STATEMENT OF WORK
Wind Tarps Installation on Building 90538
18 Mar 2026

1. **DESCRIPTION OF SERVICES**. The contractor shall provide all management, tools, supplies, equipment, labor and hardware necessary to install pre-purchased wind tarps for 624 Red Horse Road, building 90538, Hurlburt Field, FL, to close sides of facility and prevent weathering of equipment and limit personnel exposure to outside elements.

1.1. The contractor shall within 30 days of award of contract:

1.1.1. Install pre-purchased wind tarps (located on-site) by modifying as needed with grommets, etc. to facilitate their covering the building perimeter, effectively providing a fabric wall against wind and weather. Corrosion-resistant, stainless-steel cables, brackets, and eyelets will be used so as not to drill into any existing steel girder support system that may cause degradation to the structure over time. Installing eyelets into the concrete foundation to facilitate anchor points for the lower portions of the tarps will be necessary.

1.1.2. Ensure installation includes hardware and accessories that meet or exceed manufacturer's installation guidelines and wind-load specifications. Hardware must allow tarps to be raised/lowered to facilitate adjustment for varying environmental conditions in compliance with the current Florida Building Code and all applicable Occupational Safety and Health Administration (OSHA) standards, including fall protection requirements under 29 CFR 1926.

1.1.3. Repair and paint any modified/damaged areas resulting from the tarp installation.

1.1.4. Dispose of all excess or unused materials off base in accordance with local and federal regulations.

1.1.5. The contractor shall review building plans/previous similar structures (STTS Tarp Install) to ensure a long-lasting, safe and quality installation. Any modifications required beyond the scope of this SOW must be approved by the Government.

1.1.6. The Government will ensure the movement and/or removal of equipment and items as needed to facilitate contractor's access to work areas.

1.1.7. Provide a one-year warranty for the work performed as described in this SOW.

2. **GOVERNMENT PROPERTY AND SERVICES.** There will be no Government Furnished Property or Services provided for this effort. Wind tarps have been purchased by the Government, and the contractor is responsible for any damage to the tarps that would cause them to be fixed, repaired, or replaced. The Government will ensure access to the work site and necessary utility hookups (e.g., water, electricity) required for the work.

3. **NORMAL HOURS OF OPERATION.** The contractor shall perform the services required under this contract during the following hours: MON-FRI 0700 to 1600, except for federal holidays. The contractor may work, with prior approval of the Contracting Officer, extended hours to ensure timely completion of work at no additional cost to the government.

   3.1. Recognized Holidays. The contractor is not required to provide service on the following days: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Days, Thanksgiving Day and Christmas Day. If the holiday falls on Saturday, it is observed on Friday. If the holiday falls on a Sunday, it is observed on Monday.

   3.2. The installation shall not last more than 10 business days from start of the project. The contractor will not be permitted to finish any work after the 10-day period and the Contracting Officer will terminate the contract for cause for any work not acceptably accomplished during this period. The 10-day performance period may be extended by the Contracting Officer for excusable delays such as severe weather events that make work unsafe or impossible.

   3.3. The contractor shall have a designated Project Manager that will remain onsite for the duration of the contract and ensure work is completed correctly and in an acceptable manner. The Project Manager's name and contact information shall be provided to the government representatives onsite prior to contract installation.

4. **SPECIAL QUALIFICATIONS**. The contractor shall be authorized and/or certified to install wind tarps and construction of the project type being offered, as well as any subcontractors needed. The contractor shall provide evidence of having successfully completed at least three projects of a similar size and scope within the last five years.

5. **BASE ACCESS.**

   5.1. Contractor, Employee Base Pass and Identification, Special Clearances, and Vehicle Passes. The contractor shall obtain base identification, and vehicle passes, if required, for all Contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor employees are required to wear or prominently display installation identification badges or contractor-furnished contractor identification badges while visiting or performing work on the installation. The contractor shall submit the employee listing the Contracting Officer no less than 3 days prior to the performance start date and at least one day prior as changes occur. Employees with active warrants or felonies will not be granted access to the base. Additionally, drugs of any nature are not authorized on federal installations. If found with any drug, persons will not be granted access to the base and will be banned from accessing in the future. This includes Medical Marijuana where a Medical ID is present.

   5.2. The Contractor Employee List. This form shall list every employee requiring base access. Every time employees change, it shall be updated to reflect additions and/or deletions.

Identify those individuals you wish to have escort authority by including the word "escort" or "E" next to their names. Limit the number of individuals designated as escorts to a reasonable number (i.e. one or two). For work locations use building numbers or specify as base wide if applicable. Once completed, email the list to the Contracting Office representative in EXCEL format. The Contracting Officer will then prepare, attach a cover letter, and forward the Employee List to the Visitor Control Center.

5.3. Upon notification of the employee listing being forwarded to the Visitor Control Center (VCC), all contractor employees shall report to the VCC to complete the required documentation for base access. Contractor employees shall be required to provide two (2) forms of identification. If an employee will be driving on Hurlburt Field they are required to provide a valid driver's license, vehicle registration, and proof of insurance. NOTE: The section of Commercial gate Control Center administrating this function is open from 0700 to 1800 (6:00 p.m.), therefore, employees must arrive during this time for their documentation to be processed.

