# PERFORMANCE WORK STATEMENT (PWS)

## PerkinElmer ICP System Service Contract

Department of Civil and Environmental Engineering

United States Military Academy, West Point, New York

## 1. GENERAL INFORMATION

### 1.1. General.

This is a non-personal services contract to provide annual preventive maintenance (PM) and repair services for the PerkinElmer (PE) AVIO 220 Max Inductively Coupled Plasma (ICP) Emission Spectroscopy system and associated components at the Department of Civil and Environmental Engineering (D/CEE), United States Military Academy (USMA). The Government shall not exercise supervision or control over Contractor or subcontractor personnel performing the services herein. Contractor personnel shall be accountable solely to the Contractor, who is responsible to the Government for performance under this contract.

### 1.2. Description of Services/Introduction.

The Contractor shall provide all personnel, equipment, supplies, transportation, tools, materials, supervision, parts, documentation, and non-personal services necessary to perform annual preventive maintenance on the Avio 220 Max Base Instrument and to provide unlimited repair service for all covered ICP system components. The Contractor shall perform in accordance with the terms and conditions of the contract and the standards established in this PWS. The requirement covers three years of service (29 August 2026 through 28 August 2029), billed annually, under the applicable Gold and Bronze service plans as described herein.

### 1.3. Background.

D/CEE owns and operates a PerkinElmer AVIO 220 Max Inductively Coupled Plasma (ICP) Emission Spectroscopy system (Serial Number M79S2205131). The system includes an S23 Three Rack Autosampler with Dual Rinse (Serial Number 042255S23) and a PolyScience WhisperCool Chiller (Serial Number 2212-01379). This ICP system is used for the determination of trace level concentrations of elements (heavy metals) in water and soil samples and supports all EV laboratory courses, cadet independent study projects, and faculty research. The AVIO 220 Max consists of a nebulizer, pumps for sample introduction and drain, spray chamber, torch and Radio Frequency (RF) generator, transfer optics, wavelength dispersive devices, signal processing control unit with detectors, and a computer system. The AVIO 220 Max requires annual preventive maintenance and occasional repair by a PE service engineer with access to factory-certified parts. Only a PerkinElmer service engineer is authorized to perform PM and repair on this system, constituting a sole source requirement.

### 1.4. Objective.

The objective of this contract is to maintain the PerkinElmer ICP system in operational condition through annual preventive maintenance on the Avio 220 Max, unlimited repair service coverage for all three system components, and ongoing phone and remote technical support, ensuring D/CEE can continue to support cadet instruction, independent study, and faculty research throughout the three-year contract period.

### 1.5. Type of Contract.

The anticipated contract type is Firm Fixed Price, Service Contract, three-year period with annual billing. The Contractor shall provide the required maintenance and repair services

without creating an employer and employee relationship between the Government and Contractor personnel.

### 1.6. Project Name.

PerkinElmer ICP System Service Contract - Avio 220 Max, S23 Autosampler, and Chiller; FY26-FY29. Quote Number Q-60458.

### 1.7. Point of Contact.

The technical point of contact for this requirement is Mr. Anand Shetty, Department of Civil and Environmental Engineering, telephone (845) 938-4767, email Anand.Shetty@westpoint.edu. Ms. Jennifer Notaro is identified in the contract package as the Contracting Officer Representative (COR). The Contracting Officer (KO) is the only Government official authorized to change contract scope, schedule, price, or terms.

## 2. SCOPE OF WORK

### 2.1. Scope.

The Contractor shall provide annual preventive maintenance on the Avio 220 Max Base Instrument and unlimited repair service for the Avio 220 Max, S23 Three Rack Autosampler, and Chiller under the applicable service plans. The scope includes all non-consumable parts, labor, and travel required for covered PM and repair events, as well as phone and remote support for all three components. Work shall be performed by qualified PerkinElmer service engineers with access to factory-certified parts.

### 2.2. Required End State.

Throughout the contract period, the covered ICP system components shall:

- Remain in operational condition through preventive maintenance and timely repair.
- Receive one annual preventive maintenance visit on the Avio 220 Max per contract year (Years 1, 2, and 3).
- Receive unlimited repair service using non-consumable parts, labor, and travel for all three covered components.
- Have access to phone and remote technical support throughout the contract period.
- Be supported by PerkinElmer-trained and authorized service engineers for all covered services.

### 2.3. Required Services and Coverage.

The Contractor shall provide services for the equipment listed below. The Contractor shall perform all services in accordance with the applicable service plan and PerkinElmer service standards.

| Item | Equipment | Serial No. | Plan | Coverage |
|---|---|---|---|---|
| **1** | Avio 220 Max Base Instrument | M79S2205131 | Gold 1 PM | 1 PM visit per contract year; Unlimited Repair – Non-consumable Parts, Labor, Travel; Phone/Remote Support; 15% Discount on Training; 10% Discount on Qualification Services. |
| **2** | S23 Three Rack Autosampler, Dual Rinse | 042255S23 | Bronze | Unlimited Repair – Non-consumable Parts, Labor, Travel; Phone/Remote Support; 10% |

| Item | Equipment | Serial No. | Plan | Coverage |
|---|---|---|---|---|
| | | | | Discount on Training. PM is not included under the Bronze Plan. |
| **3** | Chiller-1HP 230V/60HZ TP QUIET | 2212-01379 | Bronze | Unlimited Repair – Non-consumable Parts, Labor, Travel; Phone/Remote Support; 10% Discount on Training. PM is not included under the Bronze Plan. |

Note: Non-consumable parts are parts that fail due to wear, defect, or malfunction under normal operating conditions and are not consumable supplies such as gases, tubing, spray chambers, or other items with a defined limited service life due to regular consumption. The Contractor shall clarify part classifications upon request.

### 2.4. Preventive Maintenance Requirement.

The Contractor shall perform one preventive maintenance visit per contract year on the Avio 220 Max Base Instrument in accordance with the Gold Service Plan. The PM visit shall include all standard PerkinElmer PM procedures for the AVIO 220 Max, including inspection, adjustment, cleaning, and replacement of worn non-consumable components as warranted. The Contractor shall coordinate the PM visit schedule with the COR and technical POC at least 14 calendar days in advance. Preventive maintenance is not included for the S23 Autosampler or Chiller under the Bronze service plans.

### 2.5. Repair Service Requirement.

The Contractor shall provide unlimited repair service for all three covered components throughout the contract period. Repair service includes all non-consumable parts, labor, and travel required to return covered equipment to operational condition. The Contractor shall respond to repair service requests from the COR or technical POC and coordinate scheduling for on-site repair visits. The Contractor shall notify the COR if a requested repair involves consumable parts or items outside the scope of the applicable service plan before proceeding.

### 2.6. Phone and Remote Support.

The Contractor shall provide phone and remote technical support for all three covered components throughout the contract period. Phone and remote support is available for troubleshooting, operational guidance, and minor technical assistance. Remote support does not substitute for required on-site PM or repair service but may be used to diagnose issues before scheduling an on-site visit.

### 2.7. Pre-Contract Inspection.

A billable pre-contract inspection visit may be required before covered equipment can be placed under contract if the Contractor determines the equipment may not be in operational condition. If a pre-contract inspection is required and the equipment is found to be operational, and the Government purchases a contract including a PM visit, travel and labor for the pre-contract inspection will be covered under the contract. If equipment is found to be non-operational, required repairs shall be completed on a billable basis at PerkinElmer prevailing rates before contract coverage begins. The Contractor shall notify the COR and KO of any pre-contract inspection requirement before conducting the inspection.

### 2.8. Annual Billing.

This contract is billed annually in accordance with the yearly billing plan. The annual contract price for each year is $9,999.72, with a three-year total of $29,999.16 (excluding applicable

taxes). Payment terms are due upon receipt of invoice. The Government shall process payments in accordance with the contract terms and applicable regulations.

# 3. PERIOD AND PLACE OF PERFORMANCE

### 3.1. Period of Performance.

The period of performance is three years: 29 August 2026 through 28 August 2029. The contract includes three annual service periods: Year 1 (29 August 2026 - 28 August 2027), Year 2 (29 August 2027 - 28 August 2028), and Year 3 (29 August 2028 - 28 August 2029). Each annual PM visit shall be coordinated and completed within the applicable contract year. Repair services are available throughout the full three-year period of performance.

### 3.2. Place of Performance.

Preventive maintenance and on-site repair services shall be performed at the United States Military Academy, Department of Civil and Environmental Engineering, West Point, New York 10996. The specific laboratory location will be coordinated by the COR or technical POC before each on-site visit. Phone and remote support may be provided from the Contractor's facility.

### 3.3. Hours of Operation.

On-site work shall normally occur Monday through Friday, between 0730 and 1530 Eastern Time, excluding Federal holidays, installation closures, or other Government directed closures. Work outside these hours requires prior Government coordination and approval. No overtime or compensatory time is authorized unless expressly approved in the contract.

### 3.4. Recognized Federal Holidays.

Contractor personnel are not required to perform on recognized Federal holidays. If a holiday or installation closure affects a scheduled PM or repair visit, the Contractor shall coordinate a revised schedule with the COR and technical POC. The Contractor shall not access Government facilities when the facility is closed unless the Government specifically authorizes access.

# 4. SPECIFIC TASKS AND CONTRACTOR REQUIREMENTS

### 4.1. Task 1 - Conduct Annual Preventive Maintenance on the Avio 220 Max.

The Contractor shall conduct one preventive maintenance visit per contract year on the Avio 220 Max Base Instrument (S/N M79S2205131) in accordance with PerkinElmer Gold Service Plan standards. The Contractor shall perform all standard PM procedures, provide a service report, and confirm that the instrument is in proper operational condition at the conclusion of each PM visit.

### 4.2. Task 2 - Provide Repair Service for All Covered Equipment.

The Contractor shall provide on-site repair service for the Avio 220 Max (Gold Plan), S23 Three Rack Autosampler (Bronze Plan), and Chiller (Bronze Plan) as requested by the COR or technical POC. Repair service includes diagnosis, labor, travel, and non-consumable replacement parts required to restore covered equipment to operational condition. The Contractor shall document each repair event with a service report.

### 4.3. Task 3 - Provide Phone and Remote Technical Support.

The Contractor shall provide phone and remote technical support for all covered equipment throughout the contract period. Support shall be available through the PerkinElmer service contact center at (855) 726-9377 or cc.nam.servicecontracts@perkinelmer.com. The Contractor

shall assist the Government technical POC with troubleshooting, operational questions, and scheduling of on-site service when needed.

### 4.4. Task 4 - Coordinate PM Visit Scheduling with the Government.

The Contractor shall contact the COR and technical POC at least 14 calendar days before each scheduled annual PM visit to confirm the visit date, time, duration, and any access or preparation requirements. The Contractor shall confirm the schedule in writing (email is acceptable) and notify the COR promptly of any changes.

### 4.5. Task 5 - Provide Service Documentation.

The Contractor shall provide written service reports for each PM and repair event. Service reports shall describe the work performed, parts replaced or adjusted, equipment status at the conclusion of the service event, and any follow-up actions required. Service reports shall be provided to the COR or technical POC at or within 10 business days following each service event.

### 4.6. Task 6 - Provide Annual Invoices.

The Contractor shall provide annual invoices to the Government in accordance with the yearly billing plan. Invoices shall identify the contract period covered, the equipment under contract, the annual contract price, and any applicable taxes or fees. Invoices shall be submitted to the appropriate Government billing address as directed by the KO.

### 4.7. Task 7 - Comply with Installation Access and Security Requirements.

The Contractor shall comply with all USMA installation access, security, antiterrorism, and OPSEC requirements in accordance with Section 10 of this PWS for each on-site service visit. The Contractor shall provide advance access rosters, ensure personnel complete required training, and follow all installation policies for contractor vehicle parking and access control.

## 5. GOVERNMENT FURNISHED PROPERTY, SERVICES, AND INFORMATION

### 5.1. Government Furnished Property.

The Government will provide access to the PerkinElmer ICP system, including the Avio 220 Max Base Instrument (S/N M79S2205131), S23 Three Rack Autosampler (S/N 042255S23), and PolyScience Chiller (S/N 2212-01379), for purposes of performing covered PM and repair services under this contract. Government furnished property remains the property of the Government and shall be used only for performance of this contract.

### 5.2. Government Furnished Services.

The Government will provide access to the installation and laboratory location, subject to security requirements, force protection conditions, and local access procedures. The Government will provide a technical POC to coordinate PM visit scheduling, repair service requests, laboratory access, and service acceptance activities.

### 5.3. Government Responsibilities.

The Government will identify the laboratory location, provide reasonable access to the covered equipment, coordinate facility access sponsorship as required, perform Government inspections, and make acceptance decisions through the COR and KO. The Government is responsible for ensuring covered equipment is available and accessible at the time of scheduled PM or repair visits and for notifying the Contractor promptly when repair service is needed.

### 5.4. Contractor Responsibility for Government Property.

The Contractor shall protect Government property from loss, damage, or misuse while performing PM or repair services. The Contractor shall immediately notify the COR and KO of any damage to Government property or any condition that may prevent safe or successful service.

## 6. DELIVERABLES AND MILESTONES

### 6.1. Required Deliverables.

The Contractor shall provide the following deliverables:

| Deliverable | Description | Due Date/Frequency | Recipient | Acceptance Criteria |
|---|---|---|---|---|
| Pre-Contract Inspection Report (if required) | Written report confirming equipment condition before contract coverage begins. | Before or at contract start if inspection is needed. | COR / Technical POC | Equipment confirmed operational or repair plan documented. |
| Annual PM Visit – Avio 220 Max | One PM visit per contract year on the Avio 220 Max per the Gold Service Plan. | Once per contract year (Years 1, 2, 3); coordinated with COR/POC. | COR / Technical POC | PM completed by qualified PE engineer; service report provided. |
| PM Service Report | Written report documenting PM work performed, parts replaced, and system status. | At or within 10 business days after each PM visit. | COR / Technical POC | Report received reflecting PM work performed. |
| Repair Service (as needed) | On-site repair using non-consumable parts, labor, and travel for all covered equipment. | As requested; throughout contract period. | COR / Technical POC | Equipment returned to operational condition; service report provided. |
| Repair Service Report | Documentation of repair work performed and system status for each repair event. | After each repair service event. | COR / Technical POC | Report received reflecting repair work performed. |
| Phone/Remote Support | Technical phone and remote support for all covered equipment. | Ongoing, as needed throughout contract period. | Technical POC | Support available per contract terms. |
| Annual Invoice | Invoice for the annual contract period per yearly billing plan. | Annually per contract terms. | COR / KO | Invoice accurate and consistent with contract pricing ($9,999.72/year). |
| AT/OPSEC Documentation | Access information, AT Level I training certificates, iWATCH confirmation, and applicable security documentation. | Before installation access or as required in Section 10. | COR / KO | Documentation provided per Section 10 requirements. |

### 6.2. Schedule Coordination.

The Contractor shall coordinate each annual PM visit with the COR or technical POC to avoid conflicts with cadet instruction, laboratory activities, installation closures, or facility access restrictions. The Contractor shall provide timely notice of any known scheduling, staffing, or service delays.

### 6.3. Change Control.

Only the KO may direct or approve changes to contract scope, price, terms, or delivery dates. Informal direction from Government personnel other than the KO does not authorize a change. Contractor concerns involving scope, schedule, or cost shall be elevated to the COR and KO before work proceeds outside contract requirements.

## 7. QUALITY CONTROL AND QUALITY ASSURANCE

### 7.1. Quality Control.

Quality Control is the responsibility of the Contractor. The Contractor is responsible for delivery of conforming services and shall maintain internal controls necessary to ensure PM services, repair services, remote support, and documentation meet contract requirements.

### 7.2. Contractor Quality Control Procedures.

The Contractor shall provide qualified, factory-trained PerkinElmer service engineers for all PM and repair events, verify that all work is complete before departing the Government facility, and provide accurate and timely service reports. The Contractor shall correct deficient performance, incomplete PM work, or unresolved repair issues in coordination with the COR and KO.

### 7.3. Government Quality Assurance.

The Government will evaluate Contractor performance in accordance with the Quality Assurance Surveillance Plan (QASP) and Performance Requirements Summary (PRS). Government surveillance may include observation during PM and repair visits, review of service reports, periodic communication with the Contractor, and technical POC feedback.

### 7.4. Nonconforming Performance.

When Contractor performance does not meet contract requirements, the COR may document the deficiency and notify the KO. The Contractor shall provide a written response when requested, identify the cause of the deficiency, describe corrective action taken or planned, and describe actions to prevent recurrence. Acceptance of partial performance does not waive any Government rights under the contract.

### 7.5. Annual Performance Evaluation.

The Government may conduct an annual performance evaluation at the conclusion of each contract year. The evaluation will assess the Contractor's performance in completing PM visits, responding to repair requests, providing remote support, and delivering required documentation. Performance evaluations may be recorded in the Contractor Performance Assessment Reporting System (CPARS) as authorized by the contract.

## 8. PERFORMANCE REQUIREMENTS SUMMARY

| Performance Objective | PWS Ref. | Performance Standard | Acceptable Quality Level | Surveillance Method |
|---|---|---|---|---|
| Conduct annual PM on Avio 220 Max. | 2.4, 4.1 | One PM visit per contract year on the Avio 220 Max per the Gold Service Plan. | PM performed once per year; service report provided within 10 business days. | COR confirmation and service report review. |
| Provide unlimited repair service for all covered equipment. | 2.5, 4.2 | Respond to repair requests and restore covered equipment using non-consumable parts, labor, and travel. | Equipment restored to operational condition; service report provided after each event. | COR/POC observation and service report review. |
| Provide phone and remote support. | 2.6, 4.3 | Phone and remote technical support available for all covered equipment throughout the contract period. | Support available and responsive per contract terms. | Technical POC feedback and COR periodic review. |
| Coordinate PM visit scheduling with Government. | 3.1, 4.4 | Coordinate each annual PM visit with COR and technical POC at least 14 calendar days in advance. | PM visits coordinated in advance with no unannounced on-site visits. | COR confirmation of advance coordination. |
| Deliver service reports. | 4.5 | Provide written service reports after each PM and repair event within 10 business days. | Reports received within required timeframe for each service event. | COR review of reports. |
| Comply with AT, OPSEC, access, and information protection requirements. | 10.1–10.16 | Provide access information, complete required training, protect Government information, and comply with installation security procedures. | Required documentation provided before access or within the timeline in Section 10. | COR review of documentation and installation access compliance. |

# 9. SAFETY, PROPERTY, AND ADMINISTRATIVE REQUIREMENTS

### 9.1. Safety.

Contractor personnel shall comply with applicable Federal, Army, installation, facility, laboratory, and local safety requirements while on site. Contractor personnel shall follow the directions of Government personnel for emergency procedures, evacuation, laboratory restrictions, and safe movement within Government facilities. The Contractor shall immediately report accidents, injuries, damage, spills, or unsafe conditions to the COR or technical POC.

### 9.2. Laboratory Conduct.

Contractor personnel shall remain in authorized areas, avoid interfering with cadet instruction or laboratory operations, and follow Government direction regarding laboratory entry, restricted equipment, and escort requirements. Contractor personnel shall not operate Government owned laboratory equipment except as necessary to perform PM, repair, or remote support services on the covered ICP system components in coordination with the Government.

### 9.3. Property Accountability.

Government property accessed during PM or repair visits remains the property of the Government at all times. The Department of Civil and Environmental Engineering will maintain

property book accountability for all covered ICP system components. Contractor personnel shall not remove Government property from the installation unless specifically authorized in writing by the KO or COR.

### 9.4. Damage and Loss.

The Contractor shall be responsible for damage to Government property caused by Contractor negligence or failure to comply with contract requirements. The Contractor shall immediately report any damage, loss, or suspected damage to Government property to the COR and KO.

### 9.5. Combating Trafficking in Persons.

The United States Government has adopted a zero tolerance policy regarding trafficking in persons. The Contractor and subcontractors shall comply with all applicable Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement requirements regarding combating trafficking in persons.

### 9.6. Contractor Manpower Reporting and CPARS.

Contractor Manpower Reporting Application (CMRA), Contractor Performance Assessment Reporting System (CPARS), and other reporting requirements shall be completed if required by the contract, KO direction, or applicable regulation. Performance under this PWS may be documented and used in past performance records as authorized by the contract.

## 10. SECURITY, ANTITERRORISM, OPSEC, AND INFORMATION PROTECTION

### 10.1. General Security Requirement.

Contractor personnel shall comply with all applicable security, access control, antiterrorism, operations security, information protection, and safety regulations, guidance, and procedures in effect at USMA and the work site. Contractor personnel shall comply with installation entry procedures, escort requirements, and local access policies. The Government may require changes in Contractor security processes if the Force Protection Condition or local security posture changes.

### 10.2. Contractor Personnel Identification and Installation Access.

Contractor personnel and associated subcontractor personnel requiring access to USMA, Army controlled facilities, controlled access areas, or the installation shall provide all information required for background checks and access processing. For Contractor personnel who do not require a Common Access Card (CAC) but require access to a DoD facility or installation, the Contractor and all associated subcontractor employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC III) and Terrorist Screening Database (TSDB), Army Directive 2014-05, AR 190-13, and applicable installation, facility, and area commander access policies. Documentation of checks shall be made available to the COR and security personnel upon request.

### 10.3. Advance Access Roster.

The Contractor shall provide the COR, at least 10 calendar days before on site performance when practicable, the full names, dates of birth, and Social Security numbers or other locally required access information for all Contractor and subcontractor employees who will enter Army controlled installations or facilities. The Contractor shall ensure employees obtain local access badges or passes in accordance with facility regulations and that badges and passes are obtained in advance when required so contracted services are not delayed.

### 10.4. Return of Government Issued Identification.

The Contractor shall return all issued U.S. Government Common Access Cards, installation badges, and access passes to the COR or appropriate installation office when the contract is completed or when an employee no longer requires access. Lost badges, passes, or identification shall be reported immediately to the COR and applicable installation security office.

### 10.5. AT Level I Awareness Training.

All Contractor and subcontractor employees requiring access to Army installations, facilities, or controlled access areas shall complete DoD Level I Antiterrorism Awareness Training within 30 calendar days after contract start or before installation access if required by the COR or local access procedures. Training shall be completed annually for personnel requiring continued access. The Contractor shall submit completion certificates for each affected employee to the COR or KO within 5 working days after contract award when required for access, or within 30 calendar days after completion of training. AT Level I awareness training is available through Joint Knowledge Online at http://jko.jten.mil or the current Government directed site.

### 10.6. iWATCH Training.

The Contractor shall brief all personnel performing work under this contract on the local iWATCH program using standards provided by the requiring activity Antiterrorism Office or Government representative. The training shall inform employees of suspicious behavior indicators and instruct employees to report suspicious activity to the COR or appropriate installation authority. Training shall be completed within 30 calendar days of contract award, with results reported to the COR not later than 45 calendar days after contract award. New Contractor employees shall complete this training within 10 calendar days of commencing performance.

### 10.7. OPSEC Program and OPSEC Awareness.

The Contractor shall protect critical information, sensitive Government information, and operational details observed or received during performance. If a formal OPSEC program is required by the contract or OPSEC officer, the Contractor shall develop an OPSEC Standing Operating Procedure or Plan within 90 calendar days of contract award for Government OPSEC officer review and approval. The plan shall identify critical information, where it is located, who is responsible for it, how it will be protected, and why it requires protection. Contractor employees shall complete OPSEC Level I awareness training within 30 calendar days of reporting for duty and annually thereafter if continuing performance requires it.

### 10.8. Information Assurance and Government Information Systems.

This requirement does not anticipate routine Contractor access to Government information systems. Contractor personnel shall not connect personal or Contractor owned devices to Government networks or Government computers unless specifically authorized by the KO and local information system owner. If Government information system access becomes required, Contractor personnel shall complete required information assurance training, ATCTS registration, and other access requirements before system access is granted.

### 10.9. Safeguarding Controlled Unclassified Information and Sensitive Information.

Contractor personnel may observe or receive sensitive Government information, including laboratory locations, equipment configuration, point of contact information, access procedures, or other information not intended for public release. Contractor personnel shall protect such information from unauthorized access, release, posting, disclosure, or use. Contractor personnel shall not photograph, record, copy, post, or disclose Government facilities,

equipment, documents, network information, or personnel information unless authorized by the COR or KO.

**10.10. Classified Information.**

This contract does not require access to classified information. Contractor personnel shall not access, generate, handle, store, transmit, or discuss classified information. If Contractor personnel encounter information that appears to be classified or improperly marked, they shall stop work involving that information and notify the COR immediately.

**10.11. Foreign Travel and Contractor Authorized to Accompany the Force.**

This requirement does not require performance or delivery in a foreign country, U.S. based contractor personnel traveling overseas, or Contractor personnel authorized to accompany the force. These clauses are not expected to apply unless the contract is modified by the KO.

**10.12. Threat Awareness Reporting.**

Contractor personnel shall report suspicious activity, potential threats, security incidents, lost Government identification, unauthorized access attempts, or suspected compromise of Government information to the COR and appropriate installation authority as soon as practical.

**10.13 Contractor Vehicles – ensure the contractor understands the parking policy # 13 dated 1 May 2024.**

Under no circumstances will Contractors Park in Central Parking Area (CPA) Lots

The local general, visitor, and government designated parking areas SHALL NOT be used by the contractor. No general contractor or subcontractor employee parking is available near the immediate site. The contractor will need to identify and locate parking facilities for general and subcontractors on/off of West Point and provide a means for shuttling workers to the site. West Point shuttle services will not be used for transporting workers to the site.

Contractors and construction vehicles can only park in pre-approved designated staging areas or as identified in their contract, but not in contradiction of the CPRA Policy or the Installation Access policy #11 dated 15 November 2023. Central Area Parking is reserved for Staff and Faculty and requires a special pass. In accordance with AR 190-5, persons who operate a motor vehicle on West Point shall be deemed to have given consent for the removal and temporary impoundment of the privately owned vehicle (POV) and construction equipment when it is:

- Parked illegally.
- Interfering with operations
- Creating a safety hazard
- Left unattended in a restricted or controlled area.
- Parked in a Central Parking Area (CPA) lot without the proper CPA Pass
- Parked in a reserved space authorized by the Installation Commander

The COR overseeing the contract will review and coordinate all contractor pass requests.

**10.14 Force Protection Conditions (FPCON's) Clause**

During higher Force Protection Conditions (FPCONs) Contract personnel are required to comply with all Antiterrorism policies and procedures while on the installation. Contract personnel may be directed to enter the installation through certain access control points where they can best be identified and searched. Contractor personnel may be prohibited from certain portions of the installation during exercises and actual emergencies.

Contractors will comply with parking restrictions and will not park in unauthorized parking areas or within 82 feet of an inhabited building when directed.

Access control roster (personnel and vehicles) must be provided. Names / vehicles verified by the company and received background screening. Substitutes receive same vetting process prior to work.

All contractor personnel and vehicles are subject to search while on the installation

In the event of an identified restricted/exclusion area, the contractor personnel will not be authorized without specific permission or an escort.

Access may be denied during increased readiness or Force Protection Conditions (FPCONs).

### 10.15 Alien Employment

The contractor shall not employ any alien who does not have a valid US Immigration I-551 or I-94. The contractor shall provide valid social security numbers and citizenship status of all employees to the Government, upon request.

### 10.16 E-Verify

E-Verify is an Internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees. E-Verify is currently free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. E-Verify are the best means for determining employment eligibility of new hires and the validity of their Social Security numbers.

Contractors shall use E-Verify on all employees that will be working on this installation, under this contract. This shall be done prior to the employee starting work on the installation.

For E-Verify information: www.dhs.gov/E-Verify 1-888-464-4218

The United States Government has adopted a zero tolerance policy regarding trafficking in persons. Additional information about trafficking in persons may be found at the website for the Department of State's Office to Monitor and Combat Trafficking in Persons at http://www.state.gov/g/tip. Government contracts shall —

- Prohibit contractors, contractor employees, subcontractors, and subcontractor employees from engaging in severe forms of trafficking in persons, procuring commercial sex acts, or using forced labor during the period of performance of the contract;
- Require contractors and subcontractors to notify employees of the prohibited activities described above and the actions that may be taken against them for violations; and
- Impose suitable remedies, including termination, on contractors that fail to comply with the requirements above.

## 11. ROLES AND RESPONSIBILITIES

### 11.1. Contracting Officer.

The KO is the only person authorized to direct changes to the contract. The KO may modify contract requirements, accept or reject proposed changes, and make contractual determinations. The Contractor shall not act on direction that changes scope, schedule, price, or terms unless the KO issues written authorization.

### 11.2. Contracting Officer Representative.

The COR monitors technical and performance aspects of the contract, coordinates laboratory access, observes PM and repair performance, documents deficiencies, communicates with the Contractor regarding technical matters, and assists the KO in contract administration. The COR is not authorized to change contract scope, price, period of performance, or terms.

### 11.3. Government Technical POC.

The Government technical POC coordinates laboratory access, equipment availability, PM visit scheduling, repair service requests, and technical acceptance recommendations to the COR. The technical POC is Mr. Anand Shetty, telephone (845) 938-4767, email Anand.Shetty@westpoint.edu.

### 11.4. Contractor.

The Contractor (PerkinElmer U.S. LLC, 710 Bridgeport Avenue, Shelton, CT 06484-4794) is responsible for managing Contractor personnel, scheduling PM visits, responding to repair requests, providing phone and remote support, delivering accurate service reports, submitting annual invoices, complying with access and security requirements, and correcting deficiencies in accordance with contract requirements. Contractor personnel shall conduct themselves professionally while performing on Government property. The PerkinElmer service contact is available at (855) 726-9377 or cc.nam.servicecontracts@perkinelmer.com.

## 12. ACCEPTANCE AND PAYMENT SUPPORT

### 12.1. Acceptance Conditions.

Annual PM performance will be considered acceptable when the Contractor has completed the PM visit on the Avio 220 Max, provided a service report confirming completion of required PM procedures, and complied with applicable access and security requirements. Repair service will be considered acceptable when covered equipment has been returned to operational condition and a service report has been provided.

### 12.2. Inspection.

The Government may inspect all services at any stage of performance. Inspection may include observing PM and repair visits, reviewing service reports, verifying equipment operational status after service events, and confirming compliance with Section 10 requirements.

### 12.3. Payment Support.

Payment will be supported by Government acceptance and required contract documentation. Annual invoices shall be submitted in accordance with contract terms. Payment is due upon receipt of invoice, subject to Government acceptance and final contract terms.

### 12.4. Billing Plan.

This contract is billed on an annual basis. Each annual billing period corresponds to one contract year: Year 1 ($9,999.72), Year 2 ($9,999.72), and Year 3 ($9,999.72). The three-year contract total is $29,999.16 (excluding applicable taxes). Send purchase orders to: cc.nam.servicecontracts@perkinelmer.com or (855) 726-9377. The Government's tax-exempt status should be confirmed with the Contractor before contract award.

## 13. SUMMARY OF INCLUDED SUPPORTING DOCUMENTS

### 13.1.

The following supporting documents informed this PWS and should remain available in the contract file:

- PerkinElmer service contract quote, Quote Number Q-60458, dated 22 May 2026, three-year total $29,999.16 (excl. tax), billed annually.
- PE ICP Justification Letter describing the equipment, usage, and sole source basis for PerkinElmer service.
- Sole Source Justification Memorandum for PerkinElmer ICP system service contract.
- Performance Requirements Summary (PRS) for PerkinElmer ICP System Service Contract.
- Quality Assurance Surveillance Plan (QASP) for PerkinElmer ICP System Service Contract.
- Contract Requirements Package Antiterrorism and Operations Security Review Coversheet.
- Additional AT in contracting language (current version).
- Request form (Appendix C.2), service contract approval (SCA/A2), independent Government estimate (IGE), and Contracting Officer Representative (COR) nomination.

**13.2.**

In the event of a conflict between this PWS and the signed contract, the signed contract and KO direction control.

***End of Performance Work Statement***