HVAC Maintenance Blanket Purchase Agreement (BPA)

Pricing Worksheet

Department of the Army

MICC Fort Sill

Monthly Preventative Maintenance _____

Quarterly Preventative Maintenance _____

Annual Preventative Maintenance _____

Preventative Maintenance Includes but not limited to:

- Inspect Coolant levels and pressure
- Check & Adjust thermostat
- Inspect Wiring, Contacts, Capacitors & Relays
- Inspect Evaporator Coil
- Inspect and Clean Condensor
- Clean Condensate pans and flush drain lines & p-traps, add algaecide pads
- Inspect outdoor disconnect
- Inspect Condenser fan motor & blades
- Inspect Compressor at startup
- Filter Change
- Verify Pilot ignition-check, check for proper operation of primary fuel/safety controls, check and adjust thermostat
- Cycle Valves (automatic and manual)
- Check electrical wiring to heating elements, blowers, motors, tighten when necessary
- Check the control mechanism for defrosting the coil and energizing the heat strips in electrical furnace and heat pumps
- Upon start up (annual) visually check heat exchanger for cracks and leaks out of heat compartment
- Check gas valves
- Check crankcase heaters
- Check relay & Contactor for electric heat/ Check reversing valve on heat pump

*Please note that standard preventative maintenance calls are covered under the baseline of the BPA. Any required parts, repairs, or replacements identified during these maintenance visits are outside this scope and must be handled separately. These items will be executed under a distinct task order issued directly by the Contracting Officer prior to the commencement of any repair work.