SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER	PAGE	OF
	1	26

2. CONTRACT NO.	3. AWARD/ EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			75H70726Q00068	06/16/2026

7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER (No collect calls)	8. OFFER DUE DATE/LOCAL TIME
	PATRICIA TRUJILLO	505-256-6754	06/30/2026 1230 MD

9. ISSUED BY CODE 203

Albuquerque Indian Health Service
4101 Indian School Rd NE, Suite 225
Albuquerque NM 87110

10. THIS ACQUISITION IS ☐ UNRESTRICTED OR ☒ SET ASIDE: % FOR:

- ☒ SMALL BUSINESS
- ☐ HUBZONE SMALL BUSINESS
- ☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
- ☐ WOMEN-OWNED SMALL BUSINESS (WOSB)
- ☐ ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
- ☐ 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 339112

SIZE STANDARD: 1,000

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
☒ SEE SCHEDULE

12. DISCOUNT TERMS

13a. ☐ THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☒ REQUEST FOR QUOTE (RFQ) ☐ INVITATION FOR BID (IFB) ☐ REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE

16. ADMINISTERED BY CODE 203

Albuquerque Indian Health Service
4101 Indian School Rd NE, Suite 225
Albuquerque NM 87110

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

18a. PAYMENT WILL BE MADE BY CODE

TELEPHONE NO.

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	The Indian Health Service (IHS), Albuquerque Area office (AAO), Santa Fe Indian Health Center (SFIHC), has a requirement for Instruments and Supplies for the Central Supply Department, Santa Fe, New Mexico.				
1	BASE: TBD, 2026 to TBD, 2027, to provide Instruments and Supplies to the Central Supply Department at the Santa Fe Indian Health Center.				
	Continued ...				
	(Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED.

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED.

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.

☐ 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR		31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*	
30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED
		PATRICIA P. TRUJILLO	

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
2	OPTION YEAR ONE: TBD, 2027 to TBD, 2028, to provide Instruments and Medical Supplies to the Central Supply Department at the Santa Fe Indian Health Center.				
3	OPTION YEAR TWO: TBD, 2028 to TBD, 2029, to provide Instruments and Medical Supplies to the Central Supply Department at the Santa Fe Indian Health Center.				
4	OPTION YEAR THREE: TBD, 2029 to TBD, 2030, to provide Instruments and Medical Supplies to the Central Supply Department at the Santa Fe Indian Health Center.				
5	OPTION YEAR FOUR: TBD, 2030 to TBD, 2031, to provide Instruments and Medical Supplies to the Central Supply Department at the Santa Fe Indian Health Center.				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER ☐ PARTIAL ☐ FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT ☐ COMPLETE ☐ PARTIAL ☐ FINAL	37. CHECK NUMBER

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

SECTION 1 - GENERAL:

1.1 SUPPLIES:

1.1.1 The Indian Health Service (IHS), Albuquerque Area Office (AAO) Santa Fe Indian Health Center (SFIHC) has a need for Central Sterile Surgical and Clinical Instruments and Supplies, Santa Fe, New Mexico.

1.2 PRICE OR COST

1.2.1 This solicitation will result in a Firm-Fixed-Price (FFP) Purchase Order acquisition with a Base + 4 Option Year periods.

1.3 GENERAL CONTRACT INFORMATION:

1.3.1 The Contractor's price/cost for services under this contract should include all applicable taxes for Internal Revenue Service (IRS), State of New Mexico Taxation and Revenue agency and/or other revenue agencies. The Indian Health Service will not withhold taxes, nor will it issue a W-2 to the contractor.

1.4 CONTRACT PRICE

1.4.1 The price for this contract is **$ (TBD)**.

1.4.2 Upon delivery and acceptance of the item(s) specified in the DELIVERY Article in SECTION 7 of this contract, the Government shall pay to the Contractor resulting from the awarded contract price.

1.4.3 Upon delivery and acceptance of the supplies described in the Statement of Work (SOW) and identified in the schedule of charges below, the Government shall pay to the Contractor the total prices set forth below and will be paid from the following Contract Line-Item Numbers (CLINs) accordingly:

SCHEDULE OF CHARGES FOR THE BASE PERIOD:

CLIN 1	BASE YEAR TBD, 2026 to TBD, 2027	Central Sterile Surgical and Clinical Instruments and Supplies.	$
		TOTAL FOR BASE YEAR:	**$**

1.4.4 The Contractor shall be paid upon submission of an invoice and completion and acceptance (if deliverable) or verification (if service) by the Contracting Officer's Representative (COR), of the deliverables and/or services indicated below. Submit invoices in accordance with the instructions contained in FAR clause 52.232-25, Prompt Payment Section 10 of this contract.

1.5 OPTION PRICES

1.5.1 Unless the Government exercises its option, pursuant to the option clause referenced in the Contract Clauses section, this contract consists only of the Base Period specified in this contract.

1.5.2 Pursuant to either the FAR Clause 52.217-8, Option to Extend Services or the FAR Clause 52.217-9, Option to Extend the Term of the Contract, set forth in Section I, Contract Clauses, of this contract, the Government may, a unilateral contract modification, require the Contractor to perform the Option Period(s) as defined in the SOW of this contract. A notice that the Government intends to exercise any of the options will happen prior to the contract's expiration date. Specific information regarding the timeframe for this notice is set forth in the OPTION PROVISION of this order. When exercising an option period, the fixed price of this contract is set forth below.

1.5.3 Upon the delivery and acceptance of the Option Services described in the SOW of the contract and identified in the schedule of charges below, the Government shall pay the Contractor the unit price(s) set forth below and will be paid from the following Contract Line-Item Numbers (CLINs) accordingly;

1.5.4 If the Government exercises its option pursuant to the OPTION PROVISION of this contract, the Government's total estimated contract amount, represented by the sum of the price of base plus option periods and the period of performance will be as follows:

SCHEDULE OF OPTION PERIODS:

Item #	Contract Period	Description of Service	Total Amount P/Year
CLIN 2	OPTION YEAR ONE TBD, 2027 to TBD, 2028	Central Sterile Surgical and Clinical Instruments and Supplies.	$
		TOTAL FOR OPTION YEAR ONE:	**$**

Item #	Contract Period	Description of Service	Total Amount P/Year
CLIN 3	OPTION YEAR TWO TBD, 2028 to TBD, 2029	Central Sterile Surgical and Clinical Instruments and Supplies.	$
		TOTAL FOR OPTION YEAR TWO:	**$**

Item #	Contract Period	Description of Service	Total Amount P/Year
CLIN 4	OPTION YEAR THREE TBD, 2029 to TBD, 2030	Central Sterile Surgical and Clinical Instruments and Supplies.	$
		TOTAL FOR OPTION YEAR THREE:	**$**

Item #	Contract Period	Description of Service	Total Amount P/Year
CLIN 5	OPTION YEAR FOUR TBD, 2030 to TBD, 2031	Central Sterile Surgical and Clinical Instruments and Supplies.	$
		TOTAL FOR OPTION YEAR FOUR:	**$**

1.5.5 Note: Unit price shall be an all-inclusive rate of all other fees including travel expenses, state, federal, local taxes and miscellaneous cost associated with the delivery services.

SECTION 2 - DEFINITIONS:

2.1 **Acceptance:** Constitutes acknowledgement that the supplies or services conform to the applicable contract quality and quantity requirements, except as provided in FAR subpart 46.5 and subject to other terms and conditions of the contract.

2.2 **Approval:** Acknowledgment by the designated Government official that submittals, deliverables, or administrative documents (e.g., insurance certificates, installation schedules, planned utility interruptions, etc.) conform to the contractual requirements. Government approval does not relieve the Contractor from responsibility for compliance with contract requirements.

2.3 **Area:** A defined geographical region for Indian Health Service administrative purposes. Each Area Office may administer several Service Units.

2.4 **Contracting Officer (CO):** A Government employee with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings.

2.5 **Contracting Officer's Representative (COR):** A federal employee who assists the ordering/issuing activity-contracting officer in the administration of task orders issued under this contract. The COR is primarily responsible for the technical assistance and day-to-day program management of the ordering activity's task orders. Ordering activities may have different designators for this employee.

2.6 **Contractor:** The individual awards a legal binding contract to provide supplies and services.

2.7 **Customer:** Staff of the IHS service unit and health center.

2.8 **Customer Evaluation/Input:** Written comments made to the COR regarding the Contractors' performance. This is one of the criteria used to evaluate the Contractor's performance.

2.9 **Dependability:** Qualities of being trusted and being able to repeat the same task to yield the same result.

2.10 **Federal Acquisition Regulation (FAR):** The FAR is the primary regulation for use by all Federal Executive agencies in their acquisition of supplies and services with appropriated funds.

2.11 **Ordering Activity:** An authorized user of IHS that may issue a task order to obtain required services under this contract.

2.12 **Outcome:** End result.

2.13 **Past Performance Information:** Relevant information regarding a contractor's actions under previously awarded contracts.

2.14 **Service Unit:** The local administrative unit of IHS.

2.15 **Technical Direction:** A directive to the Contractor that approves approaches, solutions, designs, or refinements; fills in details or otherwise completes the general description of work or documentation items; shifts emphasis among work areas or tasks; or furnishes similar instruction to the Contractor. Technical direction includes requiring studies and pursuit of certain lines of inquiry regarding matters within the general tasks and requirements in Section 5 of this contract.

SECTION 3 - GOVERNMENT-FURNISHED PROPERTY AND SERVICES:

3.1 Not Applicable

SECTION 4 - CONTRACTOR-FURNISHED ITEMS:

4.1 Provide Central Sterile Surgical and Clinical Instruments and Supplies to the Santa Fe Indian Health Center, Santa Fe, New Mexico.

SECTION 5 - REQUIREMENTS:

5.1 The contractor will provide:

1. Surgical and clinical instruments as listed in the attached instrument list.
2. Equivalent instruments meeting or exceeding the stated specifications (if proposing substitutes).
3. Associated services including but not limited to:
   - Scheduled replacements
   - Repair services
   - Instrument sharpening
   - Warranty coverage
   - Preventive servicing
   - Sterilization tray compatibility support

5.2 Technical Requirements:

1. General Instrument Requirements

2. All instruments provided under this contract shall:

3. Be new, unused, and free from defects.

4. Be manufactured from surgical-grade stainless steel.

5. Meet applicable:
   - FDA regulations (as applicable medical devices)
   - ISO manufacturing standards
   - ASTM surgical instrument standards (where applicable)

6. Be autoclavable and compatible with steam sterilization.

7. Be corrosion resistant and suitable for repeated sterilization cycles.

8. Have smooth finishes with no burrs, pits, cracks, or sharp edges (unless designed cutting surfaces).

9. Be properly aligned, tensioned, and functionally tested prior to shipment.

10. Include manufacturer lot/batch traceability where applicable.

11. The substitute meets or exceeds all physical dimensions, materials, jaw configuration, serration pattern, and functional requirements.

12. The Contractor provides technical documentation demonstrating equivalency.

13. Government approval is obtained prior to substitution.

5.3 **Instrument Categories Covered**

The requirement includes, but is not limited to, the following categories (see full list Instrument Replacements for all).

DESCRIPTION	QTY. P/YEAR	AMOUNT
Miltex 40-219 Nail Nipper 6 inch concave jaws double action	20 ea.	$
Miltex 40-218 Nail Nipper 6 inch straight jaws double action	20 ea.	$
Miltex 40-210-SS Nail Nipper 5 ½ inch concave jaw	20 ea.	$
Miltex 40-212-SS Nail Nipper 5 ½ inch straight jaws	20 ea.	$
Miltex 40-227SS Nail Splitter 6 inch straight jaws	20 ea.	$
Miltex 40-230 Nail Splitter Anvil	24 ea.	$
Miltex 40-250-SS Tissue & Cuticle Nipper	20 ea.	$
Miltex 5-5010 Nip it Sharpener	2 ea.	$
Milltex 40-54 Verruca Curette 5 1/8 inch (129mm), round cup, 4mm diameter	16 ea.	$
Miltex 40-91 Spatula & packer	16 ea.	$

