Site Specific Requirements

for

U.S. Army Garrison (USAG)

Aberdeen Proving Ground (USAG-ABER)

Fort Belvoir (USAG-FBVA)

Fort Detrick (USAG-DET1)

Fort George G Meade (USAG-MEAD)

Fort AP Hill (USAG-FAPH)

Joint Base Myer-Henderson Hall (USAG-MYER)

and

Arlington National Cemetery (ANC)

16 January 2025
Version 1

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National Capital Region (NCR) Multiple Award Task Order Contract (MATOC) Site Specific Requirements

1 General

1.1 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by Contractors are suitably marked as Contractor products or that Contractor participation is appropriately disclosed.

1.1.1 ABER Contractor Identification Requirements

1.1.1.1 Contractor Identification (ID) Badges: Contractors/Contractor employees and subcontractors who will require unescorted access onto APG, Maryland while performing contractual work, shall be required to present and display Government-issued Contractor Identification Badge in order to gain and exercise unescorted entry onto APG. NOTE: This identification badge is required in addition to the photographic security badge. The photographic security badge cannot be used to gain entry onto APG.

The prime Contractor shall identify in writing one individual who will be the point of contact (POC) for the coordination of security and Contractor identification badges of his employees, subcontractors or anyone else needed to perform work under this contract. Prior to any individual requesting security or Contractor identification badges, the Contractor's POC shall provide the Chief, Construction Branch (410-306-1161) by email, the following information:

> Prime Contractor Employee: Prime Contractor's Full Name; Address and Telephone Number; Contract Number; Expiration Date of Contract; or the Time required for the Badge; Prime Contractor's Email Address; Individual's Full Name.
>
> Subcontractor Employees: Subcontractor's Full Name; Address and Telephone Number; Contract Number; Expiration Date of Contract; or the Time required for the Badge; Subcontractor's Email Address; Individual's Full Name.

The prime Contractor shall ensure that all Government issued badges that were requested and issued are returned to the security office in Building 4304 at the completion of the contract. Failure to return any Government issued badges shall be reflected negatively in future past performance evaluations.

The prime Contractor shall insure that individuals issued Photographic Security Badges and Contractor Identification Badges properly safeguard them. When an individual does not have his or her badge in their possession, the badge shall be secured, shall not be left unattended in vehicles, left in the possession of a third party, or displayed outside of the areas which they are to be used.

1.1.1.2 Lost or Misplaced badges. In case of a lost or misplaced badge the prime Contractor shall immediately notify the Security Office, Building 4304 at (410) 306-1150 and the Chief, Construction Branch at (410) 306-1161. The prime Contractor shall conduct visual inventories of assigned badges on a monthly basis to ensure that the badges are accounted for and have not been lost or stolen.

1.1.1.3 Access to Job Sites in Secure Areas: For job sites at APG in secure areas, Contractors/Contractor employees entering these areas shall, at a minimum, have a photographic security badge or be escorted by a person having such badge. A non-Government person with a security badge may escort up to four persons (**except foreign nationals**) without a photographic security badge, provided all remain together and within sight of the escort. The Contractor shall submit applications for his employees after award of contract. Forms may be obtained from the Administrative Office in Building 4304. Badge applications require approximately six (6) weeks for processing after receipt of applications. Certain areas are more restrictive than outlined above. All personnel and equipment entering these areas shall be subject to applicable local and federal regulations.

Contractors/Contractor employees who will require unescorted access to a secure area of APG, Maryland, as defined by APG Regulation 190-4, Movement Control Within The Installation, while performing contractual work and/or to disposal of waste material at the disposal/salvage area(s), shall be required to present and display Government-issued security area identification badges in order to gain and exercise unescorted entry into the security area(s).

The Contractor shall submit to the COR, for each employee requiring access, a completed: DA Form 1602, Application for Identification Card.

Contractor shall advise employees that this information will be used to review criminal history records.

Contractor personnel authorized access to a security area will be issued photographic or non-photographic security area badges as required. Upon termination of the contract or the individual's employment, whichever is first, the Contractor shall collect badges and effect turn-in to the issuing officer.

Foreign Nationals/Immigrant Aliens may only work on APG when escorted by personnel having a current APG ID and they are pre-approved by the Base security office. Base security will not issue permanent Contractor identification badge to foreign Nationals/Immigrant Aliens. Foreign Nationals may not work in the high security areas of APG.

Caution: Contractor shall be responsible for delays in the progress/completion of this contract due to Contractor employee's disqualification for security badges. Such delays will not be deemed excusable under the Default Clause and further may be subject to the Liquidated Damages provision of this contract, if applicable.

Prime Contractor shall insure that individuals issued Photographic Security Badges and Contractor Identification Badges properly safeguard them. When an individual does not have his or her badge in their possession, the badge shall be secured, shall not be left unattended in vehicles, left in the possession of a third party, or displayed outside of the areas which they are to be used.

1.2 Installation Access: IAW Army Directive 2014-05 all personnel desiring unescorted access to an Army Installation will enter the installation through an authorized Access Control Point (ACP) and be vetted using the National Crime Information Center (NCIC) interstate Identification Index (III). The Installation Commander will, in the absence of a waiver deny uncleared contractor, subcontractor and visitors unescorted access to the installation based on the results of the NCIC-III check that contains credible derogatory information. Such derogatory information includes, but is not limited to the following:

a. The NCIC III contains criminal arrest information about the individual that causes the installation Commander to determine that individual present a potential threat to the good order, discipline, or health and safety on the installation.

b. The Installation is unable to verify the individual's claimed identity in the attempt to gain access.

c. The individual has a current arrest warrant in NCIC, regardless of the offense or violation.

d. The individual is currently barred from entry or access to a federal installation or facility.

e. The individual has been convicted of crimes encompassing sexual assault, armed robbery, rape, child molestation, production or possession of child pornography trafficking in humans, drug possession with the intent to sell or drug distribution.

f. The individual has a US conviction for espionage, sabotage, treason, terrorism or murder.

g. The individual is a registered sex offender.

h. The individual has a felony conviction within the past 10 years, regardless of the offense or violation.

i. The individual has been convicted of a felony firearms or explosives violation.

j. The individual has engaged in acts or activities designed to overthrow the U.S. Government by force.

k. The individual is identified in the Terrorist Screening Database (TSDB) as known to be or suspected of being a terrorist or belonging to an organization with known links to terrorism or support of terrorist activity.

l. Individual is barred from the installation.

1.2.1 Access Denial Waiver. In cases where unclear contractor, subcontractor is denied access based on derogatory information obtained from an NCIC or NCIC III check, the Installation Commander shall offer an Access Denial Wavier Application packet only if the individual request a waiver.

1.2.2 ANC Installation Pass Log. In addition, the Contractor shall provide the Contracting Officer, via the COR, an Initial Installation Pass Log within 3 days after contract award. The log must at a minimum contain the following information name, Social Security Number, home address, active phone number, and business name. The log shall be updated as employees are added or removed. The Updated Installation Pass Log shall be current and available at any time upon request by the Government and submitted to the COR within five (5) days after any changes to the log.

The Contractor shall collect the installation access passes the same day employment of an individual has expired or has been terminated and shall return them to the issuing office within 2 days.

Upon termination or cancellation of this contract, the Contractor shall collect all outstanding installation access passes and return them to the issuing office within 2 days.

1.2.2 Hours of Operation

1.2.2.1 ABER Hours of Operation. Unless otherwise specified, the Contractor is responsible for conducting business, between the hours of 7:00 A.M. and 5:00 P.M., Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The Contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this SOW when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

Prior to performing work during hours other than those specified, the Contractor shall obtain the permission of the Contracting Officer (KO or the KO's authorized representative). The contractor shall request permission from the COR by email to work during hours other than those specified. Request to work shall be submitted to the COR by email no less than 48 hours prior to the time the Contractor desires to perform such work.

1.2.2.2 BELV Hours of Operation. Normal working hours encompasses the hours from approximately 0730 to 1600, Monday through Friday, except Federal Holidays or when the Government facility closes due to local or national emergencies, administrative closings, or similar Government directed facility closings. Other than Normal Working Hours are the hours of 1601 to 0729 Monday through Friday. The contractor must obtain approval from the COR to work Other than Normal Working Hours (unless directed under a specific TO), any time during Saturday or Sunday, and during any Government designated Holidays. The contractor shall at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this SOW when the Government facility is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that the stability and continuity of the workforce are essential to successful performance under this contract.

1.2.2.3 DET1 Hours of Operation. Standard Fort Detrick hours of operation for projects are between the hours of 7:00 am and 5:00 pm. If weekend work is required for project completion alternate work hours can be coordinated with the COR/ACOR.

1.2.2.4 MEAD Hours of Operation. Standard Fort Meade hours of operation for projects are between the hours of 7:00 am and 5:00 pm. If weekend or after-hours work is required for project completion alternate work hours can be coordinated with the COR

1.2.2.5 MYER Hours of Operation. Standard JBMHH hours of operation for projects are between the hours of 7:00 am and 5:00 pm. If weekend or after-hours work is required for project completion alternate work hours can be coordinated with the COR.

1.2.2.6 FAPH Hours of Operation. Standard Fort AP Hill hours of operation for projects are between the hours of 7:00 am and 5:00 pm. If weekend work is required for project completion alternate work hours can be coordinated with the COR.

1.2.2.7 ANC Hours of Operation. The Government facility office hours are 8:00 AM through 4:00 PM, Monday through Friday except U.S. Holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.2.3 Base Access.

1.2.3.1 ABER Base Access.
Visitors and Deliveries

- Visitors and deliveries must enter through the Maryland Boulevard (Route 715) Gate for Aberdeen Area/APG North or the Hoadley Road (Route 24) Gate for Edgewood Area/APG South.
- Entry to the installation requires a valid photo ID for attendees 18 and over, not a requirement for anyone under the age of 18 to have a picture ID unless they are driving.
- Drivers must present a valid driver's license and current vehicle registration

- All persons and their possessions, to include vehicles, are subject to inspection by the Aberdeen Proving Ground Police Department.
- Currently DoD Registration stickers are not required or offered at APG.

Motor Vehicle Insurance and Driving Requirements: Each person operating a motor vehicle in the state of Maryland must have insurance that complies with Maryland Law. This requirement also applies to non-resident owners or registrants of motor vehicles physically present within the state for more than 90 of the preceding 365 days.

Army Policy requirement: A signed AT/OPSEC cover sheet is required to be included in all requirements packages except for supply contracts under the Simplified Acquisition Threshold (SAT), field ordering officer actions and Government Purchase Card (GPC) purchases. Command policy may require this form for supply contracts under the SAT.

Access and General Protection/Security Policy and Procedures. This standard language text is for contractor employees with an area of performance within an Army controlled installation, facility or area. All contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). The contractor shall also provide all information required for background checks to meet installation/facility access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any installation or facility change, the Government may require changes in contractor security matters or processes.

For contractors requiring Common Access Card (CAC). Before CAC issuance, the contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05 and Homeland Security Presidential Directive-12 (HSPD-12). The contractor and all sub-contractor employees will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an interim CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personnel Management.

For contractors who do not require CAC but require access to a DoD facility or installation. Contractor and all associated sub-contractor employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate

Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05 / AR 190-13, applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative Pre-screen candidates using E-Verify Program. The Contractor must pre-screen Candidates using the E-verify Program (http://www.uscis.gov/e-verify) website to meet the established employment eligibility requirements. The Vendor must ensure that the Candidate has two valid forms of Government issued identification prior to enrollment to ensure the correct information is entered into the E-verify system. An initial list of verified/eligible Candidates must be provided to the COR no later than 3 business days after the initial contract award.

Office Space and Shop/Storage: The Government will NOT provide office space in any of the areas of APG for this contract. Materials and equipment pertaining to the specific task order can be stored at the job site if space is directly available at the job site, contractor will be responsible for security of all property on site. On-site outdoor laydown areas shall be approved by government prior to use, contractor shall make request to the COR. Laydown areas within the cantonment areas of Aberdeen and Edgewood will require fencing with privacy mesh to obscure materials. Laydown areas must be kept in clean and neat appearance, including regular mowing and pickup of all trash. If space is not available, the Contractor is responsible for finding alternate storage space off post. The Contractor is responsible for all costs associated with locating and set-up of office, shop, and storage space for housing personnel, office supplies, material and equipment directly related to this contract.

