SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30

1. REQUISITION NUMBER
F369132-26-2000030

PAGE 1 OF 52

2. CONTRACT NUMBER

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER
36C78626Q50171

6. SOLICITATION ISSUE DATE
06/24/2026

7. FOR SOLICITATION INFORMATION CALL:

a. NAME
Stacey Lewallen

b. TELEPHONE NUMBER (*No collect calls*)

8. OFFER DUE DATE / LOCAL TIME
07/10/2026
03:00 CT

9. ISSUED BY
NATIONAL CEMETERY ADMIN (786)
NATIONAL CEMETERY ADMINISTRATION
DEPT OF VETERANS AFFAIRS
18434 JOPLIN RD.
TRIANGLE, VA 22172

CODE 36C786

10. THE ACQUISITION IS
- [ ] UNRESTRICTED OR
- [X] SET ASIDE: 100.00 % FOR
- [ ] SMALL BUSINESS
- [ ] HUBZONE SMALL BUSINESS
- [X] SERVICE-DISALBED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
- [ ] WOMEN-OWNED SMALL BUSINESS (WOSB)
- [ ] ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
- [ ] 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 561612
SIZE STANDARD: $29M

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
- [X] SEE SCHEDULE

12. DISCOUNT TERMS
0 Days: 0.00 %
0 Days: 0.00 %
0 Days: 0.00 %
0 Days: 0.00 %

- [ ] 13a. THIS CONTRACT IS RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM – DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
- [X] REQUEST FOR QUOTE (RFQ)
- [ ] INVITATION FOR BID (IFB)
- [ ] REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO
FORT ROSECRANS NATIONAL CEMETERY (892)
DEPT OF VETERANS AFFAIRS (892)
FORT ROSECRANS NATIONAL CEMETERY
POINT LOMA PO BOX 6237
SAN DIEGO, CA 92106

CODE 369132

16. ADMINISTERED BY
NATIONAL CEMETERY ADMIN (786)
NATIONAL CEMETERY ADMINISTRATION
DEPT OF VETERANS AFFAIRS
18434 JOPLIN RD.
TRIANGLE, VA 22172

CODE 36C786

17a. CONTRACTOR/ OFFEROR

CODE

FACILITY CODE

TELEPHONE NUMBER

- [ ] 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY
TUNGSTEN
http://www.tungsten-network.com/customer-campaigns/veterans-affairs/

CODE NCA-VACO

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
- [ ] SEE ADDENDUM

19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES (*Use Reverse and/or Attach Additional Sheets as Necessary*)	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	This is a new requirement for Unarmed Security Guard Patrols for the Ft Rosecrans National Cemetery. Please review the Instruction to Offerors section of this solicitation. Vendor site visit is scheduled for 6/29/2026. Closing date is 7/10/2026 @ 3PM CST				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (*For Government Use Only*)

- [X] 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA — [X] ARE [ ] ARE NOT ATTACHED
- [ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA — [ ] ARE [ ] ARE NOT ATTACHED

- [X] 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN **1** COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.

- [ ] 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____ . YOUR OFFER ON SOLICITATION (BLOCK 5) INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (*SIGNATURE OF CONTRACTING OFFICER*)

30b. NAME AND TITLE OF SIGNER (*TYPE OR PRINT*)

30c. DATE SIGNED

31b. NAME OF THE CONTRACTING OFFICER (*TYPE OR PRINT*)
Stacey Lewallen

31c. DATE SIGNED

19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
PARTIAL FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

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Section 1 - Continuation Sheet

Number	Supplies or Services	Qty	Unit	Unit Price	Total (Inc. disc., tax, and fees)	Quantity Price Break
0001	See Description Below PSC: S206 GUARD SERVICES	12.000000	MO			
	Description: Security Guard/Patrol					
	Period of Performance: 09/01/2026 - 08/31/2027					
	Reference Line: F369132-26-2000030 - 0001					
	Pricing Options: Base					

Number	Supplies or Services	Qty	Unit	Unit Price	Total (Inc. disc., tax, and fees)	Quantity Price Break
1001	See Description Below PSC: S206 GUARD SERVICES	12.000000	MO			
	Description: Security Guard/Patrol					
	Period of Performance: 09/01/2027 - 08/31/2028					
	Reference Line: F369132-26-2000030 - 10001					
	Pricing Options: Option					

Number	Supplies or Services	Qty	Unit	Unit Price	Total (Inc. disc., tax, and fees)	Quantity Price Break
2001	See Description Below PSC: S206 GUARD SERVICES	12.000000	MO			
	Description: Security Guard/Patrol					
	Period of Performance: 09/01/2028 - 08/31/2029					
	Reference Line: F369132-26-2000030 - 20001					
	Pricing Options: Option					

Number	Supplies or Services	Qty	Unit	Unit Price	Total (Inc. disc., tax, and fees)	Quantity Price Break
3001	See Description Below PSC: S206 GUARD SERVICES	12.000000	MO			
	Description: Security Guard/Patrol					
	Period of Performance: 09/01/2029 - 08/31/2030					
	Reference Line: F369132-26-2000030 - 30001					
	Pricing Options: Option					

Number	Supplies or Services	Qty	Unit	Unit Price	Total (Inc. disc., tax, and fees)	Quantity Price Break
4001	See Description Below PSC: S206 GUARD SERVICES	12.000000	MO			
	Description: Security Guard/Patrol					
	Period of Performance: 09/01/2030 - 08/30/2031					
	Reference Line: F369132-26-2000030 - 40001					
	Pricing Options: Option					

PERFORMANCE WORK STATEMENT (PWS)

UNARMED SECURITY GUARD SERVICES

Fort Rosecrans National Cemetery

PART 1

GENERAL INFORMATION

1. **GENERAL**: This is a non-personnel services contract to provide Unarmed Security Guard Services. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.1. **DESCRIPTION OF SERVICES**: The contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform Unarmed Security Guard Services as defined in this Performance Work Statement except for those items specified as government furnished property and services. The contractor shall perform to the standards in this contract.

1.2. **BACKGROUND**: The Department of Veterans Affairs (VA) National Cemetery Administration (NCA) is responsible for the operation and maintenance of national cemeteries across the United States. The primary mission of the NCA is to honor Veterans and their eligible family members with final resting places in national shrines and with lasting tributes that commemorate their services and sacrifice to our Nation.

To support this mission, unarmed security services are required to ensure the safety and security of cemetery property, staff visitors, and assets during designated periods. Security services play a crucial role in maintaining the dignity, respect and solemnity appropriate to a national cemetery environment. These services include site patrols, incident reporting, access control, and deterrence of unauthorized activity.

This contract provides for unarmed security guard services at Fort Rosecrans National Cemetery, located in San Diego, CA to maintain a safe and secure environment in alignment with federal, state, and local regulations and the NCA's commitment to operational excellence.

1.3. **OBJECTIVES:**

1.3.1. Provide a secure and respectful environment that upholds the dignity of the national cemetery, ensuring the safety of visitors, employees, and government property at all times.

1.3.2. Prevent unauthorized access, vandalism, theft, or disturbances on cemetery grounds through professional, proactive, and visible security presence.

1.3.3. Support the uninterrupted conduct of interment services and ceremonial events by maintaining situational awareness, managing access, and ensuring a peaceful setting.

1.3.4. Respond appropriately and efficiently to security incidents, emergencies, and suspicious activity, in coordination with cemetery personnel and local law enforcement as needed.

1.3.5. Ensure continuous monitoring and safeguarding of critical infrastructure and assets, including administrative buildings, maintenance facilities, committal shelters, flagpole area, and memorial areas.

1.3.6. Promote public confidence and trust by providing courteous, professional assistance to visitors while maintaining a discreet and solemn demeanor appropriate to a national shrine.

1.3.7. Comply with all applicable federal, state, and local laws, as well as Department of Veterans Affairs (VA) and NCA-specific regulations and post orders.

1.3.8. Deliver all security services in a manner consistent with the mission and values of the National Cemetery administration: “No Veteran Ever Dies”.

1.4. **SCOPE:** Unarmed Security Guard Services. The purpose of this contract is to provide Unarmed Security Guard Services at Fort Rosecrans National Cemetery in support of the National Cemetery Administration (NCA), U.S. Department of Veterans Affairs. The contractor shall furnish all labor, supervision, equipment, uniforms, supplies, and transportation necessary to perform professional Unarmed Security Guard Services to protect government property, cemetery grounds, employees, and the visiting public.

1.4.1. Security services shall be performed in a manner that reflects the dignity, solemnity, and reverence of the national cemetery, honoring the service and sacrifice of interred veterans and their families. All security activities shall be conducted with the utmost respect and discretion in accordance with federal regulations, local laws, and VA/NCA policies.

1.4.2. The contractor shall ensure continuous surveillance and patrol of designated areas, control access points, prevent unauthorized activity, respond to security incidents, and support special events such as military funeral honors and ceremonial events. All duties shall be performed by qualified, trained, and licensed personnel in accordance with the requirements set forth in this PWS.

1.4.3. The scope includes routine patrols, monitoring of facilities, incident response, emergency support, visitor assistance, and the maintenance of security logs and incident reports as directed by the Contracting Officer's Representative (COR). Services shall be provided during the hours of 8:00 a.m. to 5:00 p.m., Sunday through Saturday and during scheduled and unscheduled federal holidays and weekends.

