1.3. SPECIFIC SUPPORT SERVICES

1.3.1. Preventative Maintenance

The Contractor shall inspect and test the Real Property Installed Equipment (RPIE) generator systems and transfer switches in accordance with (IAW) the most current Unified Facilities Operation and Maintenance: Generators (UFC 3-540-07), manufacturer's manual, and this Performance Work Statement (PWS).

1.3.2. NWT Remediation

The Contractor shall perform all routine repairs and component replacements required due to Normal Wear and Tear (NWT) to ensure continuous generator operational readiness.

1.3.2.1. Consumables are the parts that must be replaced due to NWT. These include filtration consumables, fluids, lubricants, seals, belts, hoses, and ignition components.
1.3.2.1.1. The Contractor must fix or replace depleted consumables within 48 hours of inspection/maintenance.
1.3.2.1.2. Non-consumable parts do not fall under NWT; they fall under "Supplemental Work" (PWS Section 1.3.3.).

1.3.2.2. The Contractor shall repair any nominal issues found during inspection and testing. Repairs must be conducted in a timely manner that does not affect mission operations. The Contractor must report immediately to the Contracting Officer's Representative (COR) any repair or issues that will cause a generator not to work in the event of power loss.

1.3.2.3. The Contractor shall notify the COR in writing within 2 business days of any proposed modifications, substantial repairs, or corrective actions identified during routine maintenance. The notification shall include a description of the issue, location, and potential safety impact.

1.3.3. Supplemental Work

Repairs in excess of minor repair parts and outside routine maintenance fall under Supplemental Work. The Contractor must notify the CO immediately when supplemental work is required to bring a generator to operational status. The Contractor must submit a quotation for the repair.

1.3.3.1. The Contractor must include the following in the quotation:
1.3.3.1.1. Lead times for parts or services.
1.3.3.1.2. Description of services that is detailed sufficiently to tie it back to the scope of the contract.

1.3.3.1.3. Itemized breakdown of cost/pricing for materials. Sufficient information must be provided for each material item to substantiate the item's price. Manufacturer part numbers, key specifications, published catalog pricing, or product descriptions can be submitted to fulfill this requirement. Pricing shall be considered valid for ninety (90) calendar days after the initial approval unless documentation from the Contractor is provided to verify a price increase has been implemented. The Contractor must provide parts that are from the OEM or equal and fully compatible for use.
1.3.3.1.4. Itemized breakdown of labor cost/pricing. The price breakdown shall include sufficient detail to permit an analysis of all costs associated with labor hours. Tasks shall be separated at the request of the Government if it is unclear as to where labor is allocated relative to the scope.

1.3.3.2. The Contractor cannot proceed with Supplemental Work until it is approved in writing by the appropriate Government official.
1.3.3.2.1. The COR can approve quotes at or under $10,000.00.
1.3.3.2.2. Only a Contracting Officer (CO) can approve quotes over $10,000.00.

1.3.4. Coordination

The Contractor shall perform preventative maintenance IAW the frequency stated in UFC 3-540-07. The Contractor shall coordinate with CORs on a monthly/as needed basis to schedule maintenance.

1.3.4.1. The Contractor shall submit the following month's maintenance schedule to the COR no later than 10 business days prior to the end of each month.
1.3.4.2. The Contractor must request changes to the schedule via email to the COR. The request must be submitted at least 48 hours prior to the originally scheduled maintenance date. The COR can reject requests made under 48 hours. Changes can only occur if the COR approves them and documents it in writing.
1.3.4.3. The COR must notify the Contractor of a schedule change no later than 48 hours of the scheduled maintenance date. The Government is liable for additional charges if it notifies the Contractor under 48 hours of the scheduled maintenance date. The Contractor must accept all requests for schedule changes when the COR submits it at least 48 hours before the scheduled date.
1.3.4.4. The only Government officials that can request or reschedule maintenance dates are the CO and COR. The Government is liable for additional charges if the Contractor cannot complete scheduled maintenance due to interference by other Government officials than CO or COR.
1.3.4.5. The Contractor shall attempt to reschedule generator tests within the calendar month.