ADDENDUM TO 52.212-1 Instructions to Offerors - Commercial Products and Commercial Services SEP 2023

General Instructions:

This is a Request for Quote (RFQ) competed in accordance with FAR PART 13, Simplified Procedures for Certain Commercial Items; and FAR PART 12, Commercial Items.

All bidders must sign and submit their bids on the attached Solicitation (SF 1449). Fill out the provided Contract Line Item Number (CLIN) structure and send your submission to the specified email address before the deadline.

In the email response, the offeror shall include the following details for their company:
- Company name or any "doing business as" names
- Address
- Telephone number
- Cage code
- Unique Identity ID (UEID)
- Size of business based on the NAICS used
- A statement confirming you have read and understand and can perform the work outlined in the PWS
- A statement verifying you are registered in SAM.gov under NAICS 562991

The offeror shall include the following details for the quote:
- Unit price
- Overall total price
- Any discount terms
- Description of service being offered

The quote itself should contain no company-identifying information, such as business names, logos, or addresses. The required company details should be provided separately in the body of the email.

To be considered, your quotation must be received by 3:00 PM PDT on July 2, 2026. Only email submissions will be accepted. You are responsible for confirming your quotation was received on time. Your prices must be valid for a minimum of 60 calendar days after the closing date.

To be considered, the Offeror shall submit electronic copies of their quotation package via email with the subject line `W569QE26QA003` to the following points of contact:

Contracting Specialist: Cody Whitlock at cody.w.whitlock.mil@army.mil

Contracting Officer: Devin Fuller at devin.fuller2.mil@army.mil

Offerors should mark each page of their quote as "Proprietary Information" if they want it treated as such under the Procurement Integrity Act.

The Government intends to evaluate offers and award a contract without exchanges with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.

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Request for Information (RFI):

All questions and concerns must be submitted in writing via email to cody.w.whitlock.mil@army.mil and devin.fuller2.mil@army.mil no later than **3:00 PM PDT on June 29th, 2026**. To ensure your questions are properly addressed, please number them, make them clear and concise, and reference the specific page and section of the Request for Information (RFI), if applicable.

All questions will be consolidated and answered in a single document, which will be issued as an amendment to this RFI. You are required to provide an acknowledgment of any solicitation amendments. The Government is not obligated to award a contract or pay for any offer preparation costs as a result of this RFI process.

SAM Registration:

In accordance with FAR 4.1102(a), offerors are required to be registered in SAM at the time an offer or quotation is submitted to comply with the annual representations and certifications requirement. The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "Unique Entity Identifier (UEID)" followed by the unique entity identifier that identifies the Offeror's name and address. If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov to obtain one.

Emergencies:

If an emergency or unexpected event prevents the government from receiving offers by the deadline, the due date is automatically extended. The new deadline will be the same time of day on the first workday that normal government operations resume.

Submittals:

No submittals are required outside of the quote and the company information provided in the email response, as outlined in the "General Instructions" section.

Price and Other Factors

The Government will establish a Firm Fixed Priced Purchase Order resulting from this solicitation with the responsible offeror whose offer, conforming to the solicitation, will be most advantageous to the Government, considering price and other factors.

The following factors shall be used to evaluate offers:

A. **Technical Ability:** Your proposal must clearly demonstrate your ability and understanding of how to perform the work described in the PWS. Simply restating the requirements is not sufficient. The government will evaluate your proposal for its strengths, weaknesses, and risks.

B. **Price:** You must complete the provided pricing for the entire period of performance. Offers with significantly unbalanced prices may be considered unacceptable.

C. **Past Performance:** The Government will evaluate the offeror's recent and relevant past performance to assess the Government's confidence in the offeror's ability to successfully perform the requirements described in the PWS. Offerors may, but not required to, submit up to three (3) references for contracts or orders of similar size, scope, and complexity performed within the past three (3) years. For each reference, provide: contract/order number, customer/agency name, point of contact (name, email, phone), period of performance, total dollar value, and a brief description of the work and its relevance to this PWS.

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Adherence

Failure to strictly adhere to the instructions could result in its proposal being deemed unacceptable and therefore may result in the elimination of the proposal from further consideration.

(End of provision)