1.5. **PERIOD OF PERFORMANCE:** The period of performance shall be for one (1) Base Year of 12 months and four (4) 12-month option years. The Period of Performance reads as follows:

Base Year
Option Year I
Option Year II
Option Year III
Option Year IV

1.6. **QUALITY CONTROL AND ASSURANCE**

1.6.1. **QUALITY CONTROL:** The contractor shall develop and maintain an effective quality control program to ensure services are performed in accordance with this PWS. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's quality control program is the means by which they assures themselves that their work complies with the requirement of the contract. After acceptance of the quality control plan the contractor shall receive the contracting officer's acceptance in writing of any proposed change to their QC system. Contractor shall submit quality control plan ten (10) days post award date to contracting officer and contracting officer representative.

1.6.2. **QUALITY ASSURANCE:** The government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan. This plan is primarily focused on what the Government must do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable defect rate(s).

1.7. **RECOGNIZED HOLIDAYS:**

January	New Year's Day
January	Martin Luther King Jr.'s Birthday
February	Washington's Birthday

May	Memorial Day
June	Juneteenth
July	Independence Day
September	Labor Day
October	Indigenous Peoples Day
November	Veterans Day
November	Thanksgiving Day
December	Christmas Day

When a holiday falls on Sunday, the following Monday will be observed as a Federal Holiday. When a holiday falls on a Saturday, the preceding Friday will be observed as a Federal Holiday by U.S. Government Agencies. Also included would be any day specifically declared by the President of the United States of America as a Federal Holiday.

1.8. **HOURS OF OPERATION:** The contractor is responsible for conducting business, between the hours of 8:00 a.m. to 5:00 p.m. for a total of nine (9) hours per day. The Contractor shall maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

1.9. **PLACE OF PERFORMANCE:** The work to be performed under this contract will be performed at Fort Rosecrans National Cemetery
1700 Cabrillo Memorial Drive
San Diego, CA. 92106

1.10. **TYPE OF CONTRACT:** The government will award a definitive quantity firm-fixed price contract.

1.11. **INTERFERENCE WITH GOVERNMENT OPERATIONS:** Performance of work by the Contractor personnel under the terms of this contract shall not interfere with regularly scheduled Government operational activities.

1.12. **SECURITY REQUIREMENTS:** The Contractor shall perform security services in accordance with applicable Federal, State, and local laws, and in alignment with relevant portions of VA Directive 0730, Security and Law Enforcement, specifically those sections addressing physical security, access control, incident reporting, and emergency preparedness. This reference does not authorize contract security personnel to carry firearms, exercise law enforcement authority, or perform police functions. Armed security response and law enforcement remain the responsibility of VA Police and/or

local law enforcement agencies. The Contractor shall maintain a current list of all individuals working onsite. The Contractor shall maintain a list of all vehicles onsite, whether company-owned or employee-owned private vehicles.

1.13. **PHYSICAL SECURITY**: The contractor shall be responsible for safeguarding all government equipment, information and property provided for contractor use.

1.14. **CEMETERY ACCESS:** The Contractor shall be responsible for ensuring that all personnel authorized to perform work under this contract obtain cemetery access. Within ten (10) workdays after contract award, the Contractor shall submit to the Contracting Officer and COR the names of ALL personnel working under this contract. Changes of the Contractor personnel list shall be submitted within 24 hours of the change taking place. All Contractor employees shall have on them, at all times, positive, photographic identification.

1.15. **KEY CONTROL AND REPORTING:** The Contractor shall establish and implement methods of making sure all keys/key cards issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. *NOTE:* All references to keys include key cards. No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be included in the Quality Control Plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the Contracting Officer.

1.15.1. In the event keys, other than master keys, are lost or duplicated, the Contractor shall, upon direction of the Contracting Officer, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall be deducted from the monthly payment due the Contractor. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government and the total cost deducted from the monthly payment due the Contractor.

1.15.2. The Contractor shall prohibit the use of Government issued keys/key cards by any persons other than the Contractor's employees. The Contractor shall prohibit the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the Contracting Officer.

1.15.3. **Lock Combinations (If applicable):** The Contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The Contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the Contractor's Quality Control.

1.16. **SPECIAL QUALIFICATIONS:** The Contractor shall provide a signed statement verifying that all personnel assigned to Fort Rosecrans National Cemetery possess the required training/certification from the California Bureau of Security and Investigative Services (BSIS) and Chapter 11.5 of the California Business and Professions Code. Failure to provide verified documentation prior to assignment may result in the removal of personnel from the worksite at no additional cost to the Government and may be grounds for non-acceptance of work or other contractual remedies as deemed necessary by the Contracting Officer. Signed statements for personnel special qualifications statements shall be provided to the Contracting Officer 5 business days prior to duty assignment of employees to Fort Rosecrans National Cemetery.

1.16.1. California State guard registration card issued by the Bureau of Security and Investigative Services. Name on security guard license must match state issued driver's license.

1.16.2. Background Checks/Suitability Screening – Must pass a criminal background check.

1.16.3. U.S. Citizenship or Legal Authorization to Work - All personnel must be U.S. citizens or legally authorized to work under federal contracting rules.

1.16.4. Minimum Age Requirement - Guards must be at least 21 years old.

1.16.5. Valid Driver's License.

1.16.6. Post Orders and Incident Reporting Knowledge – Familiarity with maintaining daily activity logs, incident reports, and following post orders.

1.17. **POST AWARD CONFERENCE/PERIODIC PROGRESS MEETINGS:** The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The contracting officer, Contracting Officers Representative (COR), and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings the contracting officer will apprise the contractor of how the government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the government.

1.18. **CONTRACTING OFFICER REPRESENTATIVE (COR):** The (COR) will be identified by separate letter. The COR monitors all technical aspects of the contract and assists in contract administration The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract: perform inspections necessary in connection with contract performance: maintain written and oral communications with the Contractor concerning technical aspects of the contract: issue written interpretations of technical requirements, including Government drawings, designs, specifications: monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies; coordinate availability of government furnished property, and provide site entry of Contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the Contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order.

1.19. **KEY PERSONNEL:** The follow personnel are considered key personnel by the government: Program Manager and Onsite Supervisor. The Program Manager shall have full authority to act for the Contractor on all contract matters relating to the daily operation of this contract. Prior to assuming the responsibility of a post, the Contractor's Program Manager shall ensure that the Guards are briefed and trained in the requirements of their post. The Onsite Supervisor shall be responsible for the daily operation and oversight of all activities.

1.19.1. **PROGRAM MANAGER:** The program manager or alternate shall be available between 8:00 a.m. to 5:00 p.m., Monday thru Friday except Federal holidays. Qualifications for all key personnel are listed below:

1.19.2. **ON-SITE SUPERVISOR:** The On-Site Supervisor shall have a minimum of four (4) years of supervision of physical security and patrol guard services supervising a minimum of five (5) guards at one time. The On-Site Supervisor shall have a current security guard license during the performance of the contract. The Contractor shall maintain a copy of the license of each Guard that performs services on this contract to demonstrate compliance with required qualification of the Guards under this contract and shall be presented upon request.

1.20. **IDENTIFICATION OF CONTRACTOR EMPLOYEES:** All contract personnel attending meetings and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by contractors

are suitably marked as contractor products or that contractor participation is appropriately disclosed.

1.21. **PHASE IN /PHASE OUT PERIOD** To minimize any decreases in productivity and to prevent possible negative impacts on additional services, the Contractor shall have personnel on board, during the thirty (30) day phase in/ phase out periods. During the phase in period, the Contractor shall become familiar with performance requirements in order to commence full performance of services on the contract start date.

PART 2
DEFINITIONS & ACRONYMS

2. DEFINITIONS AND ACRONYMS:

2.1. DEFINITIONS:

2.1.1. **CONTRACTOR:** A supplier or vendor awarded a contract to provide specific supplies or service to the government. The term used in this contract refers to the prime.

2.1.2. **CONTRACTING OFFICER:** A person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the government. Note: The only individual who can legally bind the government.

2.1.3. **CONTRACTING OFFICER'S REPRESENTATIVE (COR):** An employee of the U.S. Government appointed by the contracting officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the Contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.

2.1.4. **DEFECTIVE SERVICE:** A service output that does not meet the standard of performance associated with the Performance Work Statement.

2.1.5. **DELIVERABLE:** Anything that can be physically delivered but may include non-manufactured things such as meeting minutes or reports.

2.1.6. **KEY PERSONNEL:** Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the Key Personnel listed in the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.7. **PHYSICAL SECURITY:** Actions that prevent the loss or damage of Government property.

2.1.8. **QUALITY ASSURANCE:** The government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.

2.1.9. **QUALITY ASSURANCE SURVEILLANCE PLAN (QASP):** An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.1.10. **QUALITY CONTROL:** All necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

2.1.11. **SUBCONTRACTOR:** One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.

2.1.12. **WORK DAY:** The number of hours per day the Contractor provides services in accordance with the contract.

2.1.12. **WORK WEEK:** Sunday through Saturday, unless specified otherwise.

2.2. **ACRONYMS:**

CFR	Code of Federal Regulations
COR	Contracting Officer Representative
FAR	Federal Acquisition Regulation
CO	Contracting Officer
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control

QCP Quality Control Program
TE Technical Exhibit

PART 3
GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3. **GOVERNMENT FURNISHED ITEMS AND SERVICES:**

3.1 **Facilities** The Government will provide space for breaks and meals.

3.2 **Utilities** The Government will provide restrooms. The Contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning. Government utilities shall not be used to clean vehicles.

3.3 **Equipment** The Government will provide one two-way radio to communicate with cemetery staff. Radio will be charged on site at the end of each shift.

3.4 **Materials** The Government will provide Cemetery rules, regulations and policies.

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4. **CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES:**

4.1 **General:** The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract that are not listed under Section 3 of this PWS.

