STATEMENT OF WORK

1. **CONTRACT TITLE:** Quarterly Recurring Ice Machine Maintenance

2. **BACKGROUND INFORMATION**: The Long Beach Veterans Affairs Healthcare System (LBVAHCS) has a requirement for quarterly cleaning and maintenance of fifty-five (55 each) ice machines (220 each, total services per year) to ensure compliance with the Veterans Health Administration (VHA) Directive 1061 (2) - Prevention of Health Care-Associated Legionella Disease and Scald injury from Water Systems.

3. **SCOPE OF WORK**: The Vendor shall travel to LBVAHCS locations as required to perform quarterly inspection, and maintenance on fifty-five (55 each) ice machines (220 each, total services per year).

    a. The Contractor shall actively track the equipment preventative maintenance due dates and will coordinate with the Program Point of Contact prior to initiating any work or service.

    b. The Contractor shall perform ice machine maintenance per manufacturer recommendations. Work shall include but not limited to:

        i. Perform visual inspection of equipment for wear, corrosion, or leaks.

        ii. Clean, Descale, and Sanitize ice machines per manufacturer guidelines and recommendations.

        iii. Return the system back into service, check for proper operation, and adjust if necessary.

        iv. All chemicals used must be "VHA" approved and meet manufacturer requirements.

        v. Maintenance shall be completed once every ninety (90) days.

4. **ADDITIONAL SCOPE DETAILS**:

    a. The Contractor shall wear all OSHA regulated and VHA Personal Protective Equipment (PPE).

    b. The Contractor shall abide by all hospital policies for Interim Life Safety Measures (ILSM) policies. The Contractor will set up work area providing all barriers and protection needed to ensure safe maintenance of equipment. Healthcare System Policy: Interim Life Safety Measure, Issue Date January 2020.

c. Depending on the scope of work the Program Point of Contact and the Contractor must attain and provide the correct type of permit required by VHA Safety Office. Work cannot commence until the appropriate work permit has been signed off by all parties. The following permits will apply depending on the scope of work:

i. Pre-Construction Risk Assessment

ii. Activity Hazard Analyses

iii. Infection Control Risk Assessment

5. <u>REPORTS/REPORTING REQUIREMENTS:</u>

a. The Contractor upon completion of service, shall provide a maintenance report. The report shall be a hard copy form and digital form (email). The report will include a description of services performed and include, but not limited to the following information:

i. Name and address of Contractor performing work.

ii. Date, time (start/end), equipment downtime, and hours on-site.

iii. Identification of equipment including device number, manufacturer, model, serial number, locations, and any other pertinent information.

iv. Description of services, deficiencies, and corrective actions. (if applicable)

iv. Pictures showing before and after condition.

v. VA Contract Number and Purchase Order (P.O.)Number

vi. Provide three (3) copies of the reports to the HVAC shop supervisor, and Program Point of Contact within five (5) days of completion of service. The Program Point of Contact will provide reporting details and points of contact upon contract award.

6. **<u>LICENSING REQUIREMENTS:</u>** The Contractor is required to have completed and must provide the following current, safety training certifications:

- Supervisor: Occupational Safety and Health Administration (OSHA) 30-hour Construction Safety course completed within five (5) years of awarded contract date.
- Tradesmen: OSHA 10-hour Construction Safety training completed within five (5) years of awarded contract date.
- Contractor shall possess current certification and or license to perform inspection, testing, and maintenance per any local, state, and federal requirements.

- All certifications and licenses must be presented to the Program Point of Contact prior to any services being performed.

7. **CONTRACTOR REGISTRATION REQUIREMENTS:** The Contractor shall check in with the Program Point of Contact or designee upon arrival to LBVAHCS Facilities.

   a. The Contractor shall coordinate with the Program Point of Contact to obtain the proper I.D. Badge prior to starting work.

      i. Only Real ID compliant Drivers Licenses/IDs can be used as acceptable form of ID.

      ii. The Contractor personnel are required to wear I.D. Badge during the entire time on VA property.

8. **PROGRAM POINT OF CONTACT:** TBD Upon Award

9. **HOURS OF COVERAGE:** Normal hours of coverage will be Monday through Friday from 7:30am to 4pm PST. Services and or repairs will be performed during stipulated hours of coverage unless requested or approved by Engineering.

   The following Federal Holidays are observed by the LBVAHCS:

New Year's Day	Martin Luther King Day
President's Day	Memorial Day
Juneteenth	Independence Day
Labor Day	Columbus Day
Veterans Day	Thanksgiving Day
Christmas Day	

10. **PERIOD OF PERFORMANCE:** Five Year Contract, (Base Year and Four, One-Year Option Periods). Contract start date will be 9/1/2026.

11. **PLACE OF PERFORMANCE:**

Long Beach Veterans Affairs Healthcare System (LBVAHCS) 5901 E. 7th St. Long Beach, CA 90822	Long Beach Veterans Affairs Healthcare System (LBVAHCS) Community-Based Outpatient Clinics 770 S. Placentia Avenue, CA 92870