STATEMENT OF WORK

FOR BLDG 1169 AUDIOVISUAL

McConnell AFB, Kansas
2 June 2026

1. DESCRIPTION OF SERVICES. The purpose of the project is to install audiovisual system, sound support, and provide initial set-up and training in building 1169, room 120. The Contractor shall furnish all the audiovisual system, sound support, and provide initial set-up and training.

2. GOVERNMENT SERVICES PROVIDED. The Government will provide the following in support of the install:

- All required electrical work as stated by the vendor

3. SCOPE OF WORK. All equipment will be furnished by the contractor. The Contractor shall furnish the necessary personnel, labor, supervision, material, equipment, tools, transportation, and services to move in the new equipment, and assembly and installation of all components listed on the vendor quotation. The contractor will also dispose of all packaging material that accompanies shipment. Contractor shall keep in effect all necessary permits, licenses, and insurance. All work shall be completed in accordance with all federal, state, and local regulations and the terms and conditions of this Statement of Work (SOW).

4. MINIMUM PROJECT REQUIREMENTS. The following requirements are the minimum specifications for the project. All proposals must meet or exceed these requirements.

- Motorized tensioned projection screen for large-format presentation display 87" x 139"
- High-brightness laser projector for presentation and video content
- Projector lens compatible with the projector
- Heavy-duty ceiling projector mount
- Adjustable projector mount extension column
- Ceiling mounting plate for projector support
- HDMI presentation switcher with integrated signal transmitter
- HDMI signal receiver for connection to the projector
- Network-based AV control processor with integrated DSP
- Seven-inch touchscreen control panel for system operation
- Tabletop stand for touchscreen placement
- Managed PoE network switch for AV system devices
- Dual-channel wireless microphone receiver
- Wireless handheld microphone transmitter
- Wireless bodypack microphone transmitter
- Lavalier microphone
- Two-bay battery charging station for wireless microphones
- Two-channel 70V audio power amplifier
- Pendant ceiling loudspeakers for distributed audio coverage
- Floor-standing equipment rack enclosure
- Rack-mounted single gang device panel
- Rack equipment shelf

- Rack-mounted power distribution unit
- Rack accessory drawer
- Rack blank panels for rack spacing and airflow

All equipment specified is approximate and open to equivalent alternatives. Vendors may submit "or equal" items, IAW DISA-approved list which must be:

a) DISA-approved https://aplits.disa.mil/processAPList.action
b) Routed to the Contracting Officer for evaluation to be reviewed and approved by the Wing Cyber Security Office

5. CONTRACTOR RESPONSIBILITIES. The contractor shall coordinate with either the contracting officer and/or contract administrator to schedule initial set-up and on-site training within 5 days of delivery. Any damage to building structures or machines incurred due to work executed herein shall be repaired or replaced by the contractor at no additional cost to the government.

6. CONTRACTOR QUALITY ASSURANCE. The Contractor shall be responsible for the quality of all completed work. The Contractor shall also ensure that the installed system and all associated components have been inspected for operability and manufacturer/material defects. The contractor will be responsible for safeguarding government property.

7. **DELIVERABLES AND SUPPORT REQUIREMENTS**

a) Security: The following security measures must be followed: Removing objects from refuse for personal use is unauthorized and may result in termination. Contractor personnel must request items through the unit designee. Contractors must adhere to current installation security policies.
b) Re-wiring: The contractor must inform and coordinate with the Contracting Officer if re-wiring is needed to make systems fully functional. The contractor must take precautions to prevent damage to government property. Damaged areas must be repaired at no additional cost to the government, as directed by the Contracting Officer.
c) On-site Project Installation Support Hours: Contractor personnel must be available on-site during normal duty hours (Monday-Friday, 0730-1630 CST). Concessions may be made for religious holidays, at the discretion of the US, if they do not interfere with operations.
d) Training Session: The prime contractor shall provide a one-day training session for up to five personnel, covering:

a. System overview
b. Operations of the touch panel control system
c. A control system programmer shall be on site to make programming adjustments, as necessary

e) Specification Documentation: The contractor shall provide a. Drawing diagrams

8. GENERAL INFORMATION.

8.1. HOURS OF PERFORMANCE. The normal working duty hours are 8:00 a.m. to 4:00 p.m., Monday through Friday excluding Saturdays, Sundays, Wing down days, and Federal Holidays. Initial set-up and on-site training will be performed in Building 1169, room 120.

8.2 The US Government will not provide any equipment, fuel, personnel, utilities, or facilities to the contractor for the execution of this contract. In the event of an emergency, only necessary basic lifesaving and life support measures will be provided.

8.3 The contractor shall comply with all base fire, safety, and confined space regulations while completing their install. Work will be accomplished during normal hours of operation, Monday through Friday, 0800-1600 hours CST, excluding Saturdays, Sundays, Wing down days, and Federal Holidays.

