UNITED STATES DEPARTMENT OF STATE
Regional Procurement Support Office (RPSO)
Giessener Strasse 30
60435 Frankfurt am Main
Germany

COMBINED SYNOPSIS/SOLICITATION 19GE5026Q0080

The U.S. Government seeks to establish a single firm-fixed-price Blanket Purchase Agreement (BPA) for integrated waste collection and recycling services at the United States Embassy London.

Offerors must demonstrate the capability to provide all necessary managerial, administrative, and direct labor personnel, as well as all required transportation, equipment, tools, and materials necessary to collect and dispose of general trash, mixed recyclables, food waste, hazardous materials, and construction/green waste in an environmentally friendly, safe, reliable, and efficient manner, as detailed in this solicitation and the attached Statement of Work (SOW).

Notice: One or more of the items under this acquisition is subject to the World Trade Organization Government Procurement Agreement and Free Trade Agreements.

Purchase Restriction: Unless offers for U.S.-made or designated country end products/services are either not received or are insufficient to fulfill the requirements, only U.S.-made end products/services or designated country end products/services will be considered (FAR 25.403(a)). See FAR 52.225-5 for definition of a “designated country”.

Type of Contract:
The Government intends to establish a single-award BPA for commercial services. The BPA will have a total ordering period of 60 months, structured into five (5) individual ordering periods, during which BPA calls may be issued. Each BPA call will be issued on a firm-fixed-price (FFP) basis and will specify the scope of work, performance period, deliverables, service levels, and applicable pricing. Funding

will be obligated only at the BPA call level when specific requirements arise and funds are available. The Government reserves the right to request price reductions or discounts at any time during the BPA term.

I. General

This is a combined synopsis/solicitation for commercial products or commercial services prepared in accordance with FAR part 12 and issued as Request for Quotation (RFQ). This announcement constitutes only the solicitation. Offers are being requested and a separate written solicitation will not be issued.

This acquisition is not set-aside for small business concerns and is issued pursuant to the Revolutionary FAR Overhaul (RFO). The RFO applies to this acquisition unless otherwise determined by the Contracting Officer in writing. This solicitation incorporates provisions and clauses by reference. The full text of provisions and clauses may be accessed electronically at www.acquisition.gov.

The applicable North American Industry Classification System (NAICS) code is 56211 - Waste Collection and PSC is S205 - Housekeeping - Trash/Garbage Collection.

II. Itemized Line Items

See *Attachment 2 - Pricing Schedule* for complete list of line items.

III. Description of Requirements

See *Attachment 1 - Schedule and Clauses* for the full description of the Government's requirements. This attachment outlines the Statement of Work (SOW), the applicable clauses, performance obligations, and conditions that will govern the resulting BPA. Offerors are responsible for reviewing the requirements in their entirety and must demonstrate, within their offer, a clear and feasible approach to meeting all stated performance, delivery, and compliance obligations. Failure to address any portion of the requirements may render the offer incomplete.

Defense Base Act (DBA) Insurance

United Kingdom is included on the U.S. Department of Labor's Defense Base Act waiver list. DBA insurance is required only for employees performing work on this BPA who are:

1. Citizens or residents of the United States of America, OR
2. Hired in the United States of America

Contractors must obtain and maintain Defense Base Act insurance coverage for any such employees throughout the BPA Ordering Period(s). Evidence of DBA insurance coverage must be provided to the Contracting Officer prior to the commencement of work by any covered employee. The clause at FAR 52.228-4, Workers' Compensation and War-Hazard Insurance Overseas, remains fully applicable to this acquisition. Contractors must comply with all requirements therein and maintain appropriate insurance coverage for all employees as specified above.

Proof of DBA coverage shall be submitted within 15 days after award. Insurance must be obtained from a DOL-authorized broker. A list of DOL approved carriers may be found at http://www.dol.gov/owcp/dlhwc/lscarrier.htm. DBA premiums will be evaluated as part of the firm-fixed price and reimbursed at actual cost, not to exceed the amount proposed for DBA, upon submission of acceptable proof of payment.

IV. Date and Place of Performance

Period of Performance: BPA with 60-month term, structured as five (5) 12-month ordering periods within which BPA Calls may be placed.

Place of Performance: U.S. Embassy London

V. Solicitation Provisions

The following provisions are incorporated by reference:

FAR 52.212-1 Instructions to Offerors-Commercial Products and Commercial Services (Sep 2023) (RFO DEVIATION January 30, 2026)
FAR 52.214-34 Submission of Offers in the English Language (Apr 1991)
FAR 52.225-17 Evaluation of Foreign Currency Offers (Feb 2000)
FAR 52.252-5 Authorized Deviations in Provisions (Nov 2020)

The following provisions are provided in full text:

FAR 52.233-2 Service of Protest (Sep 2006) (RFO DEVIATION January 30, 2026)
(a) Protests, (as defined in FAR 33.102), that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), must be served on the Contracting Officer identified in the solicitation by obtaining written and dated acknowledgment of receipt from *the Contracting Officer at the following physical address below:*

U.S. Consulate General Frankfurt
Regional Procurement Support Office (RPSO)
Giessener Str. 30
60435 Frankfurt am Main, Germany

(b) The copy of any protest must be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

DOSAR 652.206-70 Advocate for Competition/Ombudsman (Feb 2015)

(a) The Department of State's Advocate for Competition is responsible for assisting industry in removing restrictive requirements from Department of State solicitations and removing barriers to full and open competition and use of commercial items. If such a solicitation is considered competitively restrictive or does not appear properly conducive to competition and commercial practices, potential offerors are encouraged first to contact the contracting officer for the solicitation. If concerns remain unresolved, contact:

(1) For solicitations issued by the Office of Global Acquisition (GA) or a Regional Procurement Support Office (RPSO), the GA Advocate for Competition, at AQMCompetitionAdvocate@state.gov.

(2) For all others, the Department of State Advocate for Competition at cat@state.gov.

(b) The Department of State's Acquisition Ombudsman has been appointed to hear concerns from potential offerors and contractors during the pre-award and post-award phases of this acquisition. The role of the ombudsman is not to diminish the authority of the contracting officer, the Technical Evaluation Panel or Source Evaluation Board, or the selection official. The purpose of the ombudsman is to facilitate the communication of concerns, issues, disagreements, and recommendations of interested parties to the appropriate Government personnel, and work to resolve them. When requested and appropriate, the ombudsman will maintain strict confidentiality as to the source of the concern. The ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of formal contract disputes. Interested parties are invited to contact the contracting activity ombudsman, Trena N. Mills, at (202) 704 2045. For an American Embassy or overseas post, refer to the numbers below for the Department Acquisition Ombudsman. Concerns, issues, disagreements, and recommendations which cannot be resolved at a contracting activity level may be referred to the Department of State Acquisition Ombudsman at (703) 516-1680, by fax at (703) 875-6155, or write to: Department of State, Acquisition Ombudsman,

Office of the Procurement Executive (A/OPE), Suite 603, SA-6, Washington, DC 20522-0602.

(End of provision)

VI. Quotation Submission Instructions

Addendum to FAR 52.212-1 Instruction to Offerors - Commercial Products and Commercial Services (Sep 2023) (RFO Deviation Date January 30, 2026)

Pursuant to FAR 12.205(a)(1), the provision at FAR 52.212-1, Instruction to Offerors - Commercial Products and Commercial Services (Jan 2026) is augmented as follows:

- **Period for Acceptance of Quotations**: The period for acceptance of quotations, as stated in FAR 52.212-1 (Nov 2025) (RFO DEVIATION January 30, 2026), is extended from 60 calendar days to 90 calendar days.
- **Preparation and Submission of Quotations**: Each quotation shall consist of the following separate volumes:

VOLUME I – PRICE QUOTATION

Offerors shall submit a complete Price Quotation as Volume I. The Price Quotation shall be submitted as a separate volume from the Technical Quotation and shall not include any technical, management, or staffing information.

Failure to submit the required pricing or required certifications may result in the quotation being determined incomplete and ineligible for award.

Requirements:

1. **Price Schedule**

Offerors shall submit a completed pricing breakdown using *Attachment 2 - Price Schedule*. All required pricing fields shall be completed. Quotations submitted without complete pricing may be rejected as incomplete.

The total price shall include all labor, equipment, materials, overhead, profit, insurance, and all other expenses necessary to deliver the required services. No additional sums will be payable on account of any escalations in the cost of materials, equipment, or labor, or because of the Contractor's failure to properly estimate or accurately predict the cost or difficulty of achieving the results required by this agreement. Nor will the price be adjusted on account of fluctuations in currency exchange rates.

2. **Representations & Certifications**

Offerors shall complete all applicable representations and certifications contained in *Attachment 3 - Representations & Certifications*. Any missing or incomplete representations or certifications may render the quotation incomplete.

