DATE: 11 June 2026

MEMORANDUM FOR RECORD

SUBJECT: Pre-Bid Conference/Site Visit Minutes for Solicitation W50S8G-26-B-A001, Replace Two Boilers, Building 1047.

1. Introduction & Attendees:

Purpose: To discuss the requirements for the replacement of two boilers in Building 1047. The site visit started promptly at 11:00 am and ended at 11:45 am.

a. Government Representatives Present:
- i. Contracting Officer (KO): SMSgt Edwin Widgeon
- ii. Base Civil Engineer (BCE): Mr. Patrick Chavez
- iii. Project Manager / Contracting Officer's Representative (COR): Mr. Jacoby Duran
- iv. Contract Specialist (CS): SFC Amber Sena
- v. Contract Specialist (CS): Ms. Dangela Parsons

2. Project Synopsis:

a. Scope: Firm-Fixed Price contract to replace two (2) boilers in Building 1047.

b. Budget: The estimated budget parameter is between $250,000 and $350,000.

c. Set-Aside: Total Small Business Set-Aside.

d. NAICS Code: 238220 (Plumbing, Heating, and Air-Conditioning Contractors), with a size standard of $19.0 Million.

e. Period of Performance: 180 calendar days from the Notice to Proceed (NTP).

3. Solicitation & Bidding Documents:

Solicitation Number: W50S8G-26-B-A001.

a. Location of Documents: All solicitation documents, attachments, and Questions & Answers are available on the SAM.gov website (https://www.sam.gov). Bidders are advised to check the website regularly for updates and amendments.

b. Attachments: The solicitation includes seven (7) attachments:
- i. Statement of Work (SOW)
- ii. Plans and Specifications
- iii. Wage Determinations
- iv. Schedule of Submittals
- v. Brand Name Justification (Lochinvar Brand Boilers)
- vi. Drawings
- vii. Questions and Answers Document

4. Bid Submission Requirements:

Method: Bids must be hand-delivered. Electronic (email), fax, or mailed bids will not be accepted.

a. Bid opening location: Wyoming Armory, 600 Wyoming Blvd NE, Albuquerque, NM 87123. (Different location than the Pre Bid Conference / Sit Visit)

b. Date & Time: Bids will be opened on June 30, 2026, at 11:00 AM MDT.

c. The government team will begin accepting bids at 10:00 AM MDT on the day of the opening. Late bids will not be accepted.

d. **Only in person hand carried bids will be accepted at the bid opening.** Electronic bids, email bids, mailed bids will not be accepted.

e. Required Documents for bid package:

i. Completed and signed Standard Form (SF) 1442.

ii. Priced line items from Section 00 10 00.

iii. Completed Representations and Certifications (Section 00 45 00). Only submit what is not in your SAM registration in sam.gov

iv. Acknowledgment of all solicitation amendments.

v. Offer to fill out blocks 14 to 20 of the SF 1442 and an official having the authority to contractually bind the company must sign the SF 1442.

vi. Bid Guarantee: A bid guarantee is required.

5. Bonds and Wage Determination:

Bonds: Performance and Payment bonds will be required at 100% of the contract value. Only required from the contractor that is awarded the contract.

Wage Rates: The Davis-Bacon Act applies to this project. Bidders must adhere to the minimum wage rates specified in Attachment 3 of the solicitation located in solicitation webpage in sam.gov.

6. Award and Responsibility:

Award Basis: The award will be made to the responsible, qualified small business with the lowest-priced bid.

Determination of Responsibility: The apparent low bidder must provide proof of financial resources and at least three references for similar projects to determine responsibility in accordance with RFO FAR Part 9. Other information may be required to determine responsibility of a contractor per RFO FAR Part 9.

7. Questions:

Deadline: All questions must be submitted via email no later than 9:00 AM MST on June 18, 2026.

a. Questions must be emailed to 150sow.msc.rfprfq@us.af.mil.

b. Questions submitted after the deadline may not be acknowledged or answered.

c. Any question asked during the site visit will not and was not answered. All questions contractors had at the site visit must be addressed in an official capacity via email. All questions must be submitted electronically pertaining to the site visit at 150sow.msc.rfprfq@us.af.mil. Questions for the site visit have the same deadline as all other questions stated in this section.
d. Answers: All questions and answers will be posted publicly on SAM.gov.

8. Attachments: the following attachments are incorporated with this memorandum:

a. Site Visit Attendance Roster, contact information has been redacted.

b. Pre Bid Conference Slides

9. Conclusion:

The pre-bid conference and site visit concluded with a walkthrough of the project site at Building 1047. Prospective bidders are reminded that remarks and explanations provided by government representatives during this conference do not qualify or alter the terms and conditions of the solicitation. The written solicitation and any formal amendments posted to SAM.gov remain the sole governing documents for this requirement.

The point of contact for this memorandum is the undersigned Contracting Officer at 150sow.msc.rfprfq@us.af.mil.

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Edwin D. Widgeon, SMSgt NMANG
Contracting Officer

Attachments:
1. Site Visit Attendance Roster
2. Pre Bid Conference Slides