TRANSMITTAL LETTER
SOLICITATION FOR SIMPLIFIED PURCHASES

DATE: 6/16/2026

Sent via email from

AMES NATIONAL LABORATORY
PROCUREMENT OFFICE
231 TASF, 2408 PAMMEL DR
AMES, IA 50011-2408
www.ameslab.gov

TO: ALL OFFERORS

SUBJECT: Solicitation No. A27-0308

Dear Sir or Madame:

Ames National Laboratory (also referred to as the "Laboratory"), operated by Iowa State University (ISU) under Prime Contract DE-AC02-07CH11358, as amended, with the U.S. Department of Energy (DOE), is seeking to acquire the goods or services described in this RFP. Your firm is invited to participate in this solicitation by submitting a written proposal pursuant to the instructions outlined herein.

Below are procurement milestone dates pertaining to subject solicitation:

Procurement Event	Due date & time (ALL TIME LISTED ARE CENTRAL TIME ZONE)
Cut-off Date for Questions. Questions regarding the solicitation shall be submitted via email to the Procurement Agent no later than:	**7/2/2026** by 4:00 PM CDT
Proposal Submission Due Date. Proposals shall be submitted via email to the Procurement Agent no later than:	**7/21/2026** by 4:00 PM CDT
Anticipated award date of Purchase Order is:	**8/6/2026**

Please review all attachments to this solicitation and follow the proposal instructions before you submit your offer.

UNDER NO CIRCUMSTANCES SHOULD OFFERORS DIRECTLY CONTACT ANYONE OTHER THAN THE PROCUREMENT AGENT OR HIS/HER DESIGNEE REGARDING THIS SOLICITATION.

Sincerely,

Madeline Harris
Procurement Agent

1. SOLICITATION NO.	2. SOL. ISSUE DATE	3. PROCUREMENT AGENT	3.a. EMAIL ADDRESS	3.b. PHONE NO.
A27-0308	**6/16/2026**	**Madeline Harris**	**mmgowey@ameslab.gov**	**515-294-9115**

4. PROJECT TITLE	5. OFFER DUE DATE / LOCAL TIME
Gas Cylinders & Liquid Nitrogen/Helium	**7/21/2026 / 4:00 PM**

6. DELIVER TO FOR LTL/CONTAINER FREIGHT	6.a. DELIVERY TO FOR SMALL PACKAGES	7. THIS ACQUISITION IS UNRESTRICTED
Ames National Laboratory Warehouse 2437 Kooser Dr Ames, IA 50011-3608	Ames National Laboratory Spedding Hall Dock 2416 Pammel Dr Ames, IA 50011-2416	Open Competition

7.a. UNRESTRICTED (APPLIES IF CHECKED IN BLOCK 7.)

This solicitation is conducted using full and open competition. Offerors are expected to use small businesses and all classifications of small minority businesses including ANCs and Indian Tribes (SB), veteran-owned small business (VOB), service-disabled veteran-owned small business (SDVOB), HUBZone small business (HUB), small disadvantaged business including ANCs and Indian Tribes (SDB), women-owned small business (WOSB), as sub-subcontractors to the maximum extent consistent with effective contract performance.

7.b. NAICS CODE AND SMALL BUSINESS SIZE STANDARD

NAICS Code: **325120** SB Size Standard: **1200**

The small business size standard for a concern that submits an offer, other than on a construction or service acquisition, but proposes to furnish an end item that it did not itself manufacture, process, or produce is 500 employees or less if the acquisition—

(1) Is set aside for small business and has a value above the simplified acquisition threshold;

(2) Uses the HUBZone price evaluation preference regardless of dollar value, unless the offeror waives the price evaluation preference; or

(3) Is an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

8. EDUCATIONAL DISCOUNTS

ISU manages and operates the Laboratory for the DOE as a prime contractor under DOE Contract# DE-AC02-07CH11358, as amended, (Prime Contract). The Laboratory is not a separate legal entity from ISU. ISU manages and operates the Laboratory as a single, integrated, autonomous entity. The relationship between ISU and the Laboratory is not a contractor – affiliated source relationship. Therefore, offerors are advised that the Laboratory is eligible to receive educational discounted pricing.

9. AUTHORIZATION TO UTILIZE GOVERNMENT SOURCES

Offerors are advised that the Laboratory is also authorized by the Government (Department of Energy) to purchase from GSA Federal Supply Schedules (FSS), NASA SEWP contract holders. Therefore, offerors may propose discounted pricing off their contracts held with these agencies.

Additionally, the Laboratory may place orders against DOE Integrated Contractor Purchasing Team (ICPT) agreements and agreements awarded by the Supply Chain Management Center (SCMC). If your firm has an active ICPT Basic Ordering Agreement (BOA) or SCMS BOA for the supplies or services under this solicitation, please provide the Agreement No., and pricing information in your submission of offer.