4.2 **Uniform and Personal Appearance:** The Contractor shall furnish all guards with the appropriate standardized uniforms that:

4.2.1 Clearly identify the individual as a security officer

4.2.2 Are clean, professional and appropriate for weather conditions

4.3. **Materials** The Contractor shall furnish marked vehicles suitable for patrolling cemetery grounds. Vehicles must be state registered, insured, clean, well-maintained, and compliant with local, state and federal regulations.

PART 5
SPECIFIC TASKS

5. CLIN 0001: Unarmed Security Guard Services

5.1. The contractor shall provide guard coverage to perform the following tasks:

5.2. **Perimeter and Grounds Patrol:** The contractor shall conduct routine and random patrols of the cemetery perimeter, interior roadways, columbaria, maintenance areas, and facilities during assigned duty hours. Patrols shall deter trespassing, vandalism, theft, and any unauthorized or suspicious activity. Patrol frequency shall be recorded in a daily activity log.

5.3. **Incident Response:** The contractor shall respond immediately to any security-related incidents, including but not limited to disturbances, medical emergencies, property damage or suspicious behavior. The guard shall notify appropriate authorities (Veterans Affairs Police, local police emergency or non-emergency line, fire department or emergency medical) and the COR as required, and document all actions taken in an incident report. Incident report shall be submitted to COR no later than 2 hours post incident.

5.4. **Funeral and Ceremony Support**: The contractor shall provide security presence during funeral services and ceremonies (Memorial Day, Veterans Day and Wreath Across America) ensuring a peaceful and undisturbed environment. The guard shall assist with traffic control or pedestrian management as needed during large funeral services and ceremonies.

5.5. **Property Surveillance:** The contractor shall monitor administrative buildings, maintenance facilities, flagpoles, monuments, columbarium walls, public restrooms and equipment storage areas to ensure government property is not tampered with, stolen, or damaged. Any suspicious activity shall be reported immediately.

5.6. **Professional Appearance and Conduct:** All guards shall present a professional image consistent with the solemn mission of Fort Rosecrans National Cemetery. Uniforms shall be clean, complete, and worn properly. Guards shall remain courteous, respectful, and non-disruptive while interacting with the public, veterans' families and cemetery staff. Vehicles shall be clean and good working condition.

5.7. **Compliance with Post Orders:** The contractor shall ensure all assigned unarmed security personnel comply with current Post Orders provided by Fort Rosecrans National Cemetery Director or the Contracting Officer's Representative (COR). These post orders outline site-specific duties, patrol schedules, emergency response protocols, access control procedures, and conduct expectations.

The contractor shall:

Ensure guards are trained and familiar with all applicable post orders before beginning any post assignment.

Maintain a record of training acknowledgments signed by each guard.

Implement updates to post orders within 24 hours of notification by the COR.

Ensure post orders are always accessible.
Failure to comply with post orders may result in corrective action or contract termination under the terms of this agreement.

PART 6
APPLICABLE PUBLICATIONS

6. APPLICABLE PUBLICATIONS (CURRENT EDITIONS) (If applicable): (In this section list any publications, manuals, and/or regulations that the contractor must abide by. See example provided below.)

6.1. The Contractor must abide by all applicable regulations, publications, manuals, and local policies and procedures

6.2 **VA Directive 0730 - Security and Law Enforcement**
Physical Security Requirements- (appendix B in VA Handbook 0730, which implements VA Directive 0730) covers building access control, barriers, alarm systems, and securing high-value assets-an appropriate baseline for security protocols.
Incident Reporting Policies- Directive 0730 emphasizes mandatory reporting of criminal acts and security incidents within VA facilities**.**
Policy Intent- The directive states its purpose is to protect lives and property within VA's jurisdiction.
6.3 **NCA Directive 0320 – Emergency Preparedness Program**: Establishes requirements for preparedness and response to emergencies (natural disasters, manmade events, security threats)
6.4 **NCA Directive 3000 – Operational Standards and Measures for VA National Cemeteries**: Provides baseline performance standards for all National Cemeteries to ensure consistency and dignity.
6.5 **NCA Directive 3012** – **Uniforms and PPE for National Cemetery Employee**: Defines standards for uniforms and personal protective equipment for NCA Staff.

PART 7
ATTACHMENT/TECHNICAL EXHIBIT LISTING

(Under this section list all attachments and technical exhibits that will be useful for the contractor to submit an appropriate proposal.)

7. Attachments:
7.1. Attachment 1/Technical Exhibit 1 – Quality Assurance Surveillance Plan
7.2. Attachment 2/Technical Exhibit 2 – Deliverables Schedule

7.3 Attachment 3/Technical Exhibit 3 – Estimated Workload Data
7.4 Attachment 4/Technical Exhibit 4 – Rules and Regulations
7.4 Attachment 5/Technical Exhibit 5 – Cemetery Site Map
7.5 Attachment 6/ Technical Exhibit 6 – Post Order Template
7.6 Attachment 7/Technical Exhibit 7 – Incident Report
7.7 Attachment 8/Technical Exhibit 8 – Daily Activity Log

Attachment 1/ Technical Exhibit 1
Quality Assurance Surveillance Plan (QASP)

Required Services (Tasks)	Performance Standards	Acceptable Quality Levels	Methods of Surveillance	Incentive (Positive and/or Negative) (Impact on Contractor Payments)
Professional conduct 5.6; 6.2; 6.5	Unarmed guards will conduct patrols in a professional manner Public: Daily Staff: Sunday through Saturday	100%	Random, periodic by COR, Customer Complaints	Impact on CPARS assessment
Customer service 5.4; 5.6	Guards will provide customer service to guests as needed.	100%	Random, periodic by COR, Customer Complaints	Impact on CPARS assessment
Vehicles 5.6; 6.2; 6.5	Patrol vehicles will be clean and present a neat appearance	95%	Random, periodic by COR, Customer Complaints	Impact on CPARS assessment

Attachment 2/Technical Exhibit 2
Deliverables Schedule

Performance Objective	Standard	Performance Threshold	Method of Surveillance	Impact on CPARS
The contractor shall conduct routine and random patrols.	PWS 5.2 Perimeter and Grounds Patrol	100%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold
The contractor shall respond immediately to any security related incidents	PWS 5.3 Incident Response	100%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold
The contractor shall provide a security presence during funeral services	PWS 5.4 Funeral and Ceremony Support	100%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold
The contractor shall monitor buildings	PWS 5.5 Property Surveillance	100%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold
All guards and vehicles shall present a professional image	PWS 5.6 Personnel appearance and conduct	100%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold
The contractor shall ensure all personnel comply with current Post Orders	PWS 5.7 Compliance with Post Orders	95%	Random Sampling by COR	Negative impact on CPARS if Performance Objective falls below Performance Threshold

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
PWS 1.6.1 Quality Control Plan	10 days post award	2	Email	CO/COR
PWS 1.16 Special Qualifications Statement	5 business days prior to assignment to cemetery	2	Email	CO/COR
PWS 1.14 Contractor personnel list	10 days post award	2	Email	CO/COR
PWS 5.2 Daily Activity Log	Daily entries	1	Email	COR
PWS 5.3 Incident Report	2 hours Post Incident	1	Email	COR

Attachment 3/Technical Exhibit 3
Estimated Workload Data

1. General Information

Category	Description
Total Cemetery Acreage	77.5 acres
Burial Sections	65.5 acres
Daily Visitor Average	150
Special Events Per Year	3
Operating Hours	8:00 a.m. to 5:00 p.m.
Security Coverage Required	9 hours/day; 7 days/week

2. Post Assignment

Post Location	Frequency	Duration	Tasks
Main Gate	Daily	9-12 hours a day	As assigned
Patrol Route (foot/vehicle)	10x per shift	Every hour	Rove for incidents, check buildings and perimeter
Buildings	As needed	Variable	Lock at night
Special Events	As Scheduled	4-9 hours	Crowd control, traffic direction

3. Incident and Activity Estimates (Annual)

Activity	Estimated Frequency
Visitor Assistance	1800
Lost & Found Reports	20
Property Damage Reports	20
Trespass Incidents	100
Medical/First Aid Assets	5
Emergency Response Coordination	2

4. Equipment and Supplies (Contractor Furnished)

Item	Quantity	Frequency
Uniformed Guards	1-2	Daily
Patrol Vehicle	1	Daily
Flashlights, reflective vest	1-2	As Needed
Daily Activity Logs	365	Daily

