Attachment 5

BUSINESS RULES FOR USE WITH FOOTNOTES 2A AND 2B

Table A5.1. Example of Business Rules for use with Footnotes 2A and 2B.

A	The Air Force anticipates receipt of monthly billing from the performing agency for goods or services unless notified by the performing agency of an alternate billing schedule. The performing agency may notify the Air Force of an alternate billing schedule as an attachment to the DD Form 448-2 or in the contract award document provided to the Air Force.
B	The Air Force has the right to cancel, modify, or terminate the agreement. The Air Force is responsible for costs incurred prior to cancellation of the order plus any termination cost subject to negotiation by the parties. The parties, by mutual agreement, may use alternate dispute resolution to resolve disputes related to this order.
C	Program Manager Contact info: **PM** **Name/Title: Josh Stifter / PM** **Mailing Address: 6044 DOGWOOD AVE (B1256NW)** **Email Address: 6044 DOGWOOD AVE (B1256NW)** **Telephone: 000-0000** **Fax: 000-0000** Resource Advisor or Resource Manager Contact info: **RA/RM** **Name/Title: Scott Kunzler** **Mailing Address: 6033 Elm Lane, Bldg 1247, HAFB, UT 84056-5818** **Email Address: Scott.Kunzler@us.af.mil** **Telephone: 801-775-2660** **Fax:** Click or tap here to enter text. Accounting and Finance Office Contact info: **FMA Office** **Name/Symbol: 75 CPTS/FMAS** **Mailing Address: 7437 6th Street, Bldg 430** **Email Address: 75CPTS.Contracts@us.af.mil** **Telephone: 801-777-1851** **Fax: 801-775-3746**
D	The Business Event Transaction Code (BETC) for this order is DISB (Disbursement). The performing agency will provide the BETC on the DD Form 448-2, Block 13, Remarks. Do not include the following in the notes: Most transactions by MIPR to assisting agencies will be disbursements. When another code is appropriate see the RA/RM for assistance and follow instructions at: https://www.sam.fms.treas.gov/sampublic/