10. NUMBER OF AWARDS PLANNED	11. TYPE OF CONTRACT	11a. ALTERNATE CONTRACT TYPE
The Laboratory intends to award one ☒ Purchase Order(s), ☐ Subcontract(s), resulting from this solicitation to that offeror whose offer conforming to the solicitation will be most advantageous to the Laboratory, the best value, price and other factors as specified, considered.	The Laboratory plans to award a Firm Fixed Price agreement under this solicitation, and all proposals must be submitted on this basis.	Alternate proposals based on other contract types will ☒ will not ☐ be considered.

12. OFFER ACCEPTANCE PERIOD

"Acceptance period," as used in this provision, means the number of calendar days available to the Laboratory for awarding a Purchase Order from the date specified in this solicitation for receipt of offers. The Laboratory requires a minimum acceptance period of 60 calendar days. An offer allowing less than the Laboratory's minimum acceptance period may be rejected.

13. EXCEPTIONS TO TERMS AND CONDITIONS

Offerors MUST agree to the Laboratory's terms and conditions or state any exceptions to the terms and conditions within your proposal response. No further objections to the Laboratory's terms and conditions may be made after a proposal is submitted.

Offerors understand and agree that by submitting a proposal, they are indicating acceptance of all Ames National Laboratory Terms and Conditions, as identified as attachments to this solicitation, unless such a declaration is made in advance. The Laboratory cautions Offerors that taking exceptions to any term or condition of this solicitation (including submitting any alternate proposals that requires relaxation of a requirement) may make an offer unacceptable.

The Laboratory reserves the sole discretion to consider exceptions to terms and conditions or to reject any exceptions. All exceptions must be submitted with the Offeror's quotation.

14. REPRESENTATIONS AND CERTIFICATIONS, SAM, AND W-9/W-8

If estimated cost is $10,000 or more—

- All offerors that desire to be considered for a purchase order or subcontract award valued at $10,000 or more are required to—
  - register their company in the official U.S. government system for award management (SAM) and complete annual representations and certifications electronically in SAM.gov;
  - complete **SECTION I(a) only, & ALL Parts of SECTION II** of the Ames National Laboratory's Representations and Certifications Supplemental document located on the Ames National Laboratory website {Ames Lab Supplier Toolbox Docs} at https://www.ameslab.gov/POTerms or attached to this solicitation.
  - provide a copy of their W-9 (or W-8 BEN/equivalent for foreign taxpayer identification).

If estimated cost is less than $10,000—

- And, if Offeror IS registered in SAM, then they are only required to provide the information in **SECTION I (a) Entity Information** of the Ames National Laboratory Representations & Certifications Supplemental. If Supplier's firm is NOT registered in SAM, then they are required to complete both **SECTIONS I (a) Entity Information and I (b) Business Size. HOWEVER, IF PROPOSED PRODUCTS ARE EXPORT CONTROLLED, THEN ALSO COMPLETE SECTION II (1).**

15. DISCUSSIONS

The Laboratory may evaluate offers and award an agreement without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. Discussions may be conducted if the Laboratory determines they are necessary. The Laboratory may reject any or all offers if such action is in the best interest of the Laboratory; accept other than the lowest offer, and waive informalities and minor irregularities in offers received.

16. FIRM'S AUTHORIZED OFFICIAL

The offeror's proposal must be signed by an official authorized to bind your organization and must stipulate that it is predicated upon all the terms and conditions of this RFP. Offeror shall appoint and list a single point of contact for negotiations and Purchase Order administration once the agreement is awarded.

17. SUBMISSION OF OFFERS

Submit signed and dated offers to the Procurement Agent's email address listed in Block 3., above, at or before the exact time specified in Block 5. **Offers shall be submitted on your company's letterhead stationery** and, as a minimum, must show—

✓ 1. The solicitation number and the time specified in this solicitation for receipt of offers;
✓ 3. Offeror's signed quote to include address, email address, and telephone number;
✓ 4. Offeror's standard commercial warranty and/or terms of any express warranty;
✓ 6. Proposed discount terms if other than Net 30 days;
✓ 7. "Remit to" address, if different than mailing address;
✓ 8. A statement specifying Offeror's registration in SAM.gov;
✓ 9. A completed copy of the attached Representations and Certifications Supplemental;
✓ 10. A Copy of Offeror's current health and safety manual
✓ 11. A copy of Offeror's W-9 or W-8 BEN;
✓ 12. Up-to-date Certificate of insurance listing Ames Laboratory, Iowa State University and The United States Government are included as additionally insureds.
✓ 13. If furnishing supplies, a statement indicating if the products under this solicitation are export controlled, and, if so, the Export Control Classification Number (ECCN);
✓ 14. Acknowledgement of Solicitation Amendments (if any);

