ACRONYMS AND DEFINITIONS

ACRONYMS

Acronym	Meaning
AA	Airport Authority
AAAE	American Association of Airport Executives
ADS	Administrative Security Division
AFSD	Assistant Federal Security Director
APR	Annual Proficiency Review
AIT	Advanced Imaging Technology
AQL	Acceptable Quality Level
ASAP	Aviation Screening Assessment Program
ATI	Assistant Training Instructor
ATSA	Aviation and Transportation Security Act
BLS	Bottled Liquids Scanner
BDA	Behavioral Detection & Analysis
CAP	Corrective Action Plan
CBT	Computer-based Test
CC	Chief Counsel
CDRL	Contract Data Requirements List
CFE	Contractor-furnished Equipment
CMB	Claims Management Branch
CO	Contracting Officer
COR	Contracting Officer's Representative
CP	Contracting and Procurement
CPMP	Contractor Performance Management Plan
DCAA	Defense Contract Audit Agency
DFS	Dual Functioning Screener
DHS	Department of Homeland Security
DOT	Department of Transportation
DSS	Defense Security Service
EDS	Explosive Detection System
EOD	Entry on Duty

Acronym	Meaning
ETD	Explosive Trace Detection
FAR	Federal Acquisition Regulation (*Home | Acquisition.GOV*)
FDO	Fee Determining Official
FPRD	Fingerprint Results Distribution
FSD	Federal Security Director
FTE	Full-time Equivalent
GFE	Government Furnished Equipment
GFI	Government Furnished Information
GFP	Government Furnished Property
HHMD	Hand Held Metal Detector
HR	Human Resources
HSAR	Homeland Security Acquisition Regulation (*HSAR | Acquisition.GOV*)
LTSO	Lead Transportation Security Officer
NDA	Non-Disclosure Agreement
NISP	National Industrial Security Program
NOI	Notice of Inspection
NTP	National Training Plan
NHTP	New Hire Training Plan
OCI	Organizational Conflict of Interest
OD	TSA Operational Directive
OEM	Original Equipment Manufacturer
OJI	On-the-job Injury
OJT	On-the-job Training
OLC	On-line Learning Center
OSARP	On Screen Alarm Resolution Protocol
PerSec	TSA Personnel Security Office
PMIS	Performance Measurement Information System
PMO	Program Management Office
PMR	Performance Management Review
POC	Point of Contact
PP5	Private Screening Pilot Program
QC	Quality Control

Acronym	Meaning
RBS	Risk Based Security
RFP	Request For Proposal
SAM	Staffing Allocation Model
SO	Security Operations
SOP	Standard Operating Procedure
SORT	Screener Objective Recognition Test
SOW	Statement of Work
SPP	Screening Partnership Program
SSI	Sensitive Security Information
STI	Security Training Instructor
STSO	Supervisory Transportation Security Officer
TDC	Travel Document Checker
TIP	Threat Image Projection
TM	(Airport) Technical Monitor
TPR	Technical Proficiency Review
TSA	Transportation Security Administration
TSO	Transportation Security Officer
VAP	Voluntarily Abandoned Property
VPN	Virtual Private Network
WTMD	Walk Through Metal Detector

* Not all Acronyms are used in this document.

DEFINITIONS

Acceptable Quality Level: A performance level, as defined in the CPMP as part of the contract at which the Contractor must at least meet.

Contract Performance Management Plan: TSA's monitoring oversight plan that ensures the Contractor is meeting performance standards and complying with contract requirements. The CPMP links program objectives to contract performance measures and defines acceptable quality level.

Government Property: Government-owned or leased facilities, equipment, materials, and information provided to the Contractor for use only in the connection with the contracts.

IDIQ Program Manager: The person designated by the Contractor to have overall responsibility for the SPP contract(s).

Key Personnel: Personnel, in addition to the Contractor program manager, identified as being essential to the work being performed under the contract.

Kick-Off Meeting: (AKA: Post-Award Conference) The meeting held after award that serves to formally introduce the Contractor to key TSA Headquarters, Field and Airport personnel, provide the Contractor with the key materials to begin developing a screening workforce, open the lines of communications and discuss performance expectations.

On-boarding: The screener new hire process that includes recruiting, assessing, and EOD suitability determination. Training is considered a separate process from On-boarding.

Operations Management Plan: Inclusive of the Contractors program processes and procedures to manage the total work effort associated with the SOW, as described in section C.4.1. Also inclusive of the Contractors quality control processes to guide and document required management and quality control actions, including compliance with the CPMP, to achieve the contract specific results, as described in section C.4.1.2.1. Additionally inclusive of the Contractors training approach to coordinate the delivery and logistics of screener training according to TSA training requirements, as described in section C.5.1.

Passenger and Baggage Claims Plan: The Contractor's plan to receive, manage, and address passenger claims related to the security screening process and baggage handling, as described the SOW.

Performance Incentive Plan: An airport specific plan, if applicable to the contract, that identifies the process and criteria for awarding a monetary fee based on Contractor performance.

Performance Information Management System: The TSA web-based tool that supports performance and operational data reporting.

Performance Measurement Information System: The TSA web-based tool that supports performance and operational data collection and reporting.

Staffing Allocation Model: The Staffing Allocation Model (SAM) used by TSA to estimate the number of screeners required to staff the airport in accordance with TSA staffing and screening policies. It takes into consideration several factors such as: airport configuration, originating passenger load factors, equipment, training, administrative screening functions (i.e., screening related reporting), and personnel time off.

SSI Management Plan: The Contractor's plan for the use and inventory of Sensitive Security Information (SSI).

Succession Strategy: Immediate and long-term strategy for the continued execution of the contract despite workforce changes.

Task Order: Task orders under this contract vehicle are initiated for Contractors to provide checkpoint and baggage screening services at a specific airport.

Transition: The milestone that occurs when the Transition phase requirements have been satisfied and the Contractor assumes responsibility for security screening operations.

Vetting: Term generally used to refer to the security review of individuals to determine eligibility to perform for TSA.