Buchanan Dam, H.V. Eastman Lake Janitorial Service Contract
Performance Work Statement (PWS)
27 May 2026

1. General.

1.1 **Project Description:** Contractor shall furnish all labor, materials, and equipment necessary to perform Janitorial services at Buchanan Dam, H.V. Eastman Lake, Raymond, California, Madera County.

1.2 **Location:**
Buchanan Dam, H.V. Eastman Lake
32175 Road 29
Raymond CA 93563

1.3. **Period of Performance**: This contract has a base year of 365 days with four option years.

1.4 **Authorities/Technical Direction:** The Contractor shall take no direction from any Government employee or any other person other than the Government Contracting Officer that changes the terms and conditions of this contract action, the scope, or any change that impacts the cost, price, or schedule. Changes authorized by the Contracting Officer will be in the form of a written, official, signed modification to the contract action received by the Contractor before the Contractor will act upon those changes. The Contractor shall comply with the Changes clause of this contract when the Contractor believes direction has been given from persons other than the Government Contracting Officer that equate to a change by notifying the Contracting Officer as directed by the clause. Any direction given by any Government employee or any other person outside their authority must be reported to the Contracting Officer. Contracting Officer Representatives (CORs) are limited to the authorities stated in the COR appointment letters. If a COR is appointed under this contract, they will be appointed by written letter from the Contracting Officer to the Contractor and COR specific to this contract only. COR appointment letters from previous contracts at this installation are not valid for this contract.

1.5. **Payment:** Payment shall be made in arrears at the contract unit price for quantities delivered in accordance with the pricing schedule and as described herein. Invoices shall include all necessary information and a monthly safety exposure report (Appendix B), including any necessary supporting documentation required as part of this Scope of Work. All invoices must reflect contract number, e.g., W91238-26-P-XXXX. The final invoice must be marked "FINAL." Copies of all invoices shall be provided to the following:

A copy of each invoice WITH all necessary supporting documentation as required by this Performance Work Statement shall be mailed to the following individuals:

Buchanan Dam, H.V. Eastman Lake
Attn: COR (to be provided at time of award)
Email to be provided at time of award.

An original invoice **WITHOUT** additional information or supporting documentation shall be mailed to:

USAED, Finance Center
Attn: CEFC-FP
5722 Integrity Dr.
Millington, TN 38054-5005
CEFC-Payments@usace.army.mil

1.6 **Accident Prevention Plan (APP)**

1.6.1 The Contractor shall obtain the USACE Project Safety Officer's approval of the Accident Prevention Plan BEFORE starting any on-site work.

1.6.2. The Contractor shall use a qualified Safety and Health Manager (SHM) to prepare the written site-specific Accident Prevention Plan (APP) in accordance with the format and requirements of USACE EM 385-1-1. Cover all paragraph and subparagraph elements in Appendix A of USACE EM 385-1-1 "Minimum Basic Outline for Preparation of Accident Prevention Plan." Activity Hazard Analyses (AHAs) shall be appended to the APP.

1.6.3. The Contractor shall develop an Injury and Illness Prevention Program (IIPP) for projects within the State of California as an appendix to the APP. Where a paragraph or subparagraph element is not applicable to the work to be performed, indicate "Not Applicable" next to the heading. The APP shall be job specific and shall address an unusual or unique aspects of the project or activity for which it is written. The APP shall interface with the Contractor's overall safety and health program (SHP). Any portions of the Contractor's overall safety and health program referenced in the APP shall be included in the applicable APP element and made site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the Subcontractors. The Contractor is responsible for informing their Subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting Subcontractor operations to ensure that accident prevention responsibilities are being carried out. The Contractor, COR, and Site Safety and Health Officer (SSHO) shall sign the APP.

1.6.4. The Contractor shall submit the APP to the USACE Project Safety Officer within 10 days of award. The Government will review the documents within 10 days. The Contractor shall resubmit the documents, with any requested changes, within 5 days of request.

1.6.5. The Contractor's APP and subsequent activities shall comply with the following referenced documents (most current version, if different than the date referenced), at a minimum:
• EM 385-1-1, USACE Safety & Health Requirements Manual, EM 385-1-1, EM 385-1-1, 30 March 2024 Edition.
https://safe.menlosecurity.com/doc/docview/viewer/docN44A821BF0D32f6c9d10070efddc33874796352e541a81291615ae9db319d694cd831b76e687c

- Title 29 Code of Federal Regulations (CFR) 1910, Occupational Safety and Health Standards.
- 29 CFR 1926.65/29 CFR1910.120, Hazardous Waste Operations and Emergency Response.

- USACE, Safety and Occupational Health Document Requirements for Hazardous, Toxic and Radioactive Waste (HTRW) Activities, ER 385-1-92 (1 July 2003).
- NIOSH/OSHA/USCG/EPA, Occupational Safety and Health Guidance Manual for Hazardous Waste Activities (October 1985).
- 8 CCR Chapter 4 Subchapter 7, General Industry Safety Orders.
- 8 CCR Sections 3203 & 1509, Injury and Illness Prevention Program.
- OSHA ancillary safety and health regulations governing certain aspects for this contract include:
- Respiratory Protection (29 CFR 1910.134/8 CCR Section 5144)
- Occupational Noise Exposure (29 CFR 1910.95/8 CCR Sections 5095-5100)
- Hazard Communication (29 CFR 1910.1200/29 CFR 1926.59/8 CCR Section 5194)
- The Control of Hazardous Energy (Lockout/Tag-out) (29 CFR 1910.147)
- Proposition 65 (22 CCR Section 12000) Chemicals Know to the State to Cause Cancer or Reproductive Toxicity

1.7. AT-OPSEC PWS:

1.7.1 **General Security Requirements and Guidance**: General Security Requirements and Guidance: The security requirements described below apply to all contract personnel (including employees of the prime Contractor ("Contractor") and all subcontractor employees) supporting the performance requirements of this contract. The Contractor is responsible for compliance with these security requirements. Questions regarding security matters shall be addressed to the designated Government representative (e.g., Contracting Officer Representative (COR), Requiring Activity (RA) representative, or Contracting Officer (if a COR or other RA representative is not appointed)). Contract personnel are critical to the overall security and safety of US Army Corps of Engineers (USACE) installations, facilities and activities, and security awareness training contributes to those efforts. The Department of Defense (DoD) and Army security training requirements specified below, if applicable, are performance requirements; all applicable contract personnel shall complete initial training within 30 days of contract award or the date new contract personnel begin performance on the contract. Within five business days from the completion of training, the Contractor shall provide written documentation (e.g., email or memorandum) to the Government representative. The documentation shall include the names of contract personnel trained and which training they completed; the Contractor shall maintain training records as part of their contract files and be prepared to provide copies of training certificates to the Government representative. Contractor personnel and vehicles are subject to search when entering federal installations. Additionally, all contract personnel shall comply with Force Protection Condition (FPCON) measures, Random Antiterrorism Measures (commonly referred to as "RAMs"), and Health Protection Condition (HPCON) measures. The Contractor is responsible for meeting performance requirements during elevated FPCON and/or HPCON levels in accordance with applicable RA plans and procedures—this includes identifying mission essential and non-mission essential personnel. In addition to the changes otherwise authorized by the changes clause of this contract, should the FPCON or HPCON levels at any individual facility or installation change, the Government may implement security changes that affect contract personnel. The Contractor shall ensure all contract personnel are aware of their security

responsibilities, including any site-specific requirements identified in local policies or procedures.

1.7.2 **Antiterrorism (AT) Level 1 Training:** All contract personnel requiring routine access to Army installation, facilities, and controlled access areas, or requiring network access shall complete initial and annual refresher AT Level 1 awareness training.

1.7.3 **Physical Security and Access Control Requirements:** All contract personnel requiring physical access to a federal installation or facility shall comply with the access control procedures of that location. Contract personnel requiring unescorted access to meet contract performance requirements on a DoD installation in the US shall be vetted by the installation/facility Provost Marshal/Directorate of Emergency Services/Security Office using the National Crime Information Center-Interstate Identification Index (commonly referred to as "NCIC-III") and Terrorist Screening Database (commonly referred to as "TSDB"). Contract personnel shall comply with all personal identity verification requirements specified in installation/facility policies and procedures. Contract personnel who do not meet requirements for unescorted access to USACE facilities shall coordinate escorted access with the Government representative, as needed. Contract personnel who receive keys, access cards, or lock combinations that provide access to government-owned property shall comply with key and lock control procedures of the RA.

1.7.4 **Suspicious Activity Reporting Training (e.g., iWatch, CorpsWatch, or See Something, Say Something):** All contract personal should revive initial and annual refresher training from the RA representative on the local suspicious activity reporting program. This locally developed training provides contract personal with general information on suspicious behavior, and guidance on reporting suspicious activity to the project manager., security representative or law enforcement entity.

1.7.5 **Pre-screen Candidates Using E-Verify Program:** Contractors shall comply with the requirements set forth in FAR clause 52.222-54 Employment Eligibility Verification and FAR Subpart 22.18 in using the E-Verify Program at (https://www.e-verify.gov/) (website subject to change) to meet the contract employment eligibility requirements. Contractors are encouraged to cooperate with Federal and State agencies responsible for enforcing labor requirements to include eligibility for employment under United States immigration laws in accordance with FAR 22.102-1(i). An initial list of verified/eligible candidates shall be provided to the COR no later than three business days after the initial contract award. When contracts are with individuals, the individuals will be required to complete a Form I-9, Employment Eligibility Verification, and submit it to the Contracting Officer to become part of the official contract file.

1.8 **Prework Meeting:** <u>The prime contractor must attend in-person</u>. Prework meeting will be held at the Project Headquarters within one week of the award.

2. Contractor Responsibility:

2.1 **Point of Contact Requirements**: The Contractor shall provide the COR a telephone number and a point of contact for discussion of any contractual matters.

2.2 **Contractor Furnished Supplies and Materials**: The Contractor shall provide all equipment, supplies, and materials necessary to comply with the provisions of this contract. All Contractor furnished materials must be approved by the Contracting Officer Representative (COR) prior to use on the job. The Contractor shall provide toilet paper, paper toilet seat covers, paper towels, soap for hand dispensers, trash can liners, light bulbs, and lamps (*Note: All non-functional and/or burned-out light bulbs and lamps shall be replaced with an equivalent bulb in type and lumens). Dispensers, trash receptacles, light fixtures and other equipment owned by the Government may be changed at the discretion of the Government, regardless of model type. The Contractor shall be responsible for the procurement of all appropriate supplies and materials to be stocked/utilized with the equipment owned by the Government. The Contractor is not permitted to use any Government equipment and/or supplies for performing services under this contract.

2.3 **Chemicals & Cleaning Agents**: All chemicals shall be approved by the COR prior to use. Cleaning agents shall be stored in their original containers. The manufacturer's instructions shall be followed when mixing the proper strength solution for application. Prior to the commencement of work, the Contractor shall submit a list of chemical products to be used, Safety Data Sheets (SDS) for each product, intended locations where chemicals are to be used on the Project.

2.4 **Cleaning Equipment**: Commercial quality mops, brooms, scrub brushes, water buckets, yard brooms, rakes, ladders, vacuum cleaners, pressure washers and other needed cleaning equipment shall be maintained in good, safe, and usable condition. All equipment shall be provided and used by the Contractor. The Government reserves the right to request discontinuation of any unsatisfactory equipment and/or materials. The decision of the Contracting Officer and/or his/her authorized representative as to the serviceability of equipment shall be final.

2.5 **Vehicles**

2.5.1 All vehicles utilized under this contract shall be presentable, serviceable, and shall comply with safety standards required by Federal and State of California law.

2.5.2 All Contractor vehicles shall be identified with the company name or logo conspicuously displayed on door panels. Professionally done hand lettering, magnetic signs, or pressure sensitive decals may be used to comply with this specification.

2.6 **Contractor Uniform Requirements:** The Contractor and Contractor's personnel shall wear protective footwear. Cut-off pants will not be allowed. The Contractor shall comply with the uniform requirements stated in the Safety and Health Requirements Manual, EM 385-1-1. A copy of EM 385-1-1 is available for review on-line.

2.7 **Employee Conduct**: The Contractor shall be responsible for ensuring that his/her personnel strictly comply with all Federal, State, and local laws.

2.8 **Supervision:** The Contractor shall be responsible for inspections of all work being performed. The Contractor shall contact the COR and/or his/her representative in person or by

phone at the Projects Headquarters to discuss the results of inspections that do not comply with the specifications of this contract and/or other problems/issues encountered.

2.9 **Information:** The Contractor shall maintain a copy of this contract on the job site and make it available to any interested Contractor employee while providing contract services under this contract.

2.10 **Contractor Records:** The Contractor shall maintain a record of all contract services performed. These records shall be given to the COR or his/her representative at the end of each service day.

2.11 **Vandalism:** All vandalism and/or other damage to project property discovered by the Contractor shall be immediately reported to the COR. If the COR is unavailable, the Contractor shall report the vandalism and/or damage to a park Ranger immediately. For the terms of this contract, "Graffiti" will be used to reference a variety of types of vandalism including, but not limited to spray paint, Magic Marker, Sharpie, Crayons, ink pens, pencil, etc. Twenty-four (24) hours after reporting graffiti, the Contractor shall remove graffiti unless directed not to do so by a COR for photographing, reporting, and/or any other documentation purpose.

2.12 **Lost and Found:** All items found must be reported and turned over to the COR within 24 hours. The Contractor and his/her employees are not allowed to file a claim for any found items that they have turned in.

2.13 **Damage to Property:** The COR shall be notified immediately of all damages done to Government facilities and/or natural features as well as to private property and equipment by the Contractor. All damage to Government property caused by the Contractor shall be repaired and/or replaced by the Contractor within 24 hours of the incident, at no cost to the Government.

2.14 **Insurance:** Insurance and proof thereof is required under this contract.

3. Frequency of Service:

3.1 **Changes to Service Frequencies:** Due to environmental conditions, reasons beyond the Government's control and/or budgetary reasons (i.e. recreation area closures, reduced or increased visitation, etc.), it may become necessary for the COR to change service frequency or delete/add subsequent service(s) in any or all recreation areas or portions of recreation areas. However, no increases for any line item will be official until the Government Contracting Officer has verified an official modification and the Contractor has received a written letter from the Contracting Officer.

3.2 **Estimated Quantity Line Items:** The quantities are estimated amounts and are not guaranteed amounts. At no time will the Contractor exceed the estimated quantity on any estimated quantity Line Item.

4. Scope of Work Janitorial Services:

4.1. **Schedule:**

4.1.1 The Contractor will provide monthly work schedule to the COR, one week prior to start of the month. These schedules can change from month to month to reflect actual demand for services. Service days will be staggered throughout the week and weekend, except for Holidays service. All schedules are pending COR approval.

4.1.2.1 Non-Recreation Season will be (1 November – 31 March).

4.1.2.2 Recreation Season will be (1 April – 31 October).

4.2.2.3 Extra services for Holiday Weekends will occur on Easter Weekend, Memorial Day Weekend, 4th of July Holiday, and Labor Day Weekend. There will be two Easter Weekends that required an extra holiday service in March of 2027 and 2029 during the non-recreation season. Areas that require Holidays service are listed in section 5, One extra service per holiday, per area on the given weekend or Holidays.

4.1.3 Services in the Recreation areas shall be performed between 0800 and 2000 hours.

4.1.4 Services in the Administration Area and Annex shall be performed either before 0630 hours or after 1630 hours, when cleanings are on weekdays.

5. Service locations and requirements

5.2 **ADMINISTRATION AREA**, INCLUDES PROJECT HEADQUARTERS (approx. 1,340 sq. ft.), MAINTENANCE SHOP (approx. 800 sq. ft.) and LUNCHROOM (approx. 800 sq. ft.).}

5.2.1 All buildings within the Administration area will be cleaned two times a week.

5.2.2 Requirements per service day: The Contractor shall empty trash and paper recycling containers; remove spider webs from building interiors and exteriors; dust all blinds, desks, tables, partition tops, shelves, chairs, window ledges, counter tops, work benches and displays; clean glass door; clean/disinfect interior telephones, and radios; vacuum and spot clean all mats and carpets; clean interiors and exteriors of microwave ovens; clean sinks and restrooms; maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.); sweep steps, all concrete walkways, patios, and sidewalks; wet mop vinyl and concrete floors; spot clean all washable surfaces; clean drinking fountains; check for and replace burned out light bulbs (must be equivalent bulb that burnt out); clean eating tables; dust window blinds and ceiling fans; wax furniture; clean exterior walls, windows and soffits; clean interior bulletin boards; clean light fixtures; clean interiors and exteriors of refrigerators.

5.2.3 **ADMINSTRATION- Vinyl floors, Windows and Screens:** Quarterly, the Contractor shall clean and wax vinyl floors in the administration area restrooms, lunchroom, and office. The Contractor shall remove all windows screens and clean all of windows and screens including both interior and exterior sides on the project office, maintenance shop and lunchroom buildings.

5.3. **ANNEX** (approx. 1500 sq. ft)

5.3.1 Annex will be cleaned twice a month.

5.3.2 Requirement per service day: The Contractor shall vacuum and spot clean all carpets; remove trash; remove spider webs from building interior; dust and wax all desks and tables; dust all shelves, chairs, window ledges & counter tops; clean sinks and restrooms; clean/disinfect telephones; maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.); sweep exterior steps, sidewalks and patio; wet mop vinyl floors; spot clean all washable surfaces; check for and replace burned out light bulbs; clean light fixtures; clean exterior walls and soffits.

5.3.3 **Vinyl floors**: As scheduled, the Contractor shall clean and wax vinyl floors quarterly.

5.3.4 **Windows and Screens**: As scheduled, the Contractor shall remove all windows screens and clean all of windows and screens including both interior and exterior sides on the building quarterly.

5.4 **Observation Area** (Observation Area building, overlook, walkways and up to one restroom with a men's and women's side and one portable located on the dam)

5.4.1 Observation area will be cleaned once a week.

5.4.2 Observation Building Interior: Dust window ledges, exhibit walls and displays; spot clean display case exteriors; remove cobwebs; clean windows and doors; clean restrooms; maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.); remove trash; spot clean all washable surfaces; check for and replace burned out light bulbs (must be equivalent bulb that burnt out); damp mop all floors; clean light fixtures.

5.4.3 Observation Area Exterior: Clean windows and doors; sweep steps and sidewalks to the parking lot and overlook; clean drinking fountains; clear exterior walls and soffits; sweep out utility room, remove spiderwebs, remove wasp nests, clean handrails, and steps.

5.4.4 Comfort station (Portable) The contractor will clean toilet chute, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor shall add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.5 **Raymond Bridge** (single vault restroom)

5.5.1 Raymond Bridge Area- accessed off Road 613 -Raymond Bridge single vault restroom will be cleaned once a week.

5.5.2 The Contractor shall clean one concrete vault comfort station located at Raymond Bridge, inside and out. The Contractor shall clean the inside and outside of the toilet chute, walls, floor, door, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor shall be responsible for checking and maintaining proper fluid levels in vault. Contractor will add "enzymes biological additives or equivalent product, as needed to control

offensive odors. Outdoor 30-gal trash cans, limited to five, shall be emptied and trash liner will be replaced.

5.6 **Entrance Station** (two comfort stations, portables)

5.6.1 The entrance station will be cleaned three times a week.

5.6.2 The contractor will clean toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor shall add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.7 **Downstream River Access** (two comfort stations, portables)

5.7.1 The downstream river access will be cleaned once a week.

5.7.2 The contractor will clean toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor shall add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.8 **Monument Ridge Recreation Area** (one double vault restroom and two comfort stations, portables)

5.8.1 The Monument Ridge Recreation Area will be cleaned once a week.

5.8.2 Double Vault Restroom: The Contractor shall clean the inside and outside of the double-stall concrete vault comfort stations with 2 toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor is responsible for checking and maintaining proper fluid levels in vaults. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.8.3 Comfort stations (Portables) The contractor will clean toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor shall add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.9 **Chowchilla Recreation Area** (three comfort stations: Permanent: Restroom #1, Restroom #2, and Restroom #3, one single vault restroom, and up to six comfort stations, portables, locations depending on lake levels.)

5.9.1 Non-Recreation Season (1 November – 31 March). All areas of the Chowchilla Recreation Area will be cleaned once a week.

5.9.1.2 Recreation Season (1 April – 31 October) plus an additional service day during Holiday weekends. All areas of the Chowchilla Recreation Area will be cleaned twice a week.

5.9.2 Comfort stations (Permanent):The Contractor shall clean each restroom (Restroom 1,

Restroom 2, and Restroom 3) as scheduled, including showers, sinks, toilets and urinals, sweep and wet mop floors (including utility/storage rooms), remove trash, maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.), dust partition tops, window sills, sweep sidewalks, check for and replace burned out interior light bulbs, clean windows and light fixtures; check for and replace burned out light bulbs (must be equivalent bulb that burnt out); clean walls doors and partitions, clean utility room, skylights, and clean bulletin boards.

* Use Plexiglas cleaner on restroom windows and Plexiglas bulletin board panes. Use of cleaning agents containing ammonia can damage the Plexiglas.