1.2.3.2 BELV Base Access. To gain access to Fort Belvoir, VA, and its associated sites non-Federal Government and non-DoD issued Identification (ID) cardholders require identity proofing and vetting to determine fitness and eligibility for access. Specifically, a check of records through the National Crime Information Center (NCIC) Interstate Identification Index (III) is the Army's minimum background check for the entrance on to Army installations for non-Common Access Card (CAC) holders, to include entrance of visitors. Contractor shall be responsible for delays in the progress/completion of this contract due to Contractor employee's disqualification for base access. Such delays will not be deemed excusable under the Default Clause and further may be subject to the Liquidated Damages provision of this contract, if applicable.

1.2.3.2.1 Real ID ACT Requirements. To access the installation of Fort Belvoir requires that driver’s license and state identification cards be compliant with the REAL ID Act. Individuals with driver’s license or state identification cards NOT REAL ID compliant will need a secondary ID to receive a pass to access Fort Belvoir. If they do not have a secondary form of ID, they’ll be denied access. Acceptable secondary forms of identification are listed below:

Real ID ACT Implementation

Driver's license or State Identification cards that state **"Not for Federal Identification"** or **"Not for Federal Purposes"** must provide a secondary form of identification to access. If they do not have a secondary form of identification they will be have to be escorted by a Trusted Traveler, or be denied access.

Acceptable Secondary form of Identification

- U.S. Passport or U.S. Passport card
- Birth Certificate (no photo copy)
- PIV or PIV-I card (personal identification verification card)
- Border Crossing Card (form DSP-150)
- VA Card (new)
- U.S. Permanent Resident Card (form I-551)
- U.S. Certificate of Naturalization or Certificate of Citizenship (form N-550)
- Employment Authorization Document (form I-766)
- TWIC card
- Merchant Marine card (issued by DHS / USCG)
- Native American Tribal photo ID
- DHS "trusted traveler" card (global entry, nexus, sentry, fast)
- Driver's license issued by U.S. State Department
- Identification card issued by federal, or state, or local government agencies, provided it contains a photograph and biographic information such as name, date of birth, gender, height, eye color and address.
- U.S. Military or draft record
- Foreign Passport with a Temporary (I-551) stamp or temporary (I-551) printed notation on a machine readable Immigrant VISA.

Trusted Traveler- U.S. Active Duty Military ID card holder, Retired U.S. Military ID card holder, Dependent Spouse ID card holder (18yrs of age or older), DoD Civilian CAC card holder.

1.2.3.3 DET1 Base Access. Personnel must provide a valid and original form of ID, which complies with Public Law 109-13 (The REAL ID Act of 2005) to the Nallin Farm Gate Visitor Control Center (VCC) at 9000 Amber Drive, Frederick, Maryland 21702 to obtain a visitor's pass. VCC service hours for Fort Detrick are 6 a.m. - 4 p.m. (0600 - 1600) Monday thru Friday. After hours and weekends, visitors and commercial traffic must use the Nallin Farm Gate inspection point.

If entering Forest Glen Annex, personnel must provide a valid and original form of ID, which complies with Public Law 109-13 (The REAL ID Act of 2005) to the Forest Glen Visitor Control Center (FG VCC) at 605 Stephen Sitter Ave, Silver Spring MD 20910. FG VCC service hours for Forest Glen are 6 a.m. - 4 p.m. (0600 - 1600). The police desk takes over after 4 p.m. (1600) and on holidays/weekends.

1.2.3.4 MEAD Base Access. To gain access all Contractor personnel performing work on the FGGM premises must be citizens of the United States, either native-born or naturalized. Cases of dual or multiple citizenships will be reviewed by security personnel. The Contractor must pass the National Crime Information Center (NCIC) Interstate Identification Index (III) background investigation to gain access on the installation. All NCIC III investigations will be performed at the Government's expense.

- AT Level I training. All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 05 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website: http://jko.jten.mil

- iWATCH Training. The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer (ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within five calendar days of new employees commencing performance with the results reported to the COR NLT 30 calendar days after contract award.

- OPSEC Training. Per AR 530-1 *Operations Security*, the contractor employees must complete Level I OPSEC Awareness training. New employees must be trained within 30 calendar days of their reporting for duty and annually thereafter.

1.2.3.4.1 Access and General Protection/Security Policy and Procedures: The Contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). The Contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the FPCON at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.2.3.5 MYER Base Access. Personnel must bring 2 forms of valid government issued photo IDs to the Hatfield Gate or Ft McNair 2nd Street Gate Visitor's Centers between the hours of 6:00 a.m. to 4:00 p.m. to obtain a visitor's pass.

For projects with a period of performance longer than 30 days, a JBMHH Access Badge/Pass may be issued on a case-by-case basis.

Commercial vehicles are required to access base through the JBMHH Hatfield Gate and Ft McNair 2nd Street Gate inspection point.

Visitor Control Center phone number: JBMHH 703-696-0186, Ft McNair 202-685- 7762

1.2.3.6 FAPH Base Access. Personnel must bring 2 forms of valid government issued photo IDs to the North Gate Visitor's Center between the hours of 7:00 a.m. to 4:00 p.m. obtain a visitor's pass.

For projects with a period of performance longer than 30 days, a Fort AP Hill Access Badge/Pass may be issued on a case-by-case basis.

Commercial vehicles are required to access base through the North Gate inspection point. Visitor Control Center phone number: 804-633-8585

1.2.3.7 ANC Base Access. Contractor personnel performing work under this contract must have a pass, which will be issued by Arlington National Cemetery (ANC) Security Office, Security Specialist, Protection Program Division, ANC, Office number (703) 614-4213. Security Specialist will ensure all vehicles entering the cemetery, whether company-owned or employees' private vehicles, have a PASS which should be hung from the mirror inside the vehicle. The Contractor Site Manager will maintain a current list of all vehicles and individuals issued passes. All Contractor employees shall also keep valid, photographic identification on their persons at all times, preferably their ANC issued badge. The Contractors employees must maintain the level of security required for the life of the contract.

1.2.3.7.1 Search and Seizure: All persons, bags, purses or other packages or parcels and vehicles on ANC and United States Soldiers' and Airmen's Home National Cemetery (USSAHNC) are subject to an administrative search. Failure to consent to this search may result in access being denied.

1.2.3.7.2 Property Damage: The equipment and supplies the contractor uses shall not cause damage to government buildings, areas or equipment. The contractor shall report any incident of property damage to the COR immediately. Any damage to government property and /or personal property shall be directed to ANC's Safety Officer [(703) 614 – 3593].

1.2.3.7.3 *Arlington Cemetery Access*: The Contractor shall be responsible for ensuring that all contractor personnel authorized to perform work under this contract obtain cemetery access. Within five (5) workdays after contract award, the Contractor shall submit to the Contracting Officer and the COR the names and completed JBM-HH Form 190-16a (Request for a Joint Base Myer-Henderson Hall Installation Access Control Pass-Contractor) of ALL personnel working under this contract. Changes of the contractor personnel list shall be submitted within 24 hours of the change-taking place. All Contractor

employees shall have on them, at all times, positive/valid, photographic identification, and the Joint Base Myer – Henderson Hall issued badge/paperwork certifying they completed the vetting process.

1.3 Gates

1.3.1 ABER Gates.
Hours & Directions: Aberdeen Proving Ground is comprised of three areas: the Aberdeen Area/APG North and Edgewood Area/APG South and Adelphi Laboratory Center. These areas are not connected but are within a short driving distance of one another. The regular gate hours of operation are listed below.

Aberdeen Area/APG North Gate Schedule: MD 715 (Maryland Boulevard): Open 24/7/365. All DoD or Federal Identification card holders may use this access control point. All trucks, commercial deliveries, non-DoD / Federal ID cardholders, and visitors MUST use the access control point for entry to APG North.

MD 22 (Harford Boulevard): Open between 5:30 a.m. and 5:30 p.m. every day including weekends and holidays. This gate is open to outbound traffic only Monday - Friday until 6 p.m., and is open only to personnel with a DoD or Federal Identification Card, visitors with a DoD or Federal identification card holder escort that must remain with them the entire duration they are on the installation

APG North Visitor Control Center Operations: MD 715: 6 a.m. to 6 p.m., Monday through Friday MD 715 : Closed on weekends and holidays

Edgewood Area/APG South Gate Operations: Route 24/Hoadley Road Gate: Open 24/7/365 Wise Road Gate: Open Monday through Friday, 6 a.m. to 6 p.m., Closed Saturday, Sunday and Federal Holidays.

APG South Visitor Control Center Operations: MD 24: 7 a.m. to 3 p.m., Monday through Friday, Closed on Weekends and Holidays

Adelphi Laboratory Center
Powder Mill Gate: The ALC Access Control Point will be closed from 6 p.m. to 5 a.m. daily. All inbound and outbound traffic during these hours will have to call the 24/7-manned line at 301-394-1100 for access. Security guards will be available to assist. Visitor hours: 8:00am-4:30pm. Questions regarding installation access please call: (301) 394-1100.

1.3.2 BELV Gates. General Note regarding Fort Belvoir Gate(s) access: The gate(s) information below is current as of the writing of this SOW and site-specific requirements. Based on Garrison Commander Directives and security requirements, the potential exists for gate schedules and hours of operation to change. When developing proposals for individual task orders, the Contractor will account for the time required to process through Fort Belvoir gates.

1.3.2.1 Tulley Gate: Provides 24/7 access with the lanes for CAC/Pass holders and Commercial Vehicles. Note that any vehicles with "Commercial Markings" such as company names and/or services on the exterior of the vehicle are required to use the right-hand lanes designated for commercial vehicles.

1.3.2.2 Visitors Control Center (VCC): Located adjacent to Tulley Gate, Bldg 1409, 9500 Pohick Road, Fort Belvoir 22060. Primary phone is (703) 806-4892. Standard Hours are 6 A.M. – 6 P.M. Monday through Friday. The VCC is closed on Saturdays and Sundays. After hours and weekends, visitors and commercial traffic must use the right-hand commercial lanes at Tulley Gate.

1.3.2.3 Davison Army Airfield (Farrar Gate): 24/7 access to authorized personnel only. Please note that access to the Airfield will require the sponsor pass form to be approved and signed by a designated Airfield representative validating the contractors requirement to access the airfield areas (Typically the Airfield Facilities Coordinator).

1.3.2.4 Telegraph Gate: Currently Closed

1.3.2.5 AP Hill Gate: Closed until further notice.

1.3.2.6 J.J. Kingman Gate: 6 A.M. – 9 A.M. and EXIT ONLY 3 P.M. – 6 P.M.

1.3.2.7 Pence Gate: Closed until further notice.

1.3.2.8 Lieber Gate: 6 A.M. – 6 P.M.

1.3.3 DET1 Gates. Contract, commercial and/or work vehicles are required to access base through the Nallin Farm Gate Vehicle Search Area (VSA) Bldg. 9100 or the Forest Glen Stephen Sitter Ave Gate.

1.3.4 MEAD Gates.

1.3.4.1 Visitor Control Center: Monday though Friday 7 a.m. – 4 p.m.
Access through Reece Road is limited to the VCC only, as the area beyond building 902 is under construction. After your visit, please exit the VCC and enter the post through one of the other gates. FAPH in services are available, anyone requiring VCC services should call 301-677-1064/1065 for assistance.

1.3.4.2 Mapes/175 Gate: Provides 24/7 access. After 5 p.m. Monday through Friday and on weekends, the ACP visitor lane is located at Mapes/175 gate.

1.3.4.3 Mapes/32 Gate: Open Saturday and Sunday 9a.m. – 5 P.M. and Monday thru Friday 9 A.M. until 5 P.M.

1.3.4.4 Reese Road Gate: Closed until Further notice

1.3.4.5 Rockenbach Road Gate: Open Monday through Friday 5:30 a.m. – 9 p.m., Closed Saturday and Sunday

1.3.5 MYER Gates. Commercial vehicles are required to access base through the JBMHH Hatfield Gate or Ft McNair 2nd Street Gate inspection points. Visitor Control Center phone number: JBMHH 703-696-0186, Ft McNair 202-685- 7762

1.3.6 FAPH Gates.

1.3.6.1 Visitor Control Center operates Monday through Friday 0700-1600. Located at the Fort AP Hill North Gate. If requesting access personnel must bring 2 forms of valid Government issued photo ID's. VCC telephone number is 804-633-8585

1.3.6.2 North Gate: Provides 24/7 access.

1.3.6.3 South Gate: Located directly across from North Gate. Hours of operation are 0630-0730 CAC card holders only. 1530-1700 for outbound traffic only.

1.3.7 ANC Gates. The Department of Army Security Guards (DASG) open the South Gate, located off Columbia Pike, at 5:00 am seven (7) days a week. Once ANC closes, Contractor has an hour to leave the Cemetery.

Visitor Control Center: Monday through Friday 8 a.m. – 4 p.m.

1.4 Additional General Requirements

1.4.1 BELV Additional General Requirements. In addition to contract terms and conditions, work performed by the contractor at Fort Belvoir shall be In Accordance With (IAW) current, published industry and trade organization standards, and adopted building (Unified Facilities Criteria/UFC's: www.wbdg.org) and National Fire Protection Association (NFPA) codes and standards. The contractor shall additionally perform IAW Fort Belvoir specific requirements (i.e., Fire Department, DPW O&M Dig Permits, and Environmental requirements). Newly published standards and codes will become the mandatory reference criteria and control subsequent work performed under this contract without the requirement for further notice or negotiation.

1.4.1.1 Subcontractors. Subcontractors shall be accountable to the prime contractor responsible for Fort Belvoir, who, in turn, is responsible to the Government. The Fort Belvoir contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and construction services necessary as defined in the statement of work (SOW) and this Fort Belvoir Site Specific requirement document.

1.4.1.2. Special Qualifications. The Contractor is responsible for ensuring employees and their subcontractors have received and will maintain the required certifications and/or licenses required by the State of Virginia and Fairfax County (or State of Maryland for the

Suitland Site as applicable) for each task order. Licenses are required for but not limited to registered architects, interior designers, landscape architects, elevator mechanics, heating ventilation air-conditioning and refrigeration, asbestos and lead paint abatement, land surveyors, locksmiths, electricians, oil and gas land professionals, plumbing, industrial hygienists, and professional engineers. Contact the Virginia Department of Labor and Industry for a complete list of all construction related trades and professionals that require licenses. All licenses shall be current and meet all laws, regulations and statues set forth by the State of Virginia and/or applicable Counties.

2 Contract Description. N/A

3 Scope of Work. N/A

4 Work Responsibility. N/A

5 Contractor Responsibility. N/A

6 Ordering Procedures Fair Opportunity Proposal Request (FOPR). N/A

7 Project Proposal. N/A

8 Clean-Up. N/A

9 Work Hours. N/A

10 Project Schedules. N/A

11 Task Order Documents. N/A

12 Personnel. N/A

13 Pre-Construction Orientation. N/A

14 Required Contractor Plans

14.6 Spill Plan

14.6.1 DET1 Spill Plan. The Contractor is responsible for determining Spill Prevention, Control, and Countermeasure (SPCC) applicability and developing a site-specific Plan if necessary. Call "911" to report spills that have impacted the environment or have the potential to harm people or property. Call the Forest Glen Emergency Services at 301-295-7543 or the Fort Detrick-Frederick Emergency Services at 310-619-2528 to report spills that can be easily cleaned up and will not cause immediate impact to the environment. The COR/ACOR must be immediately notified of any petroleum or chemical spills.

14.6.2 MEAD Spill Plan. The Contractor shall comply with the Fort George G. Meade Spill Prevention Control and TE A2.4.003. The Contractor shall submit a Spill Plan to the KO or designated Government representative/COR for approval within thirty (30) calendar days of contract award. The Contractor shall verbally notify the KO and COR, followed by written notification as required in the Fort George G. Meade Spill Plan, if the Contractor spills or releases any hazardous substances, (i.e., substances listed in 40 CFR 302, Designation, Reportable Quantities, and Notification).

15 Contractor Quality Control System. N/A

16 Facilities

16.8 Excavation Permits

16.8.1 ABER Excavation Permit. Submit excavation Permit Form 1247-R

16.8.2 BELV Excavation Permit. If any work is to be performed that would result in land disturbance, the guidelines outlined in the referenced "Fort Belvoir MS4 Technical Bulletin" shall be followed for design, submittals, and attaining approval from DPW and possibly Virginia Department of Environmental Quality (VADEQ) depending on how much land disturbance is expected. If no work will result in land disturbance, the guidelines outlined in the referenced "Fort Belvoir ESC Technical Bulletin #4" shall be followed to ensure that no illicit discharges occur. David Greenspan (david.a.greenspan.ctr@mail.mil 703-806-3066) is the contact at Ft Belvoir Directorate of Public Works (DPW) Environmental and Natural Resources Division (ENRD) for any erosion, sediment control, and storm water management design questions.

16.8.3 DET1 Excavation Permits shall be acquired from the DPW Master Planning Office and shall be submitted at least 10 business days prior to start of excavation. Current POC is Mr. Lauren Wolfe at: lauren.e.wolfe3.civ@army.mil

The Contractor shall obtain excavation permits prior to the start of excavation and comply with Installation requirements for locating and marking underground utilities. Contact local utility locating service (Miss Utility) a minimum of 72 hours prior to excavating, to mark utilities, and within sufficient time required if work occurs on a Monday or after a Holiday. Verify existing utility locations indicated on contract drawings, within area of work. Provide the COR/ACOR with tracking documentation.

Contractor shall be responsible to identify and mark any/all utilities within the affected area(s). Marking and identifying will be 100% solely the contractor's responsibility and not government personnel. Scan the construction site with Ground Penetrating Radar (GPR), electromagnetic, or sonic equipment, and mark the surface of the ground or paved surface where existing underground utilities are discovered. Verify the elevations of existing piping, utilities, and any type of underground obstruction may reside. Verify elevations before installing new work closer than the nearest manhole or other structure at which an adjustment in grade can be made.

16.8.4 MEAD Excavation Permits – FMMD process is called 'Dig Permit" and consists of submitting a Dig Permit request for to: usarmy.meade.imcom.mbx.dpw-boid@mail.mil. The request will be given a tracking number and routed for review. Intrusive activities cannot proceed without a Dig Permit.

16.8.5 MYER Excavation Permit. (i.e., Digging Permits). See attached JBMHH Public Works excavation / dig permit SOP.

16.8.6 FAPH Excavation Permit (i.e., Digging Permits). See Fort AP Hill Public Works Service Guide.

16.8.7 ANC Excavation Permit. Process shall be worked through the Engineering Environmental Department as the cemetery grounds are sacred grounds and proper approval has to be obtained prior to any work.

16.10 UXO and Explosive Ordnance Disposal (EOD) Training.

16.10.1 BELV UXO & EOD Training. This training is mandatory when working at ranges and/or impacted areas as identified in specific TOs. The contractor shall complete unexploded ordinance training as defined by Fort Belvoir Government personnel prior to beginning the any project identified with potential UXO's. The contractor shall coordinate through the COR to schedule the training and shall provide all certificates of completion to the KO/COR within 15 days of TO award. Each individual, including the prime contractor, subcontractor and suppliers working or present on these sites shall have this training. The training encompasses identifying potential UXO and what procedures to follow when suspect materials are encountered when personnel are permitted access to any area known or suspected to contain Improved Conventional Munitions (ICM) or sub-munitions so they will be fully appraised of the potential dangers and the safeguards to be exercised.

16.15 Additional Facility Requirements

16.15.1.1 BELV Utility Outages and Road Closures. When required as part of a TO, Utility, road, detours, and closures will require a minimum of 14 days advance written notice and will be subject to Government approval. In the case of road closures, a sketch shall be provided showing the closure location and all necessary signs and barricades. Necessary signage, barricades, flag persons, lights (including temporary traffic control lights), and markings for the safe movement of the public during construction shall be IAW the Manual on Uniform Traffic Control Devices (MUTCD) and shall be provided as required by the TO. For road closures, intersection work, and other areas where traffic may become congested, a minimum of 14 days notification may be required.

16.15.1.2 BELV Heating and Cooling System(s) Projects. During shutdowns of heating systems, it shall be the contractor's responsibility to provide auxiliary heat and freeze protection as required. Minimum Temperature to be maintained is 55 degrees Fahrenheit

(F) for storage warehouses, 60 degrees F for working warehouses and maintenance facilities, 65 degrees F for classrooms and administrative facilities, and between 68 to 72 degrees F for Child Development Centers and Barracks.

During shutdowns of cooling systems, it shall be the contractor's responsibility to provide temporary cooling as required. Minimum Temperature to be maintained is 72 degrees F for administrative facilities, and 68 to 72 degrees F for Child Development Centers and Barracks.

16.15.1.3 Temporary Utility Connections. The contractor is responsible for contacting the utility provider and arranging for connections, disconnections, and billing. The contractor shall be responsible to provide and maintain all necessary temporary service lines and connections within five (5) feet of their temporary facilities.

17 Safety. Before beginning each activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or subcontractor is to perform work, activity hazard analysis (AHA) shall be prepared by the Contractor performing the work activity; The Contractor shall require subcontractors to submit their plan of operations showing methods they propose to use in accomplishing major phases of work; The Contractor shall discuss the plans in conferences convened by the Contracting Officer prior to starting work on each major phase of operation. Plans shall include all pertinent information such as layout of haul roads, access roads, storage areas, electrical distribution lines, methods of providing minimum exposure to overhead loads, and methods of access to work areas. The plan for accomplishing the initial work phase shall be submitted within fifteen (15) calendar days after award of the contract. Plans for subsequent major phases of work shall be submitted no later than fifteen (15) calendar days prior to initiation of work on each major phase; and In all areas where construction, demolition, alteration, building, or similar related activities take place, the Contractor shall have the following minimum personal protective clothing and equipment requirements in place for any person working on or visiting the site:

a. Short sleeve shirt (minimum)

b. Long trousers (no shorts)

c. Steel-toed safety boots

d. Hard hat

e. High visibility/reflective vests

f. Eye, ear, and hand protection, where applicable

In addition to other requirements for accident prevention specified in this contract, the Contractor shall comply with all Federal and State requirements governing safety and health protection on construction sites and other applicable occupational safety codes.

The Contractor shall indicate its plan for compliance considering conditions of the work described by the design, technical proposal, operational activities of the Government or others in the area of the work, identification of the coordinator, and implementation of all other accident prevention provisions of this contract.

No tobacco product in any workplace buildings, any internal "space," DoD vehicles, aircraft, or naval vessels. This includes e-cigarettes and all new and emergent tobacco products. The contractor shall ensure that all debris generated during lunch and other breaks is contained and removed from the site at the end of each period and properly disposed. Profanity is strictly prohibited.

17.7 Noise Control

17.7.1 DET1 Noise Control. Code of Maryland Regulations (COMAR) 26.02.03.02 and City of Frederick Noise Ordinance (Sec. 15-21) set maximum allowable noise levels for industrial, commercial, and residential land uses. Maximum allowable noise levels for industrial land use is 75 decibels (dBA) anytime. Maximum allowable noise levels for residential land use is 65 dBA during daytime hours (0700 until 2200) and 55 dBA during nighttime hours (2200 until 0700). Maximum allowable noise levels for commercial land use is 67 dBA during daytime hours and 62 dBA during nighttime hours. Noise levels exceeding maximum criteria are not permitted beyond the property line of the source. If warranted, noise level monitoring shall be located at or within the property line of the receiving property determined by an approved sound level analyzer using A-weighted methodology.

Maximum noise criteria must be met for industrial land use at the property line for all facilities. Maximum noise criteria must be met for residential land use at the installation boundary for all applicable activities within Fort Detrick. COMAR and City of Frederick Ordinance states that noise levels from construction or demolition activities may not exceed 90 dBA during daytime hours. Daytime hours are defined within the regulations as 0700 to 2200. Fort Detrick has established constructions hours that are more stringent than COMAR and City of Frederick Ordinance regulatory requirements. The installation has established that noise levels emanating from construction or demolition activities may not exceed 90 dBA at the designated construction (limit of disturbance) property line between the hours of 0700 through 1630. Maximum noise levels cannot exceed regulatory industrial, commercial, and residential noise level criteria between the hours of 1630 and 0700 (non-construction hours) as specified in previous paragraph. Construction activities may not permit prominent discrete tones and periodic noises (dump truck tail gates banging, etc.) that exceed a level which is 5 dBA lower than the noise criteria established in this requirement. Blasting operations associated with construction and demolition activities are exempt from COMAR and City of Frederick Ordinance regulatory noise requirements (daytime hours only). OSHA occupational noise exposure limits for construction workers must be met as detailed in 29 CFR 1926.52. Any construction activities conducted outside the hours specified in this requirement must be pre-approved

through the installation command. Weekend construction activities must be pre-approved through the installation command.

17.7.2 DET1 (Forest Glen Annex): Code of Maryland Regulations (COMAR) 26.02.03.02 and Montgomery County (County Code: Chapter 31B) set maximum allowable noise levels for industrial and residential land uses. Montgomery County (Chapter 31B) noise regulations are more restrictive than COMAR therefore only Chapter 31B allowable noise levels will be detailed. Maximum allowable noise levels for non-residential land use is 67 decibels (dBA) during daytime hours (0700 until 2100) and 62 dBA during nighttime hours (2100 until 0700). Weekend and holiday daytime hours are 0900 until 2100. Maximum allowable noise levels for residential land use is 65 dBA during daytime hours and 55 dBA during nighttime hours. Noise levels exceeding maximum criteria are not permitted beyond the property line of the source. If warranted, noise level monitoring shall be located at or within the property line of the receiving property determined by an approved sound level analyzer using A-weighted methodology.

Maximum noise criteria must be met for industrial land use at the property line for all facilities. Maximum noise criteria must be met for residential land use at the installation boundary for all applicable activities within Fort Detrick. Montgomery County Chapter 31B states that noise levels from construction or demolition activities may not exceed 75 dBA on weekdays from 0700 until 1700. Fort Detrick has established constructions hours that are more stringent than COMAR and Montgomery County regulatory requirements. The installation has established that noise levels emanating from construction or demolition activities may not exceed 75 dBA at the designated construction (limit of disturbance) property line between the hours of 0700 through 1630. Maximum noise levels cannot exceed regulatory industrial and residential noise level criteria between the hours of 1630 and 0700 (non-construction hours) as specified in previous paragraph. Construction activities may not permit prominent discrete tones and periodic noises (dump truck tail gates banging, etc.) that exceed a level which is 5 dBA lower than the noise criteria established in this requirement. Blasting operations associated with construction and demolition activities are exempt from regulatory noise requirements (daytime hours only). OSHA occupational noise exposure limits for construction workers must be met as detailed in 29 CFR 1926.52. Any construction activities conducted outside the hours specified in this requirement must be pre-approved through the installation command. Weekend construction activities must be pre-approved through the installation command.

17.11 Fire Prevention and Protection

17.11.1 ABER Fire Prevention and Protection. The Contractor shall comply with all fire prevention measures prescribed in the installation fire regulations, a copy of which is on file in the APG Fire Prevention and Protection Division (FPPD) for the Contractors use. The use of open flame devices, such as blow torches, portable furnaces, tar kettles, or gas and electric welding and cutting equipment requires that a burning permit be obtained from the APG FPPD and the Safety Office. The Contractor shall be liable for any fire damage to Government property attributable to negligence on the part of the Contractor. Contractor may call the FPPD at (410) 306-0501 for on-site inspection, or report to

Building 2200, Aberdeen Boulevard to receive specific fire instructions. In the Edgewood Area Contractors shall call (410) 436-4451 or 4452 or visit Building E-5180.

17.11.2 BELV Fire Prevention and Protection. The Contractor shall comply with all Fort Belvoir Fire prevention measures prescribed in the installation fire regulations. The use of open flame devices, such as blow torches, portable furnaces, tar kettles, or gas and electric welding and cutting equipment requires that a burning permit be obtained. The Contractor shall be liable for any fire damage to Government property attributable to negligence on the part of the Contractor.

17.11.3 DET1 Fire Prevention and Protection. Provide product data for review for any fire stopping products to be used. All penetrations made in fire rated assemblies shall be filled with the proper fire rated material that either meets or exceeds the current rating of that assembly. All penetrations made and subsequently filled with the appropriate fire stopping shall be inspected by a Ft. Detrick Fire & Emergency Services, Fire Prevention Division representative before concealing, painting, etc.

If any Hot Work Operations are to be performed (e.g., torch applied membranes, tar pot, soldering, welding, cutting, grinding), then a Hot Work Permit shall be required prior to the commencement of work. To obtain a Hot Work Permit contact the Fire Department at 301-619-2528.

17.15 Additional Safety Requirements

17.15.1 ABER Additional Safety Requirements. The Contractor shall perform all operations in accordance with state of Maryland and Federal Occupational Safety and Health Administration (OSHA) and Army regulations. Applicable Army Safety Regulations include but are not limited to: Latest edition of EM385-1-1 USACE Safety and Health Requirements Manual, AR 385-10, The Army Safety Program; AMCR 385-100, Safety Manual; APGR 385-4, and The APG Safety and Occupational Health (SOH) Program. All work on Aberdeen Area, Edgewood Area, Churchville Test Course, Van Bibber Water Treatment and Adelphi shall be reviewed and approved by the APG Installation Safety Office.

Contractor shall appoint a full time Contract Safety Manager in writing to the Contracting Officer to ensure compliance with safety regulations and to act as liaison between the Contractor, Installation Safety Officer (ISO) and the COR as specified in paragraph 1.6.11.5. The Contract Safety Manager shall be an active participant in all task orders. All safety related submittals shall be reviewed and signed by the Contract Safety Manager before submitting to the Government. The Contract Safety Manager shall be available for regulatory compliance advice on any particular safety problem that may arise during normal course of operation. Designated safety representative shall meet training and qualification requirements as outlined in EM 3851-1.

Before work under the contract is started, within the thirty (30) calendar day start-up period, the Contract Safety Manager shall report to the Installation Safety Office located

in Building 305 for familiarization with APG safety requirements. The safety representative shall maintain an accurate record of and shall report to the Installation Safety Office any accident and/or loss to include but not limited to exposure data and accidents resulting in death, traumatic injury, occupational disease and/or damage to property, materials, supplies, and equipment while performing any work under the contract. The Contractor will not be allowed to start any work until the Contractor's Accident Prevention Plan and site/task specific AHA's have been accepted by the government. A designated representative (DR) may be assigned as Site Safety Health Officer on individual task orders for low and medium risk definable feature of work (DFOW). The DR Site Safety Health Officer must have required OSHA 30 Hour training and must make daily safety reports back to the Contract Safety Manager. The DR may be a Collateral Duty Safety Officer (CDSO) but must not be in the production chain. The Quality Control Manager may serve as the CDSO DR.

The Contracting Officer shall notify the Contractor of any non-compliance with the foregoing provision and action to be taken. The Contractor shall, after receipt of such notices, immediately correct the conditions. Such notice, when delivered to the Contractor or his representative at the site of work shall be deemed to be sufficient for this purpose. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. Time lost due to non-compliance of the above referenced safety requirements shall not be the subject of a claim for excess costs or damages by the Contractor.

Projects will be in and around active buildings with government personnel occupying the building. Contractor must address public safety requirements in site specific APP. This includes building access, changes to building egress, signage, etc.

17.15.1.1 Activity Hazard Analysis. The Contractor's Quality Control Manager shall submit to the COR with the request to schedule the preconstruction meeting, Input Form 4288A (attached) that identifies all Activity Hazard Analysis (AHA) required on each Definable Feature of Work (DFOW) for the task order. The Contractor shall submit each AHA using a separate ENG FORM 4025-R, MAR 2012 to the COR for approval by the Government Designated Authority (GDA). The Contractor shall not proceed with any work associated with a DFOW until the GDA electronically signs as the approving authority. The contractor shall plan and schedule the AHA submissions to ensure the work is continuous.

For each DFOW, the Prime Contractor shall complete and submit the AHA to the COR using EM 385, AHA 2014 Edition (attached) and the ISO AHA Comment Sheet (attached) for acceptance or non-acceptance by the Government.

The AHA shall be reviewed by the Prime Contractor's Contract Safety Manager prior to submission to ensure it sufficiently defines the work activities, identifies the hazards and control measures to eliminate or minimize the hazards. The Contract Safety Manager shall certify that the AHA before submission to the government.

The Government will review and return to the Contractor the initial AHA's within fourteen (14) calendar days. AHA's returned to the Contractor as not accepted shall be resubmitted to the Government within 4 calendar days from the date returned. The Government will review and return resubmissions within 7 calendar days. No additional time will be granted due to resubmissions.

Acceptance or non-acceptance by the GDA will be signed and documented on ISO AHA Comment Sheet and returned to the Contractor with the AHA. The GDA will provide concerns or exceptions in writing on AHA's returned to the Contractor with non-acceptance.

The Contractor shall not perform work or conduct the preparatory meeting associated with the specific DFOW prior to the GDA's written acceptance of the AHA. When the AHA is accepted and received by the Contractor, the COR shall be notified electronically 24 hours in advance on the date and time the preparatory meeting will be conducted with the sub-Contractor. Upon resubmittal of a revised AHA back to the government, the Contractor shall include the comments the government made and any change on the AHA shall be highlighted in color.

The following mandatory forms shall be used for AHA submittals: ENG 4025, Form 4288, ISO AHA Comment Sheet and AHA 2014.

17.15.2 DET1 Additional Safety Requirements.

Fort Detrick Useful Numbers:

- Safety Officer: 301-619-3154
- Fire Department: 301-619-2528 (for Hot Work Permits)

The number for EMS and FIRE is 911.

All safety violations identified by the Installation Safety Office shall be reported to the COR for the Contractor Superintendent's disposition. In cases of life safety, the Installation Safety Office may act independently to mitigate the safety hazard and report to the COR/ACOR when practical. In all cases of life safety issues, the Project Superintendent must report actions taken by the Contractor to the COR/ACOR within one (1) hour; the COR/ACOR must subsequently report the issue to the Department of Public Works Director, IAW critical incident report procedures and the Installation Safety Office. In all other cases, the Contractor Superintendent must report the safety issue to the Installation Safety Office within eight (8) hours of the incident. Initial reporting may be done telephonically via (301) 619-3154 (duty hours) and (301) 639-9502 (after duty hours). Subsequently, all reports must be provided in writing within a time period to be determined by the Installation Safety Office IAW Army regulation.

18 Environmental Requirements. The Contractor shall manage all waste generated by any work performed under this contract in accordance with all applicable Federal (Clean Air Act; Toxic Substances Control Act; Solid Waste Disposal Act; Resource Conservation

Recovery Act; Clean Water Act; Safe Drinking Water Act) and State laws and regulations; Executive Orders, or other types of rulings having the effect of the law. In case of a conflict among these laws and regulations, the most stringent law or regulation shall apply.

The work covered by this section consists of furnishing all labor, materials, and equipment and performing all work required for the prevention of environmental pollution during, and as the result of, all operations under this contract. For the purpose of this specification, environmental pollution is defined as the introduction of, and/or presence of chemical, physical, or biological elements or agents that adversely affect human health or welfare; unfavorably alter biological balances of important to human life or affect other species. The control of environmental pollution requires consideration of air, water, and land.

18.1.1 BELV Scope. Prior to starting any construction related activities under this contract at Fort Belvoir, the contractor will coordinate with the Directorate of Public Works (DPW) Environmental Division to determine if any environmental considerations and/or actions (For example a NEPA review) will be required for the specific task order. All Federal actions require Environmental review. To initiate review, reach out to the Environmental Division prior to the initiation of the action.

18.1.2 MYER Scope. The scope of any proposed task order requires consultation with the JBM-HH DPW Environmental Management Division (EMD) before award, (703-696-8055). All applicable regulations must be followed for all work done under this contract to include, but are not limited to: National Historic Preservation Act (NHPA) Section 106 and implementing regulations, 36 CFR 800; National Environmental Policy Act (NEPA) 40 CFR 1500-1508; PCBs 40 CFR 761; Water Regulations: Federal Clean Water Act, 33 U.S.C. 1251 et seq. (1972, Clean Water Act, Section 402,Title 40 CFR, Part 122; Energy Independence and Security Act, Section 438; Virginia Erosion and Sediment Control Law, 9 VAC 25-840; Virginia Stormwater Management Program regulations 9 VAC 25-870; Chesapeake Bay Preservation Act; Virginia Pollution Discharge Elimination System Permit VPDES, 9 VAC 25-151; VPDES Permit for Construction Activities, 9 VAC 28-880; VPDES Permit for Small Separate Municipal Storm Sewer Systems, 9 VAC 25-890; EPA Air Programs: Federal Clean Air Act, 40 CFR 60, 40 CFR 51.356, 40 CFR 93 Subpart B, 40 CFR Part 70, 40 CFR 82, Section 176 (c) Clean Air Act (General Conformity); Hazardous Waste: 40 CFR 260, CFR 262, 40 CFR 268, 40 CFR 273, 40 CFR 279; Asbestos accreditation under TSCA Title II; Lead Inspector Course DC and VA.

18.1.3 FAPH Scope. The scope of any proposed task order requires:

- Topographic surveys in support of design work
- Wetland Delineation and reporting conducted by Professional Wetland Scientist.
- Design work (to include, Culvert/Low-water crossing designs, erosion & sediment control plans, and stormwater management plans for VA-DEQ and other permit applications).

18.3 Environmental Compliance

18.3.1 BELV Environmental Compliance. Environmental Programs and Compliance requirements specific to Fort Belvoir can be found at: https://home.army.mil/belvoir/about/Garrison/directorate-public-works/environmental-division

The DPW Environmental Division is located at: B1442, 9430 Jackson Loop, Fort Belvoir VA 22060. Hours are 8AM – 4PM Monday through Friday. Below are the contact numbers for the various Environmental Programs:

Spill Response and Reporting:	703-806-3694, 703-806-2119
Compliance Branch Chief:	703-806-0020
Hazardous Waste Program:	703-806-2119, 703-806-4537
Petroleum & Spill Program:	703-806-3694
Toxics, Asbestos, Lead, & Mold:	703-806-0684
Solid Waste & Recycling:	703-806-3125
Restoration Program:	703-806-0030
MS4 Stormwater Program:	703-806-0020, 703-806-0627
Industrial Stormwater:	703-806-0627
Drinking & Wastewater:	703-806-3408
National Environmental Policy Act (NEPA) Program	703-806-0021, 703-806-0047
Air Quality Program:	703-806-3766, 703-806-0053
Conservation Branch Chief:	703-806-0049
Wetlands Program:	703-806-3437
Cultural Resources Program:	703-806-3406, 703-806-0046
Coastal Zone Management Act (CZMA) Program:	703-806-3437
Landscape and Forestry Program:	703-806-4142
Fish and Wildlife Program:	703-806-0048, 703-805-3969
Threatened and Endangered Species Program:	703-805-3968

In addition to the Fort Belvoir website listed above, there are a number of standard fact sheets (and Technical Bulletins) that the Environmental Division utilizes during their pre-construction reviews (To include NEPA reviews). The Contractor can find these documents on the website and/or contact the Environmental Brach Chiefs listed above to obtain digital or hard copies. Below are several examples of these documents (Not inclusive of all) to demonstrate the resources available to the contractor to guarantee Environmental Compliance is followed for Fort Belvoir and State Regulations.

Fort Belvoir Environmental Division Technical Bulletin #2 (Not inclusive of all – Used as Example):

Fort Belvoir Directorate of Public Works (DPW)
Municipal Separate Storm Sewer System (MS4) Program

Erosion & Sediment Control Technical Bulletin #2:
STORMWATER POLLUTION PREVENTION PLAN REQUIREMENTS

APPLICABILITY

This bulletin is applicable to all Garrison, tenant and contractor operations for projects involving land disturbance equal to or greater than one acre.

BACKGROUND

In order to comply with the Virginia Pollution Discharge Elimination System (VPDES), Virginia Stormwater Management Program (VSMP) Permits, and the Virginia Erosion and Sediment Control (ESC) Regulations published by the Commonwealth of Virginia, a Stormwater Pollution Prevention Plan (SWPPP) must be developed for construction projects prior to submission of a General Permit for Discharges of Stormwater From Construction Activities Construction General Permit (CGP) registration statement to Virginia Department of Environmental Quality (VADEQ) and implemented for the construction activity covered by the General Permit for Discharges of Stormwater From Construction Activities (9VAC25-880-70). As the MS4 Permit holder, Fort Belvoir Directorate of Public Works, Environmental Division (DPW-Environmental) reviews SWPPP's to ensure protection of stormwater quality that discharges into the Municipal Separate Storm Sewer System (MS4).

STORMWATER POLLUTION PREVENTION PLAN REQUIRMENTS

Stormwater Pollution Prevention Plans shall be prepared which address requirements of 9VAC25-880-70, Section II Stormwater Pollution Prevention Plan. Guidance on required components of the SWPPP may be found at: http://lis.virginia.gov/cgi-bin/legp604.exe?000+reg+9VAC25-880-70, and SWPPPs shall follow the template provided by the U.S. Environmental Protection Agency website at: https://www.epa.gov/npdes/construction-general-permit-resources-tools-and-templates#swppp.

DPW-Environmental will review SWPPP's based on the attached checklist and provide comments to ensure that SWPPP's comply with federal, state, and county stormwater management requirements. Comments generated from the SWPPP review will be provided to the construction contractor electronically by email. Once the SWPPP is deemed adequate, the construction contractor will submit a copy of the signed SWPPP to DPW-Environmental along with a copy of the VSMP permit registration statement and a copy of the check to prove payment. In addition, once the contractor has received the state permit coverage letter from VADEQ, a copy shall be provided to DPW-Environmental.

SWPPP COMPLIANCE DURING CONSTRUCTION

The SWPPP shall be retained, along with a copy of the Virginia VSMP General Permit, registration statement and state permit coverage letter from VADEQ, at the construction site or other location easily accessible during normal business hours from the date of commencement of construction activity to the date of final stabilization. A copy of the state permit coverage letter from VADEQ must also be posted on the job board on site, easily viewable by all.

The SWPPP must be made available, in its entirety, to the VADEQ, the VSMP authority, and the operator of a MS4 receiving discharges from the site for review at the time of an on-site inspection. If an on-site location is unavailable to store the SWPPP when no personnel are present, notice of the SWPPP's location must be posted near the main entrance at the construction site.

The construction contractor shall amend the SWPPP whenever there is a change in design, construction, operation, and/or maintenance that has a significant effect on the discharge of pollutants to state waters and that has not been previously addressed in the SWPPP. The SWPPP must be amended if, during ESC inspections, it is determined that the existing ESC measures are ineffective in minimizing pollutants in stormwater discharges from the construction site. Revisions to the SWPPP shall include additional or modified control measures designed to correct problems identified.

DPW-ENVIRONMENTAL DIVISION STORMWATER POC:

Name, Email and Phone Number:	Ashley McMahon, Acting MS4 Program Manager Ashley.c.mcmahon2.civ@army 703-806-0026
Physical Location:	Bldg 1442, 2nd Floor, Room 226
Mailing Address:	9430 Jackson Loop, Bldg 1442 Directorate of Public Works Fort Belvoir, VA 22060

Fort Belvoir Environmental Division Technical Bulletin #4 (Not inclusive of all – Used as Example):

Fort Belvoir Directorate of Public Works (DPW)
Municipal Separate Storm Sewer System (MS4) Program

Erosion & Sediment Control Technical Bulletin #4:

STORMWATER POLLUTION PREVENTION REQUIREMENTS FOR SMALL PROJECTS AND RENOVATION PROJECTS

APPLICABILITY

This bulletin is applicable to Garrison, Tenant and Contractor Operations for small construction projects that involve less than 2,500 sq.ft. of land disturbance and building renovation projects.

BACKGROUND

While projects less than 2,500 sq.ft. are not required to obtain a Virginia Department of Environmental Quality (VADEQ) Construction General Permit or go through any formal plan submittal & review process, projects are still held to the pollution prevention/good housekeeping requirements of Fort Belvoir's Small Municipal Separate Storm Sewer System (MS4) permit (VAR040093) (9VAC25-890-40 Section II.A.6).

EROSION AND SEDIMENT CONTROL REQUIREMENTS

Erosion and Sediment Control (ESC) practices over the course of work prevent discharges of sediment laden water to the storm sewer system. The following ESC practices are required to be implemented, when applicable.

- Install and maintain erosion and sediment control measures to ensure disturbed ground does not leave the work site. These measures will be left in place until final stabilization has been achieved.
    - Silt fence (VESCH STD. & SPEC. 3.05) should be installed on the downslope side of any disturbed area, and along walkways or roadways (see attached).
    - Inlet protection (VESCH STD. & SPEC. 3.07) should be installed on all inlets nearby and immediately downstream of the project site (see attached).
- Removing all excavated materials not required from the work site once the work has been completed.
- Grading the area once the work has been completed.
- Seeding and/or mulching the disturbed area to bring to final stabilization.

The contractor is to notify DPW-Environmental when work has been completed to arrange for an inspection. This inspection will ensure that requirements of VESCR and the VESCH have been met.

STORMWATER MANAGEMENT REQUIREMENTS

The contractor is responsible for using good practices to prevent the discharge of pollutants into the storm sewer system during work. The following list outlines practices that should be implemented during the course of work to prevent illicit discharges, when applicable.

- Portable toilets must be located a minimum distance of 25 feet away from the nearest Stormwater feature (inlets, swale, pond, etc.), they must also be maintained and cleaned, inspected for leaks, and placed on a level surface.
- Wash waters from equipment and vehicle washing, wheel wash water, and other wash waters must be treated in a temporary sediment basin or alternative control that provides an equal or greater level of treatment prior to discharging.

- If temporary fuel tanks are necessary, contact the Petroleum & Spill Response Program Manager at (703) 806-3694. These tanks must be a minimum distance of 25 feet away from the nearest Stormwater feature. Ensure that the temporary fuel tank has secondary containment, and if a plug is used with the secondary containment, the plug must remain in place for the duration of the project.
- For construction material storage, materials must be stored in a manner where they will not come in contact with Stormwater, i.e. covered and up off the ground. These materials must also be a minimum distance of 25 feet away from the nearest Stormwater feature. Materials include but are not limited to building products, construction wastes, trash, landscape materials, fertilizers, pesticides, detergents, paint, stucco, concrete, oils, gasoline, sealants, copper flashing, curing compounds, etc…
- For concrete use on site, a concrete washout must be utilized in accordance with the EPA Concrete Washout Guidelines.
- All dewatering operations must be performed in accordance with the Fort Belvoir ESC Technical Bulletin #1: Dewatering Operations.
- A "Spill Response Procedures" Placard must be posted, and followed should there be any spill on the site. This placard is attached to this bulletin. The contractor shall minimize discharges of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures.
- A map outlining the locations of possible pollutant generating activities should be kept and maintained during the course of the work to be performed, and should include locations of trailers, dumpsters, staging and storage areas, vehicle washout area, concrete washout area, portable toilet area, and ingress/egress from site.

The following procedures are prohibited:

- Discharge of sanitary waste.
- Discharge of wash waters from equipment and vehicle washing, unless managed by an appropriate control.
- Discharge of soaps or solvents used in vehicle and equipment washing.
- Discharge of fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance.
- Discharge of concrete washout water, unless managed by an appropriate control.
- Discharge from dewatering activities, including discharges from dewatering of trenches and excavations, unless managed by an appropriate control.
- Discharge of wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds, and other construction materials.

DPW-ENVIRONMENTAL POINT OF CONTACT

Name, Email and Phone Number:	Ashley McMahon, ashley.c.mcmahon2.civ@army.mil 703-806-0627
Physical Location:	Bldg 1442, 2nd Floor, Room 226
Mailing Address:	9430 Jackson Loop, Bldg 1442 Directorate of Public Works Fort Belvoir, VA 22060

Fort Belvoir Environmental Division Lead Based Paint Responsibilities (Not inclusive of all – Used as Example):

Lead-Based Paint

Use of Lead-Based Paint

Lead based paint can be found on surfaces on the interior and exterior of buildings. Lead can also be found in soil around buildings that picks up lead from exterior paint or other sources, such as past use of leaded gasoline in cars. Consumer uses of lead-containing paint was banned in 1978.

Lead-Based Paint at Fort Belvoir

Many buildings on Fort Belvoir were built before 1978. The Fort Belvoir Toxic Substances Control Act (TSCA) Program Manager should be contacted before disturbing any painted surfaces to obtain building age and other building-specific information. Any work in buildings built before 1978 that disturbs painted surfaces, including, but not limited to, painting, repairs, renovations, and demolition, should include a lead-based paint assessment.