3. NCAGE Code or System for Award Management (SAM) Registration

Offerors who are already registered in the System for Award Management (SAM) must include proof of active SAM registration with their quotation.

Offerors not currently registered in SAM must follow the instructions provided under provision FAR 52.204-90 Offeror Identification and must provide their Commercial and Government Entity (CAGE) Code.

4. Tax Documentation for Foreign Offerors (IRS Form W-14)

Non-U.S. offerors that claim an exemption from, or a reduced rate of, U.S. withholding tax under an applicable income tax treaty shall submit a completed IRS Form W-14, Certificate of Foreign Contracting Party Receiving Federal Procurement Payments, provided as *Attachment 4 - IRS Form W-14*.

Pursuant to FAR 52.229-11, Tax on Certain Foreign Procurements—Notice and Representation, the United States Government is required to collect tax-related information prior to contract award. Offerors shall ensure that IRS Form W-14 is accurate and complete prior to submission. Instructions for completing the form are provided in *Attachment 5 - Instructions to Complete IRS Form W-14*.

Failure to submit IRS Form W-14 when applicable will result in tax withholding at the full statutory rate.

VOLUME II – TECHNICAL QUOTATION

The Technical Quotation shall demonstrate the offeror's capability to meet the requirements of the solicitation and the performance standards described in the SOW. **No pricing information shall appear in this volume.**

Requirements:

1. Organizational Capability

The Offeror shall provide a detailed narrative describing its organizational capability to perform the required services. At a minimum, the narrative shall include:

- Offeror's legal name, business address, and type of business entity;

- A description of the Offeror's core business activities relevant to waste collection, recycling, food waste management, and environmentally compliant disposal services;
- A comprehensive description of the Offeror's experience performing waste collection and recycling services for commercial, government, embassy, or multi-site facilities. This description should include relevant project examples that demonstrate the Offeror's capability to perform services similar to the requirement. For each example, the Offeror should identify the facility type, approximate volume of waste managed, types of waste streams handled (general trash, mixed recycling, food waste, hazardous materials, construction waste), period of performance, and the Offeror's specific responsibilities.

2. Key Personnel and Staffing

2.1 Identify the Key Personnel (see SOW, Section 7.4) proposed for this BPA as required by the Statement of Work. For each Key Personnel, provide:

- Name and proposed role;
- Resume demonstrating relevant experience, qualifications, English language proficiency and certifications required to collect and transport waste, including but not limited to qualifications, certifications, and training on all specialist equipment and machinery;
- Proof of competency of all operatives, including but not limited to qualifications, certifications, and training.

2.2 The Offeror shall identify the individual proposed to serve as the **Designated Contractor Representative** – the single point of contact responsible for supervising the Contractor's employees and serving as the Contractor's liaison with the U.S. Embassy.

3. Technical Approach and Management Plan

The Offeror shall provide a brief narrative of its approach to performing the waste collection and recycling services described in the Statement of Work.

A. Service Delivery Approach

The Offeror shall describe its approach to performing scheduled and on-call waste collection services (see SOW, Section 7.12):

- Daily general trash collection (twelve 660-litre wheelie bins, Monday-Friday excl. local or U.S. holidays);

- Daily recycling collection (three 660-litre wheelie bins of mixed recyclables and shredded paper, Monday–Friday);
- Daily food waste collection (five 240-litre bins with biodegradable liners, Monday–Friday);
- Weekly cardboard collection (four metal cages of flattened cardboard);
- Monthly collection of batteries, toner cartridges, and CDs;
- Periodic collections of fluorescent tubes, COSHH/hazardous materials (paint tins), and a weekly 20-yard Roll-On/Roll-Off (RORO) skip exchange;
- Glass bin collection three times per week (Monday, Wednesday, and Friday).

Schedule Documentation: The Offeror shall provide a schedule defining the exact dates and duration of all service occurrences proposed under this contract. The schedule shall be presented in the form of a Gantt chart, with service dates displayed horizontally and required service tasks displayed vertically.

B. Work Management and Communication

The Offeror shall describe how collection schedules will be communicated and coordinated, including:

- Submission of operative names, vehicle registration details, and collection schedules to the COR at least 24 hours in advance;
- Procedures for issuing consignment notices at each collection;
- Submission of trip reports (transfer of duty dockets) signed on-site and followed up with a typed electronic copy emailed to the COR within five (5) working days of each visit;
- Submission of quarterly reports detailing amounts sent to landfill, recycled, and processed as food waste, including CO_2 savings data.

C. Continuity of Services

The Offeror shall describe how waste collection and recycling services will continue uninterrupted in the event of staff absences, vehicle breakdowns, increased waste volumes, or other unforeseen circumstances, ensuring that daily, weekly, and monthly collection schedules are maintained without disruption to Embassy operations.

D. Health, Safety, and Environmental Assessment

Prior to commencement of services, the Offeror shall survey the Embassy facilities and relevant equipment and identify any health and safety concerns or special requirements necessary to carry out the work safely. The Offeror shall include in its offer a description of any such concerns or requirements, along with the associated cost implications, if any. The Offeror shall also describe its approach to health and safety compliance, including:

- Provision of site-specific Risk Assessments and Method Statements (RAMS) prior to commencement of works (see SOW, Section 7.7);
- Ensuring all personnel are equipped with appropriate certified personal protective equipment (PPE) and site signage;
- Compliance with all applicable UK Health and Safety regulations, including the Construction (Design and Management) Regulations 2015.

E. Emergency and Call-Out Response

The Offeror shall describe its approach to standard call-out collections when waste volumes exceed scheduled capacity and cannot wait for the next scheduled attendance, including response times, availability of personnel and vehicles, and procedures for coordinating with the COR to ensure timely resolution.

4. Quality Assurance and Performance Management

The Offeror shall describe its approach to ensuring quality service delivery and meeting contractual performance standards. This description shall include:

- Quality control and performance monitoring processes, including the use of checklists detailing amounts of trash, recyclables, and food waste removed during each visit;
- Procedures for identifying and correcting performance issues, including immediate notification to the COR if further action is required;
- The Offeror's environment plan, including details on landfill arrangements, recycling programs, and food waste processing;
- Evidence of and commitment to maintaining required certifications, including Environment Agency Registered Waste Carrier status, ISO 14001 (Environmental Management), and ISO 9001 (Quality Management);
- Support for Government oversight and performance evaluations, including CPARS.

5. Past Performance

The Offeror shall demonstrate successful performance of a minimum of three (3) comparable projects performed within the past five (5) years that are similar in scope, scale, complexity, and public visibility to this requirement. Examples may include:

- Waste collection and recycling services for commercial, government, or diplomatic facilities;
- Multi-stream waste management contracts encompassing general trash, mixed recyclables, food waste, and hazardous materials;
- Facility services contracts requiring adherence to strict security, health and safety, and environmental compliance standards;
- Waste management services for large-scale or high-occupancy facilities in an urban environment.

For each reference, the Offeror shall provide:

- Project title and description of services performed
- Customer name and type (government, commercial, non-profit)
- Contract/project value (approximate)
- Period of performance
- Location
- Point of contact name, title, email, and phone number
- Relevance to this requirement (brief description)

If you are a newly formed entity or joint venture, you may provide past performance information for predecessor companies or joint venture partners. Clearly identify the relationship.

Note: The Government may contact references not provided by the offeror and may use other sources of past performance information, including CPARS and other government databases.

6. **Certification and Data on Contractor's Recruitment of Third Country Nationals (TCNs)**

In addition to the Representations & Certifications, offerors shall submit supplemental documentation related to the recruitment and housing of Third Country Nationals (TCNs), as applicable.

1. If the Offeror has certified in the Representations & Certifications that it will recruit TCNs for performance under the resulting contract and has certified that it

will provide accommodation for the listed TCNs, provide a (1) Recruitment Plan, (2) a Housing Plan and (3) the statements required by DOSAM 652.222-800.
2. If the offeror has certified in Representations & Certifications that it will recruit TCNs for performance under the resulting contract and has certified that it will not provide accommodation for the listed TCNs, provide a (1) Recruitment Plan and (2) the statements required by DOSAM 652.222-800.

In all cases, the submitted documentation shall demonstrate compliance with solicitation requirements and applicable regulations governing the recruitment and employment of TCNs.

Failure to furnish and deliver all requested information in accordance with these instructions or who reject the terms and conditions of the solicitation, may result in exclusion from further consideration pursuant to FAR 52.212-1(a). The penalty for making false statements is prescribed in 18 USC 1001.

FAR 52.212-2 Evaluation-Commercial Products and Commercial Services (Nov 2021) (RFO DEVIATION January 30, 2026)
(a) Evaluation factors. The Government will award a Blanket Purchase Agreement (BPA) resulting from this solicitation to the responsible Offeror whose quotation conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors will be used to evaluate quotations:

1. Compliance Review
2. Technical Capability
3. Past Performance
4. Price

(b) *Options*. The Government will evaluate quotations for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. The evaluation of options does not obligate the Government to exercise the option(s).

(c) *Notice of award*. A written notice of award or acceptance of a quotation furnished to the successful Offeror within the time for acceptance specified in the quotation, shall result in a binding BPA without further action by either party. Before the offer's specified expiration time, the Government may accept a

quotation (or part of a quotation), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

Addendum to FAR 52.212-2 Evaluation – Commercial Products and Commercial Services (Nov 2021) (RFO DEVIATION January 30, 2026)

To be acceptable and eligible for evaluation, quotations shall be prepared in accordance with 52.212-1, Instructions to Offerors-Commercial Products and Commercial Services with its addendum and shall meet all the requirements set forth in other sections of this solicitation.

BASIS FOR AWARD

The Government will conduct an initial compliance review of all quotations received to assess completeness and adherence to the terms of the solicitation. Quotations that are incomplete or fail to comply with the requirements may be rejected in accordance with FAR 52.212-1(a)(4).

The Government intends to utilize streamlined evaluation techniques under FAR 12.201-1 Simplified Procedures for Commercial Services to promote efficiency. The Government will conduct a pre-screening of all quotations under Factor 1: Compliance Review and will identify those quotations that demonstrate initial indicators of best value and compliance with the solicitation requirements. Only these quotations will proceed to the comparative evaluation phase.
The source selection will be conducted using the comparative evaluation method, as authorized under FAR 12.203. Comparative evaluation entails a direct comparison of two or more quotations on an item-by-item basis to determine which offers the best value to the Government. Evaluation criteria will include technical capability, past performance, and price, as specified in this solicitation.

This is not a Lowest Price Technically Acceptable (LPTA) source selection. However, the Government may award to the lowest-priced quotation if it is determined to offer the best overall value based on the evaluation criteria.

Evaluation Process and Factors
Factor 1: Compliance Review 1. Submission of a complete quotation that includes all required information identified in the solicitation, including technical capability, and pricing; 2. Completed *Attachment 3 – Representations & Certifications*;

3. Past performance information, including prior contracts of a similar nature or commercial equivalents.
4. To demonstrate eligibility at the time of quotation submission, offerors who are already registered in the System for Award Management (SAM) must include **proof of active SAM registration** with their quotation.

   Offerors not currently registered in SAM must follow the instructions provided under provision **FAR 52.204-90 Offeror Identification**, contained in the Representations & Certifications, and must provide their **Commercial and Government Entity (CAGE) Code**.

After the compliance review, offers that do not meet the solicitation's basic submission requirements or fail mandatory representations/certifications will be excluded from further consideration. Remaining offers will proceed to comparative evaluation based on technical capability, past performance, and price.

Factor 2: Technical Capability

- Technical capability will be evaluated to determine the degree to which the offeror's proposed solution meets the solicitation requirements and provides value to the Government.
- Emphasis will be on the quality, feasibility, and strength of the proposed solution, and whether the quotation offers any comparative technical advantages over other offers.
- Evaluation will be comparative among all responsive offers and may support selection of a technically superior solution, even if priced higher.

Factor 3: Past Performance

- Past performance will be considered to assess the offeror's demonstrated ability to successfully perform relevant commercial or government contracts.
- Evaluation will focus on quality of services performed, timeliness of performance, customer satisfaction, and record of compliance with contractual requirements.
- If past performance information is not available or limited, the offeror's past performance will be rated as "Unknown." A rating of "Unknown" will not automatically disqualify an offer but may be treated as neutral in comparative assessments.
- Comparative assessment may be used as a discriminator to support selection of a technically or commercially superior offer, where justified.

Factor 4: Price
• Price will be evaluated primarily for reasonableness relative to the scope of commercial services being acquired. In accordance with FAR 12.204(a), the price reasonableness on competitive offers will be evaluated. Reasonableness will be assessed using the Independent Government Cost Estimate (IGCE) and market comparisons.