5.4. During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

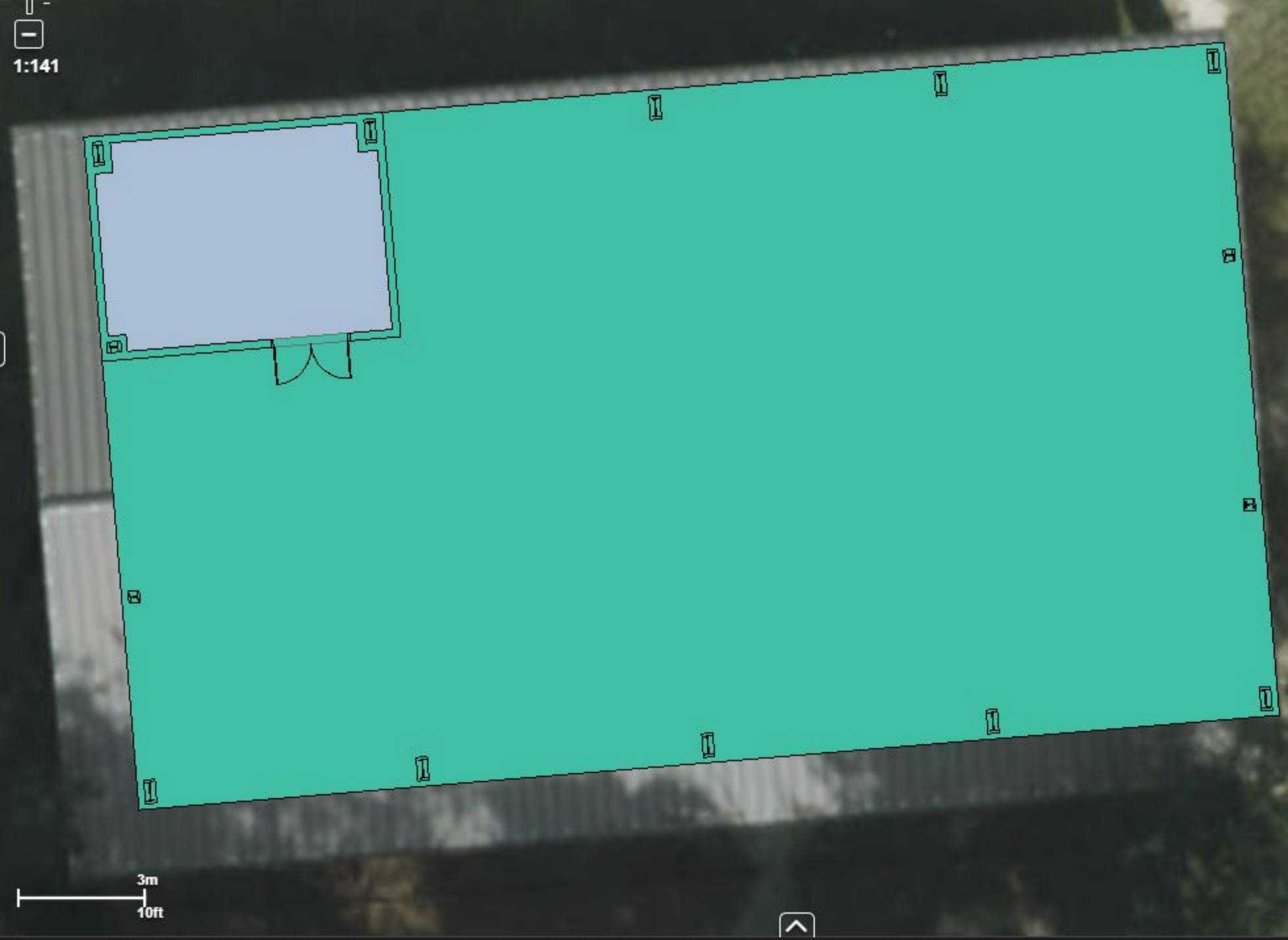
6. **WEAPONS, FIREARMS AND AMMUNITION.** Contractor employees are prohibited from possessing weapons, firearms or ammunition on themselves or within their owned or privately owned vehicle while on Hurlburt Field, FL.

7. **DRIVING LICENSE/ON-BASE REQUIREMENTS.** The contractor and employees shall comply with base traffic regulations at all sites. The contractor shall ensure employees have a current and valid state/country driver's license for the type of vehicle being driven before allowing the employee to operate a personal vehicle on Hurlburt Field, Florida.

8. **SAFETY AND ENVIRONMENTAL.** The contractor is responsible for developing and enforcing a site-specific Health and Safety Plan in accordance with OSHA regulations. All work shall be conducted in a manner that minimizes environmental impact. The contractor shall have a spill prevention and response plan for any hazardous materials brought on site.

9. **DELIVERABLES AND ACCEPTANCE.** Upon completion, the contractor shall schedule a final inspection with the end user, civil engineering representative, and the Contracting Officer. The project will be considered complete upon the Government's formal acceptance, documented in writing, certifying that all work has been performed in accordance with this SOW. The contractor shall provide copies of all material warranties to the COR at this time.

Red Horse Road
90538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