Embassy of the United States of America
Abu Dhabi, United Arab Emirates

June 8, 2026

Dear Prospective Offeror:

Subject: Request for Proposals number 19TC1026R0003

Enclosed is a Request for Proposals (RFP) for make-ready services. If you are qualified and would like to submit proposal, follow the instructions in Section L of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The Embassy intends to conduct a pre-proposal conference at the site. The pre-proposal conference will be held on June 18, 2026 at 09:30 am (local time) at the U.S. Embassy Abu Dhabi. To attend, please complete the attached Site Visit Registration Form and submit it by June 16, 2026, at 03:00 pm to AbuDhabiContracts@state.gov, with a copy to JohnJM@state.gov. Use the subject line: "Site Visit Registration Form – Solicitation No. 19TC1026R0003." The last date and time to email Questions is the day before the pre-proposal conference which is 4pm on June 17, 2026. No questions will be entertained after this date/time.

Proposals must be submitted in English by July 8, 2026, at 4:00 pm (local time). Late or incomplete proposals will not be considered. Submit your proposal electronically to AbuDhabiContracts@state.gov, with a copy to JohnJM@state.gov, using the subject line: "Proposal Enclosed – Solicitation No. 19TC1026R0003." All documents must be in PDF, and the total file size must not exceed 10MB. If your submission exceeds this limit, send separate files in multiple emails, each under 10MB.

To be given consideration for award, your proposal must also include the following completed documents:

1. SF-1442
2. Section B, Pricing
3. Section K Representations and Certifications
4. Additional information as required in Section L
5. Proof of SAM Registration

Notwithstanding FAR 4.203-1(b)(5)(ii), the Contracting Officer has determined that it is in the best interest of the U.S. Government that qualified offerors interested in submitting a proposal are registered and have an active account in the SAM (System for Award Management) database at https://www.sam.gov at the time of submitting a proposal.

Thank you for your interest in this opportunity. We look forward to receiving your proposal.

Sincerely,

----*signed*----
Gregroy Stoneberg
Contracting Officer

Attachments:

- Solicitation (Request for Proposal)
- Site Visit Registration Form
- Document Submission Checklist