Addendum to FAR 52.212-1

QUOTE SUBMISSION INSTRUCTIONS

Submission Due Date. The offeror must ensure its Quote, in its entirety, reaches the required destination before the date and time set for closing of the solicitation. The submission due date for this solicitation is 14 July 2026 at 3:00 PM EDT.

The lateness rules for submitted Quote are outlined in FAR 52.212-1 "Instructions to Offerors-Commercial Items," and are incorporated into this solicitation.

Submission. The Quote submitted in response to this solicitation shall be formatted as stated below and furnished electronically to Contracting Officers, MSgt Kristen Lucey via email at kristen.lucey.2@us.af.mil and MSgt James Yoshikawa at james.yoshikawa@us.af.mil. The Quote shall only be submitted as described.

Quote Compliance. The Government must have received from the offeror a fully compliant Quote. The Quote is compliant when it conforms to all of the requirements, terms, and conditions of the solicitation, including the Performance Work Statement (PWS).

Quote Acceptance. FAR 52.212-1(c) is hereby tailored for this solicitation: The contractor shall specify a Quote acceptance period in the Quote Summary of not less than 60 days from the date of the closing date of the solicitation. This date may be extended by mutual agreement. The contractor shall make a clear statement in the Quote as to the expiration date of the Quote and the stated expiration date shall be valid for all proposed subcontractors as well.

Quote Retention. In accordance with FAR Subpart 4.8, Government Contract Files, the Government will retain one copy of all unsuccessful Quotes.

Single Quote Submission. FAR 52.212-1 is hereby tailored to remove subparagraph (e) which does not apply to this solicitation. Offerors are limited to submitting no more than 2 (two) **separate** Quotes, each of which must meet all the requirements of this solicitation (see 1.7). Any quote that contains alternative terms and conditions will be considered as taking exception to the requirements of the solicitation. Combining two quotes into one collective file will result as non-responsive and will not be considered for award.

All or None. FAR 52.212-1(h) is hereby tailored for this solicitation: Offers in response to this solicitation must be submitted for all the requirements identified in the solicitation. Offers submitted for less than all the requirements called for by this solicitation may be considered non-responsive and will not be considered for award.

QUOTE FORMAT

This section provides guidance to the offeror for preparing a Quote in response to the solicitation. The offeror's Quote shall include all data and information required by this solicitation and submitted in accordance with these instructions. Any contract resulting from this effort shall be required to meet United States Government regulations and statutory requirements. In addition, the offeror is expected to ensure compliance with all laws, regulations, standards, and any other constraints specifically identified in the solicitation.

The Quote submitted in response to the solicitation shall be formatted as stated below and furnished as stated herein. The acceptable electronic formats for Quote shall be compatible with MS Office 2013, specifically MS Word and MS Excel; PDF format is acceptable for the Technical Capabilities and Past Performance. The price Quote must be in the MS Excel format included in the solicitation labeled Attch 3_Price Quote Spreadsheet. All Quote volumes shall be labeled with the solicitation number W50S9C-26-Q-A010, as well as the name, address, and telephone number of the Offeror. All volumes shall be electronic files and not be password protected.

Offerors shall scan all files for computer viruses prior to submission to the Government.

Quote may not include classified information. All Quote volumes shall be at the UNCLASSIFIED level. Every submission must be properly identified and marked with the proper security classification.

QUOTE CONTENT AND ORGANIZATION

The offeror shall prepare the Quote as set forth in Table 1, Quote Organization Table and Table 2, Quote file Name Matrix. The completion and submission to the Government of documents identified in Table 1, Quote Organization Table, shall constitute an offer and shall indicate the offeror's unconditional consent to the terms and conditions of the solicitation.

The Quote shall not contain citations for, or active links to live Internet sites or pages. All linked information shall be contained within the electronic Quote. Any linked information that is not contained in the Quote will not be accepted.

Each volume shall be written or presented on a standalone basis. Information required for Quote evaluation that is not found in its designated volume or presentation will be assumed to have been omitted from the Quote and will not be considered.

Pages that exceed the required page limitations set forth in Table 1, Quote Organization table, will not be evaluated by the Government. A cover page, table of contents, and acronym list is not required but will be accepted as part of the quote submission.

