REQUEST FOR QUOTATION
(THIS IS NOT AN ORDER)

THIS RFQ ☐ IS ☒ IS NOT A SMALL BUSINESS SET-ASIDE

PAGE 1 OF PAGES 2

1. REQUEST NUMBER	2. DATE ISSUED	3. REQUISITION/PURCHASE REQUEST NUMBER	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
75N98026Q00682	06/23/2026			

5a. ISSUED BY
National Institutes of Health
OD - Office of Logistics and
Acquisition Operations
6100 Executive Blvd., Room 6B05
Bethesda, MD 20892-7511

6. DELIVER BY *(Date)*: Multiple

7. DELIVERY: ☒ FOB DESTINATION ☐ OTHER *(See Schedule)*

5b. FOR INFORMATION CALL *(NO COLLECT CALLS)*

NAME	TELEPHONE NUMBER	
	AREA CODE	NUMBER
JADDUA JOHNSTON	+10	000-000000

9. DESTINATION
a. NAME OF CONSIGNEE

8. TO:

a. NAME	b. COMPANY

c. STREET ADDRESS

b. STREET ADDRESS

c. CITY

d. CITY	e. STATE	f. ZIP CODE

d. STATE	e. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS *(Date)*
07/08/2026 1400 ED

IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.

11. SCHEDULE *(Include applicable Federal, State and local taxes)*

ITEM NUMBER (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	The purpose of this COMPETITIVE COMBINED SYNOPSIS SOLICITATION is to acquire annual service and maintenance agreement for SP8 Liachroic IR confocal microscope Period of Performance: 07/27/2026 to 06/26/2027 This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: Continued...				

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER	d. CALENDAR DAYS PERCENTAGE

NOTE: Additional provisions and representations ☐ are ☐ are not attached.

13. NAME AND ADDRESS OF QUOTER	14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION
a. NAME OF QUOTER		
b. STREET ADDRESS	16. SIGNER	
	a. NAME *(Type or print)*	b. TELEPHONE AREA CODE
c. COUNTY		
d. CITY / e. STATE / f. ZIP CODE	c. TITLE *(Type or print)*	NUMBER

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Previous edition not usable

STANDARD FORM 18 (REV. 6/1995)
Prescribed by GSA-FAR (48 CFR) 53.215-1(a)

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	HTTPS://ACQUISITION.GOV/FAR The following FAR clauses and Provisions are applicable to this award. FAR 52.204-13 System for Award Management Maintenance (Oct 2018); FAR 52.204-18 Commercial and Government Entity Code Maintenance (Aug 2020); HHSAR 352.222-70, Contractor Cooperation in Equal Employment Opportunity Investigations (Dec 2015). FAR 52.212-4 Contract Terms and Conditions -In addition to all the applicable commercial Products and Commercial Services (Nov 2023) FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders/Commercial Products and Commercial Services (Jan 2025) FAR 52.217-8 Option to Extend Services (Nov 1999) FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE Award enclosure: Quote Statement of Work IPP Invoicing and Payment Provisions To avoid delay in payment, all invoices must be uploaded into the invoicing processing platform (IPP) (https://www.ipp.gov). The invoice must match the line item description on the purchase order. It must also state that payment is to be made using a three-way match. You are reminded that only the contracting officer of record can make any changes to this award any changes made at the direction of the program without an executed modification and null and void and are done at the contractor's own risk.				

COMBINED SYNOPSIS / SOLICITATION (COMPETITIVE)

Title: Annual service and maintenance agreement for SP8 Liachroic IR confocal microscope

(i) This is a combined synopsis/solicitation for commercial items prepared in accordance with FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested, and a separate written solicitation will not be issued.

(ii) The solicitation number is **75N98026Q00680.** This solicitation is issued as a competitive combined synopsis/solicitation for commercial products or commercial services. The Government intends to award a contract or purchase order resulting from this solicitation using full and open competition.

This acquisition is conducted under the authority of FAR 12.603, *Streamlined Solicitation for Commercial Services*, and is not expected to exceed the simplified acquisition threshold (if applicable).

The National Institutes of Health (NIH), Office of the Director, Office of Acquisitions, seeks to award a **(Firm-Fixed-Price)** to the responsible offeror whose proposal represents the best value to the Government.

(iii) The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular effective May 29, 2026

(iv) The associated NAICS code is **811210 - Electronic and Precision Equipment Repair and Maintenance** and the small business size standard is **$34 Million.**

This requirement is unrestricted.

(v) **Description of Requirement:**

The service agreement for the Leica SP8 Lightning IR Confocal Microscope shall include the following:

- Provide a service agreement with a twelve (12) month period of performance beginning on the date of award.
- Perform a minimum of one (1) preventative maintenance (PM) visit per year.
- Preventative maintenance shall include inspection, cleaning, calibration, and performance verification of the system to ensure the instrument operates according to manufacturer specifications.
- Verify and document system performance during preventative maintenance visits to confirm proper operation and compliance with manufacturer specifications.
- Perform system calibration to ensure accurate, reliable, and reproducible imaging results.
- Provide on-site repair services in the event of system malfunction or equipment failure.
- Provide priority response time for service calls, with an expected response within 24–48 hours of notification.

- Provide replacement parts necessary to complete repairs, including manufacturer-approved or compatible parts appropriate for the Leica SP8 system.
- Provide technical support via phone and email for troubleshooting and operational assistance.
- Provide software updates and upgrades, when available and applicable, to maintain system compatibility and functionality.
- Provide detailed service reports following each preventative maintenance visit or repair service. Reports shall include:
    - Description of work performed
    - Parts replaced
    - System performance verification results
    - Any recommended follow-up actions

- All parts, labor, and travel costs associated with maintenance and repair services shall be included in the contract price at no additional cost to the Government.

Delivery Date or Period of Performance: The period of performance shall be twelve (12) months from the date of award.

(vi) **Delivery Location:**

NIH/NCATS

9800 Medical Center Drive

Rockville, MD 20850

(vii) [Reserved, if needed]

(viii) The provision at FAR 52.212-1, *Instructions to Offerors—Commercial Items*, applies to this acquisition. Add any agency-specific instructions as required.

(ix) The provision at FAR 52.212-2, *Evaluation—Commercial Items*, applies to this acquisition.

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation represents the best value to the Government, price and other factors considered.

(b) **Evaluation Factors:**

- Price
- Technical capability
- Past performance

(c) A written notice of award or acceptance of an offer, issued within the time specified in the offer, shall result in a binding contract without further action by either party. The Government reserves the right to accept any offer before the expiration date.

(x) Offerors shall include a completed copy of FAR 52.212-3, *Offeror Representations and Certifications—Commercial Items*, with their offer.

(xi) FAR 52.212-4, *Contract Terms and Conditions—Commercial Items*, applies to this acquisition.

(xii) FAR 52.212-5, *Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Items*, applies to this acquisition.

(xiii) Additional contract requirements or terms and conditions, as determined necessary by the Contracting Officer and consistent with customary commercial practices:

NONE

(xiv) The Defense Priorities and Allocations System (DPAS) is not applicable.

(xv) **Submission Requirements:**
Responses must include sufficient information to demonstrate the offeror's capability to provide the required product or service. Quotes shall include, at a minimum:

- Unit and total price
- Shipping and handling costs
- Delivery timeframe after award
- Delivery terms
- F.O.B. point (destination or origin)
- Product or catalog numbers (if applicable)
- Product/service description

Additional evaluation considerations may include past performance, warranty, lifecycle cost, maintenance availability, and environmental or energy efficiency.

Responses must include the Unique Entity Identifier (UEI), Taxpayer Identification Number (TIN), and business size certification. All offerors must be actively registered in the System for Award Management (SAM) at www.sam.gov.

All responses must be received by (July 8, 2:00PM, EST) and must reference solicitation number **75N98026Q00680.** Responses may be submitted electronically to Jaddua.johnston@nih.gov

(xvi) **Point of Contact:**

Jaddua Johnston

Contracting Specialist

240-569-0006

Jaddua.Johnston@nih.gov

STATEMENT OF WORK (SERVICES)
(SOW)

GENERAL INFORMATION

Title of Project:

Annual service and maintenance agreement for SP8 Liachroic IR confocal microscope

Statement of Need and Purpose:

The 3D Tissue Bioprinting Group (3DTBP) at the National Center for Advancing Translational Sciences (NCATS) requires a comprehensive service and maintenance agreement for a Leica SP8 Lightning IR Confocal Microscope. This service contract is necessary to ensure continued optimal operation, reliability, and performance of the microscope system.

The service agreement will provide preventative maintenance, repair services, and technical support to minimize downtime and ensure the instrument operates in accordance with manufacturer specifications.

Background Information and Objective:

The National Center for Advancing Translational Sciences (NCATS) focuses on accelerating the development of new treatments and technologies to improve human health. Thousands of genetic diseases affect humans, yet only a small fraction currently have available treatments. NCATS addresses this challenge by developing innovative technologies and approaches that accelerate translational research.

The Leica SP8 Lightning IR Confocal Microscope is a high-resolution imaging system used by the 3DTBP group to analyze and validate 3D microstructures in bioprinted tissues. The instrument provides high-resolution, multi-channel fluorescence imaging critical for quality control and validation of engineered tissues.

Due to the complex design and proprietary components of the Leica SP8 system, routine preventative maintenance and technical support from qualified service technicians are required to ensure reliable operation and maintain system performance.

Period of Performance:

The period of performance shall be twelve (12) months from the date of award.

SCOPE OF WORK

General Requirements:

The Contractor shall provide all labor, materials, parts, equipment, tools, transportation, and qualified personnel necessary to perform preventative maintenance and repair services for the Leica SP8 Lightning IR Confocal Microscope.

The Contractor shall perform all services independently and not as an agent of the Government.

Specific Requirements:

The service agreement for the Leica SP8 Lightning IR Confocal Microscope shall include the following:

- Provide a service agreement with a twelve (12) month period of performance beginning on the date of award.
- Perform a minimum of one (1) preventative maintenance (PM) visit per year.
- Preventative maintenance shall include inspection, cleaning, calibration, and performance verification of the system to ensure the instrument operates according to manufacturer specifications.
- Verify and document system performance during preventative maintenance visits to confirm proper operation and compliance with manufacturer specifications.
- Perform system calibration to ensure accurate, reliable, and reproducible imaging results.
- Provide on-site repair services in the event of system malfunction or equipment failure.

- Provide priority response time for service calls, with an expected response within 24–48 hours of notification.
- Provide replacement parts necessary to complete repairs, including manufacturer-approved or compatible parts appropriate for the Leica SP8 system.
- Provide technical support via phone and email for troubleshooting and operational assistance.
- Provide software updates and upgrades, when available and applicable, to maintain system compatibility and functionality.
- Provide detailed service reports following each preventative maintenance visit or repair service. Reports shall include:
    - Description of work performed
    - Parts replaced
    - System performance verification results
    - Any recommended follow-up actions

- All parts, labor, and travel costs associated with maintenance and repair services shall be included in the contract price at no additional cost to the Government.

LEVEL OF EFFORT:
N/A

GOVERNMENT RESPONSIBILITIES
NCATS will coordinate with vendor in regards to scheduling preventative maintenance visits. NCATS will provide access to the facility and access to the units being serviced. Access will be restricted during federal holidays and after business hours (8am – 5pm, Monday through Friday).

DELIVERY OR DELIVERABLES
The vendor will perform preventative maintenance service and necessary repair service and suggest further maintenance as needed. Detailed reports of service performed will be provided. The period of performance is one year from the date of award.

REPORTING REQUIREMENTS
N/A

OTHER CONSIDERATIONS

Travel:
Government is not responsibe for travel

Key Personnel:
Service technicians shall be trained and qualified to service Leica SP8 confocal microscope systems or equivalent systems with comparable complexity.

Information System Security Plan:
N/A

Data Rights:
N/A

Section 508—Electronic and Information Technology Standards:
N/A

Publications and Publicity:

N/A

Confidentiality of Information:

N/A

ATTACHMENTS

1. Independent Government's Cost Estimate
2. Evaluation / Selection Criteria