Responsibility Determination:
The Government will determine contractor responsibility by analyzing whether the apparent successful offeror complies with the requirements of FAR 9.1, including:

a. adequate financial resources or the ability to obtain them;
b. ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
c. satisfactory record of integrity and business ethics;
d. necessary organization, experience, and skills or the ability to obtain them;
e. necessary equipment and facilities or the ability to obtain them; and
f. otherwise qualified and eligible to receive an award under applicable laws and regulations.

Award Without Discussions
Pursuant to FAR 52.212-1(d), the Government reserves the right to award a BPA without discussions based on initial offers. Upon completion of the Government's initial evaluation of quotations, exchanges with offerors may occur, for the purpose of clarifications and communications in accordance with FAR Part 12. This is a commercial acquisition for which debriefing is not required, and none will be provided. Requests for information will be addressed in accordance with FAR 13.106-3(d).

(End of addendum)

VII. Contract Clauses

See *Attachment 1 – Schedule and Clauses* for the clauses that apply to the acquisition.

VIII. Site Visit, Due Dates and Point of Contact

Site Visit
Date and Time: Thursday, July 9, 2026, at 10:00 am local time UK
Meeting Place Address: U.S. Embassy London, Facility Management, 33 Nine Elms Lane, SW11 7US

Attendees shall arrive 15 minutes early for check-in and issuance of visitor badges.

Registration Requirement: Advance registration is mandatory. Offerors shall submit the names of attendees, a scanned copy of a valid photo ID (e.g., passport, national ID, or driver's license), and a cell phone number for each representative to Maria Ferreira at FerreiraM@state.gov **no later than Wednesday, July 1, 2026 at 10:00 am UK time**. Please use subject line "Registration for Site Visit 19GE5026Q0080."

The site visit is not mandatory. Each company is limited to a maximum of two (2) representatives. Only pre-registered individuals will be admitted. Substitutions or additional participants will not be permitted. Attendees must present valid photo identification upon entry; failure to do so will result in denial of access.

Electronic devices, including laptop computers and cell phones, are not permitted during the site visit. Please note that no storage facilities will be available at the location; attendees must leave these items behind prior to arrival, as they cannot be stored on-site. Offerors are responsible for all costs associated with attending the site visit. The Government will not assist with visa arrangements.

Submission of Questions
Any questions, comments, exceptions, or clarifications concerning any aspect of the solicitation shall be prepared in writing and submitted to Jenina Dosch at DoschJK@state.gov, and copy to FrankfurtRPSO@state.gov, **no later than Monday, July 13, 2026 at 15:00 Central European Summer Time (CEST)**. The email subject line must read "Questions 19GE5026Q0080." Late questions may not be considered.

Submission of Electronic Quotations
Quotations shall be submitted as soon as possible but **no later than Monday, August 3, 2026 at 15:00 Central European Summer Time (CEST)** to Jenina Dosch at DoschJK@state.gov, and copy to FrankfurtRPSO@state.gov. The email subject line must read "Quotation 19GE5026Q0080."

Offerors are advised to carefully review and follow all submission instructions to ensure consistency and compliance. Volume I and Volume II shall be submitted electronically as separate files, in formats compatible with Microsoft Word, Microsoft Excel, or Adobe PDF, as applicable. Each email submission must not exceed 45 MB in total size. Late submissions will not be considered. The

Government will not be responsible for any failure to receive quotations due to excessive file size or incompatible file formats.

Offerors are encouraged to submit inquiries in writing via email. No phone calls will be accepted. All questions must be received no later than the date specified in the solicitation to ensure a timely response. All responsible sources may submit a quotation which will be considered by the agency.

Failure to furnish and deliver all requested information in accordance with these instructions may result in exclusion from further consideration pursuant to FAR 52.212-1(a). The penalty for making false statements is prescribed in 18 USC 1001.

Point of Contact
Jenina Dosch
Procurement Agent
U.S. Department of State
Bureau of Global Acquisitions
Regional Procurement Support Office Frankfurt, Germany
Email: DoschJK@state.gov

IX. Additional information

List of Attachments
Attachment 1 - Schedule and Clauses
Attachment 2 - Price Schedule
Attachment 3 - Representations & Certifications
Attachment 4 - IRS Form W-14
Attachment 5 - Instructions for IRS Form W-14

Applicable Laws and Regulations
This solicitation and the ensuring award are subject to laws and regulations of the United States of America.

Award and Acceptance of Offer
The written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding BPA without further action by either party. Before the offer's specified expiration time, the Government may accept an offer, whether

or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

END OF COMBINED SYNOPSIS/SOLICITATION