SOLICITATION NO. 15B10626Q00000017
BUT INTERIOR REPAIRS – FLOORING SYSTEM

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF PRISONS
FCC BUTNER
BUTNER, NC 27509

ISSUE DATE: JUNE 9, 2026

QUOTE DUE DATE: JULY 8, 2026, by 4:00 P.M. EASTERN STANDARD TIME

QUOTES SHALL BE EMAILED TO:
A1HUFFMAN@BOP.GOV

BUT INTERIOR REPAIRS – FLOORING SYSTEM
INSTRUCTIONS TO OFFERORS
OFFER SUBMISSION PROCEDURES
SOLICITATION/REQUEST FOR QUOTATIONS
15B10626Q00000017

TITLE: FCC BUTNER
BUT INTERIOR REPAIRS – FLOORING SYSTEM

DEADLINE FOR RECEIPT OF OFFERS: JULY 8, 2026
4:00 P.M. EASTERN STANDARD TIME

**********IMPORTANT**********
CONTRACTORS MUST BE REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) AT WWW.SAM.GOV. THIS IS A 100% SMALL BUSINESS SET-ASIDE. YOUR BUSINESS SIZE METRICS INFORMATION IN SAM MUST MEET THE SMALL BUSINESS SIZE STANDARD REQUIREMENT FOR NAICS CODE 238330 (reference FAR provision 52.219-1 in the Representations & Certifications section of your SAM registration).
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I. Each quoter must complete and submit the following forms, clauses, and statements with his/her quote.

Failure to furnish all required information or any rejection of the terms and conditions of the solicitation may cause your offer to be considered non-responsive and ineligible for award

SUBMIT PAGES 1, 2, 6 OF THE SOLICITATION 15B10626Q00000012

A. Section 1:

Standard Form-1442 – Solicitation, Offer, and Award, pages 1 & 2

Page 1:
Include SAM Unique Entity ID (UEI) and email address where indicated in block 10.

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Page 2:
Complete blocks 14 through 20c (remember to include the signer's title in block 20a). Ensure the address typed in block 14 matches the address in your SAM registration.

Blocks 21 through 31c are to be completed only by the Government.

B. Section 2:

Commodity or Services Schedule, page 6

Complete the Unit Price (JB=Job) and Amount blocks. These amounts will be the same.

NOTE: The amounts listed in this section should be the same as the amount listed in block 17 of Standard Form 1442.

C. Section 7: Representations and Certifications, Pages 42-45

FAO-0020, List of References and Bank Information

Attached to this document are two past performance questionnaires, one for your references and one for your bank.

Past Performance Questionnaire: Forward this document to at least 5 companies/Government agencies who you have current work or have completed work within the last 24 months. The references submitted should be in the same range as your bid price. Please submit reference forms for projects of a similar nature or as similar as possible. If you do not have references similar to what you are quoting for this

project, please indicate so by including a separate letter with your quote stating so. Not having references similar will not determine your quote non-responsive.

Bank Reference: Forward this document to your bank and inform them in writing they are authorized to respond to this document. Ensure they are aware that only this document will be accepted. You are responsible for ensuring the questionnaires are delivered to your references, and that they respond via forwarding the completed reference forms to a1huffman@bop.gov by the offer deadline, Wednesday, July 8, 2026. The completed reference documents must come from your reference, and not from an email address in your firm.

D. Amendments, if any, must be acknowledged and submitted with the quote by one of the methods described in item eleven of the Standard Form-30 (amendment of solicitation/modification of contract)

II. PRE-QUOTATION CONFERENCE/SITE VISIT:

**********IMPORTANT**********
A pre-quotation conference and site visit are scheduled for June 23, 2026, at 9 AM local time at the LSCI (LOW SECURITY Correctional Institution) at OLD NC Highway 75, Butner, NC 27509. This is the only pre-quotation conference/site visit scheduled. The pre-quotation conference/site visit is not mandatory. However, all offerors are urged to attend.

NCIC background checks will be required for participants attending this conference. The authorization for release of information (Form BP-A0660 NCIC Check, attached) shall be completed for each attendee and submitted to FCC Butner no later than June 17, 2026 by 9:00 am EST, email to

a1huffman@bop.gov. For questions on filling out the NCIC form, contact a1huffman@bop.gov.

Please ensure to indicated how many participants and the company they represent. The company will be notified if any NCICs are denied.

NOTE: The FBOP is prohibited from divulging any information regarding any reasons for NCIC denials. Only the fact that a person has been denied will be communicated to the company point of contact.

The point of contact for the pre-quotation conference/site visit is Ashley Harding, Contract Specialist, a1huffman@bop.gov
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Any questions relating to the solicitation after the closing of the pre-quotation conference/site visit shall be sent to Ashley Harding, Contract Specialist, via email at a1huffman@bop.gov no later than June 30, 2026 by 3:00 pm est. To provide sufficient response time prior to the offer due date, the Government is establishing the above cut-off date for questions about the solicitation. All offerors shall offer in accordance with the current solicitation to include all amendments (if any) as issued by the Contracting Officer only.

Quote Submittals:
All Quotes are due by July 8, 2026, by 4:00 pm EST.
The quotes shall be submitted to:

Ashley Harding, a1huffman@bop.gov

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PAST PERFORMANCE QUESTIONNAIRE

The contractor you are receiving this document from intends to offer a bid to the Federal Bureau of Prisons for an upcoming project. As a potential bidder who may receive the contract, it is required by law that Past Performance be examined. The intention of this request is to ensure contractor responsibility prior to expending your taxpayer dollars and awarding a federal contract. It is imperative that before we award tax dollars to firms, they are deemed capable and responsible. A brief one (1) page survey is attached with a second page for comments. Please ensure you provide your professional opinion in the comments section so that I may combine your rating and comments into a fair rating. Please submit responses by **Wednesday, July 8, 2026, by 4:00 pm est**, as this is the day offers are due. Please scan and email back.

This document, once completed, must be emailed to a1huffman@bop.gov. Do not return this document to the Contractor who forwarded you this document.

Please provide the name of the company for whom you are providing the reference:
_____

Please provide the following information regarding YOUR Company/Government Agency in case I have questions:

a. Name of Company/Government Agency: _____

b. Telephone Number: _____

c. Name/Title of Contact Person: _____

d. Contact Person E-Mail Address: _____

e. Description of Work Performed: _____

f. Amount of Contract: _____

g. Contract Status: Active or Complete (circle one)

h. List Month/Year of Completion (if applicable): _____

If you have any questions, please do not hesitate to contact me, Ashley Harding, Contract Specialist, at a1huffman@bop.gov. Your assistance is greatly appreciated!

THIS DOCUMENT MUST BE SENT DIRECTLY TO a1huffman@bop.gov. DO NOT EMAIL BACK TO THE REFERENCED CONTRACTOR.

Responsibility Questionnaire

Contractor Name:		RATING									
		1 Poor				5/6 Average					10 Best
		1	2	3	4	5	6	7	8	9	10
PERFORMANCE & WORKLOAD	How would you rate their overall Performance to date?										
	How would you rate the contractor's adherence to contract delivery and/or performance schedule?										
	How would you rate the contractor's quality control?										
	How would you rate the contractor's efforts in fostering good business relations?										
	How would you rate the contractor's meeting all the contract requirements?										
	Has the contractor required changes to the contract due to contractor problems?	Yes		No		Comments					
BUSINESS ETHICS	Based on your observations, do you believe the contractor to be ethical in their business relationship with your organization?										
	Are you aware of any ethics problems being experienced by the contractor?										
ORGANIZATION	Does the contractor demonstrate good organizational structure?										
	Do you have recourse within the company if you are not satisfied with the on/offsite supervision? (Please explain under comments)										
	Are you aware of any organizational deficiencies with the contractor? (If yes, please explain under comments)										
RESOURCES	Did the contractor demonstrate themselves to have sufficient financial resources?										
	Did the contractor demonstrate themselves to have sufficient qualified personnel resources?										
LEGAL	Are you aware of any legal problems being experienced by the contractor?										
GENERAL	If the work is complete, would you have the contractor come back for another contract if this contract were completed?										
	Do you have anything else you would like to add? Please attach any notes you may have in reference to this contractor, either positive or negative.										

Signed: _____ **Date:** _____

Company Name: _____

THIS DOCUMENT MUST BE SENT DIRECTLY TO a1huffman@bop.gov. DO NOT EMAIL BACK TO THE REFERENCED CONTRACTOR.

PLEASE PROVIDE ANY COMMENTS EITHER POSITIVE OR NEGATIVE THAT YOU BELIEVE COULD IMPACT THE GOVERNMENT'S ABILITY TO DO BUSINESS WITH THIS FIRM: _____

THIS DOCUMENT MUST BE SENT DIRECTLY TO a1huffman@bop.gov. DO NOT EMAIL BACK TO THE REFERENCED CONTRACTOR.

BANKING QUESTIONNAIRE

The contractor you are receiving this document from intends to offer a bid to the Federal Bureau of Prisons for an upcoming project. As a potential bidder who may receive the contract, it is required by law that Past Performance be examined. The intention of this request is to ensure contractor responsibility prior to expending your taxpayer dollars and awarding a federal contract. It is imperative before we award tax dollars to firms, they are deemed capable and responsible.

A brief one (1) page survey is attached. Please ensure you provide the date the contractor's bank account was opened, and respond to each of the three questions posed. *The document does not require any detailed bank account information.*

***Please submit responses by Wednesday, July 8, 2026 @ 4:00 pm* eastern,** as this is the day offers are due. Please scan and email back.

This document once completed must be emailed to a1huffman@bop.gov. Do not return this document to the Contractor who forwarded you this document.

If you have any questions, please do not hesitate to contact me, Ashley Harding, Contract Specialist, at a1huffman@bop.gov. Your assistance is greatly appreciated!

CONTRACTOR FINANCIAL INQUIRY:

THE INTENTION OF THIS REQUIREMENT IS TO ENSURE CONTRACTOR FINANCIAL RESPONSIBILITY PRIOR TO AWARDING A FEDERAL CONTRACT. THE COMPANY LISTED BELOW HAS GIVEN YOUR NAME AND INFORMATION SO THAT WE MAY CONTACT YOU TO INQUIRE REGARDING THEIR STANDING WITH YOUR BANK. IF YOU HAVE ANY QUESTIONS, PLEASE DO NOT HESITATE TO CONTACT ME AT bmckeown@bop.gov.

Contractor:

Contractor Name: _____

Contractor Point of Contact: _____

Contractor Address: _____

_____

Name and Address of Financial Institution:

Name of Bank: _____

Bank Point of Contact: _____

Bank Address: _____

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PLEASE ANSWER THE FOLLOWING:

Date Account Opened:

1. Does the contractor maintain satisfactory account status (making timely debt payments, maintains positive cash flow and overdraft protection, etc.)?

[ ] always [ ] often [ ] not often

2. What credit standing does the contractor currently have?

[ ] excellent [ ] fair [ ] poor

3. Generally, their average monthly balance in the last six months is:

[ ] less than $10,000 [ ] $10,000 - $100,000 [ ] greater than $100,000

_____

Signature and Title of Bank Representative Date

THIS DOCUMENT MUST BE SENT DIRECTLY TO a1huffman@bop.gov. DO NOT EMAIL BACK TO THE REFERENCED CONTRACTOR.