PERFORMANCE WORK STATEMENT

FOR

PEST CONTROL AND EXTERMINATION SERVICES

COAST GUARD BASE ELIZABETH CITY
ELIZABETH CITY, NORTH CAROLINA

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

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Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

1.0 GENERAL INFORMATION

1.1 INTRODUCTION

The United States Coast Guard (USCG) Base Elizabeth City is procuring Pest Control and Extermination Services fort the USCG Base Elizabeth City complex. Elizabeth City, North Carolina, as described in this performance work statement (PWS) based on commercial practices and utilizing the performance-based work statement. The Contractor shall provide certified, professional Pest Control and Extermination Services in accordance with the terms and conditions of the contract. All services shall be performed in a highly professional and strictly regulatory compliant manner.

1.2 BACKGROUND

Requirements stem from various federal, environmental, safety and health regulations which require federal buildings, facilities and property be maintained in a manner that ensures the safety and health of federal employees, contractors, base residents, and members of the public.

1.3 SITE DESCRIPTION

The Coast Guard Base Elizabeth City is in Pasquotank County, located in Northeastern North Carolina, approximately four miles South of Elizabeth City via State Highway 344, (Weeksville Road). It is an approximate 822-acre main campus comprised of over 125 buildings (approximately 1.4M SF) and over 379 assets with a plant replacement value of over $759 million dollars. The campus infrastructure includes a wide variety of facility types and configurations including aircraft storage and maintenance hangars; barracks; galley; child development center, and other personnel support facilities; retail facilities; training facilities; swimming pools, gymnasium, recreational vehicle (RV) campground, playgrounds, and other recreation facilities; heating plants and other industrial buildings; general administrative facilities; roadways, parking lots, storage areas and sidewalks; runways, taxiways and parking aprons; piers, small boat basin and other waterfront infrastructure; potable / non-potable water, sanitary, storm sewer, steam, compressed air, fire main, fire alarm and electrical distribution utility systems; bulk fuel storage facilities; and grounds and fence lines.

The Coast Guard Base Elizabeth City is the host support command for Air Station Elizabeth City (AIRSTA), Aviation Technical Training Center (ATTC), Aviation Logistics Center (ALC), Aviation projects Acquisition Center (APAC), Department of Defense Starbase (Starbase), Small Boat Station Elizabeth City (STA E-CITY), Coast Guard Exchange, and Civil Engineering Unit (CEU) Detachment, along with several other organizational entities.

1.4 MISSION

The responsibility of the USCG Base Elizabeth City is to provide healthful and sanitary living and working conditions for all tenets, government and commercial workers, Contractors, beneficiaries, and other personnel visiting, working, or living on the Base facility. Professional, regulatory compliant Pest Control and Extermination Services are an

essential component of this mandate. The Contractor shall ensure that these services are professionally provided and accomplished in accordance this performance work statement.

1.5 INHERENTLY GOVERNMENTAL FUNCTIONS

The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform Pest Control Services as defined in this PWS. The Government has determined that none of the functions to be performed under this contract are inherently governmental as defined in FAR Subpart 7.5.

2.0 SCOPE

The Contractor shall provide all management, supervision, personnel, expertise, transportation, equipment, tools, materials, supplies and chemicals and any other items, services, or efforts necessary to provide Pest Control and Extermination Services as specified in this PWS. Efforts shall be provided to address, but not be limited to, such pests as cockroaches, ants, spiders, termites, ticks, fleas, bees, lice, bed bugs, mice, rats and other rodents, and similar pests that may be encountered at the facility. All services provided shall be in strict adherence to all applicable federal, state and/or local laws and regulations and shall be consistent with industry best management practices (BMPs).

2.1. HOURS OF OPERATION

The USCG Base Elizabeth City's core working hours are Monday through Friday, 7:00 a.m. to 4:30 p.m., excluding Federal Holidays and any other days specifically designated by the Contracting Officer (KO). Pest Control services shall be provided between these hours unless otherwise approved by the KO or the Contracting Officer's Representative (COR)

2.2 FEDERAL HOLIDAYS

The days specified below are federal holidays.

New Year's Day	1st day of January
Martin Luther King, JR Birthday	3rd Monday of January
Washington's Birthday	3rd Monday of February
Memorial Day	Last Monday of May
Juneteenth	19th of June
Independence Day	4th of July
Labor Day	1st Monday of September
Columbus Day	2nd Monday of October
Veteran's Day	11th of November
Thanksgiving Day	4th Thursday of November
Christmas Day	25th of December

If the holiday falls on a Saturday, it is observed on the previous Friday, if the holiday falls on Sunday, it is observed on the following Monday. The Contractor should make themselves familiar with the “federal holiday calendar”.

2.3 SECURITY REQUIREMENTS

The Contractor shall comply with all facility security requirements, security regulations and directives as identified herein, and other security requirements cited elsewhere in the contract. The Contractor shall submit for approval, to the Contracting Officer, at least 10 days prior to the contract start date, a Contractor initiated state police basic background security check for each member of the proposed work force to ensure integrity, honesty, and trustworthiness. For any subsequent hiring, the basic security check shall be submitted to the Contracting Officer prior to employee start date. Contractor vehicles or Personally Owned Vehicles (POV) require valid registration and inspection certificates, motor vehicle operator license and insurance documentation for access to USCG Base facility. Contractor shall utilize Rapid Gate for each employee to gain and/ or maintain access to the USCG Base Facility.

2.3.1 Breach of Security

Neither the Contractor nor any of its employees shall disseminate or disclose any information concerning the operations and activities of the Coast Guard and tenants that could result in or increase the likelihood of a breach of the activity's perimeter, or internal security, or interrupt the continuity of its operations.

2.3.2 Classified Information

Disclosure of information relating to the services hereunder to any person not entitled to receive it or failure to safeguard any restricted or classified information, such as proprietary technical drawings and blueprints, that may come to the Contractor or any person under his or her control in connection with work under this Contract may subject the Contractor, his or her agents, and employees to criminal liability under Title 18 United States Code (U.S.C.), Sections 793 and 798.

2.3.3 Safeguarding Information

The Contractor shall have the responsibility for safeguarding information and records obtained, produced, or available through the performance of this PWS (regardless of media) from being concealed, compromised, altered, destroyed, mutilated, damaged, or lost. See Title 18 U.S.C. 2071 for penalties arising from the destruction of Official Government records.

2.3.4 Contractor Vehicles

The Contractor shall assure that all vehicles used in the performance of this contract conform to Coast Guard regulations and base access requirements. The Contractor’s name and phone number shall be clearly displayed on each vehicle. All vehicles must always be kept in good repair without leaks of lubricating fluids and in operational condition. If such leaks or drips do occur, they shall be cleaned up immediately.