Miltex 40-92 Probe & packer	16 ea.	$
Miltex 40-94 Locke Elevator	16 ea.	$
Miltex 40-260 Ingrown Nail Splitting Scissor	16 ea.	$
Miltex 5-4 Operating Scissor 5 1/8 straight sharp/sharp	20 ea.	$
Miltex 5-14 Operating Scissor 5 1/8 straight sharp/blunt	20 ea.	$
Miltex 5-120 Mayo dissecting scissor 5 ¾ Straight standard beveled blades	20 ea.	$
Miltex 5-122 Mayo dissecting scissor 5 5/8 Curved standard beveled blades	20 ea.	$
Miltex 5-140 Mayo Scissor Straight rounded blades	20 ea.	$
Miltex 5-142 Mayo Scissor Curved rounded blades	20 ea.	$
Miltex 5-300 Iris Scissor Straight	30 ea.	$
Miltex 5-302 Iris Scissor Curved	30 ea.	$
Miltex 5-5000 Edge Scissors Sharpener	2 ea.	$
Miltex 5-516 Lister Bandage Scissor 7 ¼ extra fine (20ea)	20 ea.	$
Miltex 5-180 Metzenbaum-Lahey Scissors standard pattern curved blunt points	18 ea.	$
Miltes 5-179 Metzenbaum-Lahey Scissors standard pattern straight blunt points	18 ea.	$
Miltex 9-102 Littauer Stitch Scissor	16 ea.	$
Miltex 9-100 Spencer Stitch Scissor delicate 3 ½ inch	16 ea.	$
Miltex 9-104 Littauer Stitch Scissor 5 ½ inch	16 ea.	$
Miltex 1700 Utility Scissor 6 ½ inch Straight sharp/blunt one serrated blade	16 ea.	$
Miltex 5-316 Brophy Scissor 5 ½ Straight sharp/sharp	16 ea.	$
Miltex 7-24 Hartman Mosquito Forcep 4 inch Straight	30 ea.	$
Miltex 7-26 Hartman Mosquito Forcep 4 inch curved	30 ea.	$
Miltex 7-36 Kelly Forcep 5 ½ inch straight	16 ea.	$
Miltex 7-38 Kelly Forcep 5 ½ inch curved	16 ea.	$
Miltex 7-42 Crile Forcep 5 ½ inch straight	16 ea.	$
Miltex 7-44 Crile Forcep 5 ½ inch curved	16 ea.	$
Miltex 8-2 Collier Needle Holder 5 inch fenestrated jaws	16 ea.	$
Miltex 8-4 Derf Needle Holder 4 ¾ inch	16 ea.	$
Miltex 8-6 Webster Needle Holder standard pattern smooth jaws	16 ea.	$
Miltex 8-22 Brown Needle Holder 5 ¼ inch convex jaws fine serrations	16 ea.	$
Miltex 33-140 Finger Ring Cutter	10 ea.	$
Miltex 33-142 Ring Cutter Replacement Blade	10 ea.	$
Miltex 30-1382 Kevorkian-Young Endocervical Biopsy Curette with basket	8 ea.	$
Miltex 30-1482 Kevorkian-Young Uterine Biopsy Forcep 9 ¾	4 ea.	$
Miltex 30-965 Schroeder-Braun Uterine Tenaculum Forcep 10 inch	24 ea.	$
Miltex 7-600 Foerster Sponge Forcep 9 ½ inch straight serrated jaws	24 ea.	$
Miltex 6-602 Foerster Sponge Forcep 9 ½ inch straight smooth jaws	24 ea.	$
Miltex 7-610 Foerster Sponge Forcep 9 ½ inch curved serrated jaws	24 ea.	$
Miltex 30-1350 Kogan Endocervical Speculum 9 ½ inch	4 ea.	$
Miltex 7-154 Rochester Ochsner Forceps 8 inch straight 1 x 2 teeth	20 ea.	$
Miltex 19-280 Buck Ear Curette Straight Blunt 6 ½ inch size 00	16 ea.	$
Miltex 19-282 Buck Ear Curette Straight Blunt 6 ½ inch size 0	16 ea.	$
Miltex 19-284 Buck Ear Curette Straight Blunt 6 ½ inch size 1	22 ea.	$
Miltex 19-286 Buck Ear Curette Straight Blunt 6 ½ inch size 2	22 ea.	$
Miltex 19-288 Buck Ear Curette Straight Blunt 6 ½ inch size 3	22 ea.	$
Miltex 19-290 Buck Ear Curette Angled Blunt 6 ½ inch size 00	16 ea.	$
Miltex 19-292 Buck Ear Curette Angled Blunt 6 ½ inch size 0	16 ea.	$
Miltex 19-294 Buck Ear Curette Angled Blunt 6 ½ inch size 1	22 ea.	$
Miltex 19-296 Buck Ear Curette Angled Blunt 6 ½ inch size 2	22 ea.	$
Miltex 19-298 Buck Ear Curette Angled Blunt 6 ½ inch size 3	22 ea.	$
Miltex 18-785 Iris Tissue Forcep Delicate straight 1x2 teeth	22 ea.	$
Miltex 40-58/0 Curette Excavator single ended extra small 1mm diameter with hole	14 ea.	$

Miltex 40-58/1 Curette Excavator single ended small 1.5mm diameter with hole	14 ea.	$
Miltex 40-58/2 Curette Excavator single ended medium 2mm diameter with hole	14 ea.	$
Miltex 40-58/3 Curette Excavator single ended large 2.5mm diameter with hole	14 ea.	$
Miltex 40-57/0 Curette Excavator single ended extra small 1mm diameter without hole	14 ea.	$
Miltex 40-57/1 Curette Excavator single ended small 1.5 mm diameter without hole	14 ea.	$
Miltex 40-57/2 Curette Excavator single ended medium 2mm diameter without hole	14 ea.	$
Miltex 40-57/3 Curette Excavator single ended large 2.5 mm diameter without hole	14 ea.	$
Miltex 6-118 Adson Dressing Forcep 4 ¾ inch serrated	24 ea.	$
Miltex 6-120 Adson Tissue Forcep 4 ¾ inch 1x2 teeth	24 ea.	$
Miltex 17-2500 Micro Adson Tissue Forcep 1x2 teeth	24 ea.	$
Miltex 17-2510 Micro Adson Tissue Forcep w/o teeth	24 ea.	$
Miltex 20-3 Vienna Nasal Speculum 5 ¼ inch standard pattern medium size	12 ea.	$
Miltex 20-4 Vienna Nasal Speculum 5 ¼ inch lightweight child size	8 ea.	$
Miltex 33-5B Fox Dermal Curette 5 5/8 round 1mm diameter	14 ea.	$
Miltex 33-5A Fox Dermal Curette 5 5/8 round 2mm diameter	14 ea.	$
Miltex 33-5 Fox Dermal Curette 5 5/8 round 3mm diameter	14 ea.	$
Miltex 33-4 Fox Dermal Curette 5 5/8 round 4mm diameter	14 ea.	$
Miltex 180-203 Probe with eye 5 7/8 inch stainless	16 ea.	$
V. Mueller SU1711 Operating Scissor straight sharp/sharp	14 ea.	$
V. Mueller SU1701 Operating Scissor straight sharp/blunt	14 ea.	$
V. Mueller SU1945 Metzenbaum Scissor delicate curved	18 ea.	$
V. Mueller RH 1651 Metzenbaum Scissor 5 ¾ inch curved blunt/blunt	14 ea.	$
V. Mueller RH 1653 Metzenbaum Scissor 5 ¾ inch straight blunt/blunt	14 ea.	$
V. Mueller 1601 Metzenbaum Dissecting Scissor 7 inch curved blunt/blunt	14 ea.	$
V. Mueller 1602 Metzenbaum Dissecting Scissor 7 inch straight blunt/blunt	14 ea.	$
V. Mueller SU1791 Fine Scissors 4 ½ inch straight sharp/sharp	20 ea.	$
V. Mueller SU1980 Wire Cutting Scissors 4 ¾ inch angled	14 ea.	$
V. Mueller SU2007 Lister Bandage Scissor 7 ¼ in Stainless Steel	18 ea.	$
V. Mueller RH14 Nasal Speculum medium blade	8 ea.	$
V. Mueller SU2390 Hudson Dressing Forcep 4 ¾ inch serrated	14 ea.	$
V. Mueller SU2391 Hudson Tissue Forcep 1x2 teeth	24 ea.	$
V. Mueller NL1400 Adson Forcep 4 ¾ inch 1x2 teeth	24 ea.	$
V. Mueller NL1410 Dressing Adson Forcep 4 ¾ inch	24 ea.	$
V. Mueller SU2300 Dressing Forcep 4 ½ inch serrated	16 ea.	$
V. Mueller SU2301 Dressing Forcep 5 inch serrated	16 ea.	$
V. Mueller SU 2303 Dressing Forcep 6 inch serrated	14 ea.	$
V. Mueller SU2504 Brown-Adson Forcep 7x8 teeth 4 ¾ inch	14 ea.	$
V. Mueller SU2804 Ochsner Artery Forcep 8 inch 1x2 teeth straight	24 ea.	$
V. Mueller SU2814 Ochsner Artery Forcep 8 inch 1x 2 teeth curved	20 ea.	$
V. Mueller SU2702 Halstead Mosquito Forcep 5 inch curved	24 ea.	$
V. Mueller SU2700 Halstead Mosquito Forceps 5 inch straight	24 ea.	$
V. Mueller OP3180 Eye Dressing Forcep Fine Serrated 4 inch	16 ea.	$
V. Mueller SU2640 Physician's Splinter Forcep	14 ea.	$
V. Mueller SU2630 Virtus Splinter Forcep	14 ea.	$
V. Mueller SU2601 Splinter Forcep sharp serrated tip delicate	14 ea.	$
V. Mueller SU2900 Backhaus Towel Forcep 3 ½ inch	10 ea.	$
V. Mueller SU6030 Allen Clamp 8 inch 1x2 teeth (12 ea)	12 ea.	$
V. Mueller SU16080 Hegar-Baumgartner Needle Holder 5 ½ inch	14 ea.	$
Gynex 1200 Rototip Rotating Biopsy Punch Handle	20 ea.	$
Gynex 1205 Mini Tischler Straight Biopsy Punch	8 ea.	$
Gynex 1215 Mini Tischler Down Biopsy Punch	4 ea.	$