This document is intended to address protecting Air and Water Quality and proper waste disposal during activities that disturb lead-based paint.
This document does not address worker protection during lead-based paint activities as required by the Occupational Safety and Health Administration (OSHA). Refer to OSHA regulations for requirements, or contact
O&M Safety Office
EMAIL
PHONE

An Environmental Hazard that Affects Your Health

Lead and lead dust impact Air and Water Quality and are poisonous when breathed in or swallowed. Any activities that disturb painted surfaces can generate lead and lead dust. Lead dust can result at friction surfaces, such as doors, windows, and painted floors. Lead dust sticks to surfaces that it lands on and can be breathed in or ingested. Lead dust sticks to clothing and shoes and can be transported to homes and other locations. Exposure to lead can cause in:

Children	*Adults*
- Nervous system and kidney damage - Learning disabilities, attention deficit disorder, and decreased intelligence - Speech, language & behavior problems - Poor muscle coordination - Decreased muscle and bone growth - Hearing damange	- Harm to a developing fetus - Increased chance of high blood pressure during pregnancy - Fertility problems – in men and women - High blood pressure - Digestive problems - Nerve disorders - Memory and concentration problems - Muscle and joint pain

Your Responsibility

(Continued other side)

DPW TSCA Program Manager | Email | Phone	**Reduce the Spread of Lead**

Fort Belvoir Environmental Division Last reviewed: February 27, 2023

18.6 Permits

18.6.1 Maryland Department of Environmental Management (MDE) Permits. Contractor shall supply to the COR, with a copy to the Project Manager, copies of all permits for construction and operation under Maryland law.

18.6.1.1 MDE Sediment and Erosion Control, Storm water and National Pollutant Discharge Elimination System (NPDES) Permits. If required by MDE, the Contractor shall be responsible for developing, preparing and completing all drawings, documents and permits applications required under the following guidelines: MDE 1994 Standard and Practices for Soil Erosion and Sediment Control (or current version), Maryland Storm Water Management Guidelines for State and Federal Projects Dated July 2001, 2000 Maryland Storm Water Design Manual, Volumes I and II (or current version), COMAR 26.17.02, Environmental Site Design (ESD) Process and Computations July 2010 (or current version) and the Annotated Code of Maryland Title, 4. The Contractor shall be responsible for any corrections or changes based on review by the Government and MDE to obtain an approved plan by MDE at Contractor's expense. All plans shall be certified and sealed with a stamp by a Professional Engineer, Professional Land Surveyor, and/or Registered Land Architect bearing state seal, license number and signature. Drawing will be prepared and delivered in Micro Station (.DGN) version V8 Digital Format plus 3 hard copies.

The permit application shall be prepared by the Contractor and submitted to COR for review and the Government will forward the application to MDE. The Contractor will be notified of the MDE approval by the Government. The Contractor shall be responsible for ensuring an MDE certified person ("Green Card Holder") is on-site.

It is the Contractor's responsibility to provide equipment or systems suitable for construction and operation under MDE requirements.

All required permits from the State Historic Preservation Office (SHPO) shall be submitted through the COR.

The Contractor shall comply with all provisions of the permit(s). Non-compliance shall result in the issuance of a written Suspension of Work notice signed by the Contracting Officer. Work shall not be allowed to resume until approved by the COR and a written resumption notice is provided by the Contracting Officer to the Contractor.

For further information, see Appendix A the applicable portions of paragraphs 6.0 and 16.0 entitled "POLLUTION PREVENTION" and "ENVIRONMENTAL PERMITS" respectively.

18.6.1.2 Maryland Critical Area Commission (CAC) approval - CAC Approval. Maryland's Critical Area Program is based on State law included in the Natural Resources Article of the Annotated Code of Maryland. Implementation provisions are found in the Critical Area regulations in Title 27 of the Code of Maryland Regulations. It is further defined by the

"Critical Area Act, Title 8, Subtitle 18 of the Natural Resources Article of the Annotated Code of Maryland". If the project, or any part of the project, is within the Maryland Critical Area (typically 1000 feet from the bay or 1000 feet from headwaters leading into the Bay) Contractor shall supply to the COR, with a copy to the Project Manager, copies of all approvals by CAC for construction and operation under Maryland law.

18.6.1.2.1 Procedure. The Contractor shall:
Calculate probable mitigation requirements required by the Critical Area Commission (CAC). Please note that measures employed for storm water management may qualify for CAC mitigation. As such, storm water management should typically be determined for the project prior to the CAC calculations.

Determine any additional appropriate mitigation measures.

Submit the calculations and any proposed mitigation measures to the COR. APG will review the submittal and forward it to the CAC.

Once the CAC has approved a submittal, all appropriate mitigation measures shall be incorporated into the project.

CAC is a Division in the Maryland Department of Natural Resources. Compliance with CAC does not assume compliance with any other DNR requirements. It is the Contractor's responsibility to provide equipment or systems suitable for construction and operation under CAC requirements. The Contractor shall comply with all provisions of the CAC submittal. Non-compliance shall result in the issuance of a written Suspension of Work notice signed by the Contracting Officer. Work shall not be allowed to resume until approved by the COR and a written resumption notice is provided by the Contracting Officer to the Contractor.

18.9 Stormwater Management Requirements. The Contractor shall implement measures to prevent storm water pollution in accordance with Federal and State laws and regulations. The Contractor shall keep paved roads, parking lots and FAPHways clear of dirt, debris, and other materials. The Contractor shall remove immediately any dirt, debris, or materials deposited onto these surfaces. The Contractor shall furnish and use drip pans under equipment oil and fuel tanks, and cover equipment when not in use and during rain events.

18.9.1 DET1 Stormwater Management Requirements. It is the responsibility of the contractor to provide all design, approval and installation of storm water management requirements for the project. Regulatory storm water management requirements include construction erosion & sediment control and post-construction quantity and quality storm water runoff management. If project disturbance exceeds 5,000 square feet (SF) or more than 100 cubic yards, then an erosion and sediment control permit must be approved by the Maryland Regulations (COMAR 26.17.01). If project disturbance exceeds 5,000 SF, then a storm water management permit must be approved by the MDE before groundbreaking can occur pursuant to (COMAR 26.17.02). Projects disturbing one acre

or more must obtain a National Pollutant Discharge Elimination System (NPDES) permit pursuant to the General Permit for Construction Activities. It is the responsibility of the contractor to maintain all erosion & sediment control devices during construction to ensure minimal impacts to the environment. The contractor must conduct all required inspections of erosion & sediment control devices to ensure they are maintained and properly functioning. Once constriction is complete, the contractor must provide the MDE with as-built drawings of all post-construction quantity and quality storm water management devices for compliance permit termination.

18.12 Air Resources

The Contractor shall take all necessary reasonable control measures to reduce air pollution by any material or equipment used to carry out the requirements of this contract. This includes, but is not limited to, wetting down dry materials as necessary to prevent blowing dust, and keeping waste and materials in covered containers.

18.12.1 ANC Air Quality. As efforts to improve air quality continue around the Commonwealth, the focus in Northern Virginia is to reduce emissions from motor vehicles. Vehicles are the single greatest source of pollutants in this region of the state. Vehicle emissions inspections are required for certain vehicles registered or operated in Northern Virginia. Provide copies of emissions certifications for commercial vehicles used at ANC.

Virginia prohibits public service and commercial vehicles from idling for more than 3 minutes while parked in commercial or residential urban areas. Exceptions include when the vehicle's propulsion engine is providing auxiliary power for purposes other than heating and air conditioning.

Additionally, VA puts a 10-minute cap on idling for:

- Tour buses that are powering their air conditioning systems in hot weather.
- Diesel-powered vehicles that revert to idling to reduce issues with restarting.

For further details, refer to Virginia Administrative Code (Title 9, Agency 5, Chapter 40, Section 5670 C).

18.24 Oil and Pollutants

18.24.1 ABER Oil and Pollutants. Contaminated oil will be disposed of in accordance with Aberdeen Proving Ground Regulation (APGR) 200-60, Environmental Quality, and Hazardous Waste Management.

18.31 Additional Environmental Requirements

18.31.1 ABER Environmental Requirements. See Appendix A for additional environmental requirements for Aberdeen Proving Ground.

18.31.2 ABER Unexploded Ordnance (UXO) Detection, Preliminary Identification and Removal Coordination. See Appendix B for additional instructions regarding UXO on Aberdeen Proving Ground.

18.31.3 Notification and Response

18.31.3.1 Imminent Hazard. If state, federal or installation regulators determine that the contractor has or is creating a condition that may present an imminent and substantial endangerment to health or the environment they have the authority to issue project cease-and-desist and/or termination orders without routing such notification through the Contracting Officer (KO) and/or Contracting Officer's Representative (COR). Such authority falls under definition of "imminent hazard" as defined by OSHA, RCRA, and other laws (see "APPLICABLE REGULATIONS" above). If so, directed by persons authorized to issue such notifications, the contractor shall comply immediately and notify the KO and/or COR.

18.31.3.2 Emergency Response. The above statements do not infer that the Contractor will wait for KO, COR and/or regulator notification before initiating corrective action for spills, leaks, fires, explosions, and/or accidents involving injuries. In the event of such incidents the contractor shall immediately notify the Installation "Emergency Operations Center" (dial 911 on post phones or 911 from a commercial phone on or off post) and implement corrective actions to prevent further injuries or damage to the environment. All costs incurred as the result of a contractor caused spill, leak, fire, explosions, or other accidents are the responsibility of the contractor.

18.31.3.3 Subcontractors. The Contractor is responsible for compliance with the provisions of this section by all subcontractors.

18.31.3.4 Virginia Department of Environmental Quality Permits. Contractor shall supply to the COR, with a copy to the Project Manager, copies of all permits for construction and operation under Virginia Law (and Maryland if applicable for the Suitland Site). The Contractor shall comply with all provisions of the permit(s). Non-compliance shall result in the issuance of a written Suspension of Work notice signed by the Contracting Officer. Work shall not be allowed to resume until approved by the COR and a written resumption notice is provided by the Contracting Officer to the Contractor.

18.31.4 DET1 Additional Environmental Requirements

18.31.4.1 Environmental Management System. Fort Detrick has implemented an Environmental Management System (EMS) to address the environmental impacts of its activities. All Contractors performing work at Fort Detrick must be aware of and understand Fort Detrick's Environmental Policy. Contractors are responsible for ensuring environmental practices conform to Fort Detrick's EMS.

18.31.5 MEAD Additional Environmental Requirements. The Contractor shall meet all requirements of the DPW Environmental (ENV) as identified in: https://home.army.mil/meade/index.php/my-fort/all-services/environmental

18.31.6 FAPH Additional Environmental Requirements.

- Environmental Handbook (includes awareness for most env programs).
- https://armyeitaas.sharepoint-mil.us/sites/IMCOM-ID-S-USAG- AP Hill/DPW%20Customer%20Support/Forms/AllItems.aspx?id=%2Fsites%2FIMCOM%2DID%2DS%2DUSAG%2DAP Hill%2FDPW%20Customer%20Support%2FENVR%20Handbook%202022%2Epdf&parent=%2Fsites%2FIMCOM%2DID%2DS%2DUSAG%2DAP Hill%2FDPW%20Customer%20Support
- All projects need to flow through the DPW Work Order / AWP process for review (see Fort AP Hill DPW Customer Service Guide).
- Through the DPW Work Order/AWP process, Environmental reviews will be completed outlining case-by-case environmental requirements and incorporated into the job order/task order.
- The environmental review also includes the NEPA analysis and follow on NEPA documentation.

19 Clean-up and Waste Management

19.1 Construction & Demolition (C&D) Debris. Proposals shall take into account Executive Order 13834, May 2018 as well as DoD Strategic Sustainability Plan. Contractors are mandated to recycle at least 60% of construction and demolition(C&D) debris. The Contractor shall take a pro-active, responsible role in the management of C&D waste and require all subcontractors, vendors, and suppliers to participate in the effort. C&D waste includes all products of demolition or removal, excess or unusable construction materials and other associated items identified for removal as part of the project. In the management of waste, consideration shall be given to the availability of viable markets, the condition of the material, the ability to provide the material in suitable condition and in a quantity acceptable to available markets, and time constraints imposed by internal project completion mandates. The Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling of waste. Rebates or other savings obtained by salvage, or recycling shall accrue to the Contractor. Firms and facilities used for recycling, reuse, and disposal shall be appropriately permitted for the intended use to the extent required by Federal, State, and local regulations.

If the Contractor has a valid reason for not being able to meet C&D goals, the Contractor needs to present their reasoning in writing to the KO or designated Government representative/COR. The Contractor shall submit a C&D Waste Management Plan to the KO or designated Government representative/COR for approval, five (5) business days prior to the start of the site clearance. Under this plan "C&D" is merely the title of the plan and refers to waste and debris normally produced during the facilities repairs under this contract.

19.1.1 ABER Additional Clean-up and Waste Management. Government policy is to apply sound environmental principles in the design, construction, use and removal of facilities. Due to increased recycling and waste diversion emphasis by the U.S. Army, the Contractor shall be required to develop and submit a Waste Management and Diversion Plan for review and acceptance. Waste diversion projects performed under this contract shall comply with the latest version of the U.S. Army Policy, Requirements for Sustainable Management of Waste in Military Construction, Renovation, and Demolition Activities, which means a goal of 55% (by weight) or better diversion of construction and demolition (C&D) debris from a landfill. The objective is to plan for, execute, and document the types and quantities of C&D materials, as well as establish the means and methods for handling and disposing of the debris. A Diversion Plan that describes the means and methods for diverting the debris from landfills through salvage, reuse, recycling, and other means is a critical component of the waste management effort. The necessary containers, bins and storage areas to facilitate effective waste management shall be provided by the Contractor, unless otherwise specified by contract. The plan must be accepted by the Government prior to initiating any site work.

Unless otherwise specified in this contract, the contractor shall be responsible for the transportation and disposal of all hazardous materials from this work. The contractor shall not dispose of any hazardous materials/waste in any dumpster, sanitary sewer, storm sewer or dispose of hazardous materials/waste by any other means on government property without authorization from the Government. The contractor shall immediately call 911 in the event of a spill or release of hazardous materials over 6 gallons on land or any quantity released into the water, including all motor vehicle fuels, motor oil, anti-freeze, and hydraulic fluid and contact the APG Fire Department and DPW Environmental Branch Office. Contractor shall take every measure to contain all spills. Spills less than the reportable amount shall be cleaned up immediately and notification made to the DPW Environmental Branch Office within two (2) hours of a spill or release.

19.1.1.2 Waste Management Plan Inclusions. Name of individuals on the Contractor's staff responsible for waste prevention and management. Description of the specific approaches to be used in recycling/reuse of the various materials generated, including the areas and equipment to be used for processing, sorting, and temporary storage of wastes.

Characterization, including estimated types and quantities, of the waste to be generated.

Contractor shall obtain copies of the delivery manifests for disposal of non-Hazardous C&D wastes and transmit this information to the COR and APG DPW POC weekly.

Contractor shall obtain copies of the delivery manifests for disposal of all asbestos and non-hazardous industrial wastes (e.g., oil-contaminated soil) and transmit this information to the COR and APG DPW POC weekly. Received, signed ACM manifests are required to be returned to APG DPW POC no later than thirty-five (35) days from date of the shipment leaving the post.

Contractor shall create manifests for the delivery of each truck load of concrete materials to stockpile and metals to the Recycling Facility and transmit this information daily to the COR and APG DPW POC.

The goal is to recycle all concrete materials and salvage all metals; however, small amounts of concrete materials and pieces of metal may be disposed of as part of the C & D waste stream if such materials would be dangerous or excessively expensive to separate.

19.1.1.3 Debris categories. The Waste Management and Diversion Plan shall use the major debris categories (Wood, Metal, Masonry/Asphalt/Concrete/Stone, Land Clearing Debris, and Other) and subcategories (where applicable) listed in Table 2 of the latest version of U.S. Army policy, Requirements for Sustainable Management of Waste in Military Construction, Renovation, and Demolition Activities.

19.1.1.4 Waste Disposition Records. Records shall be maintained to document the type and quantity of waste generated for each structure to be demolished as part of this contract. These records shall be made available to the COR and APG DPW POC during demolition, and a copy of the records shall be delivered to the COR and APG DPW POC upon completion of the demolition of each building. The Project C&D Materials and Quantity Report shall contain segregated data for metals/steel salvage, concrete materials, all other recyclable and/or reusable materials, and all other debris. Other debris material that is diverted from landfills shall be so identified.

19.1.2 BELV C&D Debris. Diversion, disposal amount, and disposal site information must be reported to the Ft Belvoir Directorate of Public Works (DPW) Environmental and Natural Resources Division (ENRD), Attn: Vijay Ivatury vijay.m.ivatury.civ@mail.mil, 703-806-0061, in appropriate format that display the project description, date ticket number, type of material, tonnage and disposal site.

19.1.3 DET1 Solid Waste and Recycling. There is no solid waste disposal on the installation. The contractor is responsible for disposal of solid waste at an off-site location that meets local and federal regulations. The Contractor shall recycle materials, such as cardboard, paper, aluminum/metal cans, plastic, and glass jars/bottles, scrap metal, concrete, asphalt, and manage solid waste generated during the project in accordance with local, state, and federal laws and regulations.

19.1.3.1 DET1 Monthly Reporting. Monthly, the Contractor shall submit a solid waste disposal report to the COR/ACOR. For each waste, the report will state the classification (using the definitions provided in this section), amount, location, and name of the business receiving the solid waste. Examples include wood waste, pallets, metals - steel, copper, waste paper, cardboard, glass, and refuse, etc.

The Contractor shall maintain an inventory of nonhazardous solid waste diversion and disposal of construction and demolition debris. Submit a report to the COR/ACOR. Include the following in the report:

Description	Quantity
Construction and Demolition (C&D) Debris	_____ [cubic yards] [tons] [cubic meters] (as appropriate)
C&D Debris Recycled	_____ [cubic yards] [tons] [cubic meters] (as appropriate)
C&D Debris Composted	_____ [cubic yards] [tons] [cubic meters] (as appropriate)
Total C&D Debris Generated	_____ [cubic yards] [tons] [cubic meters] (as appropriate)
Waste Sent to Waste-to-Energy Incineration Plant (This amount should not be included in the recycled amount)	_____ [cubic yards] [tons] [cubic meters] (as appropriate)

19.1.4 MEAD C&D Debris. A monthly C&D Waste Management Report IAW Memorandum for Directorate of Public Works (9 January 2017) of all materials resold, recycled, reused, or landfilled will be submitted to the KO or designated Government representative/COR by the 10th of each month. Items that can be used to increase diversion rates include salvaged items (may be reused as part of the contract by others), scrap metal, masonry products, gravel, asphalt, concrete, rock, topsoil (earth fill is specifically excluded).

Suitable materials that meet standards for recycle/reuse may go directly to a recycling facility. All suitable concrete/asphaltic materials may be crushed, recycled, or stockpiled at a designated site on Fort George G. Meade on a temporary basis. All recycled/reused concrete/asphalt materials must be removed from Fort George G. Meade by the end of the project schedule. Use of the material processed for engineering fill, aggregate, or reconstituted concrete or asphaltic pavement constitutes recycling.

19.3 Disposal of Asbestos

19.3.1. DET1 Disposal of Asbestos. Contractors that are responsible for the removal and disposal of asbestos must comply with 40 CFR 61 Subpart M §61.145 “Standard for demolition and renovation” and §61.150 “Standard for waste disposal for manufacturing, fabricating, demolition, renovation, and spraying operations”. The following information should be included in the contractor’s SOW:

If asbestos notification requirements are triggered per 40 CFR 61.145, the contractor shall be responsible for confirming all asbestos removal EPA notifications are made within the regulatory constraints prior to initiation of work. Confirmation of required EPA notifications

shall be provided concurrently to the COR/ACOR and the Fort Detrick Directorate of Public Works, Environmental Division at: Fort Detrick USAG, DPW Environmental Division – 9255 Amber Drive, Frederick MD 21702.

Construction waste containing regulated asbestos must be disposed of in accordance with 40 CFR 61.150 at an approved facility that is permitted to accept asbestos waste. The contractor is responsible for the proper packaging, preparation of the waste manifest, and the certification that the contents of this consignment are fully and accurately described by proper shipping name and are classified, packed, marked, and labeled, and are in all respects in proper condition for transport by highway according to applicable international and national government regulations. Copies of the manifest and certification must be provided concurrently to the COR/ACOR and the Fort Detrick USAG DPW Environmental Division (ED) at the time of shipment. Use the mailing address: Fort Detrick USAG, DPW Environmental Division, 9255 Amber Drive, Frederick MD 21702 for the return manifest.

19.6 Additional Clean-up and Waste Management. Loose debris on trucks leaving the site shall be loaded in a manner that shall prevent dropping of materials on streets and conform to local ordinances/laws. Fasten suitable cover, such as a tarpaulin, over the load before entering surrounding streets. The contractor shall be responsible for cleaning up any materials that fall from trucks and held liable for any resulting damages. The contractor is solely responsible for spillage from its vehicles, and such spillage shall be cleaned up immediately. For the duration of this contract and on a daily basis, the contractor shall remove from all roads and/or streets asphalt, mud, soil, rocks, trash, and debris that result from its construction operations. All roads and or streets affected shall be cleaned before close of business on the particular day affected.

19.6.2 BELV Additional Clean-up and Waste Management. Contractor shall submit, upon request, all trip tickets from the landfill facility to show all debris is being landfilled IAW all Federal requirements and in an approved location.

19.6.3 DET1 Additional Clean-up and Waste Management. The Contractor is responsible for the proper handling, storage, and management of hazardous materials that they bring on post or they generate (RCRA regulated wastes as specified in 40 CFR 261) in accordance with Federal and State laws and regulations. The Contractor shall furnish and store all hazardous materials in a storage container or other secondary containment system. Maintenance of on-site equipment is not authorized.

The Contractor shall manage and dispose waste materials is accordance with Federal and State laws and regulations. The Contractor is responsible for obtaining their own EPA HW Generator ID number, as needed. The deliberate mixing of non-regulated waste with RCRA hazardous waste is not permitted. At no time should the contractor dispose of hazardous materials in dumpsters unless expressly permitted by laws and the prior approval of the government. Contractors are not allowed to add any wastes to government owned dumpsters unless prior government approval is given. At no time are contractors allowed to discharge any materials into storm drains or sewers unless

expressly permitted by laws and with the prior approval of the government. The contractor may not sign waste profiles or manifests on behalf of Fort Detrick.

19.6.4 MEAD Additional Clean-up and Waste Management. The Contractor shall perform hazardous material work (Asbestos Containing Material, Lead Based Paint, and mold) incidental to the services provided under this contract to include but not limited to facilitate testing and sampling of hazardous materials. The Contractor shall perform removal of animal feces accumulations. The Contractor shall have all the required training and license necessary to conduct the activities described in this section. The Contractor shall comply with all applicable rules, policies, and regulations associated with work in this section.

The Contractor shall abate Asbestos Containing Material (ACM) that is incidental to maintenance and repair activities. Disposal of ACM shall be coordinated thru the DPW-ED and IAW applicable regulations.

The Contractor shall abate lead-based paint that is incidental to maintenance and repair activities. Disposal of lead paint containing material shall be coordinated thru the DPW-ED and IAW applicable regulations.

The Contractor shall abate mold under the negotiated scope of the PWO or in response to a DMO. Disposal of mold contaminated material shall be coordinated thru the DPW-ED and IAW applicable regulations.

The Contractor shall obtain sampling and testing of suspected hazardous building materials such as ACM and Lead Based Paint when this information is not available from the Government. Copies of final reports shall be provided to the KO and COR and the DPW-ED.

The Contractor shall submit an OWO to remove animal feces if Contractor finds animal or human feces during the scheduled Preventive Maintenance or performing repairs to any real property facility including real property equipment or visiting facility. Contractor shall also inform KO, COR, QC, and respective shop responsible to address animal feces removal.

Employees handling hazardous or toxic materials shall be properly trained under 29 CFR 1910.1200, Hazard Communication (HAZCOM) and documentation of training provided to the KO and COR within thirty (30) calendar days of the contract award date. The Contractor shall ensure all required documentation of certification or licensure for Contractor personnel are provided to the KO and COR within twenty-four (24) hours prior to employees commencing performance.

19.6.3.1 Hazardous Waste. The Installation is regulated by the EPA as a large quantity generator of hazardous wastes and holds the appropriate permit issued under Part A of the RCRA.

