**U.S. Tri Mission Vienna, Austria**

Date: June 25, 2026

Dear Prospective Offeror:

Subject: Request for Quotes 19AU9026Q0008 – Mail Screening Facility – minor construction improvements

Enclosed is a Request for Quotes (RFQ) for the renovation of the mail screening area of the U.S. Tri-Mission in Vienna. If you would like to submit a quotation, follow the instructions in Section J of the solicitation, complete the required portions of the attached documents, and submit complete package electronically to acquisitionsembvienna@state.gov.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

A site visit is scheduled for July 06, 2026 at Boltzmanngasse 16, 1090 Vienna at 10:00 a.m. If you would like to register for it, please e-Mail your contact data until July 1, 2026 11:00 a.m. to Norbert Tritscher tritschern@state.gov .

Quotations are due by July 27, 2026 at 10am (local time). No quotations will be accepted after this time. Quotations must be in English and incomplete quotations will not be accepted.

Your quotation must be submitted electronically to acquisitionsembvienna@state.gov .

It is important to make sure the submission is made in specific size and format; in MS-Word 2007/2010 or MS-Excel 2007/2010 or Adobe Acrobat (pdf) file format. The file size must not exceed 30MB. If the file size should exceed 30MB, the submission must be made in separate files and attached to separate emails with less than 30MB each.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1442
2. Section A, Pricing
3. Section L Representations and Certifications
4. Additional information as required in Section J
5. Proof of SAM Registration

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,

Raja, Zahid (rajazm@state.gov)
06/25/2026 10:11 GMT

***Zahid M Raja***
Contracting Officer