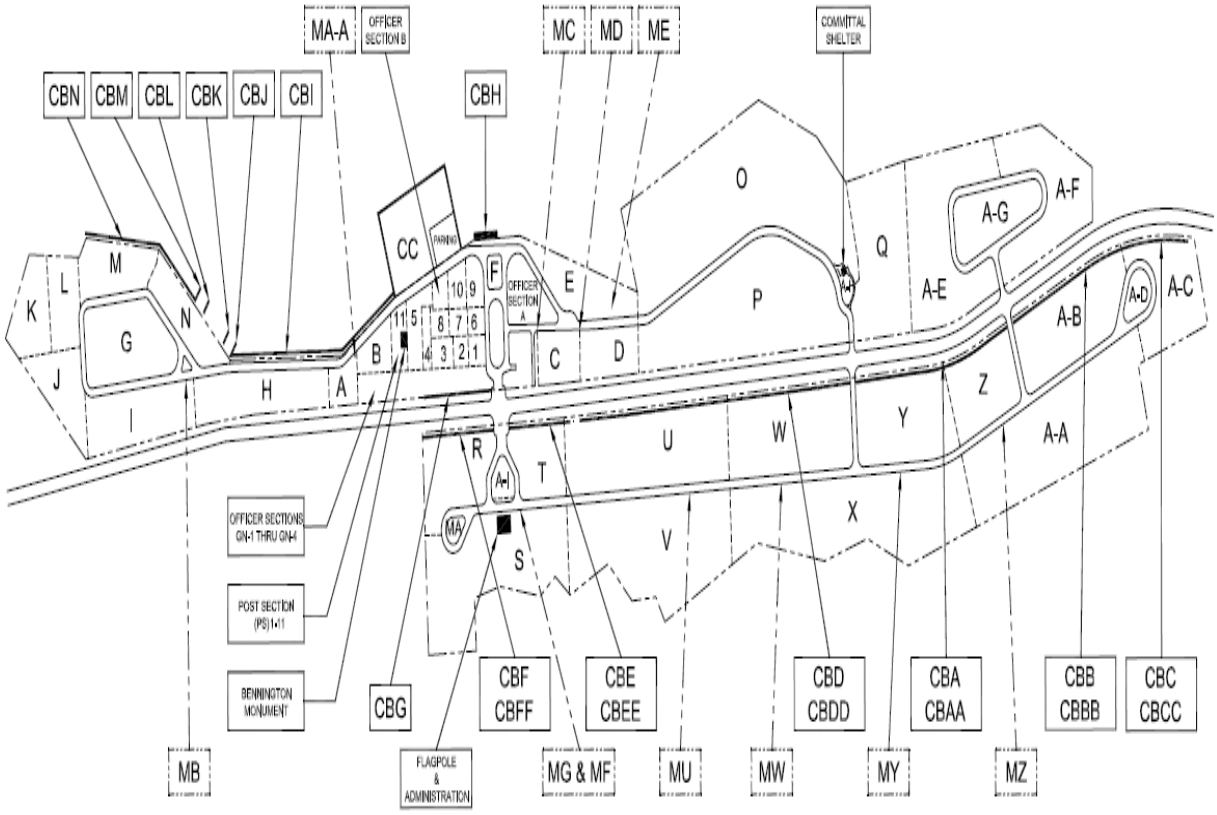
5. Seasonal Considerations

Season	Consideration
Spring/Summer	High visitor volume, increased patrols during events
Fall/Winter	Shorter daylight hours, potential for weather-related hazards, PPE

Attachment 4/Technical Exhibit 4
Cemetery Rules and Regulations

1. The following activities are prohibited:
    a. Any form of sports, recreation or picnicking, including bicycles.
    b. Cutting, breaking or injuring plantings.
    c. Public gatherings of a partisan nature.
    d. Allowing pets on the grounds, with the exception of service animals.
    e. Littering of grounds.
    f. Boisterous actions.

Attachment 5/Technical Exhibit 5
Cemetery Site Map



Attachment 6/Technical Exhibit 6
Post Order Template

Post Orders- Fort Rosecrans National Cemetery Unarmed Security Services

Cemetery Name: Fort Rosecrans National Cemetery
Location: San Diego, CA
Shift Times:
Reporting Location: COR's Office
Prepared By:
Approved By:

1. **Purpose:** To provide clear, consistent instructions for unarmed security personnel assigned to guard duty at Fort Rosecrans National Cemetery, ensuring the protection of government property, personnel, and the public, while upholding the solemn dignity of the cemetery grounds.
2. **General Responsibilities:**
    - Maintain a visible, professional presence on-site during assigned shifts
    - Protect cemetery property and facilities from vandalism, theft, trespassing, and other unauthorized activities
    - Monitor entrances, exits, and perimeter during open and closed hours
    - Greet and assist cemetery visitors respectfully and tactfully
    - Enforce cemetery rules and regulations without confrontation
    - Promptly report all incidents, suspicious activity, or hazards to the Contracting Officer Representative (COR) and local authorities if necessary
    - Complete all required logs and reports during and at the end of each shift
3. **Daily Duties:**
    - Sign in with the COR or designated representative at the beginning of each shift
    - Conduct initial perimeter and facilities check
    - Log all notable observations, visitor interactions, and incidents
    - Monitor security cameras or other systems if applicable
    - Lock/unlock gates and facilities at designated times
    - Conduct roving foot and/or vehicle patrols at regular intervals
    - Assist with crowd control during ceremonies or special events as requested
    - Notify appropriate personnel of maintenance or safety hazards
4. **Communication Protocols:**
    - Maintain constant communication via two-way radio or designated device
    - Report emergencies immediately via 911, then notify the COR

- Use clear, professional radio communication at all times
- Maintain a daily activity log and submit shift reports to the COR

5. **Emergency Procedures:**
    - Be familiar with site-specific emergency plans (e.g. fire, medical, severe weather)
    - Provide basic assistance during emergencies until first responders arrive
    - Secure the area as necessary and direct emergency personnel upon arrival
    - Report all incidents involving injury, damage, or criminal activity immediately
6. **Uniform and Appearance**
    - Wear a clean, approved uniform at all times while on duty
    - Display company identification badge and any required government credentials
    - Maintain a professional and respectful appearance at all times
7. **Prohibited Conduct**
    - No sleeping or inattentiveness while on duty
    - No use of personal electronic devices unless authorized
    - No consumption of food, beverages, or tobacco products in public view
    - No weapons or unauthorized equipment
8. **Special Instructions**
    - To be provided by the COR

Acknowledgment

Security Officer Name:

Signature _____Date

Supervisor Name

Signature _____Date

Attachment 7/Technical Exhibit 7
Incident Report Template

Incident Report#_____

XXX National Cemetery Security Services

Date of Report:

Time of Report:

Name of Reporting Officer:

Post/Location:

1. **Date and Time of Incident:_____**
2. **Location of Incident:_____**
3. **Type of Incident (Check all that apply):**
   - ☐ Disturbance of Visitors
   - ☐ Property Damage/Vandalism
   - ☐ Unauthorized Entry
   - ☐ Medical Emergency
   - ☐ Suspicious Activity
   - ☐ Theft
   - ☐ Other:_____

4. **Description of the Incident:**
   (Provide a clear and detailed narrative, including sequence of events, individuals involved, and any actions taken.)

5. **Names of Individuals involved (if known):_____**

6. **Witnesses (if any):_____**

7. **Actions Taken by Security Personnel:_____**

8. **Notifications Made (Check all that apply)**
   - ☐ Contracting Officer's Representative (COR)
   - ☐ Cemetery Director

- ☐ Local Law Enforcement
- ☐ Emergency Medical Services
- ☐ Other:

9. Follow-up Actions Required:

10. Signature of Reporting Officer:_____
Date:_____

11. Reviewed by (Supervisor/Manager):_____
Date:_____

Attachment 8/Technical Exhibit 8
Daily Log Template

National Cemetery Security Services

Daily Security Log

Date: _____

Shift Start Time:_____

Shift End Time:_____

Reporting Officer:_____

Supervisor:_____

1. **Shift Activities:**
   (*Summarize routine security patrols, post checks, and visitor interactions. Note times of patrols and any observations*.)

   _____

   _____

2. **Notable Observations**:
   (*Unusual conditions, hazards, or maintenance issues observed during shift*.)

   _____

   _____

3. **Visitor or Public Interactions:**
   (*Document significant interactions requiring reporting, including assistance rendered*.)

   _____

   _____

4. **Incident Reports Filed:**
   - ☐ Yes- Incident Report #_____
   - ☐ No

5. **Equipment Check (mark all that apply):**
   - ☐ Radios
   - ☐ Keys
   - ☐ Flashlights

- ☐ Vehicles/Golf Carts
- ☐ Other:_____

6. **Notifications Made During Shift**:
   COR
   Cemetery Director
   Maintenance Staff
   Law Enforcement
   Other: _____

7. **End-of-Shift Notes/Pass Down**
   (*Provide key information for the next shift Regarding ongoing issues or follow-up required*.)

Section 2 - Contract Clauses

52.252-2 Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):
www.acquisition.gov/browse/index/far (FAR)
www.va.gov/oal/library/vaar/index.asp (VAAR)

_____
[Insert one or more Internet addresses]

(End of clause)

Deliveries or Performance

Line Number/ Delivery Number	Delivery	Quantity	FOB Point	Address
0001/1		12.000000		FORT ROSECRANS NATIONAL CEMETERY (892) DEPT OF VETERANS AFFAIRS (892) FORT ROSECRANS NATIONAL CEMETERY POINT LOMA PO BOX 6237 SAN DIEGO, CA 92106
Line Number/ Delivery Number	Delivery	Quantity	FOB Point	Address
1001/1		12.000000		FORT ROSECRANS NATIONAL CEMETERY (892) DEPT OF VETERANS AFFAIRS (892) FORT ROSECRANS NATIONAL CEMETERY POINT LOMA PO BOX 6237 SAN DIEGO, CA 92106
Line Number/ Delivery Number	Delivery	Quantity	FOB Point	Address
2001/1		12.000000		FORT ROSECRANS NATIONAL CEMETERY (892) DEPT OF VETERANS AFFAIRS (892) FORT ROSECRANS NATIONAL CEMETERY POINT LOMA PO BOX 6237 SAN DIEGO, CA 92106
Line Number/ Delivery Number	Delivery	Quantity	FOB Point	Address
3001/1		12.000000		FORT ROSECRANS NATIONAL CEMETERY (892) DEPT OF VETERANS AFFAIRS (892) FORT ROSECRANS NATIONAL CEMETERY POINT LOMA PO BOX 6237 SAN DIEGO, CA 92106
Line Number/ Delivery Number	Delivery	Quantity	FOB Point	Address
4001/1		12.000000		FORT ROSECRANS NATIONAL CEMETERY (892) DEPT OF VETERANS AFFAIRS (892) FORT ROSECRANS NATIONAL CEMETERY POINT LOMA PO BOX 6237 SAN DIEGO, CA 92106

