Single Source Justification (Simplified Acquisition)

Section A: General Contract Information

Is this a Bridge Action as defined in the AF Bridge Action Reduction Plan? ☐ Yes ☒ No

Contracting Activity: 766 Enterprise Sourcing Squadron

Project/Program Name: 15 OSS Furniture

Purchase Request/Identification Number: TBD

Estimated Contract Cost (including Options): [redacted]

Section B: Description of the Supplies/Services Required

15 OSS needs to replace outdated, deteriorated, and non-functional furniture as modernization initiative. Refresh to enhance the well-being and productivity of personnel, mitigate safety risks, and create a professional environment aligned with critical mission objectives. Service includes the removal, transfer and movement of existing furniture systems and the installment of modern furniture pieces in Building 2050, Building 2140 Room 169, and Building 2040 Room 183 to include desks, pedestals, cabinets, tables, screens, panels and other modular components. Furniture components with effect on the building's electric load: 31 height adjustable desks: 22 desks with power consumption of 450W and 3.75 amps, and 9 desks with a power consumption of 600W and 5 amps. See design layout for more detail.

Section C: Justification for Soliciting from a Single Source or Brand Name

Multiple vendors confirmed that existing systems of steelcase furniture and parts/pieces are not wholly compatible with different brands. There is extensive precedent for brand name acquisitions of Steelcase furniture for instances where a system of Steelcase furniture is already in place in order to facilitate a seamless configuration with the existing modular furniture. The conformity of furnishing from manufacturer's family ensures aesthetic, quality, and functionality and is pertinent to maintaining a flexible and interchangeable furniture landscape in order to minimize waste and undue reconfiguration design expenses.

Section D: Efforts to Obtain Competition

Requirement will be competed as a brand name solicitation. A number of authorized distributors of Steelcase furniture has been identified, allowing for competition.

Section E: Steps to Preclude Future Single Source or Brand Name Awards

Future requirements will be handled on a case by case basis. Market research will be conducted for future requirements on the viability of different manufacturer brands. A lookout will be kept for relevant contract vehicles.

Section F: Contracting Officer's Determination

I have determined, in accordance with FAR 13.106-1(b)(1), that the circumstances of this contract action deem only a single source is reasonably available.

Date	Typed Name and Rank/Grade of Contracting Officer	Signature of Contracting Officer
	SSgt Dominick Dockery	