 Installation Access and General Protection/Security Policy and Procedures. All contractor and subcontractor personnel performing tasks under this PWS shall comply with applicable installation, facility, and area commander installation/facility access and local security policies and procedures which will be provided to the contractor by a government representative. The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by installation security. Contractor personnel shall

comply with all personal identity verification requirements as directed by DOD or local policy. Should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

2.6.5 Common Access Card (CAC). Each contractor employee shall have this card in his/her possession at all times while working on any government installation and shall surrender same at the end of his/her employment under this contract or when the form expires, whichever occurs first. All contractor employees shall have a favorable National Agency Check with Inquires (NACI) application initiated by their company's point of contact (Facility Security Officer), and submitted to OPM prior to reporting for duty.

2.6.6 The loss of any pass and identification items shall be reported as soon thereafter as possible to the issuing activity and the Contract Officer Representative (COR).

2.6.7 Retrieving Identification Media. The contractor shall retrieve all identification media from employees who depart for any reason before the contract expires (e. g., terminated for cause, retirement) and return such media to Pass and Identification section for proper disposition.

2.6.8 Reporting Requirements. Automated Data Processing (ADP) SECURITY REQUIREMENTS: Contractor personnel shall report to an appropriate authority, any information or circumstances of which they are aware may pose a threat to the security of DoD personnel, contractor personnel and resources. Contractor employees shall be briefed by their immediate supervisor upon initial on-base assignment and as required thereafter.

3.0 GOVERNMENT AND CONTRACTOR FURNISHED PROPERTY AND SERVICES.

3.1 Government Furnished Support. The Government will furnish services as specified herein to the contractor. Government furnished services shall be used only in the performance of the contract required throughout the period of performance and take reasonable precautions to prevent fraud, waste, and abuse.

3.1.1 The Government will furnish utilities currently in existence to include electricity, water and natural gas. Heating and cooling services are furnished to all facilities where work is to be performed. The contractor shall take all reasonable steps to conserve utility consumptions.

3.1.2 The Government will furnish access methods for areas where work is to be performed.

3.1.3 The Government will furnish all new and replacement dispensers and

batteries for paper towels, toilet paper, soap, etc. The contractor shall notify the COR when dispensers require repair or replacement.

3.2 Contractor Furnished Support.

3.2.1 Handling of Government Equipment. The contractor shall not unplug government equipment. The contractor shall not move, clean, or otherwise handle any unique medical equipment. The COR shall perform a walkthrough to identify the pieces of equipment that shall not be touched or cleaned.

3.2.2 The contractor shall furnish and maintain all equipment, cleaning supplies, and consumable supplies necessary to perform all services in the PWS.

3.2.3 The contractor will furnish all paper towels, hand soap, hand sanitizer, and trash bags.

3.2.4 The contractor shall provide safety equipment and signs to meet all safety regulations such as, Wet Floors, Danger, Caution, saw horse barriers or equal, safety belts, respirators/masks, protective clothing such as safety goggles, rubber aprons, shoes, rubber gloves, and cold weather gear as required by OSHA regulations.

3.2.5 The contractor shall use only EPA-registered and approved hospital grade disinfectants. Alcohol hand sanitizer, foam or waterless gel, with a minimum of 70% (ethanol (ethyl alcohol) or isopropanol (isopropyl alcohol) containing skin emollients and fragrance-free with no color additives or dyes in its formulation shall be used. Store quantities greater than 5 gallons in a single fire compartment which shall meet the requirements of National Fire Protection Association NEPA 30, Flammable and Combustible Liquids Code. The contractor shall not use steel wool, abrasive metal cleaners, or any other cleaningmaterials or supplies which could cause damage to government property.

3.2.6 The contractor shall not use fragrant cleaning products or fragrance-emitting devices.

3.2.7 The contractor shall follow manufacture's recommendations and instructions for use (IFU).

3.2.8 The contractor shall ensure that each chemical container is conspicuously marked with a label IAW OSHA CFR Standards.

3.2.9 Contractor Furnished Equipment Standards. Contractor's equipment shall be compatiblewith existing sources of government furnished electrical power and be in compliance with Underwriter's Laboratory (UL) and NEPA requirements.