PERIOD OF PERFORMANCE

ITEM	START	END
0001	09/01/2026	08/31/2027
1001	09/01/2027	08/31/2028
2001	09/01/2028	08/31/2029
3001	09/01/2029	08/31/2030
4001	09/01/2030	08/30/2031

Clause	Title	Fill-ins

Clause	Title	Fill-ins
52.203-16	Preventing Personal Conflicts of Interest (Jun 2020)	
52.203-17	Contractor Employee Whistleblower Rights (Nov 2023)	
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017)	
52.204-9	Personal Identity Verification of Contractor Personnel (Jan 2011)	
52.204-13 (DEV)	System for Award Management - Maintenance (OCT 2018) (DEVIATION NOV 2025)	
52.209-6	Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded (Jan 2025)	
52.209-10	Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)	
52.212-4 (DEV)	Contract Terms and Conditions-Commercial Products and Commercial Services (NOV 2023) (DEVIATION AUG 2025)	
52.217-8	Option to Extend Services (Nov 1999)	Period of Time: "30 days"
52.217-9	Option to Extend the Term of the Contract (Mar 2000)	Period of Time: "30 days" Days: "60 days" Do not exceed: "five years and six months"
52.219-6	Notice of Total Small Business Set-Aside (Nov 2020)	
52.219-8	Utilization of Small Business Concerns (Jan 2025)	
52.219-9	Small Business Subcontracting Plan (Jan 2025)	
52.222-3	Convict Labor (June 2003)	
52.222-36	Equal Opportunity for Workers with Disabilities (Jun 2020)	
52.222-37	Employment Reports on Veterans (Jun 2020)	
52.222-41	Service Contract Labor Standards (Aug 2018)	
52.222-43	Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018)	
52.222-50 (DEV)	Combating Trafficking in Persons (OCT 2025) (DEVIATION NOV 2025)	
52.222-54 (DEV)	Employment Eligibility Verification (JAN 2025) (DEVIATION NOV 2025)	
52.223-5	Pollution Prevention and Right-to-Know Information (May 2024)	

Clause	Title	Fill-ins
52.226-8	Encouraging Contractor Policies To Ban Text Messaging While Driving (May 2024)	
52.228-5	Insurance-Work on a Government Installation (Jan 1997)	
52.229-3 (DEV)	Federal, State, and Local Taxes (FEB 2013) (DEVIATION SEP 2025)	
52.232-18	Availability of Funds (Apr 1984)	
52.232-19	Availability of Funds for the Next Fiscal Year (Apr 1984)	Date 1: "12 months" Date 2: "12 months"
52.232-33	Payment by Electronic Funds Transfer-System for Award Management (Oct 2018)	
52.232-40	Providing Accelerated Payments to Small Business Subcontractors (Mar 2023)	
52.233-3 (DEV)	Protest after Award (AUG 1996) (DEVIATION NOV 2025)	
52.233-4 (DEV)	Applicable Law for Breach of Contract Claim (AUG 1996) (DEVIATION NOV 2025)	
52.237-2	Protection of Government Buildings, Equipment, and Vegetation (Apr 1984)	
52.240-91 (DEV)	Security Prohibitions and Exclusions (NOV 2025) (DEVIATION NOV 2025)	
52.244-6 (DEV)	Subcontracts for Commercial Products and Commercial Services (OCT 2025) (DEVIATION NOV 2025)	
52.252-6	Authorized Deviations in Clauses (Nov 2020)	Regulation Name: " VA Acquisition Regulation (VAAR)" CFR: " Chapter 8"
852.201-70	CONTRACTING OFFICER'S REPRESENTATIVE (DEC 2022)	
852.203-70	COMMERCIAL ADVERTISING (MAY 2018)	
852.219-75	VA NOTICE OF LIMITATIONS ON SUBCONTRACTING-CERTIFICATE OF COMPLIANCE FOR SERVICES AND CONSTRUCTION (NOV 2022)	
852.222-71 (DEV)	COMPLIANCE WITH EXECUTIVE ORDER 13899 (APR 2025) (DEVIATION APR 2025)	
852.232-72	ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (NOV 2018)	
852.237-75	KEY PERSONNEL (OCT 2019)	
852.242-71	ADMINISTRATIVE CONTRACTING OFFICER (OCT 2020)	

Clause	Title	Fill-ins
852.219-73	VA NOTICE OF TOTAL SET-ASIDE FOR VERIFIED SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESSES (NOV 2022)	BaseTerm: "X"

52.222-90 Addressing DEI Discrimination by Federal Contractors

As prescribed in 22.2203, insert the following clause:

Addressing DEI Discrimination by Federal Contractors (DEVIATION Apr 2026)

(a) *Definitions*. As used in this clause—

Program participation means membership or participation in, or access or admission to: training, mentoring, or leadership development programs; educational opportunities; clubs; associations; or similar opportunities that are sponsored or established by the contractor or subcontractor.

Racially discriminatory diversity, equity, and inclusion (DEI) activities means disparate treatment based on race or ethnicity in the recruitment, employment (e.g., hiring, promotions), contracting (*e.g.*, vendor agreements), program participation, or allocation or deployment of an entity's resources.

(b) In connection with the performance of work under this contract, the Contractor agrees as follows:

(1) The Contractor will not engage in any racially discriminatory DEI activities;

(2) The Contractor will furnish all information and reports, including providing access to books, records, and accounts, as required by the Contracting Officer, for purposes of ascertaining compliance with this clause;

(3) In the event of the Contractor's or a subcontractor's noncompliance with this clause, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor or subcontractor may be declared ineligible for further Government contracts;

(4) The Contractor will report any subcontractor's known or reasonably knowable conduct that may violate this clause to the Contracting Officer and take any appropriate remedial actions directed by the Contracting Officer; and

(5) The Contractor will inform the Contracting Officer if a subcontractor sues the Contractor and the suit puts at issue, in any way, the validity of this clause.

(6) The Contractor recognizes that compliance with the requirements of this clause are material to the Government's payment decisions for purposes of 31 U.S.C. 3729(b)(4).

(c) The Contractor must include the substance of this clause, including this paragraph (c), in subcontracts at any tier, including those for commercial products and commercial services, except those where the place of delivery or performance is outside the United States.

(End of clause)

Section 3 - Documents, Exhibits, or Attachments

E.1 ADDENDUM TO FAR 52.212-1 – INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS

Provisions that are incorporated by reference (by Citation Number, Title, and Date), have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The following provisions are incorporated into 52.212-1 as an addendum to this solicitation.

A. GENERAL INSTRUCTIONS: This section provides general guidance for preparing the proposal, as well as specific instructions on the format and content of the proposal. The offeror's proposal must include all data and information requested and must be submitted in accordance with these instructions. Any offeror who submits an incomplete package may have its proposal considered to be unacceptable and removed from consideration for contract award. The offer shall be compliant with the requirements as stated in the Solicitation. Non-compliance with the instructions to the Solicitation may result in an unfavorable proposal evaluation and may be grounds to eliminate the proposal from consideration for contract award.

Offeror should thoroughly review the specifications and become familiar with the requirement prior to submitting a proposal. Failure to understand the contract requirements shall not relieve the successful offeror from performing in accordance with the strict meaning and intent of the specifications.

Submission of offerors. Offeror must complete and return a complete package of all items required prior to the time specified in the Solicitation to be considered for award.

Please review the following items before submitting your proposal:

[_____] Have you completed and sign the 1449?
[_____] Have you acknowledged any amendment (s), if applicable?
[_____] Have you included the requested information required for responding to the non-price and price evaluation factors?
[_____] Have you completed and signed the VAAR 852.219-75 VA NOTICE OF LIMITATIONS ON SUBCONTRACTING-CERTIFICATE OFCOMPLIANCE FOR SERVICES AND CONSTRUCTION (NOV 2022)?
[_____] Have you submitted two or more completed Past Performance Questionnaires?

B. TYPE OF ACQUISITION: This acquisition is a competitive solicitation. Award will be made to the offeror who represents the best value to the Government.

C. PERIOD OF ACCEPTANCE OF OFFERS: The Offeror agrees to hold prices in its offer firm for a period of sixty (60) calendar days from the closing date of the solicitation.

D. POST-AWARD/PRE-PERFORMANCE CONFERENCE: A post-award/pre-performance conference will be scheduled by the Contracting Officer (CO) and held prior to the commencement of any work. The offeror and/or their duly authorized representative(s) is/are highly encouraged to attend the post-award/pre-performance conference. The CO and COR shall meet with the Contractor to discuss details of the contract, the Guards sites and schedules, emergency contact information, handbook, and any other information pertinent to the performance of the contract.

E. POINTS OF CONTACT (POC): Written requests for clarification, questions, and/or concerns may be sent to the following:

Stacey Lewallen
Contracting Officer
Stacey.Lewallen@va.gov

F. VENDOR SITE VISIT

A Site Visit will be held at Ft Rosecrans National Cemetery – 1700 Cabrillo Memorial Dr, San Diego, CA 92106.

The Vendor Site Visit will be held on **June 29, 2026, at 1:00PM PST.**

Due to the room size limitations, offerors are encouraged to notify the Contracting Officer of their plan to attend. Notification should include Company Name, Address, Names of Attendees, and Phone No. Attendance Notification should be received by the Contracting Officer and COR via e-mail stacey.lewallen@va.gov and william.richardson9@va.gov no later than **June 29, 2026,** at 10AM CST.