✓ 15. A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration;

✓ 16. ICPT BOA, SCMS BOA, GSA FSS, or NASA SEWP contract number and pricing information, if applicable; and

✓ 17. A statement specifying that ***"Supplier Name [Offeror] agrees that Ames National Laboratory may accept this offer up to the specified days in Block 12 (or specify longer) calendar days from the date of submission of this offer"*.**

18. PRODUCT SAMPLES

When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

19. ALTERNATIVE OFFERS

☐ If checked, offerors are encouraged to submit multiple offers presenting alternative terms and conditions, including alternative line items, or alternative commercial products or commercial services for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

19.a. ALTERNATIVE LINE ITEM PROPOSAL (APPLIES IF BLOCK 19. IS CHECKED)

(a) The Laboratory recognizes that the line items established in this solicitation may not conform to the Offeror's practices. Failure to correct these issues can result in difficulties in acceptance of deliverables and processing payments. Therefore, the Offeror is invited to propose alternative line items for which bids, proposals, or quotes are requested in this solicitation to ensure that the resulting Purchase Order is economically and administratively advantageous to the Laboratory and the Offeror.

(b) The Offeror may submit one or more additional proposals with alternative line items. However, acceptance of an alternative proposal is a unilateral decision made solely at the discretion of the Laboratory. Offers that do not comply with the line items specified in this solicitation may be determined to be nonresponsive or unacceptable.

20. LATE SUBMISSIONS, MODIFICATIONS, REVISIONS, AND WITHDRAWALS OF OFFERS

(a) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Laboratory's Procurement Agent designated in the solicitation by the time specified in the solicitation.

(b) Late Offers.

i. Any offer, modification, revision, or withdrawal of an offer received by the Procurement Agent designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made; the Procurement Agent determines that accepting the late offer would not unduly delay the acquisition; and-

1. If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Procurement Agent not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or
2. There is acceptable evidence to establish that it was received by the Procurement Agent designated for receipt of offers and was under the Laboratory's control prior to the time set for receipt of offers; or
3. If this solicitation is a request for proposals, it was the only proposal received.

ii. However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Laboratory, will be considered at any time it is received and may be accepted.

(c) Acceptable evidence to establish the time of receipt at the Laboratory includes documentary evidence of receipt maintained by the Laboratory, or oral testimony or statements of Laboratory personnel.

(d) If an emergency or unanticipated event interrupts normal Laboratory processes so that offers cannot be received by the Procurement Agent designated for receipt of offers by the exact time specified in the solicitation, and urgent Laboratory requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Laboratory processes resume.

(e) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the withdrawal of the offer.

21. BRAND NAME OR EQUAL

☐ If checked —

(a) One or more items called for by this solicitation have been identified by a brand-name-or-equal product description. Proposals offering equal products will be considered for award if these products are clearly identified and are determined by the Laboratory to contain all of the essential characteristics of the brand-name products referenced in the solicitation.

(b) Unless the offeror clearly indicates in the proposal that the proposal is for an equal product, the proposal will be considered as offering a brand-name product referenced in the solicitation.

(c) If the offeror proposes to furnish an equal product, the brand name and model or catalog number, if any, of the product to be furnished must be inserted in the space provided in the solicitation. The evaluation of proposals and the determination as to equality of the product offered will be based on information furnished by the offeror or identified in the proposal, as well as other information reasonably available to the Laboratory. The Laboratory is not responsible for locating or obtaining any information not identified in the proposal and reasonably available to the Laboratory. Accordingly, to ensure that sufficient information is available, the offeror must furnish as a part of the proposal:

  (1) All descriptive material (such as cuts, illustrations, drawings, or other information) necessary for the Laboratory to establish exactly what the offeror proposes to furnish and to determine whether the product offered meets the requirements of the solicitation; or

  (2) Specific references to information previously furnished or to information otherwise available to the Laboratory to permit a determination as to equality of the product offered.

(d) If the offeror proposes to modify a product so as to make it conform to the requirements of the solicitation, the offeror must:

  (1) Include in the proposal a clear description of the proposed modifications; and

  (2) Clearly mark any descriptive material to show the proposed modifications.

22. MULTIPLE LINE ITEM AWARDS

The Laboratory may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Offeror's quotation, offers may not be submitted for quantities less than those specified. The Laboratory reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

23. WARRANTY INFORMATION

Offerors are encouraged to submit information on any standard commercial warranties provided for offered products. The Laboratory will consider these warranties in determining the most advantageous proposal, to the extent provided in the evaluation factors.