2.4 RECORDS, REPORTS AND OTHER DOCUMENTS

The Contractor shall develop, prepare, obtain, maintain, and submit management and operations records, reports, licenses, schedules, technical data, and other documentation as required in the execution of this contract and as set forth in Appendix A.

2.5 ENVIRONMENTAL PROTECTION

The Contractor shall comply with all applicable federal, state, and local laws, regulations, and rules, and with USCG and Base Elizabeth City regulations and standards. All environmental protection matters shall be coordinated with the KO and/or COR. Authorized officials may, on a no-notice basis, inspect any of the work sites or equipment operated by the Contractor during core work hours. The Contractor shall pay any fines, penalties or charges associated with citations issued by Federal, State, or Local officials for noncompliance with environmental standards. In the event a regulatory agency assesses a monetary fine against the Government for violations caused by the Contractor's actions, omissions, intentional conduct, or negligence, the KO will deduct the fine from any funds due to the Contractor. The Contractor shall also perform cleanup of any pesticide, chemical, oil or hazardous material spills resulting from the Contractor's operations. The Contractor shall comply with the instructions from the Safety and Occupational Health and Environmental Protection staff aboard Base Elizabeth City with respect to avoidance of conditions which create a nuisance, or which may be hazardous to the environment or the health or safety of any personnel. The Contractor shall comply with all applicable environmental protection directives and follow environmental stewardship recommendations of the COR.

2.5.1 Pesticide Usage

All pesticides shall be procured, processed, handled, and applied in strict accordance with the manufacturer's label instructions and all Federal, State, and local regulations pertaining to the storage, transport, and usage of pest control chemicals. A list of the proposed pesticides shall be submitted within fourteen (14) days after the contract award. Any change in pesticide usage shall have prior written approval of the COR.

All pesticides used by the Contractor shall be registered with the U.S. Environmental Protection Agency (EPA) in accordance with requirements of the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA), and the State of North Carolina for the intended use. In all cases, when pesticides are required, the Contractor shall utilize low impact pesticides and application methods. The Contractor shall maintain a label book of all pesticides used. The label book shall be always readily available. A copy of the label book and the safety data sheet for each pesticide to be used shall be provided to the COR prior to commencement of work.

IAW FIFRA all pesticides discharged on the site, along with the date time and location applied shall be maintained by the Contractor and available to the COR and the Environmental Compliance office upon request. EPA, North Carolina Department of

Environmental Quality (NCDEQ) or the City's Utility Division compliance section can request this information at any time according to applicable permitting regulations.

2.5.2 Waste Disposal

The Contractor shall handle, store, transport and dispose of all wastes in a fully regulatory compliant manner. Hazardous waste must be strictly managed in accordance with the Resource Conservation and Recovery Act, and all other applicable federal, state, and local laws and regulations, manufacture's recommendations and USCG Base Elizabeth City requirements.

All excess or expired pesticides or other chemicals, pesticide and chemical containers, equipment rinse water, animal and bird carcasses and similar organic wastes, and all other wastes generated by the Contractor in execution of this contract shall be properly disposed of off USCG Base Elizabeth City property in accordance with all applicable federal, state, and local laws, regulations, and procedures. All waste shall be promptly disposed of at the end of each workday and no waste shall be disposed of on USCG Base Elizabeth City or government property.

2.5.3 Spill Cleanup and Reporting

All pesticide, chemical, Petroleum, Oil, and Lubricant (POL), fuel and other spills caused by Contractor operations or his/her employees shall be promptly and properly contained and reported to required state and local agencies within required timelines.

The Contractor shall report all spills to the COR within one (1) hour after the occurrence, and in writing to the KO within 48 hours after the occurrence. The Contractor shall be responsible for all efforts and all costs associated with spill clean-up.

2.6 SAFETY REQUIREMENTS

During the execution of this contract, the Contractor shall conform to the rules and regulations as set forth by Occupational Safety and Health Administration (OSHA) Safety and Health Standards, 29 CFR Part 1926. The Contractor shall schedule, coordinate, and execute his/her operations to prevent and minimize mishaps and accidents. The Contractor shall take all reasonable precautions in the execution of this PWS to protect and promote the health, safety, and general well-being of their employees, government employees, base residents, the general public and government property.

Contractor personnel shall strictly obey all posted safety warnings, hazard placards, and restricted access signs throughout the installation. The Contractor shall require all employees to wear and/or properly utilize appropriate personal protective equipment (PPE) as required by Federal, State, and local laws, as well as any facility-specific posted PPE requirements. The Contractor shall have personnel protective equipment and other specialized safety equipment on hand to adequately protect employees at all times.

2.6.1 Safety Plan

The Contractor shall establish, implement, and maintain a safety plan covering all operational aspects of this PWS. The plan shall be submitted to KO within 30 days of contract award for approval.

2.6.2 Safety Data Sheets (SDS)

SDS shall be submitted for every pesticide and other chemical materials the Contractor proposes for use in execution of this PWS. All pesticides and chemicals used in the performance of this contract are subject to evaluation/approval by the USCG Base Safety and Environmental Protection staff. Written approval by the COR must be obtained for each product prior to initial use.

2.6.3 Contractor Safety Training & Instruction

The Contractor shall provide initial indoctrination and continuing instruction to all employees on all applicable federal, state, and local safety laws, regulations, and rules, as well as USCG Base Elizabeth City directives. This training program must ensure all personnel are competent to perform their work in a safe manner. At a minimum, this training shall include:

- Safe work practices for all required tasks.
- Proper use, care, and maintenance of equipment.
- Procedures for recognizing and reporting hazardous conditions to the COR and/or appropriate USCG Base Elizabeth City offices.
- Procedures for reporting all accidents and mishaps.
- Employee responsibility for accident and fire prevention.
- Base-specific emergency procedures, including fire evacuation routes and internal shelter areas.

2.6.4 Work in Hazardous and Restricted Industrial Areas

The Contractor shall be required to perform services in depot-level industrial zones and other areas that may contain hazardous materials or present unique occupational exposures.

- Government-Provided Training: USCG Base Elizabeth City will provide site-specific hazard awareness training for contractor personnel who will enter these zones. This training will focus on recognizing and avoiding exposure to known hazards commonly present in maintenance and industrial facilities.
- Contractor's Responsibility: The Contractor is responsible for ensuring their employees attend all government-provided training.
- Mandatory Access Controls: Entry into designated restricted areas requires advance coordination with the COR. Contractor personnel must strictly adhere to all posted

access controls, mandatory Personal Protective Equipment (PPE) requirements, and any required decontamination protocols. Failure to comply with posted safety and access procedures may result in immediate removal from the worksite.

2.6.4 Fire Prevention Regulations

The Contractor shall comply with National Fire Protection Association (NFPA) and USCG Base Elizabeth City fire prevention regulations and procedures. The Contractor shall handle, transport, use and store all combustible chemicals, materials, supplies and wastes in a manner that prevents fire or other hazards to personnel, facilities, and other property.

2.6.5 Safety Signs

The Contractor shall utilize appropriate safety signs and warnings to protect base personnel during and after pesticide applications:

- Exterior Treatments: The Contractor shall use visible flags or approved signage to indicate when yards, lawns, and other exterior common areas have been treated with pesticides (e.g., for fire ants or other pests). Signs must remain in place in accordance with state and local regulations, as well as product label requirements.

- Interior Treatments (Designated Food Areas): In accordance with Section 10.1.3, the Contractor shall post temporary warning signs alerting occupants prior to conducting any pesticide service in Designated Food Areas (which includes breakrooms, office kitchenettes, and other minor designated food areas). These signs shall be removed by the Contractor once the specific Re-Entry Interval (REI) stated on the applied pesticide's label has expired, surfaces are completely dry, and it is safe for occupants to resume normal use of the space. (Note: If the REI extends beyond the Contractor's time on site, the Contractor must coordinate with the COR for the safe removal of the signs).

- Safety Boundary: If a specific treatment requires a temporary exclusion zone for safety (e.g., fogging or large-scale space treatment), the Contractor shall provide and post high-visibility barriers or signs at all entrances to the treated area until it is safe for re-entry.

2.6.6 Accidents

The Contractor shall maintain an accurate record of accidents in the manner and on the forms prescribed by the COR, exposure data and all accidents that result in employee or other personnel injury, trauma, or occupational disease and/or property damage. The Contractor shall report all accidents to the COR within one (1) hour of its occurrence, and in writing to the KO within 48 hours after the occurrence.

The Contractor shall be responsible for restoring any damaged government property or equipment caused by Contractor operations or due to the negligence, abuse, or misuse of his/her employees. The restoration shall be to its original condition at no additional cost to the Government.

2.7 ENERGY AND UTILITIES CONSERVATION

The Contractor shall ensure the conservation of water, heat, and electricity using common standards of utility conservation. The Contractor shall actively participate in and enforce all USCG Base Elizabeth City policies and directives regarding energy management. The Contractor's employees shall be instructed in utilities conservation practices and shall be required to operate under conditions that prevent waste or misuse of Government provided utilities. The Contractor shall not leave water running when not in use and faucets and water spigots securely closed after use. The Contractor shall not leave unnecessary lights on when there is no warranted need and shall not adjust controls for heating, ventilation, and air conditioning (HVAC) systems. Government telephones and copy machines shall not be used by the Contractor or his employees for business or personal reasons.

3.0 LICENSES AND PERMITS

The Contractor shall obtain and maintain all necessary Federal, State, and local certifications, permits, and licenses required to perform the work described in this PWS.

- State Licensing Requirement: All technicians must possess a valid commercial pesticide and herbicide applicator license issued by the North Carolina Department of Agriculture and Consumer Services (NCDA&CS) prior to applying any chemicals on the installation.
- Initial Submission: Evidence of all required permits, certifications, and licenses shall be provided to the Contracting Officer (KO) and the COR before any work commences under this contract.
- New Hires: For newly hired personnel, required licenses must be obtained and submitted to the KO and COR no later than five (5) workdays after their date of hire. In all cases, proof of licensing must be provided to the government prior to the employee's first day of work on the installation.
- On-Demand Verification: The Contractor must produce evidence of valid licenses and permits at any time upon request by the KO, COR, or any authorized Federal, State, or local regulatory official.

4.0 PERSONNEL REQUIREMENTS AND QUALIFICATIONS

4.1 GENERAL MANAGEMENT

The Contractor shall manage the total work effort associated with the services required in this PWS to assure fully adequate and timely completion of these services. Such management includes, but is not limited to, planning, scheduling, work execution and remedies, report preparation, establishing and maintaining records and quality control. The Contractor shall provide an adequate staff with the necessary management expertise and trained, experienced personnel who exhibit the capability to perform with minimum supervision.

4.2 KEY PERSONNEL (PROJECT MANAGER & ON-SITE SUPERVISOR)

The Contractor shall designate two distinct Key Personnel roles: a Project Manager (PM) and an On-Site Supervisor. To ensure cost-efficiency, the Government will not compensate the

Contractor for a full-time, non-working management presence on the installation, nor for redundant, non-working supervisory personnel.

- Project Manager (PM): The PM is the primary administrative and contractual authority, responsible for overall contract management, scheduling, reporting, and quality control. The PM is not required to be physically present on the installation.
- On-Site Supervisor: The On-Site Supervisor is the primary operational point-of-contact during service visits. This role must be filled by a working Lead Technician who directly performs the pest control services. The On-Site Supervisor is only required to be present on the installation concurrently with the execution of scheduled services or service calls.
    - Staffing and Compensation: The Contractor is permitted to bring additional working technicians as needed to complete tasks efficiently. However, the Government will only compensate for the total productive labor hours expended on the task. The Government will not, under any circumstances, pay for personnel who are on-site in a purely supervisory, non-working capacity.

The following requirements apply to Key Personnel:

- Key Personnel List: The Contractor shall provide a Key Personnel Contact List (identifying the PM and the On-Site Supervisor) including their names, contact information, and resumes to the KO and COR within fourteen (14) calendar days of contract award, or prior to the commencement of work, whichever occurs first.
- Changes in Key Personnel: For any planned changes to either role, the Contractor shall submit an updated list, resume, and required licenses to the KO and COR at least five (5) workdays prior to the change taking effect. In the event of a sudden departure, the Contractor shall notify the KO and COR immediately and submit the replacement's documentation prior to their first day on-site.
- Availability & Coverage:
    - The Project Manager must be reachable by telephone and respond to the KO or COR within two (2) hours during core working hours (7:00 am to 4:00 pm, M-F) for any contractual or administrative issues.
    - The On-Site Supervisor must be the immediate point of contact for the COR regarding operations while work is actively being performed on the installation.
    - If the PM or On-Site Supervisor will be entirely unreachable (e.g., on leave or out of communication range), the Contractor must notify the COR in advance and designate a qualified, authorized substitute.

4.3 EMPLOYEE QUALIFICATIONS AND TRAINING

- Citizenship: Contractor employees shall have proper documentation indicating they are legally authorized to work in the United States. No employee will be admitted to

the work site unless satisfactory proof of citizenship, or resident alien documents with a valid work visa permit, is furnished to the KO.

- Communication: The Project Manager and Designated Supervisor must be fluent in English. All other Contractor employees shall be able to communicate in English in an effective and timely manner.
- State and Federal Licensing: All Pest Control Operators (PCOs) shall be registered with the U.S. Environmental Protection Agency (EPA) and certified by the State of North Carolina to perform pest control services in accordance with FIFRA and FEPCA.
    - Required Certification: At a minimum, all technicians applying pesticides must be certified as a commercial applicator in Category 7: Industrial, Institutional, Structural, and Health-Related Pest Control.
    - Proof of Certification: The Contractor shall present proof of all required registrations and certifications to the COR prior to any work commencing.
- General and Recurring Training: The Contractor shall provide initial and recurring training for all personnel in the areas of safety, security, environmental regulations, and fire prevention, in accordance with all applicable Federal, State, and Local requirements.
- Record Keeping: The Contractor shall maintain records of all training, qualifications, and certifications for each employee and ensure they are available for Government review upon request.

4.4 PERSONNEL ROSTER AND BASE ACCESS

- Personnel Roster: The Contractor shall provide a complete list of all personnel (including sub-contractors) to the KO and COR within fourteen (14) calendar days of contract award, or prior to the commencement of work, whichever occurs first. The Contractor must submit an updated roster to the COR at least five (5) workdays prior to any new personnel starting work.
- Facility Access Restrictions: Contractor personnel not listed on the approved roster may be denied access to the installation. Personnel are restricted to designated working areas; violating this policy may result in immediate loss of access privileges.
- Identification: Contractor personnel shall possess valid photo identification at all times while on the installation.

4.5 UNIFORM AND APPEARANCE STANDARDS

All Contractor and sub-contractor personnel located on-site shall present a neat, professional appearance and comply with the following standards:

- Distinct Uniforms: Personnel must be uniformly dressed in company-marked clothing bearing the company name. Any color combination may be used, except for solid blue.

- Visible ID: A visible photo ID or company badge must be displayed above the waist at all times.
- Prohibited Clothing: Tube tops, tank tops, shorts, sandals, cutoffs, multi-colored pants/shorts, clothing in disrepair, or any items deemed inappropriate by the COR are strictly prohibited.
- Management Standard: Contractor management personnel (e.g., the On-Site Supervisor) shall wear collared shirts and long pants as a minimum standard.

4.6 EMPLOYEE CONDUCT & WORKPLACE RULES

The Contractor is responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity. Employees must adhere to standards that reflect credit on themselves, their employer, and the Coast Guard.

- Prohibited Actions: Employees shall not handle personal belongings, disturb papers on desks, open drawers/closets/cabinets, or use Government telephones, copy machines, or equipment unless specifically authorized by the COR.
- Breaks: Personnel shall not smoke or consume food/drink while actively performing work. Eating and smoking are permitted in designated break areas only.
- Property Damage: If any Government property is broken or damaged by Contractor employees, it shall be replaced in kind or repaired at no cost to the Government.
- Lost and Found: All items of a personal nature or monetary value found by Contractor employees must be turned in to the COR immediately.

4.7 EMPLOYEE REMOVAL & CONFLICT OF INTEREST

- Removal: The Government reserves the right to direct the Contractor to remove an employee from the worksite for failure to comply with conduct standards, or if the KO considers them a potential threat to the health, safety, security, general order, or operational mission of the installation. The Contractor shall immediately replace such employees to maintain continuity of services at no additional cost to the Government.
- Conflict of Interest: The Contractor shall not employ any former officer or employee of the United States Government if such employment would violate the law or 5 CFR Part 2641 and 5 CFR 2637 (Post-Employment Conflict of Interest Restrictions).

5.0 QUALITY CONTROL PLAN

The Contractor shall develop and maintain a Quality Control Plan (QCP) delineating the Contractor’s quality control program/inspection system to monitor and control his/her performance of services required to meet the requirements of this PWS. The QCP shall explain in detail how the Contractor shall provide and sustain highly professional and strictly regulatory compliant Pest Control and Extermination Services. The Contractor shall submit his/her original QCP within 30 days of contract award for government approval. Changes and updates to the QCP shall be submitted as required or when major process changes occur.

The Contractor’s Quality Control Plan shall include, at a minimum, the following elements:

a. A description of the Contractor's quality control system. The system shall cover all services required under this PWS, specify work to be inspected on either a scheduled or unscheduled basis, and describe how inspections are to be conducted.

b. The name(s) and qualifications of the individual(s) responsible for performing the quality control inspections, and the extent of their authority.

c. Provisions for recording the results of inspections and for recording corrective actions taken.

d. Provisions to update and revise the QCP during the performance of the contract.

e. A description of the methods used for identifying and preventing defects in the quality of services performed. Updates to the Plan shall reflect the Contractor's current methodology, incorporating the benefit of lessons learned over the period of the contract.

f. A Customer Complaint Program that outlines the documentation of customer complaints received, how customer complaints will be investigated to determine validity, and a general description of how validated customer complaints will be resolved.

5.1 Performance Briefings

On a monthly basis, or as deemed necessary by the KO, the Contractor's Project Manager shall meet with the KO, COR, and other Government personnel at an agreed-upon time and place aboard USCG Base Elizabeth City. The Contractor may also request a meeting whenever necessary.
At these meetings, the Contractor's Project Manager shall provide a written report and briefing addressing the following:

1. Status of work performed in the previous time period.
2. Problems or constraints encountered while performing this work.
3. Suggested solutions to problems or constraints encountered.
4. Proposed initiatives or waivers requiring Government action.
5. Status of open items from previous meetings.

Meeting Minutes: The Contractor shall develop written minutes of these meetings and submit them to the Government within seven (7) calendar days following the meeting. The minutes shall be signed by both the Contractor's Project Manager and the COR. If the Contractor does not concur with any portion of the finalized minutes or outcomes, such non-concurrence shall be provided in writing to the KO no more than ten (10) calendar days following the meeting.

6.0 GOVERNMENT QUALITY ASSURANCE (QA) REQUIREMENT

6.1. FUNDAMENTAL GOVERNMENT RESPONSIBILITIES

The COR is responsible for representing the KO in all aspects of quality for the services required. The designated representative will carry out inspections, reviews and approvals, handle deficiencies and ultimately accept on behalf of the KO. Government personnel

other than the KO and the COR from time to time, may observe the Contractor's operations. However, these personnel may not interfere with Contractor performance or make changes to the PWS.

6.2. GENERAL QUALITY ASSURANCE FUNCTIONS

To facilitate the surveillance of the Contractor's quality program by the Government, the COR will verify Contractor compliance with designated performance requirements. In addition, for noncompliance and/or untimely corrective action to deficiencies of specific tasks, the Contractor is subject to re-performance. With this intent, the surveillance approach may not be one that stays the same throughout the duration of the contract. The COR will periodically update the surveillance approach when the need arises. The COR will inspect the Contractor's QCP regularly for compliance with the requirements herein.

6.3 SPECIFIC QUALITY ASSURANCE FUNCTIONS

The COR will perform the following functions, which comprise the basic components of the Government's quality assurance activities:

- Inspections: The COR will carry out periodic, unannounced inspections to evaluate the Contractor's performance. These inspections may be based on the Contractor's own Quality Control Plan (QCP), random spot-checks, or in response to complaints. The frequency of inspections may increase or decrease based on the Contractor's performance.
- Complaint Investigation: The Government will receive and investigate complaints from base personnel. While the Contractor is responsible for initially validating customer complaints as part of their QCP, the COR will make the final determination of a complaint's validity in cases of disagreement.
- Reporting: The COR will report all findings from inspections and investigations to the Contractor for corrective action and to the Contracting Officer for the official record.
- Deliverable Review: The COR will perform monthly reviews of the Contractor's reports, logs, schedules, and other required deliverables to ensure timeliness and accuracy.

6.4 QUALITY ASSURANCE SURVEILLANCE PLAN (QASP) OVERVIEW

The Government has developed a Quality Assurance Surveillance Plan (QASP) to evaluate Contractor actions and provide an effective method of monitoring Contractor performance. The QASP is based on the premise that the Contractor, not the Government, is responsible for management and quality control actions to meet the terms of the contract. The role of the Government is strictly quality assurance to ensure contract standards are achieved.

The core metrics the Government will monitor via the QASP are summarized in the Service Requirements Summary (SRS) below. This table identifies the most critical

performance objectives of this PWS and outlines the primary surveillance methods the Government will use to assess them.

SERVICE REQUIREMENTS SUMMARY (SRS)

Performance Objective	PWS Reference	Performance Standard	Surveillance Method
Pest Prevention & Control	10.2, 10.3	Services are performed per the approved IPM Plan and the recurring schedule in Appendix B. Pests are controlled, and callbacks for the same issue are minimal.	• Periodic Inspection • Customer Complaint • Review of Service Reports
Service Coordination	10.1, 10.3, 10.4	Contractor provides timely schedule submissions and deviation notices. Check-in/check-out procedures are followed without fail.	• Review of Deliverables • Random Spot-Check
Regulatory & Safety Compliance	2.5, 2.6, 4.3	All services adhere to Federal, State, and local laws, and the safety/environmental requirements of this PWS.	• Periodic Inspection • Review of Licenses & SDS
Deliverables & Reporting	Appendix A	All required reports and deliverables are submitted on time, are accurate, and are professionally prepared.	• Review of Deliverables

7.0 APPLICABLE DOCUMENTS, LAWS, AND REGULATIONS

The Contractor shall comply with all applicable Federal, State, and local laws, statutes, and regulations; all industry standards and best management practices; and all applicable Government and Coast Guard regulations and directives pertaining to the services required in this PWS. This includes, but is not limited to, regulations from the Environmental Protection Agency (EPA) and the Occupational Safety and Health Administration (OSHA). The Contractor shall instruct and guide its employees regarding any and all such applicable directives.

8.0 GOVERNMENT FURNISHED FACILITIES, EQUIPMENT, MATERIALS, AND SERVICES

The government will provide reasonable amounts of utilities such as water and electricity as may be required to execute this PWS. No other facilities, equipment, materials, or services will be provided by the government. Locations for such utilities will be coordinated with the COR.

The Contractor shall not store chemical materials on government property. All pesticides and other chemicals must be transported to and from government property, on a daily basis.

9.0 CONTRACTOR PROVIDED EQUIPMENT, MATERIALS, AND SERVICES.

Except for the items identified as Government Furnished Facilities, Equipment, Materials and Services, The Contractor shall supply all management, supervision, personnel, expertise, transportation, equipment, tools, materials, supplies and chemicals and any other items, services, or efforts necessary to accomplish this PWS.

10.0 SPECIFIC TASKS

10.1 GENERAL REQUIREMENTS

Pest Control and Extermination Services will be required on a recurring scheduled basis and as unscheduled service calls. All work shall be performed in accordance with the Integrated Pest Management (IPM) plan and applicable federal, state, and local regulations.

10.1.1 Personnel Qualifications and Certifications:
All Contractor personnel applying pesticides must be certified by the State or Federal regulatory agency in the appropriate categories for commercial pesticide application. Copies of current certifications must be provided to the COR prior to any work commencing.

10.1.2 Safety Data Sheets (SDS) & Pesticide Approval:
The Contractor shall submit a list of all proposed pesticides and their corresponding Safety Data Sheets (SDS) to the COR for approval prior to use. No chemical shall be used on the installation without prior government approval.

10.1.3 Prior to starting work on-site each day, whether for scheduled services or unscheduled service calls, the Contractor shall check in with the COR (in person or via

telephone) to report their presence and confirm the day's itinerary. The Contractor shall also check out with the COR upon completion of the day's work.

10.1.4 Precaution and Pesticide Storage:
Service trucks used by the Contractor shall have locked storage for the safe transport of pesticides. Pesticides shall never be left unattended in unsecured areas of the installation.

10.1.5 Treatment Protocols in Food Preparation, Dining, and Break Areas:
No pesticide shall be allowed to contact any foods, food preparation surfaces, or utensils. To prevent cross-contamination (such as aerosol overspray or gravity drips from wall/ceiling treatments), the Contractor must adhere to the protocols outlined below based on the facility type:

Facility Type	Locations	Required Precautions & Treatment Protocols
Minor Food Areas	Breakrooms, Office Kitchenettes	• Post temporary signs alerting occupants prior to service. • Mandatory: Before applying any liquid, aerosol, or dust pesticide, the Contractor must ensure all food items, open utensils, and single-use items (e.g., plasticware, cups) located near or below the treatment zone are either removed or securely covered. • Wipe up any visible liquid drips or overspray immediately.
Major Food Sites	Base Galley, Hangar 7, The Exchange	• Coordinate directly with the Facility Manager and COR prior to any pesticide application. • Routine treatments must be scheduled outside of operational/food preparation hours. • Mandatory: Prioritize gel baits, granular baits, or mechanical traps over liquid/aerosol sprays to completely eliminate overspray risks. If sprays are absolutely necessary, all prep surfaces must be covered, and the Contractor must notify the Facility Manager to sanitize the surfaces prior to the next shift.

10.1.6 Post-Treatment Clean-Up:
The Contractor is responsible for the immediate cleanup and removal of all dead or dying pests (e.g., insect carcasses, rodents), pest droppings, and visible pesticide residue resulting from their treatment. Leaving dead pests on counters, floors, baseboards, or in

light fixtures following a targeted treatment is unacceptable and will be considered incomplete service.

10.2 GENERAL REQUIREMENTS

The Contractor shall use an IPM approach, which is an effective and environmentally sensitive method of pest management that prioritizes non-chemical control methods (exclusion, sanitation) and uses pesticides only when necessary.

10.2.1 Integrated Pest Management (IPM) Plan:

The Contractor shall develop and maintain a site-specific IPM Plan.

- A preliminary IPM plan outlining the Contractor's general approach and proposed methodologies shall be submitted with the proposal.
- A comprehensive, site-specific IPM Plan shall be submitted to the COR for approval within 30 days of contract award. This plan must detail procedures for inspection, monitoring, pest identification, selection of control methods, and evaluation.

10.2.2 Improvements in Technology:

The Contractor shall recommend updates to the IPM plan and service methods to the COR whenever newer, safer, or more effective materials and methods become available.

10.2.3 Pest Sighting Log:

The Contractor shall establish and maintain a Pest Sighting Log, either a physical binder or a digital document accessible to the COR. This log shall be used to formally record pest sightings reported by base personnel. The Contractor shall review the log during each scheduled visit to inform inspection and treatment activities.

10.2.4 Reporting of Conducive Conditions:

As part of the IPM program, the Contractor shall identify and report to the COR any conditions conducive to pest infestation that are outside the scope of this contract (e.g., structural deficiencies, sanitation issues, overgrown vegetation). This allows the Government to address root causes.

10.3 RECURRING SERVICES:

The Contractor shall perform scheduled services as detailed below. All facilities requiring recurring services are listed in Appendix B: Master Facility Service Matrix.

10.3.1 Service Schedule: An initial monthly schedule of all recurring services shall be submitted to the COR within 30 days of award. Subsequently, a schedule for the upcoming month must be submitted by the last business day of the current month. The Contractor shall perform scheduled services in accordance with this approved monthly schedule.

If any deviations or changes to the approved monthly schedule are necessary (e.g., changes to dates, times, or specific locations due to weather or staffing), the Contractor shall notify the COR via email at least 24 hours prior to the newly proposed time or the originally scheduled time, whichever is earlier.

10.3.2 Recurring services shall cover the inspection and control of common structural pests including, but not limited to: cockroaches, ants, spiders, silverfish, earwigs, crickets, pantry pests, mice, and rats.

10.3.3 Weekly Exterior Services (1 March – 30 November): For all facilities listed in Appendix B, the Contractor shall inspect all exterior first-level doors, entryways, and windows (up to 12 ft). The Contractor shall remove all accessible spider webs, wasp/dirt dauber nests, and inactive bird nests.

10.3.4 Bi-Weekly Services (Food Service Facilities): Facilities requiring bi-weekly service are identified in Appendix B. The Contractor shall perform all necessary services to prevent and control infestations, focusing on pests common to these areas.

- Definition: For the purposes of this contract, "Designated Food Areas" includes breakrooms, kitchens, kitchenettes, pantries, micro-exchanges, dining rooms, and any other specific space where food is regularly stored, prepared, or consumed.
- For Major Food Sites (e.g., Galleys, The Exchange, Hangar 7), the Contractor shall inspect and treat the entire facility every 14 days.
- Mixed Use Buildings: For all other listed buildings (e.g., Admin buildings, Cabins, Shops), this bi-weekly service is strictly limited to the specific breakrooms, kitchenettes, and immediate food storage areas within that building. The remainder of the building will be serviced during the standard Bi-Monthly schedule.

10.3.5 Bi-Monthly Services: All facilities listed in Appendix B shall receive a full interior and exterior inspection every 60 days. The Contractor will inspect for and control all covered pests.

10.3.6 Annual Structural Pest Inspection (April-June): The Contractor shall conduct one annual inspection of all buildings listed in Appendix B to detect evidence of wood-destroying insects (e.g., termites, carpenter ants). The inspection shall be sufficiently intrusive to be effective, including accessible crawlspaces, basements, and attics. A comprehensive report for each building shall be submitted, detailing findings, recommended treatments, and a sketch identifying the location of any infestation.

10.4 UNSCHEDULED SERVICE CALL WORK

The Contractor shall provide services in response to service calls issued by the COR for pests not resolved during recurring services or for emergent issues.

10.4.1 Definition of a Service Call:

One (1) service call covers the investigation and treatment of a single pest issue (e.g., ants, mice, wasps) within a single building or a contiguous exterior area, addressed during one site visit. The COR will make the final determination on what constitutes a single service call.

10.4.2 Response Time: For non-emergency service calls, the Contractor shall respond on-site within two (2) hours during normal working hours. For after-hours calls, the

Contractor shall make contact with the COR within two (2) hours to schedule the service for the next business day, unless deemed an emergency.

10.4.3 Emergency Service Response:
An emergency is defined as a pest situation that poses an immediate threat to health, safety, or critical operations. Examples include: a snake inside a building, a bee or wasp swarm at a primary building entrance, or a rodent discovered in a medical or food service facility. The Contractor must respond on-site to emergency service calls within one (1) hour of notification from the COR.

10.4.4 Bed Bug Protocol:
For any service call involving bed bugs, especially in barracks or lodging, the Contractor shall follow a strict protocol. This includes providing a pre-treatment checklist to occupants, detailing the approved treatment method (e.g., chemical, heat), and scheduling a mandatory follow-up inspection 10-14 days after treatment to ensure eradication.

10.4.5 Vertebrate/Wildlife Trapping:
For larger vertebrate pests (e.g., raccoons, feral cats, opossums), the Contractor shall utilize humane trapping methods in accordance with local and state ordinances. Traps must be checked at a minimum of once every 24 hours (including weekends/holidays if traps are active). Captured wildlife shall be safely removed from the installation.

10.4.6 Rodent Control and Burrow Management:

For exterior rodent and burrowing pest control (e.g., rats, mice, voles), the Contractor shall utilize approved tamper-resistant bait stations, snap traps, or burrow treatments in accordance with the approved IPM plan. When burrows are chemically treated or baited, the treated burrows shall be sealed or collapsed immediately afterward. This ensures safety and allows the COR and Contractor to monitor the burrow to see if it is reopened, indicating continued pest activity.

