Deliverables

Deliverable	Frequency	Medium	Format	Copies
Project Schedule	Within ten (10) calendar days after post-award meeting	EMAIL	PDF	1
Kick-Off Meeting	Within (14) Calendar Days of Award	ONLINE	ONLINE	N/A
Safety Plan	Within (14) Calendar Days of Award	EMAIL	PDF	N/A
*Electrical Load Survey	Within (60) Calendar Days of Award	EMAIL	PDF	1
Progress Meetings	Bi-weekly – Virtual Meetings+ Onsite Investigations	ONLINE	ONLINE	N/A
Meeting Minutes	After Each Meeting within (1) week	EMAIL	PDF	1
Submittal Log & Submittals	Log within ten (30) calendar days after the post-award meeting. Submittals as required	EMAIL – Web-based Program	.xls or web based	1
Work Plan	Within (30) calendar days after post-award meeting – bi-weekly updates	EMAIL	PDF	1
Load Basis of Design	At 100% Drawing Set		Table with Eqpt and kVA	N/A
Design Documents	100% **Prior to Approval of Long lead Eqpt	EMAIL/MAIL	PDF – FULL SIZE PRINTS	2
Circuit Breaker Coordination Study	100% Drawings	EMAIL	PDF	N/A
Approval of Long Lead Eqpt	NA	EMAIL or Web-based Program	PDF or ONLINE	N/A
Issued for Construction (IFC) Drawings*	Following approval of 100% Design Documents	EMAIL	PDF	1
Construction Progress Reports	Weekly	EMAIL	PDF	1
As Built Drawings + Panel Schedules	At Completion	MAIL & EMAIL	PDF, Full Size Prints & AutoCAD files	
Manufacturer's Product Data/Manuals	At 100% CD	HAND DELIVERED	ORIGINALS	N/A
Manufacturer's Product Data/Manuals	With official offer.	EMAIL	PDF	N/A
Warranty Documentation	With official offer.	EMAIL	PDF	N/A
Identification of Employees and Equipment	30 Days Prior to Arrival On-Site	EMAIL	TBD	N/A

Reception of Large Equipment	Identify 3 Days Prior to Arrival	EMAIL	TBD	N/A
Invoices	Negotiated – Bi-Weekly Payroll Reports Required	EMAIL	PDF	1

TECHNICAL EXHIBIT 1: REQUIREMENTS SUMMARY

Item	Objective	Acceptable Quality Level (AQL)	Method of Surveillance	Incentive/ Disincentive
Design Drawings	Deliver Design Drawings on time (based on negotiated schedule) and work with the Government to make corrections as needed.	100% Completed	100% Review	**Disincentive** Corrective action plan submitted to COR for review.
Construction	Complete construction on time (based on proposed schedule) and ensure all aspects of design, architectural, and engineering drawings are met.	100% Completed	100% Inspection	**Disincentive** Corrective action plan submitted to COR for review. **Disincentive** Reduction of profit % or amount by 0.5% per day.
Delivery, Installation, and Commissioning of Equipment	Deliver, Install, and Commission equipment to industry standards.	100% Completed	100% Inspection	**Disincentive** Corrective action plan submitted to COR for review.