5.9.3 Comfort stations (Portables): The contractor will clean the inside and outside of comfort stations. Including toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor will add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.9.5 Single vault comfort station: The Contractor shall clean the singe vault comfort station located at the top of the first launch ramp at Chowchilla Recreation Area, inside and out. The Contractor shall clean the inside and outside of the toilet chute, walls, floor, door, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.10 **Wildcat Recreation Area, Spillway and Boneyard (**four comfort stations, portables)

5.10.1 Non-Recreation Season (1 November – 31 March). All areas of the Wildcat Recreation Area will be cleaned once a week.

5.10.1.2 Recreation Season (1 April – 31 October) plus an additional service during Holiday weekends. All areas of the Wildcat Recreation Area will be cleaned twice a week.

5.10.2 Comfort stations (Portables): The contractor will clean the inside and outside of comfort stations. Including toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor will add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.11 **Wildcat Campground (**one comfort station, permanent and two comfort stations, portables)

5.11.2 Non-Recreation Season (1 November – 31 March). All areas of the Wildcat Campground will be cleaned once a week.

5.11.2.1 Recreation Season (1 April – 31 October) plus an additional service day during Holiday weekends. All areas of the Wildcat Campground will be cleaned twice a week, including during the weekends.

5.11.3 Comfort stations (Permanent):The Contractor shall clean each restroom (Wildcat Campground Restroom) as scheduled, including showers, sinks, toilets and urinals, sweep and

wet mop floors (including utility/storage rooms), remove trash, maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.), dust partition tops, window sills, sweep sidewalks, check for and replace burned out interior light bulbs, clean windows and light fixtures; check for and replace burned out light bulbs (must be equivalent bulb that burnt out); clean walls doors and partitions, clean utility room, skylights, and clean bulletin boards.

* Use Plexiglas cleaner on restroom windows and Plexiglas bulletin board panes. Use of cleaning agents containing ammonia can damage the Plexiglas.

5.11.4 Comfort stations (Portable): The contractor will clean the inside and outside of comfort stations. Including toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor shall add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.12 **Wildcat Equestrian Area** (one double vault restroom)

5.12.1 Non-Recreation Season (1 November – 31 March). All areas of the Wildcat Equestrian Area will be cleaned once a week.

5.12.1.2 Recreation Season (1 April – 31 October) plus an additional service day during Holiday weekends. All areas of the Wildcat Equestrian Area will be cleaned twice a week, including during the weekends.

5.12.3 Double Vault Restroom: The Contractor shall clean the inside and outside of the double-stall concrete vault comfort stations with 2 toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor is responsible for checking and maintaining proper fluid levels in vaults. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.13 **Codorniz Campground** *Main Campground, Group Areas, and Lake View Trailhead* (four comfort stations permanent: Restroom #1, Restroom #2, Restroom #3, and Restroom #4, one single vault restroom and one double vault restroom and up to six comfort stations, portables)

5.13.1 The Non-Recreation Season (1 November – 31 March). All areas of the Codorniz Campground will be cleaned twice a week.

5.13.1.2 Recreation Season (1 April – 31 October) plus an additional service day during Holiday. All areas of the Codorniz Campground will be cleaned three times a week, including during the weekends.

5.13.2 Comfort stations (Permanent):The Contractor shall clean each restroom (Restroom 1, Restroom 2, Restroom 3 and Restroom 4) as scheduled, including showers, sinks, toilets and urinals, sweep and wet mop floors (including utility/storage rooms), remove trash, maintain restroom supplies (toilet paper, hand soap, trash can liners, toilet seat covers, paper towels, urinal deodorizers, etc.), dust partition tops, window sills, sweep sidewalks, check for and replace

burned out interior light bulbs, clean windows and light fixtures; check for and replace burned out light bulbs (must be equivalent bulb that burnt out); clean walls doors and partitions, clean utility room, skylights, and clean bulletin boards.

* Use Plexiglas cleaner on restroom windows and Plexiglas bulletin board panes. Use of cleaning agents containing ammonia can damage Plexiglas.

5.13.3 Comfort stations (Portable): The contractor will clean the inside and outside of comfort stations. Including toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor will add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.13.4 Single vault comfort stations: The Contractor shall clean the concrete vault comfort stations, inside and out. The Contractor shall clean the inside and outside of the toilet chute, walls, floor, door, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.13.5 The Contractor shall clean the inside and outside of the double-stall concrete vault comfort stations with 2 toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor is responsible for checking and maintaining proper fluid levels in vaults. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.14 **Codorniz Recreation Area** (one double vault restroom and four comfort stations, portable)

5.14.1 Non-Recreation Season (1 November – 31 March). All areas of the Codorniz Recreation will be cleaned twice a week.

5.14.1.2 Recreation Season (1 April – 31 October) plus an additional service day during Holiday weekends. All areas of the Codorniz Recreation Area will be cleaned three times a week, including during the weekends.

5.14.2 Double Vault Restroom: The Contractor shall clean the inside and outside of the double-stall concrete vault comfort stations with 2 toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor is responsible for checking and maintaining proper fluid levels in vaults. Contractor will add enzymes biological additives or equivalent product, as needed to control offensive odors.

5.14.3 Comfort stations (Portable) The contractor will clean toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. The Contractor will add chemical deodorant, or equivalent product, as needed to control offensive odors.

5.15 **Fish Cleaning Stations** *located in the Chowchilla Recreation Area and Codorniz Campground* (two stations)

5.15.1 The fish cleaning stations will be cleaned once a week.

5.15.2 A germicidal agent or disinfectant shall be used to clean and disinfect the fish trough, cleaning table, down tubes, fixtures, and all surfaces. The station shall be rinsed thoroughly afterwards with clean water. The cleaning station and the area within ten feet of it shall be kept clean of fish scales and other debris.

6. **Cleaning Standards**

6.1 WET MOPPING: Concrete and vinyl floors underneath easily tilted or movable furniture, trash containers or other items, except office equipment or machines, shall be mopped and the items replaced to their original locations. Mopped areas, when completed, shall have a uniform clean surface free of mop strands, litter, dust, streaks, swirl marks, detergent residue or evidence of soil, stains, film, and water. There shall be no splash marks on furniture or walls, including baseboards, or other equipment/items.

6.2 DUSTING: After dusting, all dust, spider webs, lint or soil shall have been removed from all surfaces. At the Contractors discretion, and except where damage to items would occur from its use, a dusting solution may be used to saturate dust mops or rags to facilitate removal of dust.

6.3.VACUUMING: After vacuuming, all rugs and carpet shall be free of visible litter and soil.

6.4 SPOT CLEANING: After spot cleaning, all washable surfaces (except computer monitor screens) shall be free of smudges, fingerprints, marks, streaks, graffiti, etc. Carpets shall be free of soiled spots. Telephones shall be cleaned and disinfected. Radio base stations shall be cleaned and disinfected.

6.5 SWEEPING: After sweeping, the entire floor area, patios, sidewalk, etc. shall be free of litter, dust, and foreign debris.

6.6 FLOOR WAXING AND BUFFING: After a floor has been waxed, buffed, or both, the entire floor shall have a uniform glossy appearance, to include the floor underneath easily tilted or movable items as noted under item (4.17.2), "WET MOPPING." The floor shall be free of scuffmarks; heel marks, stains, and discoloration, and maintain a non-skid surface. Buildup of wax is not allowed. All floor maintenance solutions shall be removed from baseboards, furniture or other furnishings or equipment.

6.7 GLASS, TILES, AND SHELVING: After cleaning, all shelving, glass doors, tiles, display cases, directory boards, mirrors, all adjacent trim, etc., shall be free of film, soap scum, mold, mildew, dirt, smudges, water, streaks, or foreign matter.

6.8 COMFORT STATIONS AND SINKS: A germicidal agent or disinfectant shall be used to clean and disinfect all fixtures, sinks, toilet bowls, urinals, walls etc., including all orifices and drains, and they shall be free from streaks, stains, scale, scum, urine deposits and rust stains. Walls, doors, and partitions shall be free of dust, dirt, smudges, soap scum, fingerprints, marks, streaks, graffiti, etc. Mirrors shall be free of streaks and smudges. Deodorizer shall be added to portable toilets as needed. Deodorizer blocks shall be added to all urinals. Toilets seats and lids

shall be placed in the up position after cleaning. All drains, sinks, toilets, and urinals shall be kept unclogged. If the Contractor is unable to unplug any sinks, drains, urinals, or toilet bowls, he/she is to notify the COR immediately. The Contractor shall note in comment section of daily work report if portable toilet needs pumping. All showers shall be cleaned and maintained to prevent soap scum, calcium, lime, and oxidation build-up. The shower walls and floor shall be free of any dirt, hair, or any other form of debris. Shower drains shall be free of debris to maintain proper drainage of water. The Contractor shall report clogged or obstructed drains to the COR or his/her representative for corrective action.

6.9 RESTROOM/SINK SUPPLIES: The Contractor shall stock required supplies in restrooms and at sinks in quantities that will preclude depletion prior to the next scheduled cleaning. The Contractor shall supply toilet paper, paper towels; paper toilet seat covers, powdered and liquid soap, trash can liners, urinal deodorant blocks and liners for "sanitary napkin containers." The Contractor shall use single-ply 1000 sheet toilet paper rolls or equivalent and shall replace any toilet paper roll that is more than ½ used. Each 2-roll dispenser shall be stocked with at least one unused roll. The Contractor shall maintain a supply of toilet paper in a covered plastic box in the back utility room of each permanent comfort station to be used by park staff to restock restroom stalls between regular cleanings. This supply shall be maintained at a level sufficient to cover the needs of the restroom between cleanings.

6.10 VAULT RESTROOMS: The Contractor shall stock required supplies in vault restrooms and in quantities that will preclude depletion prior to the next scheduled cleaning. The Contractor shall clean the inside and outside of the concrete vault comfort stations with either 1 or 2 toilet chutes, walls, floors, doors, etc. The Contractor shall maintain an adequate supply of toilet paper and seat covers. Contractor is responsible for checking and maintaining proper fluid levels in vaults. Contractor shall add enzymes biological additives or equivalent product, as needed to control offensive odors.

6.11 WINDOWS: All window screens shall be removed prior to cleaning. After cleaning, the frames, sills, casings, screens, and transparent surfaces shall be free of all traces of film, dirt, smudges, water, streaks, or any foreign matter. Screens shall be returned to correct position. Defective screen clips and/or any defective window or screen part shall be reported to the COR.

6.12 DRINKING FOUNTAINS: After cleaning, all porcelain and polished metal surfaces shall have been disinfected, including orifices and drains and the entire drinking fountain will be free of streaks, stains, spots, smudges, scale, soil, or other foreign matter. Contractor shall not use abrasives that will scratch metal.