TABLE 1 QUOTE FILE NAME

Volume Name	File Name	Contents
Technical Capability	Technical Capability	Offeror's Technical Capability
Past Performance	Past Performance	Offeror's Past Performance
Price Quote Spreadsheet	Price	Offeror's Price Quote

All electronic files must be submitted using the file names in Table 1, Quote File Name, below.

TABLE 2 QUOTE ORGANIZATION MATRIX

SECTION TITLE	COPIES	PAGE LIMIT
Cover Letter – Not Evaluated	1 – electronic	1 Page; included in technical volume or separate
Factor 1: Technical Capability	1 – electronic	10 pages
Factor 2: Past Performance	1 – electronic	Up to 1 page per reference; not to exceed 3 pages
Factor 3: Price Quote Spreadsheet	1 – electronic	Included Price Quote Spreadsheet (excel)

QUOTE DOCUMENTS

Quote shall be clear and concise and include sufficient detail for effective evaluation. The Government will base its evaluation on the information presented in the offeror's Quote in response to this solicitation.

Quote(s) are to be structured in accordance with the Contract Line Item Number (CLIN) structure set forth in the solicitation.

The QUOTE SUMMARY, Volume 1, shall include:

Solicitation No. W50S9C-26-Q-A010
Date submitted
Offeror's name
Offeror's address, CAGE code, and DUNs
Offeror contact information for Quote POC(s)
All proposed subcontractor(s) and address (if applicable)
Quote Acceptance Period

The TECHNICAL CAPABILITY shall include:

The Technical Capability volume must demonstrate a clear, logical, and feasible approach to meeting all requirements in the Performance Work Statement (PWS). Offerors must assume the Government has no prior knowledge of their facilities or business practices.

To be considered for award, the offeror's proposal must address how they will meet or exceed the following technical factors:

Factor 1: Property and Utilities. Describe the lodging facility's overall layout and confirm how it meets the Property and Utilities requirements outlined in PWS Paragraphs 4.1 through 4.4.1.

Factor 2: Cleaning and Linens. Detail the processes and procedures for servicing and cleaning each unit prior to occupancy, including the provision of fresh linens and towels per PWS Paragraphs 5.2.1 and 5.2.2.

Factor 3: Security and For Protection. Explain how the facility maintains 24/7 physical security or camera surveillance. Confirm that a facility representative is available 24/7. Detail procedures for controlled monitoring of entrances and personnel while maintaining guest privacy per PWS Paragraphs 5.3.1 through 5.3.3.

Factor 4: Pre-Award Inspection. Provide the physical name and address of the proposed lodging facility. To be eligible for award, the facility must pass a pre-award physical security and public health inspection conducted by the Government. To verify compliance with physical security and public health standards, the Government will schedule and conduct pre-award inspections of all proposed facilities that do not have a documented passing inspection on file dated within 12 months of the solicitation release date.

The PAST PERFORMANCE shall include:

The offeror shall submit, at a minimum, at least 1(one) but no more than 3(three) recent and relevant past performance references that demonstrate the Offeror's ability to provide blocks of rooms for long-term lodging that were performed by the offeror which considers relevant. These may include foreign, federal, state, local, and private industry contracts.

The burden of providing thorough and complete past performance information remains with the offeror. It is the offeror's responsibility to submit detailed and complete information so the Government may evaluate its Past Performance.

While the Government may elect to consider data obtained from internal and external sources other than the Quote, the burden to provide thorough and complete past performance information rests with the offeror.

Recent contracts are those performed within three years of the date of issuance of this solicitation.

Relevant contracts are those comparable in scope and magnitude of effort and complexity to the PWS requirement(s).

Contract Information: The offeror's Quote shall substantiate what distinct effort was required and actually performed under each of the contract(s) included in the Quote.

For each Contract(s) submitted, provide the following information:

Prime Contractor name and address
Contract Number
Contract Type
Total Value of the Contract (beginning & ending value)
Delivery or Performance Schedule
Contract period of performance
Provide a brief self-assessment of contract performance.

The offeror may also be evaluated based on other internal Government or private source information. The Government may utilize the Contract Performance and Rating System (CPARS) and/or Supplier Performance Risk System (SPRS) to search

for recent and relevant offeror performance and ratings.

The PRICE, Volume 4, shall include:

Price Quote Format.

Offerors are required to utilize Attachment 3, Price Quote Spreadsheet, to submit Quotes and include all formulas, functions, macros, computations, or equations used to compute the proposed amounts. Offeror should ensure formulas are correct and ensure balanced pricing. Unbalanced pricing may result in a non-responsive offer. Spreadsheet shall not be password protected.

In accordance with FAR 13.106-3(a), in addition to the information requested above, the Government reserves the right to request additional or more detailed information to support its evaluation of price reasonableness.

EVALUATION FACTORS FOR AWARD

The Government intends to award a single Firm-Fixed Price (FFP) contract to the responsible offeror whose quote represents the Best Value to the Government, price and other factors considered. This solicitation uses a Tradeoff source selection process, which allows the Government to accept other than the lowest-priced quote if the perceived benefits of a higher-priced, technically superior quote warrant the additional cost.

Factor	**Evaluation Type**	**Relative Importance**
Factor 1: Technical Capability	Subjective Adjectival Rating	More important than Past Performance
Factor 2: Past Performance	Confidence Assessment Rating	Less important than Technical Capability
Factor 3: Price	Evaluated for Reasonableness/Balance	Combined, all non-price factors are significantly more important than Price.

To be eligible for award, the offeror must be deemed responsible in accordance with FAR 9.104, which includes an assessment of the offeror's financial ability to meet the solicitation requirements. A written notice of award emailed or otherwise furnished to the successful offeror within the specified acceptance period shall result in a binding contract.

Consistency. Each section of the offeror's Quote shall be consistent within the Quote.

Completeness. The Government's ability to evaluate a Quote may depend on the level of detail and supporting documentation provided. Insufficient supporting documentation or detail in a Quote may prevent the Government from evaluating a Quote.

Discussions. The Government intends to evaluate Quotes and award without discussion. Offerors should provide their best terms initially.

EVALUATION OF TECHNICAL CAPABILITY

The Government will evaluate the Technical Capability volume to assess the feasibility, logic, and effectiveness of the offeror's approach, as well as the risk of unsuccessful performance.

Mandatory Minimum: To be eligible for a tradeoff evaluation, the proposed lodging facility must pass the physical security and public health inspections. Facilities failing these inspections are ineligible for award.

Technical Rating	Description
Outstanding	Quote indicates an exceptional understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.
Good	Quote indicates a thorough understanding of the requirements. Strengths outweigh weaknesses. Risk of unsuccessful performance is low.
Acceptable	Quote meets the minimum requirements. Strengths and weaknesses are balanced. Risk of unsuccessful performance is moderate.
Marginal	Quote does not clearly meet requirements. Weaknesses outweigh strengths. Risk of unsuccessful performance is high.
Unacceptable	Quote fails to meet minimum requirements, or the facility failed inspections. Unawardable.

EVALUATION OF PAST PERFORMANCE

The Government will evaluate the recency, relevancy, and quality of the offeror's performance history to determine the Government's level of confidence in the offeror's ability to perform.

Confidence Rating	Description
Substantial Confidence	Based on the offeror’s recent/relevant performance, the Government has a high expectation of successful contract performance.
Satisfactory Confidence	Based on the offeror’s recent/relevant performance, the Government has a reasonable expectation of successful contract performance.
Neutral Confidence	No recent or relevant performance record is available. This rating is treated as neither favorable nor unfavorable.
Limited Confidence	Based on the performance record, the Government has low expectation of successful performance.
No Confidence	Based on the performance record, the Government has no expectation of successful performance.

EVALUATION OF PRICE FACTOR

Price will not be rated adjectivally. The Government will evaluate proposed pricing using FAR 13.106-3 price analysis techniques to ensure proposed prices are fair, reasonable, complete, and balanced.
The Government reserves the right to make an award to a higher-priced offeror if the superior Technical or Past Performance of that offeror justifies the price premium.