24. CREDIT CARD ORDER ACCEPTANCE REQUIREMENTS

☐ If checked, The Laboratory intends to place credit card orders, using an authorized Ames Laboratory credit card, under the ordering agreement or purchase order resulting from this solicitation. Any supplier entering into an ordering agreement or awarded a purchase order as a result of this solicitation must have the capability to accept orders made with such a credit card.

25. AVAILABILITY OF FUNDS

The BPA itself will not be funded; however, each PO Release(s) placed against the BPA will be funded.

26. BASIS FOR AWARD/EVALUATION

☒ Lowest Price, Technically Acceptable (LPTA).

(a) Basis for award will be LPTA with selection of the technically acceptable proposal with the lowest evaluated price. The Laboratory will evaluate proposals for acceptability but will not rank proposals using the non-cost/price factors. Below are the ratings for LPTA:

Technical Acceptable / Unacceptable Rating Method	
Rating	**Description**
Acceptable	Quotation meets the requirements of this solicitation
Unacceptable	Quotation does not meet the requirements of this solicitation.

(b) The non-cost evaluation factor(s) that establish the requirements of technical acceptability are as shown below:

1. Non-Cost Factor: **Technical -** Proposals will be technically evaluated to confirm offeror's ability to meet or exceed specifications/requirements listed in the Statement of Work (SOW).
2. Non-Cost Factor: **Safety and QA Questionnaire –** Approval of Appendix E and Offeror's Company Healthy and Safety Manual

Past Performance Acceptable / Unacceptable Rating Method	
Rating	**Description**
Acceptable	Based on the offeror's performance record, the Laboratory has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror's performance record is unknown.
Unacceptable	Based on the offeror's performance record, the Laboratory does not have a reasonable expectation that the offeror will be able to successfully perform the required effort.

27. OPTIONS

☒ **OPTION FOR INCREASED QUANTITY**

The Laboratory may increase the quantity of goods called for under this Purchase Order during the Purchase Order's term by the amounts and at the unit prices specified in the Purchase Order. The procurement agent may exercise this option by giving the supplier 60 days *[unless a different number of days is specified within the Purchase Order]* written notice before delivery is due or period of performance ends. Unless the parties otherwise agree, delivery of the increased items will continue at the same rate as delivery of like items called for under this Purchase Order.

☒ **OPTION LINE ITEM**

The Laboratory may require delivery of the separately priced Purchase Order line item number identified in the Purchase Order as an option item, in the quantity and at the price set forth in the Purchase Order. The procurement agent may exercise this option by giving the supplier 60 days *[unless a different number of days is specified within the Purchase Order]* written notice before delivery is due or period of performance ends.

☒ **OPTION TO EXTEND (SHORT TERM)**

The Laboratory may require the supplier to extend and continue in performance at the same delivery/performance rate and at the unit prices specified in the purchase order. The procurement agent may exercise this option by giving the supplier advance written notice of the requirement to continue performance at least 30 days prior to the expiration of the purchase order term. This option may be exercised more than once, but the duration of each extension shall not exceed 90 days and the sum of all extensions made pursuant to this clause shall not in the aggregate exceed 6 months.

☒ **OPTION PERIOD**

The Laboratory may extend the term of this purchase order within the limits and at the prices stated in the purchase order. The procurement agent may exercise this option at any time within the purchase order term by giving the supplier at least 60 days (unless a different number of days is specified within the purchase order) written notice prior to the expiration of the purchase order term. If the Laboratory exercises this option, the extended purchase order includes this option clause as applicable to any remaining option periods stated in the purchase order. The total duration of this purchase order, including exercised option period extensions, may not exceed the time limit set forth in the purchase order.

28. NOTICE OF AWARD

Notice of Award. The Laboratory may accept an offer (or part of an offer), whether or not there are discussions after its receipt, before an offer's specified expiration time, unless a written notice of withdrawal is received before award. A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, will result in a binding Purchase Order without further action by either party.

29. PROPOSAL PREPARATION COST

This solicitation does not commit the Laboratory to pay any cost for the preparation and submission of a response to this solicitation.

30. SOLICITATION ATTACHMENTS

1. Appendix A – Statement of Work
2. Appendix B – Pricing Schedule
3. Appendix C – Term and Conditions for FP Commercial Products and Commercial Services dated 3-12-2024
4. Appendix D - Work by Contractors at Ames Laboratory - Supplemental Conditions
5. Appendix E - Contractor Safety & Quality Assurance Questionnaire
6. Appendix F - Reps & Certs Supplemental 5-5-2026
7. Appendix G - Sample BPA Template