36C77626B0017 Electronic Health Record Modernization (EHRM) Infrastructure Upgrades – Construction - Minneapolis Veteran's Affairs Medical Center

Site Visit Agenda 11 May 2026 – 09:00 AM CT

1. Open meeting & Introductions (sign-in sheet)
   - **Contracting Officer:** Mascarenas, Joelle
   - **Contract Specialist:** Penhollow, Zachary E.
   - **Contracting Officer's Representative:** Estrem, Nathan
   - **Architect-Engineer (A-E):** Triple C the A-E Group

2. Solicitation Information
   - This solicitation is a 100% set-aside for SDVOSB concerns registered under **NAICS code 236220** Commercial and Institutional Building Construction.
   - Offerors must be certified as SDVOSBs by the U.S. Small Business Administration (SBA) and listed in the SBA Small Business Search database at time of bid submission and time of award. Offers received from entities that are not certified SDVOSBs will not be considered.
   - This project is being procured as an Invitation for Bids (IFB) in accordance with FAR part 14.
   - The VAAR range of magnitude for the project is between $10 and $20 million.
   - The period of performance for the project is 365 calendar days after receipt of notice to proceed.
   - The cutoff for technical questions is **08:00 AM ET on 18 May 2026.** Technical questions received after the cutoff date will be reviewed, but the VA does not guarantee that responses will be provided.
   - Submit all technical questions to Contract Specialist Penhollow, Zachary E. (zachary.penhollow@va.gov) **and** Contracting Officer Mascarenas, Joelle (joelle.mascarenas@va.gov). Responses to technical questions will be posted in a timely manner as an amendment to the solicitation on **sam.gov**. **Only questions received in writing and answered via solicitation amendment will be deemed official**.
   - The solicitation closes at **13:00 PM ET on 03 June 2026.** All bid submission requirements are detailed in the solicitation.
   - Only electronic copies of the bids will be accepted via email to Contract Specialist Penhollow, Zachary E. (zachary.penhollow@va.gov) **and** Contracting Officer Mascarenas, Joelle (joelle.mascarenas@va.gov). The bid bond must be submitted as part of the electronic bid submission. An original hard copy of the bid bond is NOT required.
   - Offerors must confirm receipt of all amendments in bid submissions.
   - Ensure the **Limitations on Subcontracting** certificate is fully completed and included in your bid submission as required.
   - A copy of the site visit sign-in sheet will be posted to **sam.gov** in an amendment to the solicitation within a week or so. You do not need to take a picture of it or request a copy of it.

3. Questions
   - The site walkthrough should be done as a group, so please do not break off and ask questions to the COR or any other VA staff member individually.
   - Submit all technical questions in writing as outlined in the solicitation. **Any verbal communication during this site visit is considered unofficial and does not constitute a change to this solicitation.** Changes to the solicitation can only be implemented via amendments.
   - Are there any contracting-related questions that I can clarify at this time?

4. COR Presentation: Provide general review of the job and any important drawings and specifications, unique requirements, and site-specific items.
   - All contractors and their subcontractors are to utilize Lot 11, or the last row of Lot 5 for parking.

- Laydown areas and on-site storage are limited, and Contractor shall plan accordingly – Gravel Lot adjacent to Lot 11, Gravel Lot adjacent to Lot 5, and a small area on the back side of the “K-wing” of Building 70 (laydown areas highlighted in red below).
- No parking, storage, or use of any other green space shall be permitted.
- No parking in the parking ramp, or veteran parking shall be permitted.
- Dumpster location can be coordinated with COR – current locations are at the building 70 loading dock, but space is limited and may not be available at time of award (shown in green below).
- Jobsite Trailer/Office location shall be coordinated with COR. – Current available location is at the top of Loading dock ramp. Power is available – contractor to coordinate/facilitate necessary connections (shown in yellow below).

- All Contractors and contractor employees performing work at Minneapolis shall abide by VA badging requirements.

5. Site Walkthrough: COR will lead.