Any questions must be submitted via email by **July 1, 2026,** at 3PM CST to: Stacey.Lewallen@va.gov All questions shall be addressed via an amendment to the Solicitation.

Safety and Privacy Concerns: Participants should dress in comfortable clothing suited for indoor and outdoor conditions. Closed-toe shoes are encouraged for safety reasons.

NOTE 1: Questions raised during the site visit must be written and will be provided to the Contracting Officer for dissemination to all potential bidders. All questions raised after the site visit must be submitted via email by **July 1, 2026, at 3PM CST** to: Stacey.Lewallen@va.gov

G. PROPOSAL SUBMISSION INSTRUCTIONS:

Submission via email to: Stacey.Lewallen@va.gov
Subject line: **36C78626Q50171** _Company Name
Submission deadline: July 10, 2026, 3PM CST

Do not make any changes to the files or the format of the files of the Solicitation and any attachments. Offerors who make any changes without prior written consent from the CO may be eliminated from further consideration.

- It is the offeror's responsibility to ensure that documents are complete, and submission is viewable/ readable and arrives to the CO/CS by the date and time required.
- Please complete both the price schedule in the solicitation document.
- If any required documents are omitted with submission, the offer may be precluded from further consideration.

(End of Addendum to 52.212-1)

E.2 52.212-2 EVALUATION – COMMERCIAL ITEMS (OCT 2014)

(A) BASIS OF AWARD: This procurement is a best value source selection and is being conducted pursuant to FAR Part 12 procedures. The Government intends to award a single contract as a result of this

solicitation, based on the evaluation factors listed below and whose offer represents the best value to the Government. A contract may be awarded to the offeror whose offer conforms to the solicitation's requirements (to include all stated terms, conditions, representations, certifications, and all other information required in the Performance Work Statement of this solicitation) and is judged by an overall assessment of the evaluation factors to represent the most advantageous to the Government. As part of making the assessment, a comparative analysis will be performed to determine whether exceeding the minimum requirements at an associated price provides the best value to the Government.

(B) AWARD FOR ALL OF THE WORK. The Government intends to a single award contract as a result of this solicitation. Offers received for less than the stated number of items listed in the schedule may be considered ineligible for award. The Government, however, reserves the right to make an award for any item from any offeror for a quantity less than or equal to the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(C) EVALUATION PROCESS:

Evaluation Factors. Evaluation of offers will be made using procedures under FAR Part 12.203(c)(2). Offers will be evaluated in accordance with the following factors:

Factor 1: Past Performance
Factor 2: Technical Capability
Factor 3: Price

FACTOR 1 - Past Performance: The Government will evaluate the Past Performance of the Prime vendor (i.e. the offeror) proposed to perform a major portion of the requirement. The past performance evaluation factor assesses the degree of confidence the Government has in an offeror's ability to supply products and services that meet users' needs, based on a demonstrated record of performance. For evaluation of Past Performance, the Government may use information from any sources available to it including, but not limited to, the Contract Performance Assessment Reporting System (CPARS) and the attached **Past Performance Questionnaire**.

Past performance questionnaire (see attachment). Offerors should provide no less than two (2) relevant past performance information for work performed comparable to the **Ft Rosecrans National Cemetery** under contracts completed during the last five (5) years. The Government reserves the right to verify statements and representations made in an offeror's proposal. The offeror may include Federal, State and Local Government and private sector contracts. However, the Government will evaluate contract(s) the offeror has/had with a Federal Government Agency more favorably.

To obtain information, the Government may contact the points of contact listed by offerors, however, the Government is not required to contact the points of contact provided by offerors and may limit the number of references it decides to contact. The Government is also free to contact references other than those provided by the offeror to evaluate past performance of offerors.

FACTOR 2 – Technical Capability:
The Offeror shall demonstrate understanding of the requirements of the Performance Work Statement and produce an offer that will meet those objectives. The offer will be evaluated based on the proposed approach to performing the work. Please provide documentation evidencing: (1) proposed performance work schedule; (2) materials/uniforms (include photos) to be used at the cemetery; (3) list of equipment to be used at the cemetery to include of patrol vehicle(s)(include photos); (4) a quality control plan to monitor the Contractor's performance in meeting the cemetery's goals; (5) Qualification of Technical Personnel (training, experience, certifications, licenses, permits, insurance).

FACTOR 3 - Price: Price analysis will be used to determine that the prices are fair and reasonable in accordance with FAR Part 12.204(a).

(D) OPTIONS: The Government will evaluate proposals for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that a proposal is unacceptable if the option prices are significantly unbalanced or if the proposed price for the basic requirement or any option exceeds the amount of funding available for any of those requirements. Evaluation of options shall not obligate the Government to exercise the option(s).

(End of provision)

PAST PERFORMANCE QUESTIONNAIRE (Form PPQ)

CONTRACT INFORMATION (Contractor to complete Blocks 1-4)

1. Contractor Information

Firm Name: CAGE Code:
Address: UEI Number:
Phone Number:
Email Address:
Point of Contact: Contact Phone Number:

2. Work Performed as: ☐ Prime Contractor ☐ Subcontractor ☐ Joint Venture ☐ Other (Explain)
Percent of project work performed: __%
If subcontractor, who was the prime (Name/Phone #):

3. Contract Information

Contract Number:
Delivery/Task Order Number (if applicable):
Contract Type: ☐ Firm Fixed Price ☐ Cost Reimbursement ☐ Other (Please specify):
Contract Title:
Contract Location:

Award Date (mm/dd/yy):
Contract Completion Date (mm/dd/yy):
Actual Completion Date (mm/dd/yy):
Explain Differences:

Original Contract Price (Award Amount): $0.00
Final Contract Price (*to include all modifications, if applicable*): $
Explain Differences:

4. Project Description:

Complexity of Work ☐ High ☐ Med ☐ Routine
How is this project relevant to project of submission? (*Please provide details such as similar equipment, requirements, conditions, etc.*)

CLIENT INFORMATION (Client to complete Blocks 5-8)

5. Client Information

Name:
Title:
Phone Number:
Email Address:

6. Describe the client's role in the project:

7. Date Questionnaire was completed (mm/dd/yy)**:**

8. Client's Signature:

ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE

RATING	DEFINITION	NOTE
(E) Exceptional	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
(VG) Very Good	Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
(S) Satisfactory	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
(M) Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.
(U) Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.
(N) Not Applicable	No information or did not apply to your contract	Rating will be neither positive nor negative.

TO BE COMPLETED BY CLIENT

PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.						
1. QUALITY:						
a) Quality of technical data/report preparation efforts	E	VG	S	M	U	N
b) Ability to meet quality standards specified for technical performance	E	VG	S	M	U	N
c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance	E	VG	S	M	U	N
d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)	E	VG	S	M	U	N
2. SCHEDULE/TIMELINESS OF PERFORMANCE:						
a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. *(If liquidated damages were assessed or the schedule was not met, please address below)*	E	VG	S	M	U	N
b) Rate the contractor's use of available resources to accomplish tasks identified in the contract	E	VG	S	M	U	N
3. CUSTOMER SATISFACTION:						
a) To what extent were the end users satisfied with the project?	E	VG	S	M	U	N
b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication)	E	VG	S	M	U	N
c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?	E	VG	S	M	U	N
d) Overall customer satisfaction	E	VG	S	M	U	N
4. MANAGEMENT/ PERSONNEL/LABOR						
a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?	E	VG	S	M	U	N
b) Ability to hire, apply, and retain a qualified workforce to this effort	E	VG	S	M	U	N
c) Government Property Control	E	VG	S	M	U	N
d) Knowledge/expertise demonstrated by contractor personnel	E	VG	S	M	U	N
e) Utilization of Small Business concerns	E	VG	S	M	U	N
f) Ability to simultaneously manage multiple projects with multiple disciplines	E	VG	S	M	U	N
g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes	E	VG	S	M	U	N
h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)	E	VG	S	M	U	N
5. COST/FINANCIAL MANAGEMENT						
a) Ability to meet the terms and conditions within the contractually agreed price(s)?	E	VG	S	M	U	N
b) Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client	E	VG	S	M	U	N

c) If this is/was a Government cost type contract, please rate the Contractor's timeliness and accuracy in submitting monthly invoices with appropriate back-up documentation, monthly status reports/budget variance reports, compliance with established budgets and avoidance of significant and/or unexplained variances (under runs or overruns)	E	VG	S	M	U	N
d) Is the Contractor's accounting system adequate for management and tracking of costs? *If no, please explain in Remarks section.*	Yes			No		
e) If this is/was a Government contract, has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations? *Indicate if show cause or cure notices were issued, or any default action in comment section below.*	Yes			No		
f) Have there been any indications that the contractor has had any financial problems? *If yes, please explain below.*	Yes			No		
6. SAFETY/SECURITY						
a) To what extent was the contractor able to maintain an environment of safety, adhere to its approved safety plan, and respond to safety issues? (Includes: following the users rules, regulations, and requirements regarding housekeeping, safety, correction of noted deficiencies, etc.)	E	VG	S	M	U	N
b) Contractor complied with all security requirements for the project and personnel security requirements.	E	VG	S	M	U	N
7. GENERAL						
a) Ability to successfully respond to emergency and/or surge situations (including notifying COR, PM or Contracting Officer in a timely manner regarding urgent contractual issues).	E	VG	S	M	U	N
b) Compliance with contractual terms/provisions *(explain if specific issues)*	E	VG	S	M	U	N
c) Would you hire or work with this firm again? *(If no, please explain below)*	Yes			No		
d) In summary, provide an overall rating for the work performed by this contractor.	E	VG	S	M	U	N

Please provide responses to the questions above (*if applicable*) and/or additional remarks. Furthermore, please provide a brief narrative addressing specific strengths, weaknesses, deficiencies, or other comments which may assist our office in evaluating performance risk *(please attach additional pages if necessary)***:**

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REGISTER OF WAGE DETERMINATIONS UNDER  |        U.S. DEPARTMENT OF LABOR
       THE SERVICE CONTRACT ACT        |  EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor |         WAGE AND HOUR DIVISION
                                       |         WASHINGTON D.C.  20210
                                       |
                                       |
                                       |
                                       | Wage Determination No.: 2015-5635
Daniel W. Simms          Division of   |           Revision No.: 30
Director            Wage Determinations|  Date Of Last Revision: 5/13/2026
_______________________________________|_____________________________________
```

State: California

Area: California Counties of San Diego

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		21.65
01012 - Accounting Clerk II		24.29
01013 - Accounting Clerk III		27.17
01020 - Administrative Assistant		39.73
01035 - Court Reporter		37.37
01041 - Customer Service Representative I		18.43
01042 - Customer Service Representative II		20.11
01043 - Customer Service Representative III		22.57
01051 - Data Entry Operator I		18.89
01052 - Data Entry Operator II		20.60
01060 - Dispatcher, Motor Vehicle		23.31
01070 - Document Preparation Clerk		22.21
01090 - Duplicating Machine Operator		22.21
01111 - General Clerk I		19.22
01112 - General Clerk II		20.97
01113 - General Clerk III		23.54
01120 - Housing Referral Assistant		26.34
01141 - Messenger Courier		20.08
01191 - Order Clerk I		20.46
01192 - Order Clerk II		22.32
01261 - Personnel Assistant (Employment) I		20.99
01262 - Personnel Assistant (Employment) II		23.48
01263 - Personnel Assistant (Employment) III		26.17
01270 - Production Control Clerk		31.24
01290 - Rental Clerk		18.83
01300 - Scheduler, Maintenance		21.12
01311 - Secretary I		21.12
01312 - Secretary II		23.62
01313 - Secretary III		26.34
01320 - Service Order Dispatcher		20.84
01410 - Supply Technician		39.73
01420 - Survey Worker		23.42
01460 - Switchboard Operator/Receptionist		20.00
01531 - Travel Clerk I		19.20
01532 - Travel Clerk II		20.96
01533 - Travel Clerk III		23.17
01611 - Word Processor I		19.33
01612 - Word Processor II		21.70
01613 - Word Processor III		24.27
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		29.70
05010 - Automotive Electrician		27.76
05040 - Automotive Glass Installer		26.17
05070 - Automotive Worker		26.17
05110 - Mobile Equipment Servicer		23.01
05130 - Motor Equipment Metal Mechanic		29.34
05160 - Motor Equipment Metal Worker		26.17
05190 - Motor Vehicle Mechanic		29.34
05220 - Motor Vehicle Mechanic Helper		21.43
05250 - Motor Vehicle Upholstery Worker		24.57
05280 - Motor Vehicle Wrecker		26.17
05310 - Painter, Automotive		27.76
05340 - Radiator Repair Specialist		26.17
05370 - Tire Repairer		18.34
05400 - Transmission Repair Specialist		29.34
07000 - Food Preparation And Service Occupations		
07010 - Baker		18.78

07041 - Cook I		21.56
07042 - Cook II		24.53
07070 - Dishwasher		17.77
07130 - Food Service Worker		18.33
07210 - Meat Cutter		21.48
07260 - Waiter/Waitress		16.85
09000 - Furniture Maintenance And Repair Occupations		
09010 - Electrostatic Spray Painter		26.68
09040 - Furniture Handler		16.62
09080 - Furniture Refinisher		24.12
09090 - Furniture Refinisher Helper		19.46
09110 - Furniture Repairer, Minor		22.32
09130 - Upholsterer		23.48
11000 - General Services And Support Occupations		
11030 - Cleaner, Vehicles		17.37
11060 - Elevator Operator		17.79
11090 - Gardener		26.05
11122 - Housekeeping Aide		17.79
11150 - Janitor		17.79
11210 - Laborer, Grounds Maintenance		20.71
11240 - Maid or Houseman		18.71
11260 - Pruner		19.44
11270 - Tractor Operator		24.27
11330 - Trail Maintenance Worker		20.71
11360 - Window Cleaner		18.96
12000 - Health Occupations		
12010 - Ambulance Driver		19.71
12011 - Breath Alcohol Technician		33.34
12012 - Certified Occupational Therapist Assistant		40.86
12015 - Certified Physical Therapist Assistant		40.24
12020 - Dental Assistant		23.45
12025 - Dental Hygienist		57.40
12030 - EKG Technician		38.32
12035 - Electroneurodiagnostic Technologist		38.32
12040 - Emergency Medical Technician		19.71
12071 - Licensed Practical Nurse I		29.81
12072 - Licensed Practical Nurse II		33.34
12073 - Licensed Practical Nurse III		37.16
12100 - Medical Assistant		22.97
12130 - Medical Laboratory Technician		33.77
12160 - Medical Record Clerk		24.07
12190 - Medical Record Technician		26.92
12195 - Medical Transcriptionist		26.28
12210 - Nuclear Medicine Technologist		75.09
12221 - Nursing Assistant I		16.26
12222 - Nursing Assistant II		18.30
12223 - Nursing Assistant III		19.97
12224 - Nursing Assistant IV		22.41
12235 - Optical Dispenser		27.27
12236 - Optical Technician		25.44
12250 - Pharmacy Technician		23.82
12280 - Phlebotomist		25.75
12305 - Radiologic Technologist		51.31
12311 - Registered Nurse I		36.07
12312 - Registered Nurse II		44.11
12313 - Registered Nurse II, Specialist		44.11
12314 - Registered Nurse III		53.37
12315 - Registered Nurse III, Anesthetist		53.37
12316 - Registered Nurse IV		63.99
12317 - Scheduler (Drug and Alcohol Testing)		41.30
12320 - Substance Abuse Treatment Counselor		27.63
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		26.15
13012 - Exhibits Specialist II		32.39
13013 - Exhibits Specialist III		39.61
13041 - Illustrator I		28.11
13042 - Illustrator II		34.83
13043 - Illustrator III		42.59
13047 - Librarian		39.96
13050 - Library Aide/Clerk		21.66
13054 - Library Information Technology Systems Administrator		36.08
13058 - Library Technician		24.05
13061 - Media Specialist I		26.04
13062 - Media Specialist II		29.13
13063 - Media Specialist III		32.46
13071 - Photographer I		21.49
13072 - Photographer II		24.03
13073 - Photographer III		29.78
13074 - Photographer IV		36.42
13075 - Photographer V		44.06
13090 - Technical Order Library Clerk		27.20
13110 - Video Teleconference Technician		27.74
14000 - Information Technology Occupations		
14041 - Computer Operator I		24.25
14042 - Computer Operator II		27.12
14043 - Computer Operator III		30.23
14044 - Computer Operator IV		33.60
14045 - Computer Operator V		37.21
14071 - Computer Programmer I	(see 1)	
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	

14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		24.25
14160 - Personal Computer Support Technician		33.60
14170 - System Support Specialist		37.21
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		37.52
15020 - Aircrew Training Devices Instructor (Rated)		45.39
15030 - Air Crew Training Devices Instructor (Pilot)		54.42
15050 - Computer Based Training Specialist / Instructor		37.52
15060 - Educational Technologist		46.17
15070 - Flight Instructor (Pilot)		54.42
15080 - Graphic Artist		31.85
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		54.42
15086 - Maintenance Test Pilot, Rotary Wing		54.42
15088 - Non-Maintenance Test/Co-Pilot		54.42
15090 - Technical Instructor		30.06
15095 - Technical Instructor/Course Developer		36.77
15110 - Test Proctor		24.26
15120 - Tutor		24.26
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		19.24
16030 - Counter Attendant		19.24
16040 - Dry Cleaner		21.99
16070 - Finisher, Flatwork, Machine		19.24
16090 - Presser, Hand		19.24
16110 - Presser, Machine, Drycleaning		19.24
16130 - Presser, Machine, Shirts		19.24
16160 - Presser, Machine, Wearing Apparel, Laundry		19.24
16190 - Sewing Machine Operator		22.91
16220 - Tailor		23.82
16250 - Washer, Machine		20.16
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		35.69
19040 - Tool And Die Maker		41.79
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		21.98
21030 - Material Coordinator		31.24
21040 - Material Expediter		31.24
21050 - Material Handling Laborer		18.75
21071 - Order Filler		18.60
21080 - Production Line Worker (Food Processing)		21.98
21110 - Shipping Packer		21.19
21130 - Shipping/Receiving Clerk		21.19
21140 - Store Worker I		18.32
21150 - Stock Clerk		22.26
21210 - Tools And Parts Attendant		21.98
21410 - Warehouse Specialist		21.98
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		42.46
23019 - Aircraft Logs and Records Technician		34.26
23021 - Aircraft Mechanic I		40.92
23022 - Aircraft Mechanic II		42.46
23023 - Aircraft Mechanic III		43.97
23040 - Aircraft Mechanic Helper		29.88
23050 - Aircraft, Painter		38.72
23060 - Aircraft Servicer		34.26
23070 - Aircraft Survival Flight Equipment Technician		38.72
23080 - Aircraft Worker		36.50
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I		36.50
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II		40.92
23110 - Appliance Mechanic		25.85
23120 - Bicycle Repairer		25.00
23125 - Cable Splicer		51.31
23130 - Carpenter, Maintenance		33.21
23140 - Carpet Layer		26.77