All hazardous waste as defined in 40 CFR Part 261, Identification and Listing of Hazardous Waste, is subject to RCRA provisions. All such waste generated by the Contractor on the Installation from Government processes, equipment, or materials shall be stored in approved containers and disposed of IAW the Installation Hazardous Waste Management Plan available for review in the Technical Reference Library.

RCRA waste items associated with Installation demolition and renovation activities include mercury switches in thermostats, lead-based paint chips, paint-related materials (paint thinning, drying, removing, and reducing compounds), solvents (methyl ethyl ketone, methyl chloride, acetone, and methanol), fluorescent bulbs, batteries, and fire extinguishers. RCRA waste items associated with Installation new construction activities include: all waste items mentioned in the preceding sentence, contaminated rags (depending on chemical saturation), adhesives, and all aerosol cans.

Non-RCRA waste items subject to state regulations associated with demolition and renovation activities include ballasts, transformers, capacitors, contaminated soil from spills, and contaminated rags (containing oil and grease only). Non-RCRA waste items subject to state regulations associated with new construction activities include: all waste items mentioned in the preceding sentence, adhesives (non-RCRA), epoxy (non-RCRA), water-based paint, and water contaminated with paint from cleaning paint brushes and rollers.

All other wastes generated by the Contractor shall be disposed of by a third-party Contractor IAW applicable State and Federal Standards. All waste generation on Fort George G. Meade must be handled under a single EPA ID Number per AR 200-1, Environmental Protection and Enhancement. The Contractor's shall collect all Hazardous Waste for disposal by the third-party Contractor.

19.6.3.2 Environmental Management System (EMS). Fort George G. Meade offers EMS General Awareness Training: N/A

The Contractor is also responsible to ensure that no goods and services used by the Contractor or any of its subcontractors deviate from Fort George G. Meade Environmental Policy.

Compliance with Environmental Laws and Regulations. The Contractor shall comply with all applicable Federal, State, and local environmental laws, statutes, regulations, executive orders, permits, Army regulations (with supplements), and Fort George G. Meade regulations. The Contractor shall immediately report any conflicts between applicable Federal, State, local environmental laws, statutes, Executive Orders, AR 200-1, and any specifications within the contract to the KO and COR and the DPW-ED.

20 Specifications. N/A

21 Submittals. N/A

22 Contractor Reports. N/A

23 Special Contract Requirements.

23.2 Security Requirements. Contractor personnel or any representative of the Contractor entering an Army Installation shall abide by all security rules and regulations. The Contractor shall carry passes issued by the respective installation for all vehicles entering the base, whether company- owned or employees' private vehicles. The Contractor Project Manager shall maintain a current list of all vehicles and individuals issued such passes. The Contractor shall immediately provide a list of these vehicles to include make, model, color, and associated license plate information to the respective Security Office or the COR/ACOR.

23.2.1 ANC Security Requirements. Contractor personnel performing work under this contract must have a pass, which will be issued by ANC's Security Office, Security Specialist, Protection Program Division, ANC, Office number (703) 614-4213. Security Specialist will ensure all vehicles entering the cemetery, whether company-owned or employees' private vehicles, have a PASS which should be hung from the mirror inside the vehicle. The Contractor Site Manager will maintain a current list of all vehicles and individuals issued passes. All Contractor employees shall also keep valid, photographic identification on their persons.at all times, preferably their ANC issued badge. The Contractors employees must maintain the level of security required for the life of the contract.

Contractor and all associated sub-contractor employees will comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by the ANC Security Office). The contractor will also provide all information required for background checks to meet installation access requirements through the ANC Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by DOD, HQDA and/or local policy, including e-Verify. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) or security posture of ANC change, the Government may require changes in contractor security matters or processes.

23.12 Physical Security: The Contractor shall be responsible for safeguarding all government equipment, information and property provided for Contractor use. At the close of each work period, government facilities, equipment, and materials shall be secured. The Contractor shall provide adequate protection for all parts of the facility and or construction site wherever work under this contract is performed. Adequate protection will be determined by the security regulation that applies to the function of the facility at the time the work will be performed.

23.12.1 Site Security: The contractor shall provide site security IAW AR 190-13 The Army Physical Security Program for each individual TO. The contractor shall maintain the site and all other contractor-controlled areas in such a manner as to minimize the risk of theft,

vandalism, injury, or accident. The contractor shall comply with additional site security regulations as identified in individual TOs.

23.12.2 Accident Reports: The contractor shall comply with accident reporting requirements as outlined in OSHA regulations and AR 385-10, The Army Safety Program, for record keeping and reporting of all accidents resulting in death, injury, occupational disease, or adverse environmental impact. All accident reports shall be submitted to the KO within five (5) days of occurrence, whenever an accident involving personal injury or Government owned property occurs.

23.12.4 Key Control: As required on individual TOs. Per Army Regulation (AR) 380-5, Army Information Security Program, the contractor shall establish and implement methods of making sure all keys issued to the contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control that shall be included in the QCP. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the KO and COR within two (2) hours of when key control was compromised.

The contractor shall prohibit the use of Government issued keys by any persons other than the contractor's personnel. The contractor shall prohibit the opening of locked areas by contractor personnel to permit entrance of persons other than contractor personnel engaged in the performance of assigned work in those areas or personnel authorized entrance by the COR.

23.12.5 Lock Combinations: As required on individual TOs. The contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations.

23.12.6 Cameras or Video Equipment: All persons must have Government approval to take video, still or digital photos (including a cell phone) on any part of the Army installations a part of this contract. For each individual seeking permission, the contractor must provide written request(s) to the KO for approval. The Government will review and may issue a camera pass/Approval within seven (7) days of request, when appropriate. If the request is granted, the Government representative will leverage internal resources to provide the contractor with the needed documentation.

23.13 Specific Installation Security Requirements.

23.13.1 ABER Security Requirements. Contractor personnel performing work under this contract will be required to obtain a NCIC III check immediately after award and must

maintain the level of security required for the life of the contract. The Garrison/DPW Security office POC for NCIC III check will be provided to each awardee at award.

23.13.2 MEAD Security Requirements. Contractor personnel performing under this scope of work on the FGGM premises must be citizens of the United States, either native-born or naturalized. Cases of dual or multiple citizenships will be reviewed by security personnel. The Contractor must pass the National Crime Information Center (NCIC) Interstate Identification Index (III) background investigation to gain access on the installation. All NCIC III investigations will be performed at the Government's expense.

24 Additional Requirements

24.1 ABER Additional Requirements

24.1.1 Special Qualifications. The Contractor is responsible for ensuring employees and their subcontractors have received and will maintain the required certifications and licenses required by the State of Maryland and Harford County for each task order. Licenses are required for but not limited to registered architects, interior designers, landscape architects, elevator mechanics, heating ventilation air-conditioning and refrigeration, asbestos and lead paint abatement, land surveyors, locksmiths, electricians, oil and gas land professionals, plumbing, industrial hygienists, and professional engineers. Contact the Maryland Department of Labor, Licensing and Regulation for a complete list of all construction related trades and professionals that require licenses. All licenses shall be current and meet all laws, regulations and statues set forth by the State of Maryland and Harford County.

24.1.2 Range Briefings. If the work site is designated as one in a range area or in close proximity to a range area, the Contractor will be briefed and provided with written instructions on range procedures prior to start of work (see APGR 385-1, Range Administration). This information will include safety requirements such as range clearance/control procedures, emergency procedures, and communication procedures. The Contractor shall disseminate these procedures to all contract and subcontract personnel. Work shall be scheduled and coordinated with the applicable organization.

24.1.3 Licensing, Bonding, and Insurance. The Contractor, or their designated subcontractor, shall be licensed to perform ACM abatement and all other hazardous material removal activities in the State of Maryland. Similarly, the Contractor shall also be licensed to perform demolition work in the State of Maryland where the work is performed. Work shall not proceed until all permits and licenses are received and accepted by the Government. All insurance and bonding requirements are as stated in the contract and/or respective contract(s).

24.1.4 Lyme Disease Warning. The Contractor is responsible for ensuring that his or her personnel take all reasonable precautions to avoid contracting Lyme Disease, to include using repellents, wearing personal protective clothing and avoiding the wear of abbreviated clothing such as shorts, cutoffs, short sleeve shirts, tee shirts and sandals in

areas where tick borne diseases are endemic. Particular attention must be given to Lyme disease prevention when working in grassy and wooded areas on APG.

24.2 BELV Additional Requirements

24.2.1 Lyme Disease Warning. The Contractor is responsible for ensuring that his or her personnel take all reasonable precautions to avoid contracting Lyme Disease, to include using repellents, wearing personal protective clothing and avoiding the wear of abbreviated clothing such as shorts, cutoffs, short sleeve shirts, tee shirts and sandals in areas where tick borne diseases are endemic. Particular attention must be given to Lyme disease prevention when working in grassy and wooded areas on Fort Belvoir.

24.2.2 Data Rights. The Government has unlimited rights to all documents/material produced under this contract to the extent permitted by the data rights clauses. The parties mutually acknowledge their understanding that this is the Government's intent. All documents and materials, to include the source codes of any software, produced under this TO shall be Government owned and are the property of the Government with all rights and privileges of ownership/copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the contractor without written permission from the KO. All materials, submittals, drawings, specifications etc. supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

24.2.3 Project Coordination Meetings. As determined by the KO and DPW Project Team, weekly or bi-weekly project coordination meetings may be required based on the complexity of project. Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Review progress since the last coordination meeting. Determine whether the contract is on time, ahead of schedule, or behind schedule, in relation to the contractor's approved construction schedule. Determine how construction behind schedule will be expedited. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the completion schedule. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the Contractor Quality Control (CQC) operations, control activities, testing, administration of the system, and the interrelationship of the contractor's Management and Control with the Government's Quality Assurance. Minutes of the meeting shall be prepared by the contractor and shall become part of the contract file and stored in the Government's Surveillance and Performance Monitoring file. There may be occasions when subsequent conferences will be called by either party to clarify mutual understandings and/or address deficiencies in the CQC system or procedures, which may require corrective action by the contractor.

24.2.4 Site Inspection/Site Visits. Contractors will be requested to attend a site inspection/site visit as requested by the KO on individual TOs. A preproposal conference may be held prior to the site inspection/site visit. These meetings shall be at no additional cost to the Government. Contractors shall use the site inspection/site visit to evaluate

general and specific site conditions and satisfy itself as to the general and local conditions that may affect the work or its cost, including verifying any conditions outlined in the Government's Scope of Work (to include any associated attachments).

24.2.5 Inspection of Construction. Work includes, but is not limited to, materials, workmanship, and manufacture and fabrication of components. The contractor shall maintain an adequate inspection system and perform such inspections to ensure that the work performed under the contract conforms to contract requirements. The contractor shall maintain complete inspection records and make them available to the Government. All work shall be conducted under the general direction of the KO and is subject to Government inspection and test at all places and at reasonable times before acceptance to ensure compliance with the terms of the contract.

Government inspections and tests are for the sole benefit of the Government and do not:

- Relieve the contractor of responsibility for providing adequate QC measures.
- Relieve the contractor of responsibility for damage to or loss of the material before acceptance.
- Constitute or imply acceptance.
- The presence or absence of a government inspector does not relieve the contractor from any contract requirement, nor is the inspector authorized to change any term or condition of the specification without the KO's written authorization.
- The contractor shall, without charge, replace or correct work found by the Government not to conform to contract requirements; unless, in the public interest, the Government consents to accept the work with an appropriate adjustment in TO Price. The contractor shall promptly segregate and remove rejected material from the premises.

24.3 DET1 Additional Requirements. N/A

24.4 MEAD Additional Requirements

24.4.1 Energy Conservation Standards. The Contractor shall provide material and equipment (such as lamps) which meet the requirements of the energy conservation program. Electrical equipment and fixtures shall be high efficiency Energy Star rated equipment.

24.5 MYER Additional Requirements. N/A

24.6 FAPH Additional Requirements. See attached Fort AP Hill Public Works Customer Service Guide.

24.7 ANC Additional Requirements.

24.7.1 ANC and SAHNC Parking. Parking is available at SAHNC along the road and area near the garage. No passes are required. Parking is available at ANC. Commercial Vehicle passes are available to contractors for their staff and personnel.