8.4. CONTRACTOR CONSENT TO BACKGROUND CHECKS. The contractor and, as applicable, subcontractor shall not employ persons for work on this contract if such employee is identified as a potential threat to the health, safety, security, general well being or operational mission of the installation and its population, nor shall the contractor or subcontractor employ persons under this contract who have an outstanding criminal warrant as identified by the National Crime Information Center (NCI). NCI checks will verify if a person is wanted by local, state, and federal agencies. All contractor and subcontractor personnel must consent to NCI background checks. Contractor and subcontractor personnel who do not consent to a NCI check will be denied access to the installation. Information required conducting a NCI check includes: your full name, address, social security number, date of birth, driver's license number and state and completion of a background check questionnaire. The contractor shall provide this information using the McConnell AFB Form 114, Contractor/Vendor Access List, and shall submit it in conjunction with the contractor's request for either base or vehicle passes. Completion of a successful NCI check does not invalidate the requirement for an escort when contractor or subcontractor personnel are working within controlled or restricted areas.

8.4.1. The contractor shall not be entitled to any compensation for delays or expenses associated with complying with the provisions of this clause (see AFFARS 5352.242-9000, Contractor Access to Air Force Installations). Furthermore, nothing in this clause shall excuse the contractor from proceeding with the contract as required.

8.5. CONTRACTOR EMPLOYEES. Contractor personnel shall present a neat appearance and be easily identified as contractor employees. The contractor shall obtain base identification and vehicle passes for all employees who perform work on McConnell AFB. Contractor personnel are required to wear or prominently display installation identification while visiting or performing work on the installation. The contractor shall not employ persons for work on this

contract identified to the contractor by the Contracting Officer as a potential threat to the health, safety, security, general well being or operational mission of the installation and its population. Each employee will be easily identified by wearing distinctive clothing bearing the name of the company or by wearing appropriate badges that contain the company name and employee names.

8.6. SECURITY REQUIREMENTS. All personnel employed by the contractor in the performance of this contract, or any representative of the contractor entering the Government installation, shall abide by all security regulations of the installation. The contractor shall obtain the following pass and identification items for each employee as required (see AFFARS 5352.242-9000, Contractor Access to Air Force Installations). The contractor shall be provided all forms required for U.S. Government documents; the contractor shall complete and submit said forms in accordance with established DoD and Air Force directives, and shall ensure employees possess all required documentation.

8.6.1. RANDOM SEARCHES. Contractor personnel are subject to random personal and vehicle searches. If the contractor's personnel refuse to be searched, they will be denied entry to the base. Denial of entry to personnel who refuse to be searched, or detention of personnel found to be in possession of contraband, may result in loss of base driving privileges, debarment from the base, or other administrative action.

8.7. VEHICLES AND PASSES. Each vehicle must have a vehicle pass. The application for a vehicle pass must be accompanied by the state vehicle registration and proof of insurance. Vehicle passes must remain with the vehicle for which issued. Entrance to the base must be through the west gate. Contractor vehicles are subject to search prior to entering and exiting the base and while on the base. Further, the vehicles and equipment may be escorted during exercise operations and may be rendered immobile when not in operation by the removal of ignition keys or by other readily reversible means.

8.8. PRINCIPAL FEATURES: The work to be accomplished includes, but is not necessarily limited to the following features:

8.9. WASTE DISPOSAL: All waste, rubble and trash shall be disposed of off-base. Contractor vehicles shall be equipped with covers to prevent spills of waste materials on, or off-base.

8.10. WARRANTY: The Contractor shall pass on all commercial warranties to the government. A copy of each warranty shall be furnished to the Contracting Officer not later than the date of the final inspection.

8.11. SUBMITTALS: With the proposal, before issuance of the award and before any material or equipment is purchased, the Contractor shall submit to the Contracting Officer for approval, three copies of the manufacturer's data, catalog cuts, samples, or other information as required.

9. ACCESS TO WORK AREA. The Contractor shall submit in advance McConnell Form 114As to the Contracting Officer for all personnel requiring access to the work area during construction. Each form must be completed in full for each person. The form and badging is to be completed for each delivery order. A badge must be worn on the outside clothing of the

person while they are on the base. Contractor vehicles are subject to search when entering and leaving the base. Also, periodic Air Force exercises may require the Contractor to vacate the work area.

9.1. OZONE DEPLETING SUBSTANCES/CHEMICALS POLICY: As per SAF/AQC Ozone Depleting Substance/Chemicals Policy dated 11 Jun 93 and AFFARS 5310.002-71(90) (c) the Air Force must not require the Contractor to deliver or use Class I Ozone Depleting Chemicals (ODCs) in performance of the contract. The Contractor will furnish a written statement certifying that this project does not require or install any equipment or fitting with the use of ODCs. Contractor will submit the letter with their proposal.