US Department of Agriculture (USDA)

Performance Work Statement

George Washington Carver Parking Lot Restriping Project

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Project Title

George Washington Carver Parking Lot Restriping Project

General Information

1.0 Background and Purpose

Background

The facility experiences high parking turnover and vehicle circulation demands. The striping is outdated and faded to the point that stall boundaries, ADA symbols, and directional indicators are no longer reliable. Restriping is required to maintain regulatory compliance and ensure safe site operations for federal staff, visitors, and contractors.

Purpose / Statement of Need

The parking lot at the George Washington Carver Center contains 965 marked parking stalls, ADA spaces, directional markings, and safety designations. Due to weathering and heavy daily use, current markings fail to meet visibility, safety, and regulatory standards. The purpose of this acquisition is to refresh all pavement markings to ensure safe operations, ADA accessibility, efficient traffic flow, and compliance with MUTCD, ADA, and DCMR standards.

2.0 Definitions

ADA, MUTCD, OSHA,

Insert Definitions Here

- Manual on Uniform Traffic Control Devices (MUTCD)
- Americans with Disabilities Act (ADA) Standards for Accessible Design
- Occupational Safety Health Administration (OSHA)

Contractor Requirements

3.0 Technical Requirements / Tasks

1.**Applicable Documents and Standards**

The Contractor shall comply with the most current editions of:

- Manual on Uniform Traffic Control Devices (MUTCD)
- Americans with Disabilities Act (ADA) Standards for Accessible Design
- Maryland Municipal Regulations for traffic markings
- Manufacturer specifications for all applied materials
- OSHA safety standards.

2. **Requirements and Technical**

Total Stalls: 965

- Standard stall size: **9 ft × 18 ft**
- All parking stall lines shall be repainted using **traffic marking paint with reflective glass beads** for enhanced nighttime visibility.
- Lines must be straight, uniform, and fully compliant with MUTCD standards.

Stenciled Numbering

- Provide **12-inch stenciled numbering** for **spaces 1 through 965**.

• All numbers must be consistent in placement, orientation, and font style.
• Use commercial-grade, high-durability traffic marking paint.

ADA-Compliant Handicap Markings
• Install **12 ADA-compliant handicap symbols**, using **blue and white traffic marking paint**.
• All symbols meet ADA Standards for Accessible Design.
• Access aisles must include the required blue hash-marked striping.

Additional Markings
The Contractor shall prepare pricing for additional markings as directed by the Government, including but not limited to:
• Fire lanes
• Crosswalks
• Arrows and directional indicators
• Loading zones
• Curbs and "No Parking" designations

Site Preparation
The Contractor shall:
• Inspect existing conditions and verify field measurements
• Clean surfaces to ensure proper adhesion (sweeping, blowing, or pressure washing)
• Remove or cover worn or incorrect markings
• Protect adjacent property, vehicles, and pedestrian areas

Layout and Striping
The Contractor shall:
• Re-establish existing parking stall layout
• Stripe all general parking spaces using 4-inch white or yellow lines
• Apply ADA-compliant markings including hash-marked access aisles and blue border lines
• Paint directional arrows, STOP bars, crosswalks, no-parking zones, loading zones, and fire lanes
• Ensure all markings are straight, uniform, and properly aligned
• Apply high-durability, quick-dry traffic marking paint suitable for asphalt

Material Requirements
Materials shall be:
- Commercial-grade traffic marking paint
- Weather-resistant and color-stable
- Applied per manufacturer recommendations

Safety and Security Requirements
a. Compliance with OSHA standards is mandatory
b. Traffic control measures (cones, barriers, signage) shall be implemented
c. Work areas must be secured to prevent pedestrian or vehicle exposure
d. All incidents or near-misses shall be reported to the COR immediately

4.0 Deliverable / Schedule

All written deliverables shall be phrased in layperson language.

Deliverables Associated with the Period of Performance

The following deliverables are tied directly to the period of performance:

1. **Pre-Work Layout Confirmation** – prior to striping
2. **Daily progress updates** (as directed by COR)
3. **Final Completion Report**
4. **One-year Workmanship Warranty Documentation**
5. **Any required correction work** prior to acceptance

Project Timeline and Milestones

The Contractor shall complete all work in accordance with the timeline below. The proposed schedule may be adjusted with Government approval, but all milestones must be met unless formally modified.

12.1 Overall Period of Performance

Total Performance Duration: **30 calendar days** from the Notice to Proceed (NTP)
(The duration may be adjusted based on agency requirements.)

12.2 Milestones

Milestone 1: Kickoff and Site Assessment

- **Due:** Within 5 business days of NTP
- **Activities:**
  - Conduct kickoff meeting
  - Perform site walkthrough
  - Validate striping layout and quantities
  - Identify special-condition areas requiring Government guidance

Milestone 2: Work Plan and Schedule Submission

- **Due:** Within 7 business days of NTP
- **Deliverables:**
  - Finalized work schedule
  - Parking lot closure/staging plan
  - Safety plan
  - Material data sheets

Milestone 3: Surface Preparation Phase

- **Start:** Day 10
- **Completion:** Day 15
- **Activities:**
  - Cleaning and preparation of pavement
  - Removal of debris and vegetation
  - Pressure washing as needed
  - Layout re-verification

Milestone 4: Restriping Execution Phase

- **Start:** Day 15
- **Completion:** Day 25
- **Activities:**
  - Application of all striping and markings per approved plan
  - ADA spaces, fire lanes, directional arrows, stop bars, crosswalks, and curb painting
  - Night or weekend work as coordinated

    - Daily progress reporting

Milestone 5: Government Inspection and Punch List

- **Start:** Day 25
- **Completion:** Day 28
- **Activities:**
    - Joint inspection with Government Representative
    - Identification of deficiencies
    - Contractor correction of all punch-list items

Milestone 6: Final Acceptance and Project Closeout

- **Due:** Day 30
- **Deliverables:**
    - Final Completion Report
    - Before/After photo documentation
    - Warranty information (as applicable)
    - Final walk-through confirmation

Insert Deliverables / Schedule Here

5.0 Government Furnished

List any government-furnished support, data, property or facilities. Describe government responsibility for reviewing and approving reports and final products generated under the contract. If the contractor will require access to government facilities, identify the facility location and specific area. Identify any federal holidays or other times when access may be restricted.

Insert Government Furnished Here

- Provide access to facility areas as needed
- Coordinate parking area closures during work phases
- Conduct prompt inspections to avoid delays

6.0 Travel

Travel requirements are exempted from this contract.

7.0 Contractor's Key Personnel

Describe positions which are considered key to successful performance of the contract and the information required to support key personnel qualifications, e.g., experience which correlates to SOW requirements, education, and past performance on similar projects. Specify if resumes are required and provide resume format if appropriate.

Insert Contractors Key Personnel Here

Not applicable.

8.0 Security Requirements

Specify security requirements that apply to the contract performance. Specify the level of clearances required and identify positions that are applicable.

Insert Security Requirements Here

Not applicable.

9.0 Data Rights

If data is to be produced, furnished, acquired, or used in meeting contract requirements, delineate the respective rights and obligations of the government and the contractor regarding the use, production, and disclosure of that data.

Insert Data Rights Here

Not applicable.

10.0 Section 508 - Electronic and Information Technology Standards

Not applicable.

11.0 Performance Requirement Measures

Indicate how the government will measure the contractor's performance for specific tasks or work critical to the mission essential items).

- *Payment deduction is generally a remedy for non-performance, not as an incentive. Non-Monetary incentives may include award term contract arrangement (contractor is awarded periods of performance) or Past Performance for quality level of performance.*

- *Below is an example of Performance Requirement Measure and Surveillance:*

Performance Objective	*Required Task or Deliverable*	*Performance Standard*	*Method of Surveillance*	*Positive/Negative Incentive % for NOT meeting the Task*
Desired Outcome or what must be accomplished as the end result of this contract	*Stare the task or deliverable that must be accomplished for the desired result.*	*State error rates, accuracy rates, completion of milestones, cost control, etc. The government must set the standards.*	*(State the method and who performs the surveillance*	*Incentives can be monetary, non-monetary, realist, attainable and built on performance objectives and standards. Use positive or negative incentives when performance exceeds standard or is below standards.*

Example:

PWS Item 3.1.1 *- Users shall have access to all desktop computing functions, as needed*	*Desktop systems/networks shall be available to all users M-F, 6a.m. till 10p.m*	*99% availability, as described herein.*	*Inspect call logs for trouble calls*	*+/- 1% of total monthly price for each variance of +/- 1% variance from standard.*

Overview

The period of performance defines the authorized timeframe for all work associated with restriping the parking lot at the George Washington Carver Facility. It includes mobilization, site preparation, restriping operations, quality assurance, corrections, reporting, and final acceptance.

The PoP ensures the Contractor completes the required services safely, efficiently, and in compliance with the Statement of Work (SOW).

2. Total Period of Performance

The Contractor shall complete all work within 30 calendar days from the date of the Notice to Proceed (NTP).

The exact duration will be finalized during contract award but is expected to accommodate:

- Weather-dependent scheduling
- Off-peak work requirements
- Quality inspections and corrections

- Access coordination with facility operations

3. Work Hours

Unless otherwise directed by the Government:

- **Standard hours:** Monday–Friday 6:00 pm 10:00 pm, Saturday and Sundays
- **Off-peak work:** May be required to avoid interfering with parking operations, high-traffic periods, or safety zones
- **No work** is authorized on federal holidays unless specifically approved

The Government retains authority to adjust or restrict work hours based on facility operational needs.

4. Detailed Task Timeline

Below is the recommended timeline structure for completing the project within the PoP.

4.1 Mobilization & Pre-Work Activities (Days 1–3)

- Site visit verification
- Pre-work layout confirmation
- Staging of equipment, materials, PPE
- COR coordination on ADA and stall layout specifics

4.2 Site Preparation (Days 4–6)

- Surface cleaning: blowing, sweeping, pressure washing
- Removal or blackout of obsolete markings
- Protection of adjacent areas (landscaping, curbs, vehicles)

4.3 Parking Stall Line Painting (Days 7–12)

- Repainting **965 stalls** in phased sections
- Application of reflective glass beads
- Ensuring straightness, uniformity, and MUTCD compliance

4.4 Stenciled Stall Numbering (Days 10–14)

- Numbering stalls 1–965 (12-inch stencils)
- Alignment verification before application

4.5 ADA Markings & Specialty Zones (Days 12–16)

- Installation of **12 ADA symbols**
- Access aisle striping (blue hash marks)
- Any additional COR-directed markings (fire lanes, arrows, crosswalks, etc.)

4.6 Quality Assurance & Corrections (Days 16–18)

- Government inspection
- Contractor touch-ups and corrections at no additional cost
- Compliance checks against MUTCD, ADA, DCMR

4.7 Final Documentation & Closeout (Days 19–TBD)

- Submission of the Completion Report
- Materials list, stall count verification, as-built marking layout notes
- One-year workmanship warranty documentation
- Final acceptance by COR

5. Weather and Environmental Considerations

Due to the weather sensitivity of pavement coatings, the PoP assumes:

- Work occurs during dry conditions
- Surface temperatures meet manufacturer specs
- Adjustments may be required for rain, humidity, or low temperatures

The COR may authorize schedule modifications to ensure marking durability and compliance.

6. Government Responsibilities

- Provide access to facility areas as needed
- Coordinate parking area closures during work phases
- Conduct prompt inspections to avoid delays

7. Contractor Responsibilities

- Complete all services within the PoP
- Staff the project adequately to meet the required timeline
- Maintain traffic control, safety, and site security
- Produce deliverables listed in the SOW, including:
    - Pre-work layout confirmation
    - Completion report
    - Warranty package

8. Deliverables Associated With the PoP

The following deliverables are tied directly to the period of performance:

1. **Pre-Work Layout Confirmation** – prior to striping
2. **Daily progress updates** (as directed by COR)
3. **Final Completion Report**
4. **One-year Workmanship Warranty Documentation**
5. **Any required correction work** prior to acceptance

9. Acceptance of Work

The Government will inspect completed work for:

- Adherence to SOW specifications
- Straightness, clarity, uniformity of lines
- ADA/MUTCD compliance
- Proper color application and retro reflectivity
- Clean and safe work area

Final acceptance will occur only after all deficiencies have been corrected.

10. Period of Performance Summary Table

Task	Estimated Duration	Notes
Mobilization & Pre-Work	1–3 days	Coordination with COR
Site Preparation	2–3 days	Cleaning and marking removal
Stall Striping	5–6 days	965 stalls
Numbering	3–4 days	Concurrent with striping

ADA Markings	2–3 days	12 spaces + hashes
Additional Markings	1–2 days	As directed by COR
QA & Corrections	2–3 days	Required for acceptance
Closeout & Documentation	1–3 days	Warranty + final report

Attachment

If applicable, include an Attachment stating Evaluation Factors and significant Subfactors representing the key areas of importance and emphasis to be considered in the source selection decision.