Statement of Work (SOW)

Contract Title: Aviation & Maritime Transportation Services – Arctic Operations

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1.0 OVERVIEW & PRIMARY MISSION DIRECTIVE

The core mission of this contract is to enable the United States Coast Guard (USCG) to maintain regulatory oversight and provide operational support across remote areas of Alaska. The Contractor shall provide on-demand, flexible, and reliable transportation services to facilitate the inspection of approximately 368 USCG-regulated facilities in over 115 remote communities. The overarching performance goal is to provide the necessary transport to allow the USCG to visit each designated facility at least once per 18-month cycle.

2.0 GENERAL SCOPE REQUIREMENTS

2.1. The Contractor shall provide all personnel, equipment, assets, materials, supervision, and other items and services necessary to perform comprehensive transportation services as defined in this SOW.

2.2. Blanket Purchase Agreement (BPA) Call Order Execution: The Contractor shall successfully perform all services as detailed in individual Firm-Fixed-Price (FFP) BPA Call Orders issued by the Government. Each BPA Call Order will specify the destination(s), number of personnel, estimated equipment weight, and desired dates.

2.3. Subcontractor Management: The Contractor may engage subcontractors to fulfill specific BPA Call Order requirements; however, the prime Contractor remains fully and solely responsible for all work performed.

2.3.1. All terms, conditions, and safety requirements of this SOW must be flowed down to all subcontractors.
2.3.2. All subcontractor personnel and equipment are subject to the same qualification, certification, and inspection requirements as the prime Contractor.
2.3.3. The prime Contractor shall be the sole point of contact for the Government regarding any work performed by a subcontractor.

3.0 OPERATIONAL REQUIREMENTS

3.1. Transportation Services

3.1.1. Provide round-trip transport for up to six (6) USCG personnel and up to 500 lbs of associated mission equipment per trip, unless otherwise specified in a BPA Call Order.
3.1.2. Services shall originate from the designated Operational Hubs to remote destinations, as referenced in the table at the end of this SOW.
3.1.3. The Contractor must be capable of remaining on-site at a destination for an inspection

period of up to six (6) hours. Wait times beyond six hours, not due to Contractor fault, will be compensated at the pre-negotiated standby rate.

3.2. In-Flight Mission Adjustments: The Government reserves the right to re-task the Contractor to an alternate destination of similar distance/duration while a mission is in progress. Such adjustments are subject to mutual agreement based on safety-of-flight/voyage considerations (e.g., fuel, weather, crew duty limitations). Any significant deviation from the original BPA Call Order will be documented and may result in a contract modification.

3.3. Mission Failure & Unsuccessful Attempts

3.3.1. Government-Caused Failure: If a mission cannot be completed due to factors within the Government's control (e.g., lack of site access, unavailable personnel), the Contractor is entitled to compensation for the portion of the service completed.
3.3.2. Contractor-Caused Failure: If a mission is unsuccessful due to Contractor error or equipment failure (non-weather related), the Contractor shall re-attempt the mission at the earliest safe opportunity at no additional cost to the Government.
3.3.3. Weather/Safety Failure: If a mission is canceled or aborted due to legitimate weather or other safety-of-flight/voyage conditions, compensation will be determined based on the portion of the trip completed. The Contractor must provide documented evidence supporting the decision (e.g., weather data, pilot/captain assessment).

4.0 ASSET & PERSONNEL REQUIREMENTS

4.1. Asset Specifications & Condition

4.1.1. All aircraft must be operated under an FAA Part 135 certificate. All watercraft must hold a valid USCG Certificate of Inspection (COI), if required, and be fully compliant with all applicable regulations.
4.1.2. Minimum required equipment for all assets includes: dual GPS receivers, a satellite-based communication/tracking device (e.g., InReach, Spidertracks), and an appropriate survival kit for the season and operational area. Aircraft must be ADS-B Out compliant.
4.1.3. The Contractor shall maintain all proposed assets in excellent mechanical and material condition, subject to Government inspection.

4.2. Asset Availability & Substitution

4.2.1. The Contractor must maintain a minimum of 95% mission availability for primary assets in each operational region, excluding cancellations for weather or Government direction.
4.2.2. In the event a primary asset is unavailable for maintenance, the Contractor shall provide a substitute asset of equal or greater capability, which must be pre-approved by the Government. The use of a substitute asset shall not result in any additional cost to the Government.

