SMALL BUSINESS PARTICIPATION PLAN (FORMAT)

The Offeror (regardless of business size) are required to complete a Small Business Participation Plan. The Offeror should propose the level of utilization of small businesses (as a small business prime and/or small business subcontractors) in the performance of the acquisition relative to the minimum quantitative requirements set forth in the evaluation of this factor.

(a) Check the applicable size and categories for the **PRIME** offeror only -- Check all applicable boxes:

{ } Other than Small Business (OTSB) Prime

or

{ } Small Business Prime; also categorized as a
- { } Small Disadvantaged Business (SDB)
- { } Woman-Owned Small Business (WOSB)
- { } Historically Underutilized Business Zone (HUB Zone) Small Business
- { } Veteran Owned Small Business (VOSB)
- { } Service Disabled Veteran Owned Small Business (SDVOSB)

(b) Submit the total combined dollar value and percentage (**based on Total Contract Value**) of work to be performed by both OTSB and small businesses (include the percentage of work to be performed both by Prime and Subcontractors):

For the plan, Offeror may use this format, as follows:

	% of total Contract Value (TCV)	Dollar Value
1) Percentage and dollar value of your participation as Prime:	_____% =	$ _____
2) Total Percentage planned for OTSB subcontracts:	_____% =	$ _____
3) Total Percentage planned for Small Business subcontracts:	_____% =	$_____
Total Contract Capacity*	**100% =**	**$ _____**

***The totals for 1, 2, and 3 above must equal this total contract dollar value and 100 percent.**

(c) Please indicate the total percentage of participation to be performed by each type of subcategory small business. The percentage of work performed by both prime and subcontractor small businesses that qualify in multiple small business categories may be counted in each category:

Example: Subcontractor A (SB) performing 2%; Subcontractor B (WOSB and SDVOSB) performing 2%; Subcontractor C (SDB, HubZ and WOSB) performing 3%; and Subcontractor D (VOSB) performing 2%. Results equate to: SB: 19%; SDB 3%; WOSB 5%; HubZone 3%; SDVOSB 2%; VOSB 4%;). **Please NOTE**: SDVOSBs **<u>are a subset</u>** of VOSBs and automatically also count as a VOSB; however VOSBs **<u>are not</u>** necessarily SDVOSBs.

Business Category	**Dollar Value (based on TCV)**	**% of Total Contract Value**
Total Small Business	$_____	_____%
Small Disadvantaged Business	$_____	_____%
Woman-Owned Small Business	$_____	_____%
HUB Zone Small Business	$_____	_____%
Veteran-Owned Small Business	$_____	_____%
Service-Disabled Veteran-Owned Small Business	$_____	_____%

(d) Describe the extent to which small business concerns were utilized during performance on previous contracts within the past three to five years. **OTSB firms may submit copies of SAM reports to validate past performance.** Explanation of efforts where goals were not met should also be provided. Responses will not count against page limitation.

_____

_____

_____

FOR OTHER THAN SMALL BUSINESS OFFERORS ONLY:

Separate from the Small Business Participation Plan, OTSB offerors must also submit a Small Business Subcontracting Plan meeting the requirements of Revolutionary FAR Overhaul 52.219-9, (Feb 2026) and DFARS 252.219-7996 (DEVIATION 2026-O0037) (or DFARS 252.219-7997 (DEVIATION 2026-O0037) if the offeror has a comprehensive subcontracting plan). To be eligible for award, the Small Business Subcontracting Plan must be acceptable and shall reflect and be consistent (in terms of dollar value) with the commitments offered in the Small Business Participation Plan. For instance: if $1M is identified in the SBPP for the Small Business category, then in the SB Subcontracting Plan, a minimum of $1M must also be identified to be subcontracted to SB. The percentages will change between the documents because each document is based on different values.