Ker Hill Range HVAC Site Visit Itinerary

Date: 9 June 2026 at 9:15 AM CTE

ATTENTION: ALL ATTENDEES WILL BE MEETING AT MICC AND FROM THERE, HEADING TO THE SITE VISIT LOCATION AFTERWARDS.

Meeting Location: 1803 Macomb Road, Fort Sill, Oklahoma 73503 (MICC)

Site Visit Location: Ker Hill Range - 7555 Mackenzie Hill RD Fort Sill, Oklahoma
Project: BPA Contract HVAC Vendor Inspection

1. Overview

This document outlines the official itinerary for the vendor site visit to inspect the HVAC units at the Ker Hill Range on June 9th 2026. The purpose of this visit is to allow prospective vendors to inspect three distinct HVAC installations—the BHUTS Unit, the LAM Unit, and the Hygiene Center Unit—as part of the requirements under the BPA

2. Schedule of Events

Time	Event / Activity	Location / Target	Notes for Vendors
09:30 - 10:00	Arrival, Security Check & Briefing	Ker Hill Range Main Gate / Briefing Area	Verification of access credentials; brief on BPA scope and site safety rules.
10:00 - 10:30	**HVAC Unit 1 Inspection**	BHUTS Unit	Review operational status, footprint, and maintenance access.
10:30 - 11:00	Transit	En route to LAM Unit	Escorts required to guide vendors between sites.
10:30 - 11:00	**HVAC Unit 2 Inspection**	LAM Unit	Inspect unit configuration and environmental constraints.
11:00 - 11:30	Transit	En route to Hygiene Center	
11:30 - 12:00	**HVAC Unit 3 Inspection**	Hygiene Center Unit	Final unit demonstration; review specific exhaust/cooling requirements.
12:00 - 12:30	Wrap-up, Q&A;, and Departure	Ker Hill Range Staging Area	Final vendor questions; conclude site visit and collect visitor badges.

3. Key Contact Information

Please contact the MICC Contracting Team for questions/concerns and submit questions/concerns via email by June 16th 2026 NLT 12:00PM CTE:

- **MICC Contracting Officer:** Ms. Jesslyan Ortiz-Albino
    - **Email:** jesslyan.m.ortizalbino.civ@army.mil
    - **Phone:** 520-944-1756
- **MICC Contract Specialist:** Mr. Coy Bass
    - **Email:** coy.w.bass.civ@army.mil
    - **Phone:** 520-944-1850

- **Site Visit Lead:** Luis Acevedo

4. Vendor Instructions

1. **Identification:** All visitors must carry a valid photo ID
2. **Safety Gear (PPE):** Safety vests, closed-toe shoes, and protective eyewear are required at all times while inspecting the units.
3. **Documentation:** Bring a printed copy of this itinerary and any provided site plans.

5. Visitor Pass Instructions

1. Attendees will need to go to the Visitor's Welcome Center to get a pass which is located on Sheridan Road by Bentley Gate.
2. The link below will allow Attendees to start their pass application online or they may also go in-person.
3. Website: https://sill-www.army.mil/vcc/