Gynex 1225 Mini Tischler Up Biopsy Punch	4 ea.	$
Gynex 1235 Rototip Rotating Biopsy Punch Tip Oval	4 ea.	$
Gynex 1100 Target Point Biopsy Punch set and 12 sterile tips	2 sets	$
Gynex 1110 Target point Handle	1 ea.	$
Gynex 4200 Soft Dilators Set-Reusable	3 sets	$
Gynex 29-030 IUD String Scissors	16 ea.	$
Gynex 29-700 Hormonal Implant Dissecting Forcep	14 ea.	$
Gynex 29-800 Villa Hormonal Implant Remover Straight	14 ea.	$
Gynex 29-900 Villa Hormonal Implant Remover Curved	14 ea.	$
Gynex 2450 Graves Vaginal Speculum standard small	14 ea.	$
Gynex 2452 Graves Vaginal Speculum standard medium	18 ea.	$
Gynex 2454 Graves Vaginal Speculum standard large	18 ea.	$
Gynex 2545 Graves Vaginal Speculum wide view large	4 ea.	$
Gynex 2457 Pederson Vaginal Speculum standard medium	16 ea	$
Gynex 2500 Pederson Vaginal Speculum wide view medium	6 ea.	$
Gynex 2459 Pederson Vaginal Speculum standard large	20 ea.	$
Gynex 2525 Pederson Vaginal Speculum wide view large	8 ea.	$
Gynex 2805 Open Sided Speculum Pederson Right side medium	10 ea.	$
Gynex 29-100 Alligator Grasper blunt tip serrated teeth	8 ea.	$
Gynex 1200 Rototip Rotating Biopsy Punch Handle	20 ea.	$
Gynex 1205 Mini Tischler Straight Biopsy Punch	8 ea.	$
Gynex 1215 Mini Tischler Down Biopsy Punch	4 ea.	$
Gynex 1225 Mini Tischler Up Biopsy Punch	4 ea.	$
Gynex 1235 Rototip Rotating Biopsy Punch Tip Oval	4 ea.	$
Gynex 1100 Target Point Biopsy Punch set and 12 sterile tips	2 sets	$
Gynex 1110 Target point Handle	1 ea.	$
Gynex 4200 Soft Dilators Set-Reusable	3 sets	$
Gynex 29-030 IUD String Scissors	16 ea.	$
Gynex 29-700 Hormonal Implant Dissecting Forcep	14 ea.	$
Gynex 29-800 Villa Hormonal Implant Remover Straight	14 ea.	$
Gynex 29-900 Villa Hormonal Implant Remover Curved	14 ea.	$
Gynex 2450 Graves Vaginal Speculum standard small	14 ea.	$
Gynex 2452 Graves Vaginal Speculum standard medium	18 ea.	$
Gynex 2454 Graves Vaginal Speculum standard large	18 ea.	$
Gynex 2545 Graves Vaginal Speculum wide view large	4 ea.	$
Gynex 2457 Pederson Vaginal Speculum standard medium	16 ea.	$
Gynex 2500 Pederson Vaginal Speculum wide view medium	6 ea.	$
Gynex 2459 Pederson Vaginal Speculum standard large	20 ea.	$
Gynex 2525 Pederson Vaginal Speculum wide view large	8 ea.	$
Gynex 2805 Open Sided Speculum Pederson Right side medium	10 ea.	$
Gynex 29-100 Alligator Grasper blunt tip serrated teeth	8 ea.	$
Sklar 67-8000 Micro Alligator Ear Forceps	14 ea.	$
Sklar 67-1035 Hartmann Alligator Ear Forceps Serrated	14 ea.	$
Sklar 97-1057 Mycotic Nail Nipper 5 ¾ inch	24 ea.	$
Sklar 90-8210 IUD Extractor 10 ½ inch	16 ea.	$
Sklar 30-1960 Probe with eye	6 ea.	$
Li Brand #VE-31 Standard Instrument Pack	2 sets	$
Li Brand #VE-21 Standard NSV Instrument Set	2 sets	$
Li Brand #4100 Instrument Sterilization Tray	2 ea.	$
Li Brand #VE-1T Vasectomy Wilson Teardrop Ring Clamp	2 ea.	$

Quantities identified in the list represent estimated initial stocking or anticipated usage but are **not guaranteed minimums**.

5.4 Brand Name:

The instruments listed in the attached list reference manufacturers including but not limited to:

- Miltex
- V. Mueller
- Gynex
- Sklar
- Fi Brand

The Government will accept **brand name** products provided that:

The substitute meets or exceeds all physical dimensions, materials, jaw configuration, serration pattern, and functional requirements.

The Contractor provides technical documentation demonstrating equivalency.

Government approval is obtained prior to substitution.

5.4 Contractor Performance Evaluation Report:

Contractor's performance will be evaluated in accordance with FAR Subpart 42.15.

Interim and final evaluation will be recorded in the Contractor Performance Assessment Reporting System (CPARS). These evaluations become part of the official contractor file and may be used in future source selections.

SECTION 6 - QUALITY ASSURANCE SURVEILLANCE PLAN:

"For Information Purposes Only. This Quality Assurance Surveillance Plan is not part of the purchase order or will not be made part of any resulting contract."

SECTION 7 - PACKAGING AND MARKING

7.1 PACKAGING

All deliverables shall be preserved, packaged, and packed in accordance with normal commercial practices to meet the packing requirements of the carrier, which is necessary to prevent deterioration and damage due to the hazards of shipping, handling, and storing.

7.2 MARKING

Each package/container delivered to the address shown in Section 10 entitled "Contracting Officers' Representative Appointment and Authority" and shall be clearly marked as follows:

- Name of Contractor
- Contract Number
- Description of Items Contained Therein
- Consignee's Name and Address

7.3 DELIVERY

All deliverables will be delivered to the following address:

Santa Fe Indian Health Center (SFIHC)
Attn: Central Supply Department
1700 Cerrillos Road
Santa Fe, New Mexico 87505
(505) 946-9209

Deliveries are received within the General Services Department Monday through Friday, between the hours of 8:00 am and 4:30 pm (Excluding Federal Holidays).

SECTION 8 - INSPECTION AND ACCEPTANCE

8.1 FEDERAL ACQUISITION REGULATION {48 CFR CHAPTER 1) CLAUSES

FAR Clause No.	Title	Date
52.246-2	Inspection of Supplies– Fixed Priced	(Aug 1996)

SECTION 9 - DELIVERY

9.1 **PERIOD OF DELIVERY:** The period of delivery is a Base Period + Four Option Periods, unless extended by modification to this contract. The Government may exercise options to extend the period of performance in accordance with FAR Clause 52.217-9 - Option to Extend the Term of the Contract (Oct 2014); upon written notification by the Contracting Officer within 30 days of contract expiration.

9.1.1 Deliveries under this contract shall commence NLT 10 days after all clearances occur.

Base: TBD, 2026 to TBD, 2027
Option Year 1: TBD, 2027 to TBD, 2028
Option Year 2: TBD, 2028 to TBD, 2029
Option Year 3: TBD, 2029 to TBD, 2030
Option Year 4: TBD, 2030 to TBD, 2031

9.1.2 Performance must be for the period of **TBD, 2026 to TBD, 2027,** unless the period changes by written modification to the purchase order in accordance with FAR 52.217-9, Option to Extend the Term of the Contract.

9.1.3 Total contract award must not exceed five years. Based option year renewals on satisfactory services provided availability of funds for the appropriate fiscal year, and existing requirements.

9.2 **GOVERNMENT HOLIDAYS:** (https://www.federalpay.org/holidays)*

New Year's Day	Martin Luther King's Birthday	President's Day
Memorial Day	Juneteenth Day	Independence Day
Labor Day	Columbus Day	Veteran's Day
Thanksgiving Day	Christmas Day	

*Any other day specifically declared by the President of the United States to be a national holiday (see www.opm.gov/fedhol).

SECTION 10 - CONTRACT ADMINISTRATION

10.1 AUTHORITIES OF GOVERNMENT PERSONNEL: Notwithstanding the Contractor's responsibility for total management during the performance of this Contract, the administration of the Contract will require maximum coordination between the Government and the Contractor. The following individuals will be the Government's points of contact during the performance of this Contract.

The Federal Acquisition Regulation defines an unauthorized commitment as an agreement that is not binding solely because the government representative who made it lacked the authority to enter into that agreement on behalf of the government. Only contracting officers have the authority to make purchases or award contracts. Upon receipt and/or execution of any order placed for goods or services, the vendor shall verify that the Government Agent issuing the order has necessary authority to enter into the purchase order/contract. If it is determined that the vendor failed to do so, they may be held liable for future Unauthorized Commitments.

The following individuals will be the Government's points of contacts during the performance of this Contract.

10.2 CONTRACTING OFFICER

10.2.1 The IHS Contracting Officer (CO) is the only individual authorized to modify this Contract. The CO responsible for administrative and contractual issues concerning this Contract is:

Patricia Trujillo, Contract Officer (CO)
Indian Health Service/Division of Contracts & Grants Management (DCGM)
4101 Indian School Road NE, Suite 225
Albuquerque, NM 87110
Phone: 505-256-6754
Email: patricia.trujillo@ihs.gov

10.3 CONTRACT ADMINISTRATOR

10.3.1 All Contract administration performed by:

Patricia Trujillo, Contract Specialist (CS)
Indian Health Service/Division of Contracts & Grants Management (DCGM)
4101 Indian School Road NE, Suite 225
Albuquerque, NM 87110
Phone: 505-256-6754
Email: patricia.trujillo@ihs.gov

Sent all communications pertaining to contractual and/or administrative matters to the address above and to the Contract Specialist administering this Contract.

10.4 CONTRACTING OFFICER'S REPRESENTATIVE (COR) & ALTERNATE

10.4.1 Travis Snyder, travis.snyder@ihs.gov, (505) 946-9209, is hereby designated as COR for this service. The COR responsibilities will be to coordinate with the contractor the technical aspects of this service and the review of performance hereunder. The COR does not have the authority to change or alter the order amount, terms and conditions.

10.4.2 Tonita Lovato, tonita.lovato@ihs.gov, (505) 946-9282, is hereby designated as the Alternate COR for this service. The Alternate COR responsibilities will be to help coordinate with the contractor the technical aspects of this service and the review of performance hereunder. The Alternate COR does not have the authority to change or alter the order amount, terms and conditions.

10.4.3 The COR and Alternate's responsibilities will include ensuring contractor accountability. Monitoring the Contractor's technical progress including the surveillance and assessment of performance and recommending CO changes in requirements. Interpreting the SOW. Performing technical evaluations as required. Perform technical inspection and acceptance as required. Assisting the Contractor in the resolution of technical problems encountered during performance. Perform receiving and processing invoices for payment.

10.5 INVOICE SUBMISSION

10.5.1 The Contractor shall submit invoices **per order**. Advance payments will not be issued by Finance unless stated herein. Electronically send a complete invoice with all required documentation to https://IPP.gov

* Please do not send to the CS or Finance Office any other invoice-related documents such as deliverables, reports or balance statements). Failure to submit required documents directly to the offices listed above will delay prompt payment of your invoice.

10.5.2 Invoices shall be submitted in accordance with the contract terms, i.e., payment schedule, progress payments, partial payments, deliverables, etc. All information set forth in FAR 32.905(b), Content of Invoices, must be included in all invoices for it to constitute a proper invoice.

10.5.3 Additionally, the Contractor is required to include its Unique Entity Identifier (UEI) which replaces the Data Universal Numbering System (DUNS) number on each invoice. For additional information about UEI (https://www.sam.gov).

10.5.4 Credit memos will not be accepted as a form of refund. All refunds are to be submitted via a check addressed to:

Albuquerque Area Indian Health Service
Division of Accounts Receivable
4101 Indian School Road NE, Suite 225
Albuquerque, NM 87110

10.5.5 Request for Taxpayer Identification Number and Certification

A form W-9 shall be submitted to the Albuquerque Area Indian Health Service Division of Accounting Services by either of the following:

1. Encrypted Email: ALB_AOAPinvoices@ihs.gov or
2. Secure Fax: (505) 256-6851

Failure to submit the required form W-9 to the office(s) listed above will delay issuance of the IRS 1099 Form.

10.5.6 All information set forth in FAR 32.905(b), Content of Invoices, must be included in all invoices for it to constitute a proper invoice.

FAR 32.905(b), Content of Invoices:

(b) Content of invoices.
- (1) A proper invoice must include the following items (except for interim payments on cost reimbursement contracts for services):
  - (i) Name and address of the contractor.
  - (ii) Invoice date and invoice number. (Contractors should date invoices as close as possible to the date of mailing or transmission.)
  - (iii) Contract number or other authorization for supplies delivered or services performed (including order number and line-item number).
  - (iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.
  - (v) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.
  - (vi) Name and address of contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).
  - (vii) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.
  - (viii) Taxpayer Identification Number (TIN). The contractor must include its TIN on the invoice only if required by agency procedures. (See 4.9 TIN requirements.)
  - (ix) Electronic funds transfer (EFT) banking information.
    - (A) The contractor must include EFT banking information on the invoice only if required by agency procedures.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the contractor must have submitted correct EFT banking information in accordance with the applicable solicitation provision (e.g., 52.232-38, Submission of Electronic Funds Transfer Information with Offer), contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(x) Any other information or documentation required by the contract (e.g., evidence of shipment).

(2) An interim payment request under a cost-reimbursement contract for services constitutes a proper invoice for purposes of this subsection if it includes all of the information required by the contract.

(3) If the invoice does not comply with these requirements, the designated billing office must return it within 7 days after receipt (3 days on contracts for meat, meat food products, or fish; 5 days on contracts for perishable agricultural commodities, dairy products, edible fats or oils, and food products prepared from edible fats or oils), with the reasons why it is not a proper invoice. If such notice is not timely, then the designated billing office must adjust the due date for the purpose of determining an interest penalty, if any.

(4) Per the Accounts Payable office, failure to submit invoices to the IPP Website can result in delayed payment of your invoice.

10.5.7 In accordance with OMB Memorandum, M-11-32, Agencies shall make payments to small businesses as soon as practicable, with the goal of making payments within 15 days of receipt of a proper invoice. If a small business contractor is not paid within this (15-day) accelerated period, the contractor will not be given a late-payment interest penalty. Interest penalties, as prescribed by the Prompt Payment Act, remain unchanged by means of this memorandum. All small businesses shall label all invoices as "Small Business."

10.5.8 Additionally, in accordance with OMB Memorandum, M-12-16, fill prime contractors are encouraged to disburse funds received from the Federal Government to their small business subcontractors in a prompt manner. To assist prime contractors in expediting contractor payments to small business subcontractors, Agencies shall, to the full extent permitted by law, temporarily establish an earlier, accelerated date for making agency payments to all prime contractors. Consistent with OMS Memorandum M-11-32 above, Agencies shall have a goal of paying all prime contractors within 15 days of receiving proper documentation. In an effort to support small business growth, drive economic activity and job creation, the Contractor is encouraged to accelerate payments to their small business subcontractors.

10.5.9 In accordance with the requirements of the Debt Collection Improvement Act of 1996, all payments under this contract will be made by electronic funds transfer (EFT). The Contractor shall provide financial institution information to the Finance Office designated above in accordance with FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration.

10.6.10 HHSAR 352.232-71 - ELECTRONIC SUBMISSION OF INVOICE PAYMENT REQUESTS (FEB 2022)

(a) Definitions. As used in this clause—
Payment request means a bill, voucher, invoice, or request for contract financing payment with associated supporting documentation. The payment request must comply with the requirements identified in FAR 32.905(b), “Content of Invoices” and the applicable Payment clause included in this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests electronically using the Department of Treasury Invoice Processing Platform (IPP) or successor system. Information regarding IPP, including IPP Customer Support contact information, is available at www.ipp.gov or any successor site.

(c) The Contractor may submit payment requests using other than IPP only when the Contracting Officer authorizes alternate procedures in writing in accordance with HHS procedures. Unless otherwise agreed to by the contracting officer per HHSAR 352.232-71(c), the use of IPP shall take precedence over previously established invoicing procedures.

(d) If alternate payment procedures are authorized, the Contractor shall include a copy of the Contracting Officer's written authorization with each payment request. Unless otherwise agreed to by the contracting officer per HHSAR 352.232-71(c), the use of IPP shall take precedence over previously established invoicing procedures.

SECTION 11 - SPECIAL CONTRACT REQUIREMENTS

11.1 CONTRACTOR PERFORMANCE EVALUATION REPORT

11.1.1 During the life of this contract, the contractor's performance will be evaluated on an interim and final basis pursuant to FAR Subpart 42.15. Evaluation will become part of the contract file and will be used as past performance information in evaluating the Contractor's, and any significant subcontractors or affiliates, past performance on future contracts.

11.1.2 Contractor Performance Assessment Report System (CPARS) is an on-line reporting system https://www.cpars.gov/. The Contractor Performance Report is completed by the COR electronically and sent to the Contractor for review and approval at the end of each performance period as an interim report and at the end of the contract performance as a final report. After review by the Contracting Officer, the report becomes a permanent record of the Contractor's past performance.

SECTION 12 - FEDERAL ACQUISITION REGULATIONS (FAR) 48 CFR CHAPTER CLAUSES

FAR 52.252-2 - Clauses Incorporated by Reference (Feb 1998)

This purchase order incorporates one or more **Federal Acquisition Regulation (FAR) clauses** by reference and/or in full text, with the same force and effect as if they were provided in full text. Upon request, the Contracting Officer will make the full text of any clause available. The full text of FAR clauses may also be accessed electronically at the following links: FAR and Revolutionary FAR Overhaul

Per FAR Class Deviation 2025-09 Amendment 2: System updates may lag policy updates. The System for Award Management (SAM) may continue to require entities to complete representations based on provisions that are not included in this solicitation. Contracting officers will rely on representations from offers based on provisions in the solicitation. Entities are not required to, nor are they able to, update their entity registration to remove these representations in SAM.

FAR Clause	Title	Date
52.202-1	Definitions	JUN 2020
52.203-3	Gratuities	APR 1984
52.203-13	Contractor Code of Business Ethics and Conduct	Nov 2021
52.203-6	Restrictions on Subcontractor Sales to the Government	JUN 2020
52.212-4	Contract Terms and Conditions – Commercial Items	NOV 2023
52.216-2	Economic Price Adjustment-Standard Supplies	Nov 2021
52.219-6	Notice of Total Small Business Set-Aside	NOV 2020
52.219-8	Utilization of Small Business Concerns	JAN 2025
52.222-50	Combating Trafficking in Persons	OCT 2025
52.222-90	Addressing DEI Discrimination by Federal Contractors	Apr 2026
52.225-1	Buy American-Supplies	Apr 2026
52.226-7	Drug-Free Workplace	May 2024
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving	MAY 2024
52.229-3	Federal, State, and Local Taxes	FEB 2013
52.232-18	Availability of Funds	Apr 1984
52.232-33	Payment by Electronic Funds Transfer – System for ward Management	OCT 2018
52.233-3	Protest After Award	Apr 2026
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-3	Continuity of Services	JAN 1991
52.242-13	Bankruptcy	JUL 1995
52.252-6	Authorized Deviations in Clauses	Nov 2020

Following Clauses in Full Text:

12.1 FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

12.2 FAR 52.217-9 OPTION TO EXTEND THE TERM OF CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

SECTION 13 - DEPARTMENT OF HEALTH AND HUMAN SERVICES ACQUISITION REGULATION (HHSAR) (48 CFR CHAPTER 3) CLAUSES

13.1 This contract incorporates the following **Health and Human Services Acquisition Regulation (HHSAR) clauses** by reference, with the same force and effect as if they were provided in full text. The full text of these clauses is available upon request from the Contracting Officer or may be accessed electronically at: HHSAR

HHSAR Clause No.	Title	Date
352.208-70	Printing and Duplication	FEB 2026
352.211-3	Paperwork Reduction Act	NOV 2025
352.226-1	Indian Preference	MAR 2025
352.226-6	Indian Economic Enterprise Subcontracting Limitations	Mar 2022
352.227-70	Publications and Publicity	DEC 2015
352-232-71	Electronic Submission of Payments Requests	APR 2026

Following Clauses in Full Text:

13.2 HHSAR 301-602-3 - RATIFICATION OF UNAUTHORIZED COMMITMENTS

The Government is not bound by agreements with, or contractual commitments made to, prospective contractors by individuals who do not have delegated contracting authority. Unauthorized commitments do not follow the appropriate process for the expenditure of Government funds. Consequently, the Government may not be able to ratify certain actions, putting a contractor at risk for taking directions from a Federal official other than the contracting officer. See FAR 1.602-1. Government employees responsible for unauthorized commitments are subject to disciplinary action. Contractors perform at their own risk when accepting directions from unauthorized officials. Failure to follow statutory and regulatory processes for the expenditure of Government funds are a very serious matter.

13.3 HHSAR 352.203-70 ANTI LOBBYING (DEC 2015)

Pursuant to the HHS annual appropriations acts, except for normal and recognized executive-legislative relationships, the Contractor shall not use any HHS contract funds for:

(a) Publicity or propaganda purposes;

(b) The preparation, distribution , or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any state or local legislature itself ; or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government, except in presentation to the executive branch of any state or local government itself; or

(c) Payment of salary or expenses of the Contractor, or any agent acting for the Contractor, related to any activity designed to influence the enactment of legislation, appropriations , regulation, administrative action, or Executive order proposed or pending before the Congress or any state government, state legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local, or tribal government in policymaking and administrative processes within the executive branch of that government.

(d) The prohibitions in subsections (a), (b), and (c) above shall include any activity to advocate or promote any proposed, pending, or future federal, state, or local tax increase, or any proposed, pending, or future requirement for, or restriction on, any legal consumer product, including its sale or marketing, including, but not limited to, the advocacy or promotion of gun control.

13.4 HHSAR 352.237-74 NON-DISCRIMINATION IN SERVICE DELIVERY {DEC 2015)

It is the policy of the Department of Health and Human Services that no person otherwise eligible will be excluded from participation in, denied the benefits of, or subjected to discrimination in the administration of HHS programs and services based on non-merit factors such as race, color, national origin, religion, sex, gender identity, sexual orientation, or disability (physical or mental). By acceptance of this contract, the contractor agrees to comply with this policy in supporting the program and in performing the services called for under this contract. The contractor shall include this clause in all sub-contracts awarded under this contract for supporting or performing the specified program and services.

Accordingly, the contractor shall ensure that each of its employees, and any subcontractor staff, is made aware of, understands, and complies with this policy.

13.5 352.237-75 - KEY PERSONNEL (DEC 2015)

The key personnel specified in this contract are considered to be essential for work performance. At least 30 days prior to the contractor voluntarily diverting any of the specified individuals to other programs or contracts the Contractor shall notify the Contracting Officer and shall submit a justification for the diversion or replacement and a request to replace the individual. The request must identify the proposed replacement and provide an explanation of how the replacement's skills, experience, and credentials meet or exceed the requirements of the contract (including, when applicable, Human Subjects Testing requirements). If the employee of the contractor is terminated for cause or separates from the contractor voluntarily with less than thirty days' notice, the Contractor shall provide the maximum notice practicable under the circumstances. The Contractor shall not divert, replace, or announce any such change to key personnel without the written consent of the Contracting Officer. The contract will be modified to add or delete key personnel as necessary to reflect the agreement of the parties.

SECTION 14 - LIST OF ATTACHMENTS – N/A

SECTION 15 - REPRESENTATIONS. CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

15.1 PROVISIONS INCORPORATED BY REFERENCE - FAR 52.252-2 (FEB 1998)

This Contract incorporates FAR provisions referenced, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The full text of a clause accessed electronically at this website address: FAR - https://www.acquisition.gov/far/index.html.

FAR Provisions	Title	Date
52.204-13	System for Award Management - Maintenance	APR 2026

15.4 52.209-11 - REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (FEB 2016)

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing **Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent** appropriations acts, the Government will not enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and decided that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is □ is not □ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is □ is not □ a corporation that was convicted of a felony criminal violation under a federal law within the preceding 24 months.

SECTION 16 - INSTRUCTIONS, CONDITIONS, AND NOTICE TO OFFERORS
EVALUATION (IHS SUPPLEMENTAL GUIDANCE) (*Supplementing FAR 52.212-2 and FAR 12.203*)

16.1 GENERAL INSTRUCTIONS: Your attention is directed at the requirements for technical and price quotes to be submitted in accordance with the following instructions establishing the acceptable minimum requirements for the format and content of quotes.

16.2 OFFER MUST INCLUDE:

Volume I – Technical Approach
Volume II – Past Performance
Volume III – Quote – please include lead time for delivery. Pricing should be good for 90 days.

16.3 BY SUBMITTING A QUOTE IN RESPONSE TO THIS SOLICITATION:

16.3.1 Your quote shall become a part of the official contract file.

16.3.2 The Government will evaluate your quote in accordance with the evaluation criteria set forth.

16.3.3 This solicitation does not commit the Government to pay any of the costs associated with the preparation and submission of your quote. In addition, the Contracting Officer is the only individual authorized legally committing the Government to the expenditure of public funds in connection with this requirement.

16.3.4 Any resultant contract shall include all applicable clauses to the type of contract awarded. Obtain copies of clauses by contacting the Contracting Officer. Any additional clauses required by public law, executive order, or acquisition regulations, in effect at the time of execution of the proposed contract, will be included.

16.4 OTHER IMPORTANT INFORMATION AND INSTRUCTIONS:

16.4.1 Offerors must be registered under SAM (System for Award Management - www.sam.gov) in order to be considered for award. Provide your twelve-digit UEI Number (data universal numbering system), which uniquely identifies your individual business in SAMs. Also, if applicable, provide your GSA contract number on your price quote.

16.4.2 Refer to Section 17 "Evaluation Factors for Award" for evaluation information.

16.4.3 An award made on a best value basis; both price and other factors considered. An award will be made only in the event that the Offeror's quote is found to be technically acceptable, based upon the evaluation criteria, and the Offeror is determined responsive and responsible in accordance with the terms and conditions of this solicitation.

16.4.4 The Indian Health Service (IHS), Santa Fe Indian Health Center (SFIHC) will evaluate quotes on basis of information furnished by the Offeror. The IHS, SFIHC, is not responsible for locating or obtaining any information not identified in the quote.

16.4.5 **The quote must be signed by an official authorized to bind your organization and submitted no later than 6/30/2026, at 12:30 pm MDT via e-mail to Patricia Trujillo, patricia.trujillo@ihs.gov.**

16.3.5.1 All questions must be submitted in writing to the Contracting Officer identified on SF-1449 by **6/25/2026.** Responses may be issued via amendment if necessary. Telephone inquiries will not be accepted.

16.5 TECHNICAL APPROACH INSTRUCTIONS (VOLUME I)

16.1.1 The technical proposal should reflect a clear understanding of the nature of the work. No offer is eligible for award if it merely offers to conduct a program in accordance with the requirements of the government's performance work statement.

16.1.2 Proposals clearly demonstrate the Offeror's competence, technical understanding and approach in order to accomplish the requirements set forth in Section 5.

16.1.3 The proposal shall include a description of the techniques and procedures employed in achieving the proposed results in compliance with the requirements of the Government's performance work statement. The Offeror is hereby advised that the Government, unless otherwise specified, i.e., by law will acquire the right to use, duplicate, or disclose in any manner and for any purpose whatsoever, and have or permit others to do so, all subject data required to be delivered under any contract resulting from this solicitation. Any reservations to those stated Government rights to data your proposal should enunciate this and will be resolved during any subsequent negotiations.

16.1.4 The proposal will include information on how contract is organized and managed as well as the staffing of medical providers. Provide information that will demonstrate your understanding and management of the important events or tasks. If applicable to your proposal, explain how you will achieve the management and coordination of consultants and/or subcontractors.

16.5 PAST PERFORMANCE (VOLUME II)

16.5.1 Offerors evaluated performance under existing contracts and performance on prior contracts. Offerors should note the difference between past performance and experience. Past performance relates to quality and how well a Contractor performs, the experience is about the type and amount of work previously performed by a Contractor.

16.5.2 Offerors are instructed to send the Past Performance Survey template (Attachment #1) to at least three (3) previous clients. The previous clients are to complete Attachment #1 and email back directly to the IHS Contract Specialist (patricia.trujillo@ihs.gov) by the quote due date."

16.5.3 The Federal Government uses the Contractor Performance Assessment Reporting System (CPARS) to document Contractor performance information required by Federal Regulations. Past performance, information entered to CPARS is available to federal agencies through a separate system called the Past Performance Information Retrieval System (PPIRS) for source selection purposes. The government will be considering past performance information contained in PPIRS to the greatest extent possible.

16.6 PRICE QUOTE INSTRUCTIONS (VOLUME II)

16.6.1 The offeror's quote must declare that it meets all the terms and conditions of this solicitation.

In addition, it must contain a statement to the effect that the offer is firm for a period of at least 90 days from the date of receipt by the Government. Offerors shall include a completed copy of Section 1 of the solicitation in its quote. Offerors shall submit quotes and data comprehensive enough to provide the basis for a sound evaluation. The information should be precise, factual and responsive.

16.6.2 The Contractor will identify shipping and packaging cost estimates in the quote.

16.6.3 If applicable, provide your GSA or VA contract number on your price quote.

16.5 ADMINISTRATIVE AND MANAGEMENT DATA

16.5.1 Commitments - The Offeror shall list commitments relating to the specified work or services which may interfere with the completion of the work or services contemplated under this quote or which may affect the performance of this work.

16.5.2 Representations and Certifications: The Offeror shall submit a completed and executed copy of Section 15 - Representations, Certifications and Other Statements of Offerors with its business quote.

16.6 INVOICE PROCESS PLATFORM (IPP)

16.6.1 In compliance with the Office of Management and Budget (OMB) M-15-19 memorandum "Improving Government Efficiency and Saving Taxpayer Dollars Through Electronic Invoicing" directing Federal agencies to adopt electronic invoicing as the primary means to disburse payment to vendors. Invoices submitted under any award resulting from this solicitation will be required to utilize the Invoice Processing Platform (IPP) in accordance with HHSAR 352.232-71, Electronic Submission and Processing of Payment Requests"

16.6.2 IPP is a secure, web-based electronic invoicing system provided by the U.S. Department of the Treasury's Bureau of the Fiscal Service, in partnership with the Federal Reserve Bank of St. Louis (FRSTL). Respondents to this solicitation are encouraged to register an account with IPP if they have not already done so. If your

organization is already registered to use IPP, you will not be required to re-register- however, we encourage you to make sure your organization and designated IPP user accounts are valid and up to date.

The IPP website address is: https://www.ipp.gov

If you require assistance registering or IPP account access, please contact the IPP Helpdesk at (866) 973-3131 (M-F 8 AM to 6 PM ET), or IPPCustomerSupport@fiscal.treasury.gov

16.6.3 **EXEMPTIONS UNDER HHSAR 332.7002(2)**

If you feel this requirement unduly burdensome, you must provide an explanation of your position for consideration by the contracting officer.

SECTION 17 - EVALUATION FACTORS FOR AWARD

17.1 GENERAL INFORMATION

17.1.1 Evaluate quote to determine the Offeror's ability to complete all requirements necessary for successful performance. Quotes ineligible for award that merely paraphrase the requirements stated in Section 5. In addition, a quote that addresses only a part of the requirements will be considered unresponsive to this solicitation and ·unacceptable for award. As stated in Section 5, the offer should show a logical approach for achieving the requirements.

17.1.2 Evaluate all quotations based on the following:

52.212-2 - EVALUATION—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021)

(a) The Government will award a contract resulting from this solicitation to the proposer responsible whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors should be used to evaluate offers:

(1) Technical Approach
(2) Past Performance
(3) Price

Technical and past performance, when combined, are more important than price.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options should not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

17.1.3 **EXCEPTIONS TAKEN TO ANY TERMS AND CONDITIONS STATED IN THIS SOLICITATION.** Complete rationale, justification, and cost impact must be included. The Government advises Offerors that it intends to evaluate quotations and award an order without discussion.

17.2 TECHNICAL EVALUATION

17.2.1 Technical evaluation will apply all of the following evaluation factors to the Offeror technical quote and to any teaming arrangements proposed.

17.2.2 The acceptability or unacceptability of the technical portion of each quote will be determined through an evaluation by a Source Selection Team.

17.2.3 The Committee will evaluate each quote that represents the best value to the Government, considering technical approach, past performance and price.

17.2.4 Use the following criteria to evaluate the Technical Approach:

17.2.4.1 Evaluate the Offeror's technical approach for its soundness, completeness, and practicality in the areas outlined in the SOW. The Offeror provides narrative statements that describe the organization's approach and processes to perform each of the tasks consistent with the specifications outlined in the RFQ, including:

(1) Instrument and supplies will be compatible with the supply listing provided.
(2) Provide guidance in case of any technical or shipping issued with the Janitorial/Cleaning Supplies provided.
(3) Instruments and supplies ordered through company will be shipped and received within 5 business days.

(4) Expiration date of supplies will be > 6 months from date of supplies received.

17.3 PAST PERFORMANCE EVALUATION

17.3.1 Evaluate the Offerors ability to demonstrate quality of performance on similar work, to include the ability to control the quality and cost of work, timeliness of performance, and effectiveness at accomplishing the goals of previous work.

17.4 PRICE EVALUATION

17.4.1 Evaluate the price quote to determine the Offeror's ability to carry out its proposed technical approach and indicate that the Offeror understands the nature and extent of the requirement. The price evaluation will not be point scored. The total price of each contract line item shall be added together to arrive at an overall total. The evaluation of options year done by adding all option totals together for an overall total; this will then be evaluated for overall price reasonableness.

17.4 RESPONSIBILITY

17.4.1 To be eligible for an award, an Offeror must be determined responsible in accordance with the standards in FAR Part 9.104.

17.5 AWARD WITHOUT DISCUSSIONS & COMPETITIVE RANGE DETERMINATIONS

17.5.1 The Government intends to evaluate quotes and award a contract without discussions with Offerors (except for clarifications as described in FAR 15.306(a)). Therefore, the Offeror's initial quote should contain the Offeror's best terms from a price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. A competitive range determination occurs where there are discussions. If the Contracting Officer determines that the number of quotes that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of quotes in the competitive range to the greatest number that will permit an efficient competition among the most highly rated quotes.

17.6 RATING FACTORS

17.6.1 Each quotation will be independently evaluated and assigned a pass/fail rating based on the degree to which the quotation demonstrates an understanding of and ability to meet the requirements of the SOW.

17.7 AWARD

One Firm-Fixed-Priced Purchase Order made on a best value basis; both price and other factors considered. An award will be made only in the event that the Offerors quote is found to be acceptable, based upon the evaluation criteria, and the Offeror is determined responsive and responsible in accordance with the terms and conditions of this solicitation.