23160 - Electrician, Maintenance		36.18
23181 - Electronics Technician Maintenance I		34.15
23182 - Electronics Technician Maintenance II		36.22
23183 - Electronics Technician Maintenance III		38.28
23260 - Fabric Worker		31.87
23290 - Fire Alarm System Mechanic		33.24
23310 - Fire Extinguisher Repairer		29.84
23311 - Fuel Distribution System Mechanic		44.52
23312 - Fuel Distribution System Operator		34.91
23370 - General Maintenance Worker		24.83
23380 - Ground Support Equipment Mechanic		40.92
23381 - Ground Support Equipment Servicer		34.26
23382 - Ground Support Equipment Worker		36.50
23391 - Gunsmith I		29.84
23392 - Gunsmith II		33.95
23393 - Gunsmith III		38.06
23410 - Heating, Ventilation And Air-Conditioning Mechanic		32.86
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility)		34.11

23430 - Heavy Equipment Mechanic		35.52
23440 - Heavy Equipment Operator		39.78
23460 - Instrument Mechanic		37.59
23465 - Laboratory/Shelter Mechanic		36.01
23470 - Laborer		18.75
23510 - Locksmith		28.33
23530 - Machinery Maintenance Mechanic		32.08
23550 - Machinist, Maintenance		30.60
23580 - Maintenance Trades Helper		20.58
23591 - Metrology Technician I		37.59
23592 - Metrology Technician II		39.03
23593 - Metrology Technician III		40.41
23640 - Millwright		38.06
23710 - Office Appliance Repairer		22.81
23760 - Painter, Maintenance		24.12
23790 - Pipefitter, Maintenance		33.60
23810 - Plumber, Maintenance		31.79
23820 - Pneudraulic Systems Mechanic		38.06
23850 - Rigger		34.60
23870 - Scale Mechanic		33.95
23890 - Sheet-Metal Worker, Maintenance		37.87
23910 - Small Engine Mechanic		22.99
23931 - Telecommunications Mechanic I		33.75
23932 - Telecommunications Mechanic II		35.02
23950 - Telephone Lineman		42.50
23960 - Welder, Combination, Maintenance		30.19
23965 - Well Driller		37.40
23970 - Woodcraft Worker		38.06
23980 - Woodworker		29.84
24000 - Personal Needs Occupations		
24550 - Case Manager		25.44
24570 - Child Care Attendant		18.26
24580 - Child Care Center Clerk		22.76
24610 - Chore Aide		16.85
24620 - Family Readiness And Support Services Coordinator		25.44
24630 - Homemaker		25.44
25000 - Plant And System Operations Occupations		
25010 - Boiler Tender		38.26
25040 - Sewage Plant Operator		38.17
25070 - Stationary Engineer		38.26
25190 - Ventilation Equipment Tender		27.94
25210 - Water Treatment Plant Operator		38.17
27000 - Protective Service Occupations		
27004 - Alarm Monitor		35.43
27007 - Baggage Inspector		19.89
27008 - Corrections Officer		38.49
27010 - Court Security Officer		35.70
27030 - Detection Dog Handler		23.51
27040 - Detention Officer		38.49
27070 - Firefighter		34.73
27101 - Guard I		19.89
27102 - Guard II		23.51
27131 - Police Officer I		47.40
27132 - Police Officer II		52.66
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		21.14
28042 - Carnival Equipment Repairer		22.69
28043 - Carnival Worker		16.93
28210 - Gate Attendant/Gate Tender		22.67
28310 - Lifeguard		19.94
28350 - Park Attendant (Aide)		25.36
28510 - Recreation Aide/Health Facility Attendant		18.51
28515 - Recreation Specialist		31.41
28630 - Sports Official		20.20
28690 - Swimming Pool Operator		25.82
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		35.11
29020 - Hatch Tender		35.11
29030 - Line Handler		35.11
29041 - Stevedore I		32.96
29042 - Stevedore II		37.26
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	52.63
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	36.29
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	39.96
30021 - Archeological Technician I		23.98
30022 - Archeological Technician II		26.82
30023 - Archeological Technician III		33.23
30030 - Cartographic Technician		33.23
30040 - Civil Engineering Technician		38.23
30051 - Cryogenic Technician I		36.80
30052 - Cryogenic Technician II		40.63
30061 - Drafter/CAD Operator I		23.98
30062 - Drafter/CAD Operator II		26.82
30063 - Drafter/CAD Operator III		29.89
30064 - Drafter/CAD Operator IV		36.80
30081 - Engineering Technician I		20.92
30082 - Engineering Technician II		23.48

30083 - Engineering Technician III		26.26
30084 - Engineering Technician IV		32.53
30085 - Engineering Technician V		39.78
30086 - Engineering Technician VI		48.13
30090 - Environmental Technician		26.64
30095 - Evidence Control Specialist		33.23
30210 - Laboratory Technician		26.99
30221 - Latent Fingerprint Technician I		41.51
30222 - Latent Fingerprint Technician II		45.86
30240 - Mathematical Technician		40.69
30361 - Paralegal/Legal Assistant I		24.61
30362 - Paralegal/Legal Assistant II		30.48
30363 - Paralegal/Legal Assistant III		37.28
30364 - Paralegal/Legal Assistant IV		45.11
30375 - Petroleum Supply Specialist		40.63
30390 - Photo-Optics Technician		33.23
30395 - Radiation Control Technician		40.63
30461 - Technical Writer I		33.28
30462 - Technical Writer II		40.70
30463 - Technical Writer III		49.24
30491 - Unexploded Ordnance (UXO) Technician I		33.45
30492 - Unexploded Ordnance (UXO) Technician II		40.47
30493 - Unexploded Ordnance (UXO) Technician III		48.51
30494 - Unexploded (UXO) Safety Escort		33.45
30495 - Unexploded (UXO) Sweep Personnel		33.45
30501 - Weather Forecaster I		36.80
30502 - Weather Forecaster II		44.76
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	29.89
30621 - Weather Observer, Senior	(see 2)	33.23
31000 - Transportation/Mobile Equipment Operation Occupations		
31010 - Airplane Pilot		40.47
31020 - Bus Aide		19.49
31030 - Bus Driver		26.18
31043 - Driver Courier		19.62
31260 - Parking and Lot Attendant		17.37
31290 - Shuttle Bus Driver		18.97
31310 - Taxi Driver		15.95
31361 - Truckdriver, Light		21.07
31362 - Truckdriver, Medium		22.50
31363 - Truckdriver, Heavy		28.60
31364 - Truckdriver, Tractor-Trailer		28.60
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		19.73
99030 - Cashier		17.36
99050 - Desk Clerk		18.35
99095 - Embalmer		26.87
99130 - Flight Follower		33.45
99251 - Laboratory Animal Caretaker I		20.24
99252 - Laboratory Animal Caretaker II		21.73
99260 - Marketing Analyst		38.20
99310 - Mortician		24.43
99410 - Pest Controller		21.92
99510 - Photofinishing Worker		21.35
99710 - Recycling Laborer		32.83
99711 - Recycling Specialist		38.45
99730 - Refuse Collector		30.80
99810 - Sales Clerk		17.59
99820 - School Crossing Guard		23.84
99830 - Survey Party Chief		34.45
99831 - Surveying Aide		22.51
99832 - Surveying Technician		31.33
99840 - Vending Machine Attendant		18.56
99841 - Vending Machine Repairer		22.67
99842 - Vending Machine Repairer Helper		18.56

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Note: Executive Order 13658 generally applies to contracts subject to the Service Contract Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. If a contract is subject to Executive Order 13658, the contractor must pay all covered workers at least $13.65 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the cor
Additional information on contractor requirements and worker protections under Executive Order 13658 is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $5.55 per hour, up to 40 hours per week, or $222.00 per week or $962.00 per month

HEALTH & WELFARE EO 13706: $5.09 per hour, up to 40 hours per week, or $203.60 per week, or $882.27 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least $27.63 per hour (or at least $684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

** HAZARDOUS PAY DIFFERENTIAL **

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage

determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of """"wash and wear"""" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the """"Service Contract Act Directory of Occupations"""", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the """"Service Contract Act Directory of Occupations"""" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."""

Section 4 - Solicitation Provisions

52.252-1 Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

www.acquisition.gov/browse/index/far (FAR)
www.va.gov/oal/library/vaar/index.asp (VAAR)

_____

[Insert one or more Internet addresses]

(End of provision)

Provision	Title	Fill-ins
52.203-11	Certification And Disclosure Regarding Payments to Influence Certain Federal Transactions (Sept 2024)	
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements--Representation (Jan 2017)	
52.204-7 (DEV)	System for Award Management - Registration (NOV 2024) (DEVIATION NOV 2025)	
52.209-7	Information Regarding Responsibility Matters (Oct 2018)	
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services (Sep 2023)	
52.216-1	Type of Contract (Apr 1984)	Type of Contract: "FFP"
52.217-5 (DEV)	Evaluation of Options (JUL 1990) (DEVIATION NOV 2025)	
52.233-2 (DEV)	Service of Protest (SEP 2006) (DEVIATION NOV 2025)	
52.252-5	Authorized Deviations in Provisions (Nov 2020)	Regulation Name: " VA Acquisition Regulation (VAAR)" Chapter: " 8"
852.209-70	ORGANIZATIONAL CONFLICTS OF INTEREST (OCT 2020)	
852.233-70	PROTEST CONTENT/ALTERNATIVE DISPUTE RESOLUTION (OCT 2018)	
852.233-71	ALTERNATE PROTEST PROCEDURE (OCT 2018)	

Provision	Title	Fill-ins
852.252-70	SOLICITATION PROVISIONS OR CLAUSES INCORPORATED BY REFERENCE (JAN 2008)	