SUPPLY CHAIN MANAGEMENT

Date: MM/DD/YYYY

2575 Sand Hill Road, MS: 01
Menlo Park, CA 94025
Tel: (650) 776 – 2774
Contract Administrator:
Catharina Bjelovitic
Email: cvb@slac.stanford.edu

FINAL INSPECTION REPORT

(Required by Procurement to release Final Payment)

Subcontractor Name	
Project Name	
Subcontract No	

SLAC Project Manager	
SLAC Field Construction Manager	
SLAC Subcontract Administrator	

The work was found to meet the requirements of the Subcontract as indicated below:

1. The Final Inspection was held on (Date):_____; and attended by:
   a. Attendees for SLAC:_____
   b. Attendees for Subcontractor:_____
2. Red-Line As-Built Drawings:
   a. Received on:_____; by:_____
   b. Accepted on:_____; by:_____
3. Operation & Maintenance Manuals:
   a. Received on:_____; by:_____
   b. Accepted on:_____; by:_____
4. All ID Badges & Dosimeter Badges received on:_____($500/dosimeter not returned to SLAC)
5. Keys (if applicable) received on: _____
6. Certified Payrolls are complete and finalized via LCP Tracker on:_____
7. Punch List approved:
   a. A/E:_____By:_____Signature_____
   b. Facilities & Operations By:_____Signature_____
   c. Subcontractor By:_____Signature_____
8. SLAC Building Inspection Office Final Certificate of Occupancy or Permit Card issued on:_____

ACKNOWLEDGEMENT AND ACCEPTANCE OF THIS FINAL INSPECTION REPORT:

Title	Name	Signature	Date
SLAC PM			
SLAC FCM			
Subcontractor PM			

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