RFP #140P5126R00002 - Attachment 0008

PAST PERFORMANCE QUESTIONNAIRE
Solicitation#140P5126R0002

Please complete this Questionnaire and Submit with your Quote

We are currently in the process of preparing our proposal for the National Park Service, Interior Region 2 South Atlantic Gulf, Solicitation Number: 140P5126R0002 to the Heating, Ventilation, & Air Conditioning (HVAC) Systems for Liberty Square Visitor Center Fort Sumter National Historic Park Charleston, South Carolina per the construction specifications and drawings documents. As part of our proposal, we have listed you as a reference on our performance for this type of service with your agency under the previous/current contract listed below. Your input on our performance is therefore requested.

Please complete this Questionnaire and submit with your quote

Questionnaire is due to prior to the closing of RFP #140P5126R0002**.**

Alternate POC name: _____

Alternate POC phone number: _____

Alternate POC e-mail address: _____

Thank you.
****
NAME OF OFFEROR:

Phone: _____ Fax: _____

E-Mail: _____

I. Current or Historical Contract Information

CONTRACT REFERENCED:

1. Contract or Identifying Number: _____

2. Contract Value: _____

3. Period of Performance:

_____

4. Brief description of items provided:

_____

_____

5. Name of Person Completing Questionnaire: _____

   Agency/Company:

   _____

   Title:_____Phone: _____

   E-mail: _____

II. EVALUATION. Please rate the Contractor utilizing the guide below. Explanatory narratives for as many responses as possible would be appreciated. These narratives need not be lengthy, just detailed. Attach additional pages if more space is needed.

Evaluation Definitions –

The following definitions should be used in the assessment of Contractor performance.

EXCEPTIONAL	Performance EXCEEDS MOST contractual requirements. The performance of areas being assessed was accomplished with few minor issues or concerns.
VERY GOOD	Performance EXCEEDS SOME contractual requirements. The performance of areas being assessed was accomplished with few minor issues or concerns, for which the Contractor's corrective actions were highly effective.
SATISFACTORY	Performance MEETS contractual requirements. The performance of the areas being assessed contains minor issues or concerns, for which corrective actions taken by the Contractor were effective.
MARGINAL	Performance MEETS SOME contractual requirements. The performance of the areas being assessed includes significant problems, issues, or concerns for which corrective actions taken by the Contractor were only somewhat effective.
UNSATISFACTORY	Performance DOES NOT MEET contractual requirement. The performance of the areas being assessed includes serious problems, issues, or concerns for which the Contractor's corrective actions were ineffective.
NOT APPLICABLE (N/A)	Performance information not recent or relevant as defined in the Solicitation. Unable to provide assessment.

Past Performance Evaluation

Question 1. Performance

What is your assessment of the Contractor's ability to meet your requirements?

	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Performance						

Comments, if any.

Questions 2 and 3. Timeliness

What is your assessment of the Contractor's ability to provide products in a timely manner?

	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Timeliness						
Ability to Resolve Timeliness Problems						

Comments, if any.

Question 4. Quality of Work

What is your assessment of the Contractor's ability to meet requirements of tasks and the overall quality of the work?

	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Quality of Shipments						

Comments, if any.

Question 5. Overall Rating of Contractor's performance

What is your overall rating of Contractor's performance (requirements, schedule, and price) on contract being assessed?

Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory

General Comments: