CONTRACT DATA REQUIREMENTS LIST (CDRL)

A. Contract line Item No.	B. Exhibit	C. Category *(Check appropriate one)* TDP ☐ TM ☐ Other ☒
D. System/Item: Explosives Detection Systems	E. Contract/PR No.	F. Contractor

1. Data Item No.	2. Title of Data Item	3. Subtitle
L003	Engineering Change Proposal	
4. Authority	**5. Contract Reference**	**6. Requiring Office**
DI-L-003	SOW - Section 3.4.3.1	OAPM/OSD/T&EOI

7. DD 250 Req'd	8. APP Code	9. Distribution Statement Required	10. Frequency	11. As of Date (AOD)
LT	A See Block 14		R/ASR	

12. Date of First Submission	13. Date of Subsequent Submission	15. Distribution
ASREQ	ASREQ	See Block 14

14. REMARKS:

BLOCK 8

The CDRL shall be approved by the Office of Acquisition and Program Management (OAPM) Configuration Manager (CM). If a submittal is disapproved, the data item shall be revised and re-submitted within thirty (30) calendar DARC.

BLOCK 15

The CDRL shall be in Microsoft Office® or Adobe .pdf® format. The Contractor shall send a soft copy of the CDRL to the addressees listed in Block 15.a. An electronic version of the deliverable shall be available upon request and be available to TSA for one year after the end-date of the contract.

a. Addressee	b. Draft Copies	c. Final Copies Reg.	c. Final Copies Repro
CO		1	
COTR		1	
OAPM CM		1	
16. Total			

G. Prepared By:	H. Date	I. Approved By	J. Date
OST			

17. Price Group	18. Estimated Total Price

INSTRUCTIONS FOR COMPLETING FAA Template No. 59 (6/98)

A. Contract Line Item No.. Contract Line Item Number (CLIN) associated with this Contract Data Requirements List (CDRL).
B. Exhibit. Exhibit identifier for this CDRL item.
C. Category. TDP, TM, or Other.
D. **System/Item**. System, item, project designator or name, or title of services being acquired that the data will support.
E. Contract/PR No. Procurement Instrument Identification Number (PIIN) (i.e., the contract number, the Purchase Request (PR) number, the screening Information Request (SIR) number, or other appropriate designator.
F. Contractor. Contractor's name.
G. Prepared by. Preparer's organization responsible for preparing the CDRL.
H. Date. Date the form was prepared.
I. Approved by. Office responsible for approving the CDRL. The approving official's signature appears on the last page of exhibit.
J. Date. The date the CDRL was approved.

1. Data Item No. The 4-character Exhibit Line Item Number (ELIN). The first position consists of the exhibit identifier and the remaining positions are assigned sequentially.
2. Title of Data Item. The title of the Data Item Description (DID) cited in item 4.
3. Subtitle. Further identification of the data item to supplement the title, if required.
4. Authority (Data Acquisition Document No.) DID identification number where detailed preparation instructions are provided.
5. Contract Reference. The specific paragraph number of the applicable contractual document that contains the tasking that generates a requirement for the data item. Normally, this will be a Statement of Work (SOW) paragraph.
6. Requiring Office. The technical office having responsibility for ensuring the technical adequacy of the data.
7. DD 250 Required.
8. APP Code. Identification, by entry of an "A," of a requirement for advance written approval prior to final distribution of an item of data. An "A" in this item indicates that one or more draft submittals are required. Item 14 will show length of turn-around time for the contractor to resubmit the data after Government approval/disapproval has been issued.
9. Distribution Statement Required.
10. Frequency. The frequency of data submittal. Entries in this item are explained in Table 1. If the data is of a recurring type, it is to be submitted at the end of the reporting period established in this item unless otherwise indicated in item 14.

Table 1. Data Submittal Frequency Codes

CODE	FREQUENCY	CODE	FREQUENCY
ANNLY	Annually	**ASGEN**	As generated
ASREQ	As required	**BI-MO**	Every two months
BI-WE	Every two weeks	**CP/RQ**	Change pages as required
DAILY	Daily	**DFDEL**	Deferred delivery
MTHLY	Monthly	**ONE/R**	One time with revisions
OTIME	One time (does not include draft submissions	**QRTLY**	Quarterly
R/ASR	Revisions as required	**SEMIA**	Every six months
WEKLY	Weekly	**"N"TIME**	Multiple separate submittals (2time, 3time, etc.)
See Item #14	Requirement is described in item #14. Used in lieu of other codes where such are inadequate to define requirement, or used in addition to other codes requiring amplification in item #14.		

11. As of Date. Date for cutting off collection of the data. If the data is to be submitted multiple times, a numeral will be entered to indicate the number of calendar days prior to the end of the reporting period, established in item 10, that data collection will be cut off. For example, "15" would place the "as of date" for the data at 15 days before the end of the month, quarter, or year, depending upon the frequency established in item 10; a "0 or blank" would place the "as of" date at the end of each month, quarter, etc.
12. Date of First Submission. Due date for initial data submission. This is normally the postage date or date the data is delivered to the Contracting Officer or keyed to a specific event or milestone, using a code from Table 2.

Table 2. Data Submission Codes

Code	Definition	Code	Definition
ASGEN	As generated	**ASREQ**	As required
DFDEL	Deferred delivery	**"N"DAC**	Days after contract award
"N"DACM	Days after contract modification	**"N"DARP**	Days after reporting period
"N"DARC	Days after receipt of comments	**"N"DTC**	Days after test completion
NLT	No later than	**EOC**	End of contract
EOM	End of month	**EOQ**	End of quarter
See item #14	Use to indicate requirement is described in item 14. Used in lieu of other codes where such are inadequate to define requirement or used in addition to other codes when amplification is included in item 14.		

The "N" is assigned a value indicating the number of days, e.g., 30 DAC

13. Date of Subsequent Submission. Due date(s) for subsequent data submission(s), if data is to be submitted more than once. If submittal is constrained by a specific event or milestone, the constraint will be given using a code from Table 2.
14. **Remarks.** Contains all pertinent information not specified elsewhere and any amplification of other items on this format (e.g., DID tailoring, approva criteria and authority, inspection and acceptance clarification, distributions statements, specific submission instructions, explanation of reproducible copy and delivery requirements, alternative medium for delivery of the data item, etc.)
15. Distribution. Addressees and the number of draft and final copies (regular or reproducible) to be provided to each. FAA facility designator and/or office symbols/codes may be used; however, an explanation of these will be provided in the Addressee Listing. When reproducible copies (e.g., magnetic diskettes/tape, vellum, negative, etc.) are required, an explanation will be provided in item 14. If deferred delivery is required, amplification will be given in item 14.
16. Total. Total number of draft and final (regular/reproducible) copies required.
17. Price Group. Not used.
18. Estimated Total Price. Not used.