6.13 LIGHT FIXTURES: All light fixtures, including side panels, plastic or glass covers, frames, lamps, fluorescent tubes, globes, etc., shall be free of bugs, dirt, grease, dirt, or other foreign matter after completion of cleaning. All non-functional and/or burned-out light bulbs in all areas stated within this contract shall be replaced with an equivalent bulb. All light bulbs and incandescent lamps shall be supplied by the Contractor. Report light fixture issues to COR.

6.14 EXTERIOR WALLS & SOFFITS: After cleaning, all walls and soffits shall be free of foreign matter, including spider webs, bird nests, insect materials, smudges, mud, and dirt.

Spraying with a hose and/or pressure nozzle is not permitted, unless prior approval is received from the COR.

6.15 FISH CLEANING STATIONS: A germicidal agent or disinfectant shall be used to clean and disinfect the fish trough, cleaning table, down tubes, fixtures, and all surfaces. The station shall be rinsed thoroughly afterwards with clean water. The cleaning station and the area within ten feet of it shall be kept clean of fish scales and other debris.

6.16 CHARGING & MAINTAINING PORTABLE TOILET: The Contractor shall chemical deodorant, or equivalent product, as needed to control offensive odors. The COR or his/her designated representative shall be immediately notified of any portable toilets in need of pumping.

6.17 FURNITURE WAXING: The Contractor shall wax desk, table, and counter tops with an approved furniture wax. The surface of these areas shall be free of smudges and streaks after waxing. Items removed from these surfaces for waxing shall be returned to their original location.

6.18 EATING TABLES: The Contractor shall wash all table surfaces with a germicidal solution and/or approved disinfectant and rinse with clean water.

6.19 MICROWAVES/REFRIGERATORS: The Contractor shall clean interior and exterior surfaces with an approved cleaner to remove all dirt, grime, grease, and food deposits.

6.20 GRAFFITI REMOVAL: The Contractor shall report all vandalism to the COR and/or Park Ranger immediately. All cement floors, interior and exterior doors, interior partitions and walls, interior fixtures, urinals, toilets, sinks, mirrors, windows, screens, bulletin boards shall remain free of paint, pen, or similar kinds of graffiti. A test spot of the Graffiti remover shall be done in a small inconspicuous place, prior to using it on a larger area. If the graffiti cannot be removed without destroying the undersurface, the COR shall be notified. Following the reporting of any vandalism incident to the COR and/or a Park Ranger, the Contractor shall wait at least 24-hours prior to cleaning the vandalism, unless directed otherwise by the COR.

6.21 REMOVAL OF WASTE: Contractor will empty all interior waste and recycling reciprocals. Contractors will provide and replace all reciprocals liners. Contractor will transport all collected waste and recycling during the service days to the dumpsters or recycling containers located on the Project.

7. Protection and Use of Government Facilities and Equipment:

7.1. The work to be performed is within the boundaries of public areas. The Contractor's attention is directed to the needs for extreme caution and care while driving and operating equipment. Safety requirements of EM-385-1-1 shall apply to all work.

7.2. The Contractor shall be responsible for restoring any Government facilities or property damaged as a result of the Contractor's operations. Reasonable care shall be used to avoid damage to existing structures, equipment, facilities, and vegetation in the areas serviced. Any

damage shall be repaired or replaced as directed by the COR, and at no cost to the Government. If the Contractor does not make such repairs or replacement, the cost thereof will be deducted from normal contract payments.

8. Damage To Government Property:

8.1 All damage to Government facilities and/or environmental features as well as to private property and equipment by the contractor or his/her agents will be reported to the COR within 24 hours. All damaged facilities shall be returned to the original condition as directed by the COR. The expense of this will be the liability of the contractor.

9. QUALITY CONTROL/QUALITY ASSURANCE

9.1 **Contractor Quality Control:** Once a month the prime contractor will be onsite and perform a quality inspection in-person. The Contractor shall be responsible for establishing and maintaining an adequate quality control system to satisfactorily inspect and ensure that all work performed by the Contractor and/or Contractor personnel is in full compliance with this contract.

9.1.2 The Contractor shall be responsible for providing the government daily activity report logs of services rendered on scheduled service dates after services are conducted within a 12-hour window. Reference appendix A for example.

9.2. Government Quality Assurance: U.S. Army Corps of Engineers (USACE) personnel will inspect the services rendered by the Contractor.

9.3 Inspections: The government shall monitor the Contractor's performance through scheduled and unscheduled inspections of the project site, assessing the quality of work and the Contractor's progress toward satisfactory completion of the project.

Performance Work Requirements Summary

Performance Standard	**Acceptable Quality Level**	***Frequency of Inspection***	***Remedy.***
Contractor shall submit all pre-work submittals required	100% required	At the start of each option year	Contractor will not be permitted to start contract performance until all required documentation is received, and approved by the COR

Janitorial Services in accordance with PWS	95% required	Inspections will be random	Contractor shall perform work with 95% rate to standards achieved form the CLIN Remedy: Contractor shall reperform at no additional cost to the Government until AQL is met.

Appendix A

Janitorial Contract Daily Activity Report Log

Day: _____ Date: _____ Start Time: _____ End Time: _____ Total Hours: _____

Place a check mark in front of all completed items.
For Portables: Indicate Number of Units Serviced instead of check mark.

