Section L Attachment: Past Performance Questionnaire

The SOCAFRICA Contracting Team (J42) of the Special Operations Command is soliciting for a Cultural/Political Advisors, for Mogadishu, Somalia.

One of the considerations in proposal evaluation is the verification of the offerors past performance on contracts, or other work efforts, which reflect the offeror's ability to perform on the proposed effort. We depend on information received from organizations, which have had first-hand experience with the offeror, for the evaluation of the offeror's performance on those contracts or work efforts.

Instructions to Offerors: Send the Past Performance Questionnaire (PPQ) to a Contracting Officer Representative (COR), or equivalent representative, to complete. Offerors will not complete, or return, the PPQ. Offerors shall ensure the COR, of a recent and relevant contract, returns the PPQ to the SOCAFRICA J42 POC listed below.

Instructions to Contracting Officer Representatives: Our areas of interest regarding the offeror are summarized in the enclosed questionnaire. In order to meet the acquisition milestones, we request your written response of a completed PPQ no later than the solicitation Due Date. This schedule will allow us sufficient time to analyze the data.

To assist you in preparing your response and expediting your reply, complete the questionnaire electronically and e-mail to **ruben.colon.mil@socom.mil.** The subject line of the email should be the following: *Solicitation H9227626QE008 – PPQ - Cultural/Political Advisors.* Your completed questionnaire will become a part of the official Proposal Package for this requirement.

Your assistance is greatly appreciated, and your prompt response will be one of the keys to the successful and timely completion of this Proposal Package.

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Past Performance Questionnaire

Section 1: Contract Identification

A. Contractor (Company/Division):

B. Contractor Cage Code:

C. Contract Number:

D. Contract Type (e.g., FFP, FPIF, CPIF, CPFF, etc.):

E. Program Title:

F. Brief Program Description:

G. Program Phase (e.g., Engineering & Manufacturing Development (EMD)):

H. Period of Performance

1. Original Schedule (assuming all options exercised):
   Beginning Date _____ through _____
2. Current Schedule (assuming all options exercised):
   Beginning Date _____ through _____
3. Reason for difference (if applicable):

I. Contract Dollar Value

1. Original maximum contract dollar value (assuming all options exercised): $
2. Current maximum contract dollar value (assuming all options exercised): $
3. Reasons for difference between original and current contract dollar value (if applicable):

J. Description of work performed:

K. Was this a competitively awarded contract? ☐ Yes ☐ No

L. Contractor's Role: ☐ Prime Contractor ☐ Subcontractor ☐ Key Personnel

Section 2: Customer or Agency Identification

A. Customer or agency name:

B. Customer or agency description (if applicable):

C. Geographic description of services under this contract (i.e., local, nationwide, worldwide, other Commands):

Section 3: Respondent Identification

A. Respondent's name:

B. Respondent's title:

C. Respondent's phone number / fax number / e-mail address:

D. Respondent's position (e.g., Program Manager, PCO/ACO, etc.):

E. Length of time (number of years/months) respondent worked on subject contract and description of responsibility/position/role:

F. Other suggested points of contact:

Section 4: Performance Information

In the tables below, indicate your rating for the contractor's performance by placing an "X" in the appropriate block to the right of each question. Provide supporting information for each response in the space provided. Attach additional pages if more space is needed. The performance rating scale is defined as follows:

Code	Performance Rating
E	**EXCEPTIONAL** – Performance meets contractual requirements and exceeds many requirements to the Government's benefit. The contractual performance being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.
V	**VERY GOOD –** Performance meets contractual requirements and exceeds some requirements to the Government's benefit. The contractual performance being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.
S	**SATISFACTORY** – Performance meets contractual requirements. The contractual performance being assessed contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.
M	**MARGINAL** – Performance does not meet some contractual requirements. The contractual performance being assessed reflects a serious problem for which the contractor has not yet identified corrective actions or the contractor's proposed actions appear only marginally effective or were not fully implemented.
U	**UNSATISFACTORY** – Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance being assessed contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.
N/A	**NOT APPLICABLE** – Unable to provide a rating. Contract did not include performance for this aspect, performance was not observed, or information was not available. Do not know.

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Note: The following are SAMPLE questions. Past Performance evaluation teams MUST construct a simple and concise Past Performance Questionnaire, tailored to seek out key information tied to the significant aspects of the planned acquisition. Avoid questions that can be answered with a "yes" or "no" but instead include probing and direct questions to draw out the required information desired.

Technical Performance	**E**	**V**	**S**	**M**	**U**	**N/A**
T1. How would you rate the contractor's overall performance and effectiveness in providing personnel with extensive cultural advisory experience in Somalia or similarly complex operational environments? SUPPORTING INFORMATION:						
T2. How would you rate the contractor's reliability and administrative capability in fielding, sustaining, and managing personnel that required active TS/SCI security clearances for your contract? SUPPORTING INFORMATION:						
T3. How would you rate the contractor's effectiveness in supplying personnel capable of performing complex translation, interpretation, and communication duties requiring high-level (e.g., ILR Level 3 equivalent) proficiency? SUPPORTING INFORMATION:						
T4. How would you rate the contractor's overall quality, technical execution, and reliability in delivering the core operational requirements analogous to high-level advisory and mission support services? SUPPORTING INFORMATION:						
T5. How would you rate the contractor's project management effectiveness regarding the recruitment, retention, and timely replacement of highly specialized, cleared personnel in austere environments? SUPPORTING INFORMATION:						

Government Contracts Only: Was this contract partially or completely terminated for default or convenience, or are there any pending terminations?

☐ Yes ☐ Default ☐ Convenience ☐ Pending Terminations ☐ No

If yes, please explain (e.g., inability to meet cost, performance, or delivery schedules).

SECTION 5: GENERAL COMMENT

Given what I know today about the contractor's ability to execute what he promised in his proposal, I [click and select an item] award to him today given that I had a choice.

REMARKS:

Please provide any additional comments concerning this contractor's performance, as desired.

[click and pick the date]

Respondent's Signature Date

Thank you for your prompt response and assistance!

Please return this completed questionnaire to:

Mailing Address:
[Insert here]

FAX to:

E-Mail to: