Statement Of Work, Version 1, Current As Of 09 June 2026

Bldg 6225. Rolling Shelves Delivery and Installation

625 Lindbergh Drive, Barksdale AFB, LA 71110

SCOPE / DESCRIPTION OF SERVICES: The work covered by these requirements consists of furnishing all plans, materials, labor, equipment, appliances, and performing all operations to remove/install new rolling shelves in building 6225, room C101C.

DELIVERY AND INSTALLATION: Sixty (60) Days AOR.

BACKGROUND: The 702nd Maintenance Squadron requires mobile shelving units to store tools and equipment since the current storage solution is inadequate and presents potential safety hazards due to inefficient space utilization. These new shelving units will enhance mission effectiveness by increasing storage capacity, optimizing the available space, and improving the organization and access to stored materials.

LOCATION: 625 Lindbergh Drive
Bldg. 6225
Barksdale AFB, LA 71110

HOURS OF OPERATIONS: Contractors will not begin work before 0700 each workday and will conclude before 1700 each workday. Contractor is responsible for coordination of base access or arrangement of escort for the duration of the project. The contractor shall perform the services required under this contract during this time excluding Saturdays, Sundays, and Federal Holidays.

REQUIRMENTS (OVERVIEW): The work covered under this Statement of Work shall consist of furnishing all material, labor, and equipment in performing all operations necessary to install rolling shelves in the rooms. The contractor will be responsible for and incur all labor and material costs required to repair any damage to government facilities that occurred during and as result of the installation of the rolling shelves. The contractor is responsible for all work listed below:

1. Shelving units will be placed on a track system 23’ 1 ½” in length. This system will be installed into the floor utilizing sufficient anchors to maintain stability.

2. Track system and shelves will be installed at building 6225, room C101C storage room.

3. The shelving system will consist of 6 movable shelf units, each measuring 36” in width, 96” in length and 75 5/8” in height.

4. Movable shelves will be able to be actuated via crank system.

5. Movable shelves will have a locking system that arrests movement for safety.

6. There will be one static shelving unit closest to the entrance, 18” in width, 96” in length and 75 5/8” in height.

7. Each shelf will be divided into 2 column sections each measuring 48” in width.

8. Each shelf unit will contain 4 shelves, with 3 measuring 17 ¼" and the top shelf measuring 15 ¾".

9. Static shelf will have a solid exterior.

10. When properly locked in an open configuration, the open access to the shelves should measure no less than 36".

11. Shelves will be installed in such a way to allow for the door to open at least 90 degrees without impacting the shelves.

12. System must support an average distributed load of at least 78 lbs/ft²

13. Each shelving surface will be provided with foam.

SECURITY REQUIREMENTS: Visitor Passes: To receive a visitor pass the contractor must complete an (S5 Pass) AF Form 75 Visitors/ Vehicle Pass. The contractor should contact [redacted] once the driver is 30 min from the East Gate (industrial gate), so an escort can be provided to meet the driver, and/or installation crew, to get their visitor pass. S5 Pass. Once the form is filled out, send the form back to S5 (email is on the form). S5 will conduct a background check, after 7-10 days the sponsor will meet the contractor at the East Gate Visitor Center and escort the contractors to S5 to receive a temporary I.D. for the duration of the project. The contractor vehicle must be inspected for any contraband upon arrival to East Gate anytime they need to gain access to the installation. This information will be reviewed and forwarded to 2 SFS/S5 Pass & Registration Office. If a pass is approved, the 2 SFS/S5 Pass & Registration Office will issue an AF Form 75 (Visitor Pass) to the contractor and his/her employees upon completion of screening process for the duration of the contract. The screening process takes time, and the contractor shall visit the Commercial Visitor Control Center prior to expecting base entry to receive required forms and instruction on the application process, to include estimated time of receiving the visitor pass. Other option is for the contractor to contact [redacted] once the driver is 30 min from the east gate (industrial gate), so an escort can be provided to meet the driver, and/or installation crew, to get their visitor pass. Although contractors will not be issued vehicles passes, vehicles are subject to search while on the installation. Employee privately owned vehicles will not be allowed access to restricted/controlled areas without a free zone being established. All Contractor vehicles should have markings with the company name for quick identification of ownership and notification if they are involved in an incident. Conduct Requirements: The contractor shall ensure that his/her employees comply with all base traffic regulations and properly conduct themselves while on the base.

Retrieving Identification Media. The Contractor shall be responsible for retrieving all identification media including vehicle passes from employees who depart for any reason before the contract expires (e.g., terminate for cause, retirement, etc.)

The Contractor and contractor employees shall comply with base traffic regulations.

Weapons, Firearms, Ammunition. Contractor employees are prohibited from possessing weapons, firearms, and ammunition on themselves or within their contractor or privately owned vehicles while on base.

The Contractor shall be responsible for safeguarding all government property, and controlled forms provided for contractor use. At the end of each work period, Contractor shall secure all Government facilities, equipment, and materials.

The contractor shall be responsible for the quality of all completed look. The contractor shall also ensure that furniture has been inspected for durability, material defects, and physical operational checks of office furniture completed. The contractor will be responsible for safeguarding government property.

SAFETY: The Contractor shall have a safety plan for their employees. The Contractor shall instruct each employee in the recognition and avoidance of unsafe conditions and regulations to his or her work environment to control or eliminate any hazards or other exposure to illness or injury. The Contractor shall provide their employees appropriate Personal Protective Equipment (PPE) and mandate proper wear.

Accident/Incident Reporting and Investigation. Contractor shall record and report to the 2d Security Forces Squadron Law Enforcement Desk at (318) 456-2551 all available facts relating to each instance of accidental damage to Government property or injury to either Contractor or Government personnel. The Contractor shall secure the accident scene and wreckage until released by the accident investigative authority through the 2d Security Forces Squadron POC. If the Government elects to investigate the incident, the Contractor shall cooperate fully and assist the Government personnel until the investigation is complete.

HOUSEKEEPING: The Contractor shall keep all facilities and work areas clean and neat IAW industry, Occupational, Safety and Administration (OSHA), fire and safety standards.

PROJECT LIAISONS:

[redacted]

OMBUDSMAN – AFGSC

(a) An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.

(b) Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).

(c) If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman, for AFGSC (Air Force Global Strike Command) acquisitions please contact the Director of Contracts, Air Force Installation Contracting Center, Operating Location - Global Strike (AFICC/KG OL-GSC) via the following e-mail workflow address: ig.afica_kg.workflow@us.af.mil. Concerns, issues, disagreements, and recommendations that cannot be resolved at the Center/MAJCOM/DRU/SMC ombudsman level, may be brought by the interested party for further consideration to the Air Force ombudsman, Associate Deputy Assistant Secretary (ADAS) (Contracting), SAF/AQC, 1060 Air Force Pentagon, Washington DC 20330-1060, phone number (571) 256-2395, facsimile number (571) 256-2431.

(d) The ombudsman has no authority to render a decision that binds the agency.

(e) Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the contracting officer.

Health and Safety on Government Installations

(a) In performing work under this contract on a Government installation, the contractor shall:

(1) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and

(2) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.

(b) The contracting officer may, by written order, direct Air Force Occupational Safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.

(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

Contractor Access to Air Force Installations

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Department of the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid drivers license, current vehicle registration, valid vehicle insurance certificate, and any additional requirements to comply with local security procedures to obtain a vehicle pass.

(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with any additional requirements to comply with AFI 31-101, Integrated Defense, and AFI 31-501, Personnel Security Program Management citing the appropriate paragraphs as applicable.

(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

(f) The contractor shall provide an after-hours contact number or after-hours email in the Emergency Mass Notification System (EMNS) for each of their personnel, whose normal place of duty is on a DoD installation or within a DoD facility. The contractor shall comply with any additional requirements in DAFMAN 10-206 for emergency operational reporting. Foreign Nationals may participate and may remove themselves from the Emergency Mass Notification System at any time. To update information, personnel can access the globe icon on their system desktop screens and choose the "Access Self-Service" option.

(g) Failure to comply with these requirements may result in withholding of final payment.

********** **End Of Statement Of Work** **********