10.4.7 Mosquito Collection and Testing:
When mosquito collection is required by the COR, vials of collected specimens shall be delivered to the COR. The COR will take possession of the vials and forward them to the designated public health laboratory for vector-borne disease testing.

10.4.8 Warranty of Service:
The Contractor shall, within 24 hours of notification from the COR, re-treat any previously treated area where the initial service was inadequate, at no additional cost to the Government.

10.4.9 Service Call Log:
The Contractor shall maintain a log of all service calls. This log shall include the government-assigned control number, date/time of the call, location, description of work performed, and labor hours. A copy shall be submitted to the COR monthly.

TABLE 1: Historical service call work

Service Call within normal working hours	
Average number of Service calls in a 12-month period	
Facility/Structure	250 service calls
Service Call outside normal working hours	
Average number of Service calls in a 12-month period	
Facility/Structure	20 service calls

10.5 UNIT PRICE WORK & ADDITIONAL SERVICES

10.5.1 Soil Treatment for Termites: Termite soil treatment shall be priced per linear foot of foundation treated. A minimum order of 75 linear feet will apply. This work requires a separate cost proposal and authorization from the COR before proceeding. The Contractor shall provide a commercial warranty covering both re-treatment and damage repair up to $25,000 for one year post-treatment.

10.5.2 Additional Service Calls: This contract shall include separately priced line items for additional service calls beyond the historical estimates, structured as follows:

- CLIN X001: Lot of 10 Additional Service Calls (Normal Hours)
- CLIN X002: Lot of 5 Additional Service Calls (After Hours/Weekend)

APPENDIX A: DOCUMENTS, REPORTS AND OTHER DELIVERABLES

PART 1: DUE WITH PROPOSAL

Deliverable	PWS Reference	Notes
Company Profile	Appendix A	General company information and qualifications.
Preliminary IPM Plan	10.2.1	Outlining the contractor's general approach and methodologies.
Proposed Rodent Trap Types	Appendix A	List and description of traps intended for use (e.g., snap, glue, live).

PART 2: DUE PRIOR TO WORK OR WITHIN 30 DAYS OF AWARD

Deliverable	PWS Reference	Frequency / Submission Date
Key Personnel Contact List	4.2	Initial: Within 14 days of award or prior to work commencing (whichever is first). Planned Changes: At least 5 workdays prior to change. Emergency Changes: Immediately upon departure, with credentials submitted prior to the new person's first day.
Employee Background Security Checks	2.3	Prior to employee start date.
Personnel Certifications & Licenses	4.11 / 10.1.5	Initial: Before any work commences. New Hires: Within 5 workdays of hire, and always prior to deploying on-site.
Safety Plan	2.6.1	Within 30 days of award.
Quality Control Plan (QCP)	5.0	Within 30 days of award. Updates submitted as required.

Comprehensive Site-Specific IPM Plan	10.2.1	Within 30 days of award.
Initial Recurring Service Schedule	10.3.1	Within 30 days of award.
Proposed Pesticide List & SDS	2.5.1 / 10.1.6	Within 14 days of award and before any new chemical is used. (Req's COR approval)
Certificate of Insurance	Appx A / FAR 52.228-5	10 days after policy renewal anniversary. Letter acceptable upon award.

PART 3: RECURRING DELIVERABLES (MONTHLY / ANNUALLY)

Deliverable	PWS Reference	Frequency / Submission Date
Monthly Service Schedule	10.3.1	By the last business day of the month for the upcoming month.
Monthly Service Call Log	10.4.8	By the 10th business day of the following month.
Monthly Service Reports	10.3	Summary of services performed. Submitted with Service Call Log.
Performance Briefing Minutes	5.1	Within 7 calendar days after the monthly meeting.
Annual Structural Pest Report	10.3.6	Annually, by the 10th business day of July.

PART 4: AS-NEEDED / PER OCCURRENCE DELIVERABLES

Deliverable	PWS Reference	Frequency / Submission Date

Spill Reports	2.5.3	Verbally to COR within 1 hour; in writing to KO within 48 hours.
Attendance at Base Orientation & Integration Training	2.6.4	One-time event provided by USCG; mandatory for all on-site personnel prior to the commencement of work.
Accident Reports	2.6.6	Verbally to COR within 1 hour; in writing to KO within 48 hours.
Schedule Deviation Notice	10.3.1	24 hours prior to the change.
Contract Discrepancy Report Resp.	Appendix A	Within 5 days of receipt from COR.
Warranty Documentation	10.5.1	Within 48 hours after completion of unit-priced work.

NOTE: It is acceptable to submit a letter from the Insurance Company stating a Certificate of insurance will be provided upon contract award. A letter from the Contractor will not be acceptable.