4.3. Personnel Qualifications

4.3.1. Pilots: Must hold a minimum of 1,500 flight hours (in rotor-wing or fixed-wing aircraft), possess an Instrument Flight Rules (IFR) rating, and have documented experience in Alaskan bush/remote operations.
4.3.2. Boat Captains: Must hold a valid USCG OUPV (6-pack) license or higher and have verifiable experience operating similar vessels in Alaskan coastal or riverine environments.
4.3.3. Personnel Roster & Approval: The Contractor shall submit a roster of all key personnel and their certifications for Government approval. No work may be performed by an individual not approved by the Contracting Officer's Representative (COR). Any change in personnel status (e.g., termination, license suspension) must be reported to the COR within 72 hours.

5.0 COMMUNICATION & REPORTING

5.1. Communication Protocol

5.1.1. The Contractor shall designate a single Program Manager (PM) as the primary point of contact for all contract-level communication.
5.1.2. Daily operational communication and coordination will be handled directly between the Contractor's local dispatcher/lead and the designated USCG BPA Call Order manager for that mission.

5.2. Deliverables & Reporting

5.2.1. After-Action Report (AAR): Due within 48 hours of mission completion, the AAR must contain, at a minimum:
5.2.1.1. BPA Call Order Number
5.2.1.2. Date(s) of Service and Asset ID (Tail Number / Vessel Name)
5.2.1.3. Crew Names and Manifest of USCG Personnel
5.2.1.4. A timeline including departure, arrival, and final return times.
5.2.1.5. Totals for Flight/Voyage Hours and On-Site Standby Hours.
5.2.1.6. A detailed log of any delays, noting the specific cause (Weather, Maintenance, Government, Other).
5.2.2. Post-BPA Call Order Performance Summary: Due by the 5th business day of the following month. This report will aggregate data from all AARs, calculate the mission availability percentage, and summarize any safety incidents or operational challenges.

Distances from Operational Hubs

Hub: Bethel

Village	Approximate Distance (Nautical Air Miles)
Akiachak	12
Akiak	26
Alakanuk	114
Aniak	89
Anvik	185
Atmautluak	21
Chefornak	84
Chevak	93
Chuathbaluk	111
Crooked Creek	115
Eek	36
Emmonak	115
Goodnews Bay	102
Grayling	204
Holy Cross	165
Hooper Bay	108
Kalskag	84
Kasigluk	24
Kipnuk	77

Kongiganak	59
Kotlik	102
Kwethluk	11
Kwigillingok	66
Marshall	94
McGrath	219
Mountain Village	115
Napakiak	8
Napaskiak	5
Newtok	81
Nightmute	88
Nunam Iqua	124
Nunapitchuk	26
Oscarville	4
Pilot Station	100
Quinhagak	62
Red Devil	138
Russian Mission	84
Scammon Bay	127
Shageluk	196
Sleetmute	162
St. Mary's	111
Stebbins	160
Stony River	128
Toksook Bay	92

Tuluksak	37
Tuntutuliak	38
Tununak	89

Hub: Kotzebue

Village	Approximate Distance (Nautical Air Miles)
Ambler	94
Buckland	65
Deering	49
Kiana	51
Kivalina	72
Kobuk	124
Noorvik	37
Point Lay	162
Selawik	64
Shungnak	113

Hub: Nome

Village	Approximate Distance (Nautical Air Miles)
Brevig Mission	56
Diomede	117
Elim	84
Gambell	175
Golovin	61

Koyuk	109
Savoonga	144
Shaktoolik	110
Shishmaref	109
St. Michael	110
Teller	50
Unalakleet	129
Wales	95
White Mountain	63

Hub: Fairbanks

Village	Approximate Distance (Nautical Air Miles)
Fort Yukon	143
Galena	234
Hughes	175
Huslia	215
Kaltag	288
Koyukuk	258
Nulato	273
Tanana	116

Hub: King Salmon

Village	Approximate Distance (Nautical Air Miles)
Clarks Point	55

Dillingham	53
Egegik	28
Ekwok	71
Koliganek	79
Levelock	33
Manokotak	64
Naknek	12
New Stuyahok	86
Perryville	141
Pilot Point	52
Platinum	108
Port Heiden	91
Togiak	104
Twin Hills	102

Hub: Sand Point

Village	Approximate Distance (Nautical Air Miles)
Chignik	100
Chignik Lagoon	103
King Cove	32
Mekoryuk	325
Nelson Lagoon	55
Port Moller	83

Hub: Barrow (Utqiaġvik)

Village	Approximate Distance (Nautical Air Miles)
Kaktovik	275
Point Hope	291
Wainwright	79