Administration Area-
_____ Headquarters
_____ Maintenance Shop
_____ Lunchroom

Admin Area Vinyl Floors-
____ Vinyl Floors

Admin Area-Windows/Screens-
_____ Windows, Screens

Annex-
____ Bi-monthly

Annex-Vinyl Floors-
___ Vinyl Floors

Annex-Windows/Screens-
____Windows, Screens

Observation Area-
____ Building Interior
____ Building Exterior
____ Restrooms: Men's & Women's
____ 1 Portable

Raymond Bridge-
____ Single Vault Restroom
____ Trash Cans

Entrance Station –
____ Portable(s)

Downstream River Access –
____ Portable(s)

Monument Ridge-
____ Double Vault
____ Portable(s)

Chowchilla Recreation Area

Permanent Restrooms-
_____ Restroom #1
_____ Restroom #2
_____ Restroom #3

Portable Toilets-
____ Boat Ramp(s) Parking
____ Fishing Access Road
____ Other

Single Vault Station-
_____ Boat Ramp

Extra Service During Holidays

Chowchilla Fish Cleaning Station
_____ Fish Cleaning Station

Wildcat Recreation Area
____Portable(s) at Spillway
____Portable(s) at Boneyard

Extra Service During Holidays

Wildcat Campground-
_____ Comfort Station
_____ Portable

Extra Service During Holidays

Wildcat Equestrian Area –
____ Vault Restroom

Extra Service During Holidays -

Codorniz Recreation Area –

Portable Toilets-
(Indicate Number of Units instead of check mark):
_____ Boat Ramp(s) Parking
_____ Fishing Access Road
_____ Other

Double Vault Stations-
_____ Boat Ramp

Extra Service During Holidays

Codorniz Campground –

Permanent Restrooms-
_____ Restroom #1
_____ Restroom #2
_____ Restroom #3
_____ Restroom #4

Portable Toilets-
(Indicate Number of Units instead of check mark):
_____ Group Campground Areas
_____ Main Campground
_____ Lakeview Trailhead
_____ Other

Double Vault Stations-
_____ North Group Area

Single Vault Comfort Station -

_____ Site 13 Single Vault

Extra Service During Holidays

Codorniz Fish Cleaning Station-
_____ Fish Cleaning Station

Employee(s) Conducting Services/Signature:

_____

_____

_____

Comments:

CLIN Line-Item Totals:
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Appendix B. Safety Exposure report

SAFETY EXPOSURE REPORT *(USACE Supplement 1 to AR 385-40)*	DATE:

INSTRUCTIONS

1. Enter the following exposure data:

   a. Man hours worked per certified payroll report.
   b. Month - Year

2. Report shall be delivered to the contracting officer's representative by the 19th of each month.

3. Please check appropriate box:

☐ Check if report is final.

☐ Accidents during the month. (Lost Time Personal Injuury and Property Damage)
List accidents on the back of the form. Indicate worker's name, date of accident and days lost for personal injury accidents.

☐ Worker's Compensation Claim Report sumitted. ☐ 50% ☐ 00%

THRU ☐ RESIDENT ENGINEER ☐ PROJECT ENGINEER ☐ PROJECT MANAGER (PARKS/LAKES ONLY) SIGNATURE	**SAFETY AND OCCUPATIONAL HEALTH OFFICE**
PRIME CONTRACTOR NAME:	SUB-CONTRACTOR NAME:

CONTACT NUMBER

SITE LOCATION

MAN HOURS	**MONTH**	**YEAR**

PREPARED BY *(Typed Name and Title)*	SIGNATURE
CERTIFIED BY CONTRACTOR PROJECT MANAGEMENT *(Typed Name and Title)*	SIGNATURE

CESPD Form 94-R, 1 FEB 91 EDITION OF 1 APR 76 IS OBSOLETE

Janitorial Contract Bulb Counts		**Lumen = lm**
Location	**LED screw in light bulb (minimum 2,000 lm)**	**T8 compatible LED Tube "Type A" (plug-and-play) (minimum 2,000 lm)**
Observation Area	15 (1 chase, 1 alarm room, 13 main building	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
		8 (single Ballast Fixture) (Display Room)
Chowchilla Recreation Area		
RR#1	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
RR#2	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
RR#3	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
Codorniz Campground		
RR#1	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
RR#2	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
RR#3	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
RR4	3 (Men's, Women's and Chase)	2 (Double Ballast Fixtures) (Men's and Women's Restrooms)
Wildcat Campground	**LED screw in light bulb (minimum 2,000 lm)**	**Specialized LED Fixtures (minimum 2,000 lm)**
	N/A	8 (Double Ballast Fixtures, Toggled LED Tube Model Number D416-65321)
		2 (Double Ballast Fixtures, F32T8 LED Tube)
Administration Area	**LED Screw in light bulb (minimum 2,000 lm)**	**Specialized LED Fixtures (minimum 2,000 lm)**
Project Headquarters	7 (2 Men's RR, 2 Women's RR, 3 Lobby)	8 (8 LED Tube light fixtures) (2 OPM Office, 2 DOPM Office, 2 Ranger Office, 2 Lobby)

		2 (Double LED Fixtures) (Copier Room and Back Door)
Maintenance Shop	1 (Restroom)	13 (Double Ballast Fixtures) (Main Room)
Lunchroom	N/A	6 (Double Ballast Fixtures) (Room)
Annex	7 (1st Floor)	N/A
	4 (2nd Floor)	N/A
	3 (3rd Floor)	2 (Double Ballast Fixtures) (3rd Floor)
	Total	
	LED screw in light bulb (minim 2,000 lm)	61
	T8 compatible LED Tube "Type A" (plug-and-play) (minim 2,000 lm)	34
	Toggled LED Tube Model Number D416-65321	8
	F32T8 LED Tube	4
	LED Tubes	98