Instructions to Offerors-Commercial Products and Commercial Services (Feb 2026)

ADDENDUM TO RFO PROVISION 52.212-1, INSTRUCTIONS TO OFFERORS-COMMERCIAL PRODUCTS AND COMMERCIAL SERVICE

1. Simplified Acquisition Procedures will be used in accordance with (JAW) RFO part 12 in awarding this contract. The Government intends to award a Firm-Fixed-Price (FFP) contract to satisfy this requirement. This requirement is being solicited as a Request for Quotation (RFQ); submission of a quote does not guarantee receipt of award.

2. Questions may be submitted to the points of contact Ms. Anna George at anna.george.2@us.af.mil and TSgt James Meeks at james.meeks.l@us.af.mil no later than the specified date and time 8 June 2026 at 12 P.M. EDT time. Questions submitted after this date and time may not be answered.

3. Quoters must use Attachment 2- Quote Schedule to submit their prices. Company information must be included. Quotes in response to this solicitation must be submitted via email to the point of contacts above.

4. For a quote to be eligible for award, the quoter must have a current registration in the System for Award Management (SAM): https://www.sam.gov, prior to submitting a quote, IAW RFO 4.1102. SAM will be checked to verify the quoter's status before any evaluation is conducted. In accordance with RFO 9.1 prospective quoters must be determined responsible prior to award.

5. RFO Clause 52.212-4, Contract Terms and Conditions-Commercial Products and Commercial Services, applies to this acquisition. The additional RFO clauses cited in the clause are identified in Attachment 3 - Provisions and Clauses as applicable to the acquisition.

6. Quoters are required to meet all material solicitation requirements, such as terms and conditions, representations and certifications, deliverables, Performance Work Statement (PWS), etc. Failure to comply with the terms and conditions of the solicitation may result in the Quoter being ineligible for award. Quoters must clearly identify any exception to the solicitation terms and conditions and must provide complete supporting rationale. The Government reserves the right to determine any such exceptions unacceptable, and the quote, therefore, ineligible for award.

7. The terms and processes used in this acquisition are not subject to the definitions nor processes found in RFO subpart 15.2, even if defined or described in RFO part 15. Reference to quoter, quoters, or proposals in this acquisition shall be read as quotations, vendors, quoters, or quotes. Any clerical errors in this solicitation, to include the attachments, that use the source selection nomenclature in RFO part 15 shall be read and interpreted in a manner consistent with RFO part 12. Examples of nomenclature found in RFO part 15 include: Request for Proposals (RFP), De-briefing, Discussions, Clarifications, etc. Unless otherwise defined in this solicitation, or in the specific RFO part being referenced, definitions of words retain their definition under

RFO 2.101, unless no definition is provided, in which the common dictionary meaning shall be used IAW RFO 1.107(a).

The quote shall be submitted in 3 volumes and the total page limitation is 30 pages across all volumes.

Volume I Price:

a. The quoter shall submit proposed pricing in Attachment 2- Quote Schedule. Quoters rejecting the terms and conditions may be excluded from consideration. Ensure a dollar value is entered, with the decimal rounded to the nearest hundredth, two decimal places. NOTE: Wage Determination 2015-4217 Revision 33, at Attachment 6, applies.
b. "UNIT PRICE", multiplied by the "QUANTITY" and the total, rounded to the nearest hundredth, entered under "AMOUNT", as seen in the following example:

CLIN	SUPPLIES/SERVICE	QUANTITY	UNITS	UNIT PRICE	AMOUNT
0001	Aircraft Wash, Corrosion Control and Miscellaneous Maintenance Services for C-17s at Dover AFB as defined in the PWS. Period of Performance: 1 October 2026 - 30 September 2027 Product Service Code: J015 Pricing Arrangement: Firm Fixed Price	12	Months	$XXXX	$XXXX
0002	Aircraft Wash, Corrosion Control and Miscellaneous Maintenance Services for C-5s at Dover AFB as defined in the PWS. Period of Performance: 1 October 2026 - 30 September 2027 Product Service Code: J015 Pricing Arrangement: Firm Fixed Price	12	Months	$XXXX	$XXXX
0003	Emergency Aircraft Wash, Corrosion Control and Miscellaneous Maintenance Services for the C-17s/C5s at Dover	1	Hour (Price per hour)	$XXXX	$XXXX

	AFB as defined in the PWS. Period of Performance: 1 October 2026 - 30 September 2027 Product Service Code: J015 Pricing Arrangement: Firm Fixed Price				

Volume II Technical:

i. Subfactor 1: Technical Approach - The quoter shall clearly explain how the quoter intends to ensure successful contract performance IAW the PWS, **to include the requirement of a site manage with greater than 10 years of experience per PWS 1.1.7.** This will include a plan to accomplish these services in the event of personnel shortages, equipment failures, and surge or crisis situations. Technical Approach shall not simply rephrase or restate PWS or contain general statements such as "Standard procedures will be employed". Quotes shall provide convincing rationale addressing how the technical portion of the Quote meets solicitation requirements.

ii. Subfactor 2: Quality Control Plan - Quoters shall submit a Quality Control Plan that addresses all requirements of PWS. The plan must address methods to be used for identifying and preventing deficiencies before the performance becomes unacceptable. The plan shall also include procedures to identify unfavorable performance trends, problem areas, and the corrective actions that would be taken.

iii. Subfactor 3: Contractor personnel Training Plan - Quoters shall submit a Contractor personnel Training Plan that addresses all requirements of PWS and ensures personnel are trained and certified on specific job tasks to be performed. Address plan to maintain training log for contractors on file that shall be made available 24 hours a day upon request.

iv. Subfactor 4: Mission Essential Plan - Shall submit a mission essential plan that sufficiently and clearly demonstrates the offeror's ability to perform essential Contractor services IAW R-DFARS 252.237-7024.

Volume III. Past Performance

Recent and relevant past performance is defined as past performance occurring within the last five (5) years and with a period of performance of six (6) months or more. Relevant past performance is defined as past performance providing candidates for services similar in scope to

this requirement and complexity. The Government will consider relevancy, recency, extent of the past performance and the size and complexity of the past performance relative to this solicitation's requirement submitted by offerors, as well as any information gathered by the Contracting Officer. Offerors that have no relevant past performance history will be assigned an acceptable past performance evaluation rating; unknown will also be rated as acceptable.

Acceptable: Quote meets the requirements of the solicitation

Unacceptable: Quote does not meet the requirements of the solicitation

8. Period for acceptance of quotes. The Quoter agrees to hold the pricing in its quote firm until 30 November 2026, unless another time-period is specified in an addendum to the solicitation.

9. Late submissions, modifications, revisions, and withdrawals of quote. Quoters are responsible for submitting quotes, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation or otherwise will not be accepted.

10. The Government intends to evaluate quotes and award a contract without discussions with Quoters. Therefore, the Quoter's initial quotes should contain the Quoter's best terms from a price and technical standpoint. The Government may reject any or all quotes if such action is in the public interest; accept other than the lowest quote; and waive informalities and minor irregularities in quotes received.

11. Debriefing. A Quoter, upon request and received by the agency within three (3) days after the date of contract award, the contracting officer shall furnish the information described in accordance with RFO 12.301(b). The Government will provide a brief explanation of the award decision upon written request. This explanation will disclose the applicable information listed at RFO 52.212-l(e), including the quoter's technical/price evaluation and a summary of the rationale for award.

(End of provision)