PERFORMANCE QUESTIONNAIRE

Your assistance is requested in support of a source selection

Please complete this Questionnaire and email the Contracting Specialist at:
Richard.L.Palsgrove@faa.gov

TO BE COMPLETED BY OFFEROR

1. CONTRACTOR NAME & ADDRESS:	2. CONTRACT NO:
	3. CONTRACT INITIATION DATE:
	4. COMPLETION DATE:
	5. TOTAL CONTRACT VALUE:
	6. TYPE OF CONTRACT: (Fixed Price, GMP, FPI, etc.)

7. DESCRIPTION OF CONTRACT REQUIREMENTS:

TO BE COMPLETED BY EVALUATING ORGANIZATION REPRESENTATIVE

8. EVALUATION: a. EVALUATOR'S NAME, POSITION (Project Manager/ COR/ Other) AND ORGANIZATION:

b. EVALUATOR'S PHONE NUMBER:

c. MONTHS PERFORMANCE MONITORED BY EVALUATOR:

Please circle the response code for each topic (A – G) that best reflects your experience with this contractor.

EX = Exceptional	S = Satisfactory	US = Unsatisfactory
VG = Very Good	MG = Marginal	N/O = Not Observed

A. Quality of Products and Services - Assess the contractor's conformance to contract requirements, specifications, and standards of good workmanship (e.g., technical, professional, environmental, or safety and health standards).

EX VG S MG US N/O

B. Performance – Assess the contractor's performance as the General Contractor or Architect/Engineer (as appropriate) for the project.

EX VG S MG US N/O

C. Technical Requirements – Assess the contractor's ability to fulfill the technical requirements of the contract.

EX VG S MG US N/O

D. Schedule – Assess the timeliness of contractor against the schedule of activities.

EX VG S MG US N/O

E. Cost Control – Assess the contractor's ability to manage the contract budget and control costs.

EX VG S MG US N/O

F. Customer Satisfaction – Assess the contractor's responsiveness to customer concerns and "user friendliness"

EX VG S MG US N/O

G. Overall Assessment.						
	EX	VG	S	MG	US	N/O
Comments:						