3.2.10 Equipment Sanitation. The contactor shall ensure all original and replacement equipment introduced into the OHWS shall be in proper working order, as specified by the equipment manufacturer, and shall be cleaned with an EPA approved hospital grade disinfectant detergent and free of soil prior to introduction into the OHWS.

3.2.11 Safety and Inspections. The contractor's equipment shall be in good repair and shall comply with all federal safety standards for nonclinical electrical equipment. Equipment is to bevisually inspected for flaws such as loose wires and switches, cracks in wiring, exposed wiring, loose prongs, missing ground prongs, etc. Any equipment that the COR considers in disrepair orunsafe shall be removed from the OHWS and replaced with equivalent equipment that is in good repair and meets the specifications contained herein.

3.2.12 Storage. The contractor shall store equipment, material and supplies in designated areas when not in use. These areas shall be cleaned to the standards applying to highest service type inthat area.

3.2.13 The contractor shall not transport supplies and equipment in trash carts, mop buckets, etc.All materials not immediately used shall be properly stored and secured.

3.2.14 The contractor shall ensure that all wheeled and movable equipment shall be equipped with protective non marking wheels and rubber bumpers or guards around the entire perimeter.No part of the equipment (except fixed handles) shall protrude beyond the rubber bumpers.

3.2.15 Vacuum Cleaners. The contractor shall provide vacuum cleaners with HEPA filters. Vacuum cleaners must meet, at a minimum, the Carpet and Rug Institute Green Label Program requirements. Vacuum filters shall be cleaned weekly or sooner if needed. The contractor shall limit vacuuming to designated service hours (1700-1800) to avoid disturbing occupants while the room is actively in use.

3.2.16 Carpet extraction equipment and or carpet cleaners shall meet, at a minimum, the Carpetand Rug Institute's Bronze Seal of Approval.

3.2.17 Powered floor maintenance equipment, including electric and battery-powered floor buffers and HEPA dust control burnishes, shall be equipped with vacuums, guards and/or otherdevices for capturing fine particulates and shall operate with a sound level less than 70dBA.

3.2.18 The contractor shall furnish communication devices in sufficient quantity to ensure contact capability for required services. The means of communication must be accessible fromgovernment telephone service.

APPENDIX A. ACRONYMS & DEFINITIONS ACRONYMS.

AEH-Assistant Executive Housekeeper

AHE-Association for the Healthcare EnvironmentANSI - American National Standards Institute

ANSI/AAMI-American National Standards Institute/American Association for Medical Instrumentation

ANSI/ASQCZ - The American National Standard Institute Sampling Procedures and Tables for Inspection by Attributes

CAC-Common Access Card

CAMH- Comprehensive Accreditation Manual for Hospitals CDC-Centers for Disease Control and Prevention

CEH-Certified Executive Housekeeper CFR-Code of Federal Regulations

CHESP-Certified Healthcare Environmental Services Professional

CIMS-GB-Cleaning Industry Management Standard for Green Buildings

CO-Contracting Officer

COR-Contracting Officer's Representative dBA-Decibel Adjusted

DOD-Department of Defense

EMP-Emergency Management Plan EPA-Environmental Protection Agency

FAR-Federal Acquisition Regulation

FIPS PUB-Federal Information Processing Standards Publication FPCON- Force Protection Condition

HEPA – High-Efficiency Particulate Air

HIPAA-Health Insurance Portability and Accountability Act 1996 IAW-In Accordance With

IP/C-Infection Prevention/Control Committee

IEHA-International Executive Housekeeping Association IPaC-Infection Prevention and Control

IPPD-Intradermal purified protein derivative MTF-Medical Treatment Facility

NEPA-National Fire Protection Association

OSHA-Occupational Safety and Health Administration PPD-Purified protein derivative

PPD 5-TU-Purified Protein Derivative 5 Tuberculin Units PPE-Personal Protective Equipment

PWS-Performance Work Statement

QCP-Quality Control Plan

RMW-Regulated Medical Waste

SDS-Safety Data Sheet

TB-Tuberculosis

TJC-The Joint Commission

DEFINITIONS.

Aseptic Cleaning. This is the removal of soil and/or grime from a surface in accordancewith total disinfection standards, policies, and procedures to control and eliminate infections.

Common Access Card. Smart card-based technology and systems used to improve security in DoD processes and mission.

Consumable Supplies. Items that are consumed or otherwise utilized in the normal course ofoperations.

Disinfection. A process that eliminates many or all pathogenic microorganisms, except bacterialspores, on inanimate objects. In healthcare settings, objects usually are disinfected by hospital grade chemicals or wet pasteurization. Unlike sterilization, disinfection is not sporicidal.

Hospital Grade EPA approved hospital grade disinfectant. An Environmental Protection Agency (EPA) approved hospital grade disinfectant registered with the EPA for use in hospital,clinics, dental offices, or any other medical-related facility.

Infection Prevention/Control (IP/C) Committee. A designated interdisciplinary group of MTF staff members responsible for monitoring and managing the total infection preventionprogram.

Optimizing the Human Weapon System (OHWS). Program title.

Patient Waiting Rooms/Visit Areas. Areas that the patient occupies, uses, or visits while in theMTF, or areas where ancillary patient care is delivered or patient treatment is administered

Personal Protective Equipment (PPE). A variety of barriers used alone or in combination toprotect mucous membranes, skin, and clothing from contact with infectious agents. PPE includes items i.e. gloves, masks, respirators, goggles, face shields, and gowns.

Requirement Summary Level (RS Level). Increment and level to which healthcare housekeeping services are performed.

The Joint Commission (TJC). A national organization dedicated to improving the care, safety,and treatment of patients in health care facilities, and publishers of The Joint Commission on Accreditation Manuals.

Total Clean. Upon completion of any and all work by the Contractor in a specific area, incompliance with the schedule defined in the PWS, the area shall be cleaned utilizing a disinfectant agent, maintained, protected and beautified as required per the PWS.

Total Disinfection Cleaning. The highest degree or level of disinfection through cleaning of allenvironmental surfaces (the interruption of the chain of infection).

APPENDIX B. PUBLICATIONS AND REGULATIONS. Publications and forms applicable to this PWS are listed below.

Department of Energy's Federal Energy Management, Product Energy Efficiency Recommendations Product List.

International Sanitary SupplyAssociation, Cleaning Industry ManagementStandard for Green Buildings.

US Public Health Service, Control of CommunicableDiseases Manual.

Association for HealthcareEnvironment (AHE), Practice Guidance for Healthcare Environmental Cleaning Standards.

American National StandardsInstitute/Association for the Advancement of Medical Instrumentation, Publication (ANSI/AAMI)ST65:2008.

Centers for Disease Control and Prevention, Hand Hygiene in HealthcareSettings.

Homeland Security Presidential Directive-12 Office of Management andBudget (OMB) Guidance, M-05-24, Federal Information Processing Standards Publication(FIPS PUB) Number 201.

NEPA 30, Flammable and CombustibleLiquids Code.

Carpet and Rug Institute, Green Label Program.

29 CFR 1910.1001, Asbestos.

49 CFR 100-185, Hazardous Materials and OilTransportation; Oil Transportation; Hazardous Materials Regulations.

DoD 4500.9-R, Part II, Chapter 204, HAZMAT.

DoD 6025.18-R, DoD Health Information PrivacyRegulation.

MMWR 54 9RR-17 1-147, Guidelines for Preventing the Transmission of Mycobacterium Tuberculosis in Health Care Facilities.

29 CFR Part 1910.134, General Respiratory Protection Program.

29 CFR Part 1910.1030, Blood borne Pathogens.

29 CFR Part 1910.1020, Access To Employee Exposure and Medical Records.

MTF Exposure Control Plan for Blood borne Pathogens.

Local MTF Medical Contingency Response Plan (MCRP).

The Joint Commission (TJC) Comprehensive Accreditation Manual for Hospitals (CAMH).

AFI 44-108, Infection Control Program.

AFI 44-119, Chap 1, 2, 3, Medical Quality Operations.

United States Department of Agriculture, (http://www.biopreferred.gov).

Green Seal, (http://www.greenseal.org).

United States Environmental Protection Agency, (https://www.epa.gov/cpg)