APPENDIX B: MASTER FACILITY SERVICE MATRIX

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
2	Main Gate Security	Yes	Yes (Food Areas Only)	Yes	Yes
3	Pool/ Grinder	Yes	No	Yes	Yes
4	ATTC	Yes	Yes (Food Areas Only)	Yes	Yes
4A/4B	Picnic Table Pavilions	Yes	No	Yes	Yes
5	MWR/GYM	Yes	No	Yes	Yes
5A	Storage Bldg.	Yes	No	Yes	Yes
6	Hangar/Shops	Yes	Yes (Food Areas Only)	Yes	Yes
6A/6B/6C	Pavilions/Shelters	Yes	No	Yes	Yes
7	Hangar 7 *(Major Food Site)*	Yes	Yes (Entire)	Yes	Yes
7A-7F	Sheds/Gazebo/Storage	Yes	No	Yes	Yes
8	HH-60 Training	Yes	Yes (Food Areas Only)	Yes	Yes
8A/8B/8C	Shelter/Pavilion/Garage	Yes	No	Yes	Yes
9, 9B, 9C	Forest Pavilions	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
9A	Pavilion Restrooms	Yes	No	Yes	Yes
10	Chapel	Yes	Yes (Food Areas Only)	Yes	Yes
10B	Gazebo	Yes	No	Yes	Yes
11	Water sphere	Yes	No	Yes	Yes
12	Storage Shed	Yes	No	Yes	Yes
13	Operational storage	Yes	No	Yes	Yes
14	Exchange *(Old)*	Yes	No	Yes	Yes
16	Guest trailers	Yes	Yes (Food Areas Only)	Yes	Yes
16G/16I	Guest Laundry/Shed	Yes	No	Yes	Yes
17/17A	Sewage Pump/Generator	Yes	No	Yes	Yes
18	Hobby Shop	Yes	No	Yes	Yes
18B-18G	Sheds/Storage /Canopy	Yes	No	Yes	Yes
19/19A	APO C130J Offices/ Trailer	Yes	No	Yes	Yes
20	Comms Shed	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	**Bldg. Name**	**Weekly Ext. Service (Sec. 10.3.3)**	**Bi-Weekly Service (Sec. 10.3.4)**	**Bi-Monthly Full Service (Sec. 10.3.5)**	**Annual Struct. Insp. (Sec. 10.3.6)**
21	MTU	Yes	Yes (Food Areas Only)	Yes	Yes
22 B,C,D	Cabins	Yes	Yes (Food Areas Only)	Yes	Yes
24	Base Galley *(Major Food Site)*	Yes	Yes (Entire)	Yes	Yes
28	Beach Bath House	Yes	No	Yes	Yes
28 A-E	Beach Pavilions	Yes	No	Yes	Yes
29	Main Sewer Pump	Yes	No	Yes	Yes
30	Emergency Generator	Yes	No	Yes	Yes
35	Base Command Admin	Yes	Yes (Food Areas Only)	Yes	Yes
35A	Smoking Shelter	Yes	No	Yes	Yes
37	Electronic Transformer #8	Yes	No	Yes	Yes
43	Boat Pier	Yes	No	Yes	Yes
45	PERSRU	Yes	Yes (Food Areas Only)	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
47	Admin (Air Station)	Yes	Yes (Food Areas Only)	Yes	Yes
48	Fire House	Yes	Yes (Food Areas Only)	Yes	Yes
48A-48G	Woodsheds/ Metal Sheds	Yes	No	Yes	Yes
49	Ops Hangar/Tower	Yes	Yes (Food Areas Only)	Yes	Yes
49A/49B	Shed/Pavilion	Yes	No	Yes	Yes
50	Fire Pump Station	Yes	No	Yes	Yes
51	Switch/Lights Storage	Yes	No	Yes	Yes
52	LOX	Yes	No	Yes	Yes
53	Boat Station	Yes	Yes (Food Areas Only)	Yes	Yes
53A-53E	Sheds/Shelter	Yes	No	Yes	Yes
54	McGee Hall	Yes	Yes (Food Areas Only)	Yes	Yes
55	C130 Hangar/Shops	Yes	Yes (Food Areas Only)	Yes	Yes
55A	Storage Bldg. South	Yes	No	Yes	Yes
56	Airfield lighting	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
57-59	Metal Shop/Storage	Yes	No	Yes	Yes
60	Aircraft Wash Rack	Yes	No	Yes	Yes
62	Enviro/ESD	Yes	Yes (Food Areas Only)	Yes	Yes
63	ARSC Admin/ Supply	Yes	Yes (Food Areas Only)	Yes	Yes
63A-63E	Garage/ Trailers/ Storage	Yes	No	Yes	Yes
64	Photo Lab/EEO Office/LSI	Yes	No	Yes	Yes
65	Sewer Pump Station	Yes	No	Yes	Yes
66	ALC Storage Bldg.	Yes	No	Yes	Yes
73	ARSC GSE Support Maint.	Yes	No	Yes	Yes
75	Hangar/ Shops	Yes	Yes (Food Areas Only)	Yes	Yes
75A	Smoking Shelter	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
77	Blasting Shops	Yes	Yes (Food Areas Only)	Yes	Yes
78	ALC Engineering	Yes	Yes (Food Areas Only)	Yes	Yes
79	Hangar Admin/Shops/ Hangar	Yes	Yes (Food Areas Only)	Yes	Yes
79B-79E	Trailers/ Storage	Yes	No	Yes	Yes
80	ARSC GSC Shop/ Warehouse	Yes	No	Yes	Yes
85	Fire Pump House	Yes	No	Yes	Yes
86	GSE Storage/Union Office	Yes	No	Yes	Yes
87	Paint Shop	Yes	Yes (Food Areas Only)	Yes	Yes
87A	Trailer West	Yes	No	Yes	Yes
89	Locker Rooms	Yes	No	Yes	Yes
91/91A	Boiler House/Shed	Yes	No	Yes	Yes
93	Garage	Yes	No	Yes	Yes
93 A-N	Storage Sheds/Carprts	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
96	ARSC Fiberglass Shop	Yes	Yes (Food Areas Only)	Yes	Yes
96A-96I	HAZMAT/ Storage	Yes	No	Yes	Yes
93 A-N	Storage Sheds/Carprts	Yes	No	Yes	Yes
96	ARSC Fiberglass Shop	Yes	Yes (Food Areas Only)	Yes	Yes
96A-96I	HAZMAT/ Storage	Yes	No	Yes	Yes
97	FED/Machine	Yes	Yes (Food Areas Only)	Yes	Yes
98	Paint Shop	Yes	No	Yes	Yes
98 B-K	Storage Sheds	Yes	No	Yes	Yes
100	Jet Engine Overhaul Shop	Yes	Yes (Food Areas Only)	Yes	Yes
100A	ALC IOD	Yes	Yes (Food Areas Only)	Yes	Yes
100B	Smoking Shelter	Yes	No	Yes	Yes
101	Transmission Shop	Yes	Yes (Food Areas Only)	Yes	Yes
102	Back Gate House	Yes	No	Yes	Yes

Performance Work Statement

PEST CONTROL AND EXTERMINATION SERVICES

Coast Guard Base Elizabeth City

Bldg. #	Bldg. Name	Weekly Ext. Service (Sec. 10.3.3)	Bi-Weekly Service (Sec. 10.3.4)	Bi-Monthly Full Service (Sec. 10.3.5)	Annual Struct. Insp. (Sec. 10.3.6)
106	Garage Storage Shed	Yes	No	Yes	Yes
111	Main Compressor Bldg.	Yes	No	Yes	Yes
115	Recycling Compound/ Sheds	Yes	No	Yes	Yes
128	Medical	Yes	Yes (Food Areas Only)	Yes	Yes
128A/B	Shelter/ Gazebo	Yes	No	Yes	Yes
366	Fuel Farm	Yes	No	Yes	Yes
366B-E	Sheds/Storage	Yes	No	Yes	Yes
542/A	Ball Field Pavilion/Shed	Yes	No	Yes	Yes
981	Starbase	Yes	Yes (Food Areas Only)	Yes	Yes
990	Exchange/ Gas Station	Yes	Yes (Entire)	Yes	Yes
998	Starbase	Yes	Yes (Food Areas Only)	Yes	Yes
HMF 1/2	Hangar	Yes	Yes (Food Areas Only)	Yes	Yes
HMF Gate	Gate House	Yes	No	Yes	Yes
--	Telephonics Building	Yes	Yes (Food Areas Only)	Yes	Yes