ATTACHMENT V

QUALITY CONTROL REPORT FORM

QUALITY CONTROL REPORT FORM			
WORK DESCRIPTION	SCHEDULED	PERFORMED	COMMENTS
BUBBLERS			
CLEAN ENTRYWAY			
CONTROL SYSTEM			
EDGING			
FERTILIZER APPLICATION			
GRASS			
MOWING			
PEST CONTROL			
POLICING GROUNDS			
PRUNING			
PVC PIPE REPLACEMENT			
REMOVAL TRASH/DEBRIS			

QUALITY CONTROL REPORT FORM			
WORK DESCRIPTION	SCHEDULED	PERFORMED	COMMENTS
REPAIR EXCAVATION			
SEEDING			
SODDING			
SORBANT APPLICATION			
SPRINKLERS			
TOPSOIL APPLICATION			
TREES/SHRUBS			
TRIMMING			
VALVE CONTROLLERS			
WATERING SYSTEM			
WEEDING			

ATTACHMENT VI

PERFORMANCE REQUIREMENT SUMMARY

GROUNDS MAINTENANCE

PERFORMANCE REQUIREMENT SUMMARY - GROUNDS MAINTENANCE

PERFORMANCE OBJECTIVE / REQUIRED SERVICE TASK	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	MONITOR METHOD	RESULTS OF EXCEEDING MAXIMUM DEGREE OF DEVIATION
GRASS CUTTING INCLUDING EDGING & TRIMMING	GRASS IS CUT & TRIMMED TO A UNIFORM HEIGHT & EDGED TO MEET OR EXCEED THE INDUSTRY STANDARDS & PROMOTES LONG-TERM HEALTH OF THE LAWN	GRASSED AREAS MEET STANDARD 95% OF THE TIME. EXTENDED PERIODS OF RAIN WHICH CAUSE DELAYS DU TO WET GRASS MUST BE REPORTED TO THE CO IN ADVANCE TO BE EXCLUDED FROM THE SAMPLE	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS	REWORK ITEMS TO MEET AQL
RAKING	RAKE ALL GRASSED & CULTIVATED AREAS WITH SUFFICIENT FREQUENY SO THAT AREAS MAINTAIN A NEAT & CLEAN APPEARANCE	95% OF ALL AREAS ARE NEAT & CLEAN IN APPEARANCE WHEN SURVEYED	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS	REWORK ITEMS TO MEET AQL
FERTILIZATION	UNIFORMLY APPLY FERTILIZER TO ALL PARCELS IDENTIFIED IN THIS SOLICITATION	100% OF IDENTIFIED AREAS ARE FERTILIZED TO SPECIFICATIONS	RECORDS OF APPLICATION FROM SERVICE PROVIDER. RANDOM INSPECTIONS OF TASK IMPLEMENTATION & TO DETECT PRODUCT APPLICATION	REWORK ITEMS TO MEET AQL
CULTIVATION & MULCHING OF SHRUBS, HEDGES, & FLOWER BEDS	CULTIVATE & MULCH SHRUBS, HEDGES, & FLOWERBEDS ONCE A MONTH DURING THE GROWING SEASON AT MINIMUM BUT SUFFICIENTLY TO ENSURE THE BEDS REMAIN WEED FREE	100 % OF BEDS ARE CULTIVATED & MULCHED MONTHLY AND 95% OF EACH BED IS WEED-FREE WHEN INSPECTED	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS	REWORK ITEMS TO MEET AQL
TREE & SHRUB PRUNING	PRUNE TREES IN ACCORDANCE WITH ANSI A300 STANDARDS FOR TREE CARE OPERATIONS	100% OF AREAS INDICATED BY THE COTR ARE TREATED TO STANDARD. WORK IS COMPLETED WITHIN ONE MONTH OR AS AGREED TO BY CO	RANDOM INSPECTIONS OF WORK AREAS. ANNUAL INSPECTION OF GROUNDS.	REWORK ITEMS TO MEET AQL

PERFORMANCE REQUIREMENT SUMMARY – MAINTENANCE GROUNDS

PERFORMANCE OBJECTIVE / REQUIRED SERVICE TASK	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	MONITOR METHOD	RESULTS OF EXCEEDING MAXIMUM DEGREE OF DEVIATION
TRASH & LITTER COLLECTION & DISPOSAL & STORAGE AREA CLEAN-UP	COLLECT & DISPOSE OF ALL TRASH & LITTER, INCLUDES CLEAN-UP OF OUTDOOR STORAGE AREAS	IDENTIFIED AREAS ARE FREE OF LITTER & CLUTTER 90% OF THE TIME, WITH EXCEPTION THAT 95% OF THE TIME ON THE DAYS PRECEDING & DURING LARGE VOLUME HOLIDAY WEEKENDS	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS	REWORK ITEMS TO MEET AQL
SIDEWALK, WALKWAY & PATH	WILL BE MAINTAINED IN AN AESTHETICALLY PLEASING CONDITION	BARRIER FREE PATHS & SIDEWALKS MUST ALWAYS BE PASSABLE. 95% OF OTHER PATHS & SIDEWALKS MEET STANDARDS	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS ANNUAL INSPECTION	REWORK ITEMS TO MEET AQL
FENCE	WILL BE MAINTAINED (OR REPLACED IF NEEDED) TO REPAIR ANY HOLES, PEELING, DIRTY, MISSING PAINT/STAIN, CROOKED POSTS, & OTHER DAMAGES. VEGETATION WILL BE REMOVED TO GROUND OR PAVEMENT LEVEL WITHIN 18 INCHES ON BOTH SIDES OF FENCE LINES	100% OF FENCES PROVIDING SECURITY FOR FACILITIES ARE MAINTAINED. 95% OF VEGETATION IS CLEARED AT ALL TIMES.	RAMDOM INSPECTIONS FROM GOVERNMENT OFFICIALS ANNUAL INSPECTION	REWORK ITEMS TO MEET AQL
SPRINKLER / IRRIGATION SYSTEM	WILL BE MAINTAINED IN ACCORDANCE WITH MANUFACTURER'S STANDARDS WITH A SPRAY PATTERN ENSURING OPTIMUM WATER COVERAGE TO ALL VEGETATION AREAS.	WILL BE MAINTAINED & VEGETATION WILL HAVE OPTIMUM WATER COVERAGE DURING SCHEDULE TIMES FOR A LONG-TERM HEALTH 100%.	MANUAL INSPECTIONS EVERY MONDAY. COMMENTS FROM GOVERNMENT OFFICALS ANNUAL INSPECTION	REWORK ITEMS TO MEET AQL

CUSTOMER FEEDBACK FORM

DATE AND TIME OF FEEDBACK:

SOURCE OF FEEDBACK

ORGANIZATION:

INDIVIDUAL:

NATURE OF FEEDBACK:

VALIDATION:

DATE AND TIME OF CONTRACTOR INFORMED OF FEEDBACK:

ACTION TAKEN BY CONTRACTOR:

RECEIVED AND VALIDATED BY: