VA REQUEST FOR LEASE PROPOSALS NO. 36C25025R0078 Grand Rapids /MI

Offers due by 07/08/2026

In order to be considered for award, offers conforming to the requirements of the RLP must be received no later than 1PM Local Time on the date above. See “Receipt Of Lease Proposals” herein for additional information.

This Request for Lease Proposals ("RLP") sets forth instructions and requirements for proposals for a Lease described in the RLP documents. Proposals conforming to the RLP requirements will be evaluated in accordance with the Method of Award set forth herein to select an Offeror for award. The Government will award the Lease to the selected Offeror, subject to the conditions herein.

The information collection requirements contained in this Solicitation/Contract, that are not required by regulation, have been approved by the Office of Management and Budget pursuant to the Paperwork Reduction Act and assigned the OMB Control No. 3090-0086.

GLOBAL RLP
GSA TEMPLATE R100 (5/26)

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REQUEST FOR LEASE PROPOSALS NO. 36C25025R0078

[DATE]
GLOBAL RLP GSA TEMPLATE R100 (MAY 2026)

SECTION 1 STATEMENT OF REQUIREMENTS

1.01 GENERAL INFORMATION (FEB 2026)

A. This Request for Lease Proposals (RLP) sets forth instructions and requirements for proposals for a Lease described in the RLP documents. The Government will evaluate proposals conforming to the RLP requirements in accordance with the Method of Award set forth below to select an Offeror for award. The Government will award the Lease to the selected Offeror, subject to the conditions below.

B. Included in the RLP documents is a lease template setting forth the lease term and other terms and conditions of the Lease contemplated by this RLP and a VA Proposal to Lease Space (GSA Form 1364) on which Offeror must submit its offered rent and other price data, together with required information and submissions. The Lease paragraph titled "Definitions and General Terms" must apply to the terms of this RLP.

C. Do not attempt to complete the lease template. Upon selection for award, VA will transcribe the successful Offeror's final offered rent and other price data included on the GSA Form 1364 into the lease and transmit the completed Lease, including any appropriate attachments, to the successful Offeror for execution. Neither the RLP nor any other part of an Offeror's proposal must be part of the Lease except to the extent expressly incorporated therein. The Offeror should review the completed Lease for accuracy and consistency with his or her proposal, sign and date the first page, initial each subsequent page of the Lease, and return it to the Lease Contracting Officer (LCO).

D. The Offeror's executed Lease must constitute a firm offer. No Lease must be formed until the LCO executes the Lease and delivers a signed copy to the Offeror.

E. Offeror may not use Federal agency name(s) and/or acronym(s), e.g., Veterans Administration, VA, in the entity name that owns and/or leases the Space to VA.

1.02 AMOUNT AND TYPE OF SPACE, LEASE TERM, AND OCCUPANCY DATE (FEB 2026)

A. The Government is seeking a minimum of **5,206** of American National Standards Institute/Building Owners and Managers Association (ANSI/BOMA) Occupant Area (ABOA) square feet (SF) to a maximum of 6,109 Rentable Square Feet (RSF) of contiguous space within the Area of Consideration set forth below. See Section 2 of the Lease for applicable ANSI/BOMA standards.

B. The Space shall be located in a modern quality Building of sound and substantial construction with a facade of stone, marble, brick, stainless steel, aluminum or other permanent materials in good condition and acceptable to the LCO**.** If not a new Building, the Space offered shall be in a Building that has undergone, or will complete by occupancy, modernization or adaptive reuse for the Space with modern conveniences.

C. The Government requires **24** surface/outside parking spaces, inclusive of six (6) ADA compliant parking spaces, reserved for the exclusive use of the Government. All parking spaces shall be on-site. These spaces must be secured and lit in accordance with the Security Requirements set forth in the Lease. Offeror must include the cost of this parking as part of the rental consideration.

D. As part of the rental consideration, the Government may require use of part of the Building roof for the installation of antenna(s). If antenna space is required, specifications regarding the type of antenna(s) and mounting requirements are included in the agency requirements information provided with this RLP.

E. The Government may provide vending machines within the Government's leased area under the provisions of the Randolph-Sheppard Act (20 USC 107 et. seq.). If the Government chooses to provide vending facilities, the Government will control the number, kind, and locations of vending facilities and will control and receive income from all automatic vending machines. Offeror must provide necessary utilities and make related alterations. The cost of the improvements is part of Tenant Improvement (TI) costs. The Government will not compete with other facilities having exclusive rights in the Building. The Offeror must advise the Government if such rights exist.

F. The lease term may be up to 20 years, inclusive of all "non-firm" (soft) terms; with Government termination rights, in whole or in parts, effective at any time after the Firm Term of the Lease by providing not less than 90 days prior written notice. The Offeror must submit price proposals for each of the following scenarios:
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- Alternative A) 20-year Term; 10-year firm, with one 10-year non-firm term
- Alternative B) 10-year Term; 5-year firm, with one 5-year non-firm term,

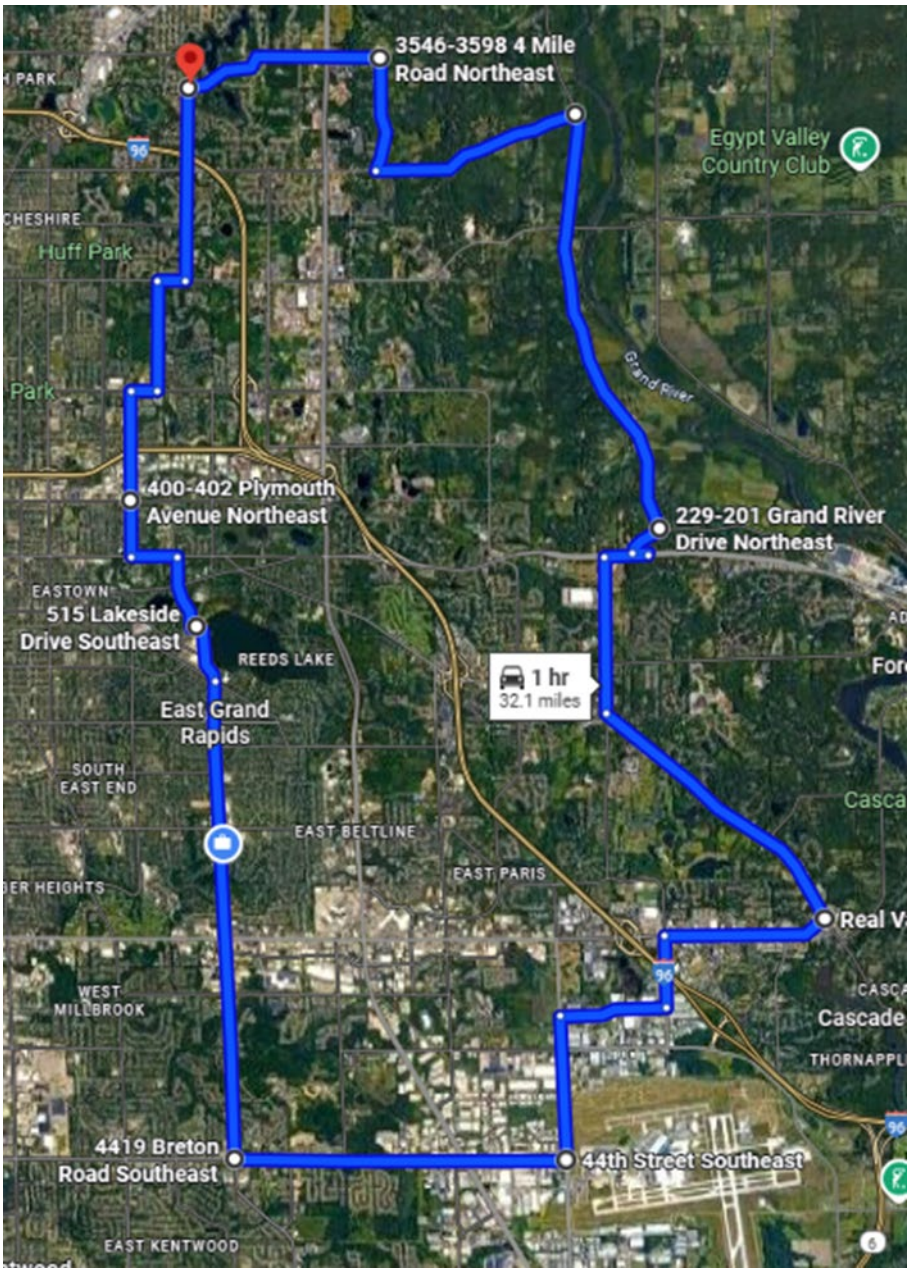
The LCO reserves the right to award a lease based on any alternate lease term listed above, and may select the number of non-firm term years, in the best interest of the Government. All the terms and conditions contained herein shall prevail throughout the term of the lease, including all non-firm term. **The Offeror is advised that it must submit pricing for all alternates listed above to be considered acceptable. An Offeror submitting different or fewer pricing alternates may be rejected as unacceptable by the Lease Contracting Officer.**

1.03 AREA OF CONSIDERATION (OCT 2021)

The Government requests Space in an area bounded as follows:

North: 4 Mile Rd NE, Knapp St. NE, Leonard St NE,3 Mile Rd NE
South: 44th Street SE, 33rd St SE, 28th St, Fulton St E,
East: Patterson Ave SE, Draft Ave SE, Cascade Rd SE, Spaulding Ave SE, Fulton SE, Carl Dr NE, Grand River NE,
West: Dean Lake Ave NE, Perkins Ave NE, Plymouth Ave NE, Lakeside Dr SE, Breton Rd SE, Hoag Ave NE,

Buildings with Property boundary(ies) on the boundary streets are deemed to be within the delineated Area of Consideration.
The map below is just for visual purposes and does not change the written boundaries delineated above.



1.04 UNIQUE REQUIREMENTS (OCT 2021)

The offered Building and/or Property must have the following features as a minimum requirement:

1. Site must be able to support municipal water and sewer utility services.
2. Offered Space shall be located in either a single tenant stand-alone building, or, on either the 1st floor, but not higher than the 2nd floor, in a multi-tenant building. VA will consider space located in an existing building as well as a building being constructed for multi-tenant use and not specifically a build-to-suit for VA use only. However, existing space within a single tenant building is preferred.
3. Bifurcated sites, inclusive of parking, are not permissible;
4. The following space configurations will not be considered: Space with atriums or other areas interrupting contiguous space, extremely long or narrow runs of space (more than twice as long as wide), irregularly shaped space configurations or other unusual building features adversely affecting usage,
5. Offered space cannot be in the FEMA 1-percent-annual-chance flood;
6. Offered space must be zoned for VA's intended use
7. Offered space will not be considered if located in close proximity to property with incompatible uses, including but not limited to the following uses: Cannabis dispensaries, liquor establishments, treatment centers, correctional facilities, where firearms are sold/discharged, railroad tracks, or within flight paths;
8. Space will not be considered where apartment space or other living quarters are located within the same building; neighborhoods; or industrial areas;
9. Offered space must be located in close proximity to amenities including but not limited to restaurants, hotels, pharmacy, and shopping;
10. Offered space must be located in proximity to a hospital or stand-alone emergency room center and a fire department;
11. Offered space must be located in close proximity to public transportation. A commuter rail, light rail, or bus stop shall be located within the immediate vicinity of the principle functional entrance to the building (walkable 2,640 feet);
12. Offered space must be easily accessible to multiple highways which provide multiple routes of travel,
13. Structured parking under the space is not permissible;
14. Offered space must meet Federal and Local Government requirements for fire safety, physical security, accessibility, seismic, and sustainability standards per the terms of the formal request for proposals (pending issuance);
15. A fully serviced lease is required;
16. Space must not have any environmental issues or hazards.
17. Column size shall not exceed two (2) feet square and space between columns and/or walls shall not be less than twenty (20') feet

1.05 NEIGHBORHOOD, PARKING, LOCATION AMENITIES, AND PUBLIC TRANSPORTATION (FEB 2026)

A. Neighborhood and Parking. The Government requires 24 surface/outside parking spaces , inclusive of six (6) ADA compliant parking spaces, reserved for the exclusive use of the VA. All parking spaces shall be on-site. These spaces must be secured and lit in accordance with the Security Requirements set forth in the Lease. Offeror shall include the cost of this parking as part of the rental consideration

B. Neighborhood and Parking. Outside City Center: Space must be located 1) in an office, research, technology, or business park that is modern in design with a campus-like atmosphere; or, 2) on an attractively landscaped site containing one or more modern office Buildings that are professional and prestigious in appearance with the surrounding development well maintained and in consonance with a professional image. The parking-to-square-foot ratio available on site shall at least meet current RLP requirements; and all local codes.

C. Walkability and Amenities.

1. Employee and visitor entrances of the Building must be connected to public sidewalks by continuous, accessible sidewalks.

2. A variety of employee services, such as restaurants, retail shops, cleaners, and banks, must be located within the immediate vicinity of the Building. To be considered, amenities must be accessible from the Building by continuous sidewalks, walkways, or pedestrian crosswalks. Amenities must be existing or the Offeror must demonstrate to the Government's reasonable satisfaction that such amenities will exist by the Government's required occupancy date.

D. Transit Accessibility. All reasonable efforts must be deployed to obtain a bus rapid transit stop located within the immediate vicinity of the Building, but generally not exceeding a safely accessible, walkable 2,640 feet from the principal functional entrance of the building, as determined by the LCO; if one does not already exist. OFFERORS MUST DEMONSTRATE PROPOSED BUS STOP LOCATIONS AS WELL AS (i) PLANS and (ii) INITIAL ENGAGMENT WITH MUNICIPAL OFFICIALS REGARDING REQUESTED APPROVAL. Existing bus stops must be clearly identified in the offer documents.

1.06 LIST OF RLP DOCUMENTS (MAY 2026)

A. The following documents are attached to and included as part of this RLP package:

DOCUMENT NAME	NO. OF PAGES	EXHIBIT
Lease No. 36c25026I0010 (Template L100)	34	A
Agency's Requirements	50	B, C, D
Conceptual drawing	2	E
Security Requirements for Level II	10	F
GSA 3516A, Solicitation Provisions	8	G
GSA 3517A, General Clauses	11	H
Proposal to Lease Space (GSA Form 1364)	4	I
GSA Form 1217, Lessor's Annual Cost Statement	3	J
Tenant Improvements	excel	K
Contractor Security IT Handbook	5	L
Wage Determination	7	M
Offering Entity Acknowledgement	1	N
Confidentiality Certificate	1	O
VA Alternative Protest Procedure	1	P
Past Performance Questionnaire	3	Q
Ability One Certification	1	R
Certification Of Building Energy Performance	1	S
FAR 52.204-24 Representation	4	T

B. INTENTIONALLY DELETED

1.07 AMENDMENTS TO THE RLP (JUN 2012)

This RLP may be amended by notice from the LCO. Amendments may modify the terms of this RLP, or the terms, conditions, and requirements of the Lease contemplated by the RLP.

1.08 LEASE DESCRIPTION (FEB 2026)

A. Offeror must examine the Lease template included in the RLP documents to understand the Government's and the Lessor's respective rights and responsibilities under the contemplated Lease.

B. The Lease contemplated by this RLP includes:

1. The term of the Lease, and renewal option, if any.
2. Terms and Conditions of the Lease, including Definitions, Standards, and Formulas applicable to the Lease and this RLP.
3. Building Shell standards and requirements.
4. Information concerning the tenant agency's buildout requirements, to be supplemented after award.
5. Security Requirements.
6. A description of all services to be provided by the Lessor.

C. Should the Offeror be awarded the Lease, the terms of the Lease must be binding upon the Lessor without regard to any statements contained in this RLP.

D. The Lease contemplated by this RLP is a fully serviced, turnkey Lease with rent that covers all Lessor costs, including all shell upgrades, TIs, operating costs, real estate taxes, and security upgrades. Rent must be based upon a proposed rental rate per Rentable Square Foot (RSF), limited by the offered rate and the maximum ABOA SF solicited under this RLP. The Tenant Improvements to be delivered by the Lessor must be based upon information provided with this RLP and Lease, including Agency Specific Requirements (ASR). The Lessor must design and build the TIs and will be compensated for the TI costs based upon turnkey pricing established under the Lease.

Offerors are required to prepare Design Intent Drawings (DIDs) prior to Lease Award. See Paragraph TURNKEY PRICING WITH DESIGN INTENT DRAWINGS PRIOR TO AWARD for further details.

Requests for Information regarding the RLP will be accepted through June 24,2026 at 2PM EDT.

E. The security pricing process is described in a separate paragraph.

F. Upon completion and acceptance of the leased Space, the lease term must commence. In instances involving an incumbent Lessor where the Government commences the lease term pending completion of TI and/or BSAC alterations, the Government must withhold TI and/or BSAC rent pursuant to Section 1 of the Lease until such time as the TI and/or BSAC is completed and accepted by the Government. During the term of the Lease, rent will be adjusted for changes to the Lessor's operating costs and real estate taxes, pursuant to paragraphs set forth in the Lease.

G. Offerors are advised that doing business with the Government carries special responsibilities with respect to fire protection and life safety, and security, as well as other requirements not typically found in private commercial leases. These are set forth both in the lease template and in the GSA 3517B, General Clauses, and will be made part of the Lease.

1.09 RELATIONSHIP OF RLP BUILDING MINIMUM REQUIREMENTS AND LEASE OBLIGATIONS (OCT 2016)

The Lease establishes various requirements relating to the Building shell. Such requirements are not deemed TIs. There are certain Building requirements that are established as minimum requirements in this RLP. If the Lessor's Building does not meet the requirements at the time of award, the Lessor may still be awarded the Lease. However, as a condition of award, the Government will require Lessor to identify those Building improvements that will bring the Building into compliance with RLP requirements. Upon award of the Lease, completion of those Building improvements will become Lease obligations.

1.10 PRICING OF SECURITY REQUIREMENTS (FEB 2026)

A. The proposed Lease contains an attachment with the security requirements and obligations for the Building, which are based on the facility security level (FSL). The Federal Government determines the facility's FSL rating, which ranges from FSL I to FSL IV. The FSL is based on client agency mix, required size of space, number of employees, use of the space, location, configuration of the site and lot, and public access into and around the facility.

B. The security requirements attached to this Lease includes a list of security countermeasures that must be installed in the leased Space. The Offeror must use the Security Unit Price List to provide the Government with itemized costs of these security countermeasures, and he or she must amortize the cost of any Building Specific Amortized Capital (BSAC) into the rent.
The security requirements attached to this Lease includes a general list of countermeasures that may be installed in the leased Space as part of the Building Specific Amortized Capital (BSAC). The final list of security countermeasures will be determined during the design phase and identified in the design intent drawings and construction documents. After completing the construction documents, the Lessor must submit a list of the itemized costs. Such costs must be subject to negotiation. The Lessor must design and build the BSAC and will be compensated for BSAC costs, together with design and project management fees to be set under the Lease.

C. There must be no charge to the Government for any items that already exist in the offered Building or facility.

1.11 SECURITY LEVEL DETERMINATION FOR FACILITY HOUSING OTHER FEDERAL TENANTS (APR 2011)

If an Offeror is offering Space in a facility currently housing a Federal agency, the security requirements of the facility may be increased and the Offeror may be required to adhere to a higher security standard than other Offerors competing for the same space requirement. If two or more Federal space requirements are being competed at the same time, an Offeror submitting on both or more space requirements may be subject to a higher security standard if the Offeror is determined to be the successful Offeror on more than one space requirement. It is incumbent upon the Offeror to prepare the Offeror's proposal accordingly.

1.12 AUTHORIZED REPRESENTATIVES (FEB 2026)

With respect to all matters relating to this RLP, only the Government's LCO designated below must have the authority to amend the RLP and award a Lease. The Government must have the right to substitute its LCO by notice, without an express delegation by the prior LCO.

Lease LCO:

Kevin Adkins
8888 Keystone Crossing, Suite 325
Indianapolis, IN 46240
Office: 317-988-1544
Email Address: KEVIN.ADKINS@VA.GOV

As to all other matters, Offerors may contact the Alternate Government Contact designated below.

Alternate Government Contact:

Lee Grant
8888 Keystone Crossing, Suite 325
Indianapolis, IN 46240
317-988-1520
Lee. Grant@va.gov

1.13 NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) CODE AND SMALL BUSINESS SIZE STANDARD (OCT 2023)

A. The North American Industry Classification System (NAICS) code for this acquisition is 531120 (Exception).
B. The small business size standard for the applicable NAICS code is found HTTPS://WWW.SBA.GOV/SIZE-STANDARDS/.

SECTION 2 ELIGIBILITY AND PREFERENCES FOR AWARD

2.01 EFFICIENCY OF LAYOUT (AUG 2011)

A. In order to be acceptable for award, the offered Space must provide for an efficient layout as determined by the LCO.

B. To demonstrate potential for efficient layout, VA may request the Offeror to provide a test fit layout at the Offeror's expense. The Government will advise the Offeror if the test fit layout demonstrates that the Government's requirement cannot be accommodated within the Space offered. The Offeror will have the option of increasing the ABOA square footage offered, if it does not exceed the maximum ABOA square footage in this RLP offer package. If the Offeror is already providing the maximum ABOA square footage and cannot house the Government's space requirements efficiently, then the Government will advise the Offeror that the offer is unacceptable.

2.02 FLOODPLAINS (FEB 2026)

A Lease will not be awarded for any offered Property located within a 1-percent-annual-chance floodplain (formerly referred to as 100-year floodplain) unless the Government has determined that there is no practicable alternative. An Offeror may offer less than its entire site in order to exclude a portion of the site that falls within a floodplain, so long as the portion offered meets all the requirements of this RLP and does not impact the Government's full use and enjoyment of the Premises. If an Offeror intends that the offered Property that will become the Premises for purposes of this Lease will be something other than the entire site as recorded in tax or other property records the Offeror must clearly demarcate the offered Property on its site plan/map submissions and must propose an adjustment to property taxes on an appropriate pro rata basis. For such an offer, the Government may determine that the offered Property does not adequately avoid development in a 1-percent-annual-chance floodplain.

In addition, a Lease will not be awarded for any offered Property adjacent to a 1-percent-annual-chance floodplain, where such an adjacency would, as determined by the Government, restrict ingress or egress to the Premises in the event of a flood, unless there is no practicable alternative.

2.03 ~~SEISMIC SAFETY – MODERATE SEISMICITY (FEB 2026~~) INTENTIONALLY DELETED

2.04 ~~SEISMIC SAFETY – HIGH SEISMICITY (FEB 2026)~~ INTENTIONALLY DELETED

2.05 ASBESTOS (FEB 2026)

A. The Government requires space with no asbestos-containing materials (ACM), or with undamaged, nonfriable ACM. For purposes of this paragraph, "space" includes the 1) space offered for lease; 2) common building area; 3) ventilation systems and zones serving the space offered; and 4) the area above suspended ceilings and engineering space in the same ventilation zone as the space offered. Notwithstanding the preceding, if no offers are received for such space, the Government may consider space with thermal system insulation ACM (e.g., wrapped pipe or boiler lagging), which is not damaged or subject to damage by routine operations.

B. ACM is defined as any material with a trace or more of asbestos quantity present.

C. Space with ACM of any type or condition may be upgraded by the Offeror to meet conditions described in sub-paragraph A by abatement (removal, enclosure, encapsulation, or repair) of ACM not meeting those conditions. If any offer involving abatement of ACM is accepted by the Government, the successful Offeror will be required to successfully complete the abatement in accordance with OSHA (29 CFR § 1910.1001, 29 CFR § 1926.1101), EPA (40 CFR Part 61 - National Emission Standards for Hazardous Air Pollutants and Part 763), state, and local regulations and guidance prior to occupancy.

D. Management Plan and Reinspection Report Submittals. If space is offered which contains ACM, the Offeror must submit a current asbestos management plan or operations and maintenance plan, along with a current asbestos re-inspection report (performed within the past 5 years) that includes a list of all ACM and their condition for acceptance by the Government prior to lease award. The management plan or operations and maintenance plan, and re-inspection report must conform to generally accepted industry practice in accordance with OSHA (29 CFR § 1910.1001, 29 CFR § 1926.1101), EPA (40 CFR Part 61 - National Emission Standards for Hazardous Air Pollutants and Part 763).

E. The Government reserves the right to review Offeror's existing records for compliance.

2.06 ACCESSIBILITY (SEP 2013)

The Lease contemplated by this RLP contains requirements for Accessibility. In order to be eligible for award, Offeror must either:

A. Verify in the Lease proposal that the Building, offered Space, and areas serving the offered Space meet the Lease accessibility requirements, or

B. Include as a specific obligation in its Lease proposal that improvements to bring the Building, offered Space, and areas serving the offered Space into compliance with Lease accessibility requirements will be completed prior to acceptance of the Space.

2.07 FIRE PROTECTION AND LIFE SAFETY (SEP 2013)

The Lease contemplated by this RLP contains Building requirements for Means of Egress, Automatic Fire Sprinkler System, and Fire Alarm System. In order to be eligible for award, Offeror must either:

A. Verify in the Lease proposal that the Building in which Space is offered meets the Means of Egress, Automatic Fire Sprinkler System, and Fire Alarm System requirements of the Lease; or

B. Include as a specific obligation in its Lease proposal that improvements to bring the Building into compliance with Lease requirements will be completed prior to acceptance of the Space.

2.08 ENERGY INDEPENDENCE AND SECURITY ACT (FEB 2026)

A. The Energy Independence and Security Act (EISA) establishes requirements for Government leases relating to energy efficiency standards and potential cost-effective energy efficiency and conservation improvements.

B. Subject to the exceptions below, unless one of the statutory exceptions listed in sub-paragraph C below applies, VA may award a lease for a Building only if the Building has earned the ENERGY STAR® label conferred by the U.S. Environmental Protection Agency (EPA) within the most recent year prior to the due date for final proposal revisions. The term “most recent year” means that the date of award of the ENERGY STAR® label by EPA must not be more than 1 year prior to the due date of final proposal revisions. For example, an ENERGY STAR® label awarded by EPA on October 1, 2023, is valid for all lease procurements where final proposal revisions are due on or before September 30, 2024. Notwithstanding the above, buildings that meet any of the following are considered as equivalent to having an Energy Star label in the most recent year, provided they achieve an ENERGY STAR® label within 18 months after occupancy by the Government:

1. All new Buildings being specifically constructed for the Government, provided they achieve an ENERGY STAR® label within 18 months after occupancy by the Government, and received the “Designed to Earn the Energy Star®” certification prior to construction;

2. All existing Buildings that have had an Energy Star® label but are unable to obtain a label in the most recent year (i.e., within 12 months prior to the due date for final proposal revisions) because of insufficient occupancy;

3. Newly built Buildings that have used Energy® Star’s Target Finder tool and either achieved a “Designed to Earn the Energy Star®” certification or received an unofficial score (in strict adherence to Target Finder’s usage instructions, including the use of required energy modeling) of 75 or higher prior to the due date for final proposal revisions and who are unable to obtain a label in the most recent year because of insufficient occupancy; or

4. An existing Building that is unable to obtain a label because of insufficient occupancy but that can produce an indication, through the use of energy modeling or past utility and occupancy data input into Energy Star’s® Portfolio Manager tool or Target Finder, that it can receive an unofficial score of 75 or higher using all other requirements of Target Finder or Portfolio Manager, except for actual data from the most recent year.

C. Subject to subparagraph D below, EISA allows a Federal agency to lease Space in a Building that does not have an ENERGY STAR® Label if:

1. No Space is offered in a Building with an ENERGY STAR® Label that meets RLP requirements, including locational needs;

2. The agency will remain in a Building it currently occupies;

3. The Lease will be in a Building of historical, architectural, or cultural significance listed or eligible to be listed on the National Register of Historic Places; or

4. The Lease is for 10,000 RSF or less.

D. If one or more of the statutory exceptions applies, and the offered Space is not in a Building that has earned the ENERGY STAR® Label within one year prior to the due date for final proposal revisions, Offerors are required to include in their lease proposal an agreement to renovate the Building for all energy efficiency and conservation improvements that it has determined would be cost effective over the Firm Term of the Lease, if any, prior to acceptance of the Space (or not later than one year after the Lease Award Date of a succeeding or superseding lease). Such improvements may consist of, but are not limited to, the following:

1. Heating, Ventilating, and Air Conditioning (HVAC) upgrades, including boilers, chillers, and Building Automation System (BAS)/Monitoring/Control System (EMCS).

2. Lighting Improvements.

3. Building Envelope Modifications.

E. The term "cost effective" means an improvement that will result in substantial operational cost savings to the landlord by reducing electricity or fossil fuel consumption, water, or other utility costs. The term "operational cost savings" means a reduction in operational costs to the landlord through the application of Building improvements that achieve cost savings over the Firm Term of the Lease sufficient to pay the incremental additional costs of making the Building improvements.

F. Instructions for obtaining an ENERGY STAR® Label are provided at HTTP://WWW.ENERGYSTAR.GOV/BUILDINGS/FACILITY-OWNERS-AND-MANAGERS/EXISTING-BUILDINGS/EARN-RECOGNITION/ (use "Portfolio Manager" to apply). The ENERGY STAR® Building Upgrade Manual (HTTP://WWW.ENERGYSTAR.GOV/BUILDINGS/FACILITY-OWNERS-AND-MANAGERS/EXISTING-BUILDINGS/SAVE-ENERGY/) and Building Upgrade Value Calculator (HTTP://WWW.ENERGYSTAR.GOV/BUILDINGS/TOOLS-AND-RESOURCES/BUILDING-UPGRADE-VALUE-CALCULATOR) are tools which can be useful in considering energy efficiency and conservation improvements to Buildings.

G. If one or more of the statutory exceptions applies, and the offered Space is not in a Building that has earned the ENERGY STAR® Label within one year prior to the due date for final proposal revisions, the successful Offeror will be excused from performing any agreed-to energy efficiency and conservation renovations, and benchmarking with public disclosure (as provided in (I) below, if it obtains the ENERGY STAR® Label prior to the Government's acceptance of the Space (or not later than one year after the Lease Award Date for succeeding and superseding leases).

H. If no improvements are proposed, the Offeror must demonstrate to the Government using the ENERGY STAR® Online Tools why no energy efficiency and conservation improvements are cost effective. If such explanation is unreasonable, the offer may be rejected.

I. As described in Section 3 of the Lease, successful Offerors meeting one of the statutory exceptions above must agree to benchmark and publicly disclose the Building's current ENERGY STAR® score, using EPA's Portfolio Manager online software application. See the Lease for additional details.

J. All new Buildings being specifically constructed for the Government must achieve the ENERGY STAR® Label within 18 months after occupancy by the Government.

2.09 ENVIRONMENTAL CONSIDERATIONS (SEP 2013)

A. The Government requests space with no known hazardous conditions or recognized environmental conditions that would pose a health and safety risk or environmental liability to the Government.

B. Upon request by the Government, Offeror must provide all known previous use of the Building.

C. Offeror must indicate in its written offer any known hazardous conditions or environmental releases with/from the offered Space, Building or Property.

2.10 DUE DILIGENCE AND NATIONAL ENVIRONMENTAL POLICY ACT REQUIREMENTS - RLP (OCT 2023)

A. Environmental Due Diligence.

1. At the direction of the LCO, the Offeror must provide, at the Offeror's sole cost and expense, a current Phase I Environmental Site Assessment (ESA), using the American Society for Testing and Materials (ASTM) Standard E1527-21 and timeline, as such standard may be revised from time to time. In accordance with ASTM standards, the study must be performed by an environmental professional with qualifications that meet ASTM standards. This Phase I ESA must be prepared with a focus on the Government being the "user" of the Phase I, as the term "user" is defined in E1527-21. Failure to submit the required study may result in dismissal from consideration.

2. If the Phase I ESA identifies any recognized environmental conditions (RECs), the Offeror will be responsible for addressing such RECs, at its sole cost and expense, including performing any necessary Phase II ESA (using ASTM Standard E1903-11), performing any necessary cleanup actions in accordance with federal and state standards and requirements and submitting a proposed schedule for complying with these obligations. The Government will evaluate whether the nature of any of the RECs, the results of the Phase II, any completed cleanup, and the proposed schedule meet the Government's needs.

B. National Environmental Policy Act.

1. While the Offeror is responsible for performing all environmental due diligence studies of the offered Property, the Government is responsible for compliance with NEPA, whether in whole or in part, on its own or with the assistance of the Offerors. NEPA requires federal agencies to consider the effects of their actions on the quality of the human environment as part of the federal decision-making process and, to that end, the Government's obligations may, and in some cases will, be augmented by the Offerors as described in greater detail in the RLP.

2. The Government may either request information from the Offerors to help it meet its obligations under NEPA or share information provided in response to this provision with federal, state and local regulatory agencies as part of its compliance responsibilities under NEPA and other applicable federal, state and local environmental laws and regulations. Further consultation with these regulatory agencies may be necessary as part of the NEPA process.

3. The Offerors are advised that the Government may be required to release the location of each offered site and other building specific information in public hearings or in public NEPA documents. By submitting an offer in response to this RLP and without the need for any further documentation, the Offeror acknowledges and consents to such release.

4. The Government reserves the right to reject any offer where (i) the NEPA-related documentation provided by the Offeror for the offered Property is inadequate, (ii) the offer entails unacceptably adverse impacts on the human environment, (iii) the identified adverse impacts cannot be readily mitigated, or (iv) the level of NEPA analysis is more extensive than is acceptable to the Government.

5. An Offeror must allow the Government access to the offered Property to conduct studies in furtherance of NEPA compliance. This requires research and field surveys to assess the potential impacts to the natural, social and cultural environments. Any recent studies previously conducted by the Offeror may be submitted to be included in the NEPA process.

6. The Government will not proceed with Lease award until the NEPA process is complete as evidenced by the Government's issuance of a completed CATEX, EA or Environmental Impact Statement (EIS). Upon Lease award, any mitigation measures, whether optional or mandatory, identified and adopted by the Government will become Lease obligations. All costs and expenses for development of design alternatives, mitigation measures and review submittals for work to be performed under the Lease will be the sole responsibility of Lessor.

2.11 NATIONAL HISTORIC PRESERVATION ACT REQUIREMENTS - RLP (FEB 2026)

A. The Government is responsible for complying with section 106 of the National Historic Preservation Act (NHPA) of 1966, as amended, 54 U.S.C. § 306108 (Section 106). Section 106 requires federal agencies to consider the effects of their actions on historic properties prior to expending any federal funds on the undertaking. The Government is responsible for identifying whether any historic properties exist in, on, under, or near the offered Property that could be affected by the leasing action. Historic properties include both above-grade (*i.e.*, buildings and historic districts) and below-grade (*i.e.*, archeological sites) resources. The Government is responsible for assessing effects to identified historic properties and for consulting with the State Historic Preservation Officer (SHPO), the Tribal Historic Preservation Officer (THPO), if applicable, any local Historic Preservation or Landmarks Commission, and other interested parties, if applicable, in accordance with the implementing regulations set forth at 36 C.F.R. part 800 (Protection of Historic Properties).

B. An Offeror must allow the Government access to the offered Property to conduct studies in furtherance of the Section 106 compliance. This requires research and field surveys to assess the potential presence of historic properties that may be affected by construction activity, both above- and below-grade. Compliance also may require below-grade testing to determine the presence of archeological resources and possible artifact recovery, recordation and interpretation mitigation measures.

C. Demolition or destruction of a historic property by an Offeror in anticipation of an award of a Government lease may disqualify the Offeror from further consideration.

D. The Government reserves the right to reject any offer where documentation for the offered Property is inadequate or otherwise indicates preservation concerns or adverse effects to historic properties that cannot be minimized or reasonably mitigated, or where the level of NHPA analysis is more extensive than is acceptable to the Government.

E. If the Government determines that the leasing action could affect historic property, the Offeror of any Property that the Government determines could affect historic property will be required to retain, at its sole cost and expense, the services of a preservation architect who meets or exceeds the *Secretary of the Interior's Professional Qualifications Standards for Historic Architecture*, as amended and annotated and previously published in the Code of Federal Regulations, 36 C.F.R. part 61, and the *GSA's Qualification Requirements for Preservation Architects and Other Specialists*. These standards are available at: HTTPS://WWW.GSA.GOV/REAL-ESTATE/HISTORIC-PRESERVATION/HISTORIC-PRESERVATION-POLICY-TOOLS/. The preservation architect will be responsible for developing preservation design solutions and project documentation required for review by the Government, the SHPO, the THPO, if applicable, and other consulting parties in accordance with Section 106. For Tenant Improvements and other tenant-driven alterations within an existing historic building, the preservation architect must develop context-sensitive design options consistent with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*. Where new construction or exterior alterations, or both, are located within a historic district, may be visible from historic properties or may affect archeological resources, compliance may require tailoring the design of the improvements to be compatible with the surrounding area. Design review may require multiple revised submissions, depending on the complexity of the project and potential for adverse effects to historic properties, to respond to comments from the Government and the other consulting parties. Within VA, the Historic Preservation Officer is solely responsible for corresponding with the SHPO, the THPO, if applicable, and any other consulting party. All design costs and expenses relating to satisfying the requirements of this paragraph will be borne solely by the Offeror.

SECTION 3 HOW TO OFFER

3.01 INSTRUCTIONS FOR OFFEROR AND SUBMITTALS (FEB 2026)

A. Offeror shall prepare a complete offer, using the forms provided with this RLP, and submit the completed lease proposal package to the Government as indicated below. The Government will evaluate the offers received as outlined below and further described in this section.

B. Offeror shall also submit with its offer the following:

SUBMITTAL	RLP REFERENCE
Proposal to Lease Space (GSA Form 1364)	3.03 B
Lessor's Annual Cost Statement (GSA Form 1217)	3.03 A
Authorization to Represent Ownership (required if Offeror is not the owner)	3.01 C
Conditional Commitment of Funds	3.01 D
Local Zoning Compliance	3.01 E
Ownership Evidence	3.01 F
Agreement to Acquire an Interest in Property (required if Offeror does not have vested interest in Property)	3.01 G
Signing Authority Proof	3.01 H
Conflict of Interest, if required	3.01 I
SAM Registration	3.01 J
Fire Protection and Life Safety	3.01 K
Legal Property Description and Tax ID	3.01 L
Parking Plan and Narrative, if required	3.01 M
Architectural Plans for Building Modernization, if required	3.01 N
Asbestos Submittals, i.e., management plan, reinspection report, if required	2.05 D
Scaled Floorplan of Offered Space(s)	3.01 O
Test Fit Layout (if requested by VA)	2.01
Security Unit Price List	3.03 C
TI Unit Price List	3.03 D.
Pre-Award DIDs and Finish Options (Turnkey Pricing Only)	3.05
Disclosure of any Known Hazardous Conditions or Environmental Releases with/from Offered Space, Building or Property, if required	2.09
Vending Facilities Statement	3.01 P
Amenities Evidence	3.01 Q
Energy Star or Other Efficiency Improvements Supporting Documentation	3.01 R
Evidence of Seismic Compliance	2.03 and/or 2.04
Environmental Due Diligence and NEPA Documentation, if required	2.10
NHPA Documentation, if required	2.11
Hydrology Statement, if required	3.01 S
Representation Regarding Certain Telecommunications and Related Services or Equipment	3.01 T
Foreign Ownership/Financing Representation for High-Security Leased Space	3.01 U
Construction Schedule	3.01 V
Evaluation Factor Submittal Documentation	4.03 C
Small Business Subcontracting Plan, if required for Other Than Small Business above the threshold (FAR 19.109(a)(1) (GSA Class Deviation RFO-2025-19))	1.13 & SAM Registration

C. Authorization to Represent Ownership. If the offeror is not the owner of the Property, authorization from the ownership entity to submit an offer on the ownership entity's behalf.

D. Conditional Commitment of Funds. Satisfactory evidence of at least a conditional commitment of funds in an amount necessary to prepare the Space, including Shell, TI, and BSAC improvements. Such commitments shall be signed by an authorized bank officer, or other legally authorized financing official, and at a minimum shall state: amount of loan, term in years, annual percentage rate, and length of loan commitment. Alternatively, if the Offeror is self-financing, Offeror must demonstrate, to the satisfaction of the LCO, that it has adequate financial resources to self-finance the necessary improvements, e.g., income statements, cash flow statements, balance sheets, three (3) months of bank statements showing sufficient on hand stable cash reserves to fund the improvements, letter from the entity's financial officer.

E. Local Zoning Compliance. Evidence that the Property is zoned in compliance with local zoning laws, including evidence of variances, if any, approved by the proper local authority. If the current zoning is not in compliance, the Offeror must submit a plan and time schedule outlining how they will obtain all necessary zoning approvals prior to construction and how long the necessary zoning approvals will take.

F. Ownership Evidence. Evidence of ownership or control of Building or site. If the Offeror owns the Property being offered or has a long-term leasehold interest, the deed or lease must be submitted to the LCO evidencing the Offeror's stated interest in the Property and any encumbrances on the Property.

G. Agreement to Acquire an Interest in Property. If the Offeror does not yet have a vested interest in the Property, but rather has a written agreement to acquire an interest, then the Offeror shall submit a fully executed copy of the written agreement with its offer, together with a statement from the current owner that the agreement is in full force and effect and that the Offeror has performed all conditions precedent to closing, or other form of documentation satisfactory to the LCO prior to award. These submittals must remain current. The Offeror is required to submit updated documents as required.

H. Signing Authority Proof. As a condition of lease award, the Government will require one of the following forms of proof of signing authority before the Government executes the Lease:

1. Corporation. Copy of Articles of Incorporation and bylaws. In addition, a copy of the resolution, signed by the necessary directors of the corporation authorizing the corporate officer who will sign the lease to bind the corporation to the Lease.

2. Partnership. Copy of Partnership Agreement, Statement of Partnership, or Statement of Limited Partnership and evidence of authority of signatory to bind the partnership if not expressly authorized by the Partnership Agreement.

3. Limited Liability Company. Copy of the Articles of Organization and Operating Agreement. Also, evidence of the authority of the signing manager (if company is manager owned) or member (if the company is member managed) to sign, if not expressly authorized by the Articles of Organization and/or Operating Agreement.

4. Joint Venture. Copy of Joint Venture Agreement and evidence of authority of signatory to bind the Joint Venture to the Lease.

I. Conflict of Interest. If there is a potential for conflict of interest because of a single agent representing multiple owners, present evidence that the agent disclosed the multiple representation to each entity and has authorization from each ownership entity offering in response to this RLP package. Owners and agents in conflicting interest situations are advised to exercise due diligence with regard to ethics, independent pricing, and Government procurement integrity requirements. In such cases, the Government reserves the right to negotiate with the owner directly.

J. SAM Registration. The Offeror must have an active registration in the System for Award Management (SAM), via the Internet at HTTPS://WWW.SAM.GOV/SAM/ prior to the Lease Award Date. Offerors must be registered for purposes of "All Awards," including completion of all required representations and certifications within SAM. This registration service is free of charge.

K. Fire Protection and Life Safety (FPLS). The Offeror must submit the FPLS Information in subparagraph 1, unless the Building meets either exemption in subparagraphs 2 or 3 below.

1. FPLS Submittal Information.

a. Completed GSA Form 12000, Prelease Fire Protection and Life Safety Evaluation for an Office Building (Part A or Part B, as applicable).

b. A copy of the previous year's fire alarm system maintenance record showing compliance with the requirements in NFPA 72 (if a system is installed in the Building).

c. A copy of the previous year's automatic fire sprinkler system maintenance record showing compliance with the requirements in NFPA 25 (if a system is installed in the Building).

d. A valid Building Certificate of Occupancy (C of O) issued by the local jurisdiction. If the Building C of O is not available or the local jurisdiction does not issue a Building C of O, provide either:

I. A report prepared by a licensed fire protection engineer with their assessment of the Building regarding compliance with all applicable local Fire Protection and Life Safety-related codes and ordinances or,

II. For offers of new construction only, documentation indicating the Building Code (including edition) to which the Building is being constructed and a written commitment to meet all of the mandatory FPLS lease requirements in the Lease.

2. If the Space offered is 10,000 RSF or less in area and is located on the 1st floor of the Building, Offeror is not required to submit to VA the Fire Protection and Life Safety (FPLS) Submittal Information listed in 1.a through 1.d above.

3. If the Offeror provides a Building C of O obtained under any edition of the International Building Code (IBC), and the offered Space meets or will meet all the requirements of the Lease with regard to Means of Egress, Automatic Fire Sprinkler System, and Fire Alarm System prior to occupancy, then the Offeror is not required to submit to VA the FPLS Submittal Information listed in 1 above.

L. Legal Property Description and Tax ID. The legal description of the Property and tax ID number associated with the Property, copies of prior year tax notices and prior year tax bills, as well as any other information (such as a fact sheet, 5" wide x 3" high or larger color photograph, site plan, location map, and tax parcel map) in case of multiple tax parcels for an offered Building, or multiple buildings on a tax parcel, and any other information that may affect the assessed value, in order for the Government to perform a complete and adequate analysis of the offered Property. The Offeror is to provide a detailed overview and documentation of any Tax Abatements on the Property as outlined in the "Real Estate Tax Adjustment" paragraph of the Lease.

M. Parking Plan and Narrative. A plan and short narrative as necessary to explain how the Offeror will meet the parking requirements.

N. Architectural Plans for Building Modernization. The architectural plans for modernization, if the offered Building is not a modern office Building.

O. Scaled Floorplan of Offered Space(s). Computer generated plans set to 1/8" = 1'-0" (preferred meeting sub-paragraphs 1 through 5 noted below:

1. All plans submitted for consideration shall include floor plan(s) for which Space is being offered and floor plan(s) of the floor(s) of exit discharge (e.g., street level(s)). Each plan submitted shall include the locations of all exit stairs, elevators, and the Space(s) being offered to the Government. In addition, where Building exit stairs are interrupted or discontinued before the level of exit discharge, additional floor plans for the level(s) where exit stairs are interrupted or discontinued must also be provided.

2. All plans submitted for consideration shall have been generated by a Computer Aided Design (CAD) program which is compatible with the latest release of AutoCAD. The required file extension is .DWG. Plans shall include a proposed corridor pattern for typical floors and/or partial floors. The CAD file showing the offered Space should show the Poly-Line utilized to determine the square footage on a separate and unique layer. All submissions shall be accompanied with a written matrix indicating the layering standard to verify that all information is recoverable. All architectural features of the Space shall be accurately shown.

3. All architectural features of the Space shall be accurately shown. If conversion or renovation of the Building is planned, alterations to meet this RLP shall be indicated.

4. Plans shall reflect corridors in place or the proposed corridor pattern for both a typical full (single tenant) floor and/or partial (multi-tenant) floor. The corridors in place or proposed corridors shall meet local code requirements for issuance of occupancy permits.

5. VA will review all plans submitted to determine if an acceptable level of safety is provided. In addition, VA will review the common corridors in place and/or proposed corridor pattern to determine whether these achieve an acceptable level of safety as well as to verify that the corridors provide public access to all essential Building elements. The Offeror will be advised of any adjustments that are required to the corridors for determining the ABOA Space. The required corridors may or may not be defined by ceiling-high partitions. Actual corridors in the approved layout for the successful Offeror's Space may differ from the corridors used in determining the ABOA square footage for the lease award. Additional egress corridors required by the tenant agency's design intent drawings will not be deducted from the ABOA square footage that the most efficient corridor pattern would have yielded.

P. Vending Facilities Statement. A statement as to whether there are existing vending facilities in the offered Building which have exclusive rights in the Building.

Q. Amenities Evidence. Provide evidence demonstrating amenities do or will exist by the Government's required occupancy date. Such evidence shall include copies of signed leases, construction contracts, or other documentation as deemed acceptable by the LCO.

R. Energy Star or Other Efficiency Improvements Supporting Documentation. No later than the due date for final proposal revisions, the Offeror must submit to the LCO:

1. Evidence of an Energy Star® label obtained within the 12 months prior to the due date of final proposal revisions,

2. Offerors falling under a statutory exception must also indicate by the due date for final proposal revisions what cost effective energy efficiency and conservation improvements they are proposing to make.

3. If no cost-effective improvements can be made, the Offeror must demonstrate to the Government using the ENERGY STAR® Online Tools referenced in the RLP paragraph, entitled "ENERGY INDEPENDENCE AND SECURITY ACT," why no energy efficiency and conservation improvements are cost effective. This explanation will be subject to review by the LCO. If the explanation is considered unreasonable, the offer may be considered technically unacceptable.

4. If the Offeror is claiming eligibility for additional time to obtain the Energy Star® label per sub-paragraph B of the RLP paragraph entitled "Energy Independence and Security Act," then the Offeror shall provide such indication with its initial offer and also must provide by the due date for final proposal revisions evidence substantiating their claim for additional time to obtain the Energy Star® label and substantiating their capability of earning the Energy Star®.

S. Hydrology Statement. If more than 5,000 square feet of land area is to be disturbed in order to meet the Government's requirements, (as more fully described in the lease paragraph named ENERGY INDEPENDENCE AND SECURITY ACT, sub-paragraph, a statement from Offeror that the Offeror is aware of and will comply with the specific Lease requirements concerning maintenance and restoration of the real property's hydrology.

T. Representation Regarding Certain Telecommunications and Related Services or Equipment. FAR 52.240-90, Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment, as applicable.

U. Foreign Ownership/Financing Representation for High-Security Leased Space. GSAR 552.270-33, Foreign Ownership and Financing Representation for High-Security Leased Space.

V. Construction Schedule. A construction schedule giving the dates on which the various phases of permitting, design and construction (including principal categories of work) will be completed to coincide with the Government's required occupancy date and the milestones as outlined under the Lease.

3.02 RECEIPT OF LEASE PROPOSALS (FEB 2026)

A. Online method.

1. Offeror is authorized to transmit its lease proposal as an attachment to an email or via VA accessible cloud/SharePoint/server. Offeror's email shall include the name, address and telephone number of the Offeror, and identify the name and title of the individual signing on behalf of the Offeror. Offeror's signed lease proposal must be saved in a generally accessible format (such as portable document format (pdf)), which displays a visible image of all original document signatures and must be transmitted as an attachment to the email. Only emails transmitted to, and received at, the VA email addresses identified in the RLP will be accepted (or via VA accessible clould/server). Offeror submitting a lease proposal by email shall retain in its possession, and make available upon VA's request, its original signed proposal. ONLY OFFERS SUBMITTED VIA EMAIL OR VA ACCESSIBLE CLOUD/SERVER SHALL BE ACCEPTED. There is no paper-based submission process under this RLP and paper submissions will not be considered, unless otherwise authorized by the LCOt.

2. In order to be considered for award, offers conforming to the requirements of the RLP shall be received:

   No later than **1:00PM Local Time** on the following date at the following email address:

   Date: **July 8, 2026**
   Email:Kevin.Adkins@va.gov

3. VA currently anticipates award on or before 12-1-2026. Offers must remain open and pricing must remain valid, until award date.

b. Offers shall be submitted to the VA, at the above referenced emails (or to those emails via VA accessible cloud/sharepoint/server).
c. **Offers shall be properly signed, initialed, converted to a .PDF file and indexed with bookmarks, is preferred, a Table of Contents page is mandatory.**
d. The technical proposal shall not contain any pricing information.
e. Forms are applicable to offeror's proposal. Please fully read the RLP to make sure offeror is submitting all required documents.
f. To the extent items are missing and/or are not adequately addressed, the Contracting Officer may determine the proposal to be unacceptable and therefore excluded from the competition, at the sole discretion of the Contracting Officer.

1. Offers transmitted through email must be deemed late if received at the designated email address after the date and time established for receipt of offers unless it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one Working Day prior to the date specified for receipt of proposals. **Offeror must limit email attachments to less than 20 megabytes (MB), per email. Emails transmitted with attachments exceeding this 20 MB limit will not be deemed in receipt by the Contracting office. Offerors are required to send separate emails with attachments conforming to the 20 MB limit.**

2. Offers delivered through any means authorized by the RLP may be also deemed timely if there is acceptable evidence to establish that it was received at the Government installation designated for receipt of proposals and was under the Government's control prior to the time set for receipt of proposals; or if it was the only proposal received.

   VA is providing the following framework as an **example only** (noting that attachment(s) under any email would need to meet the 20 MB requirement of Section 3.02(4):

   *EXAMPLE RLP EMAIL SUBMISSION FRAMEWORK:
   **EMAIL 1: Factor 1 PDF submission;
   **EMAIL 2: Factor 2 PDF submission;
   **EMAIL 3: Factor 3 PDF submission;
   **EMAIL 4: Factor 4 PDF submission;
   **EMAIL 5: Factor 5 PDF submission;
   **EMAIL 6: Factor 6 PDF submission;
   **EMAIL 7: Technical Compliance Documentation and RLP Section 3.01 Additional submittals (including:
   (a) All required submittals under RLP Section 3.01; (b) all Offeror executed documentation under RLP Section 1.06; (c) required SDVOSB verification documentation under RLP Section

4.03, and (d) all other other required documentation).

* Offerors are **not required** to submit under the VA example framework provided. All Offerors may deviate as would allow for successful transmission of their offer to the VA,- under the terms of the RLP, however, ***factor submissions must be clearly identified under the submission (SEE RLP Section 3.02(A)(3)(b).***

B. There will be no public opening of offers, and all offers will be confidential until the Lease has been awarded. However, the Government may release proposals outside the Government such as to support contractors to assist in the evaluation of offers. Such Government contractors must be required to protect the data from unauthorized disclosure.

3.03 PRICING TERMS (FEB 2026)

Offeror must provide the following information:

A. GSA Form 1217, Lessor's Annual Cost Statement. Complete all sections of the 1217.

B. GSA Form 1364, Proposal to Lease Space. Complete all sections of the 1364, including, but not limited to:

1. A fully serviced Lease rate (gross rate). Rate per ABOA and RSF, clearly itemizing the total Building shell rental, TI rate, Building Specific Amortized Capital (BSAC) rate, operating costs, and parking (itemizing all costs of parking above base local code requirements or otherwise already included in shell rent).

2. Improvements. All improvements in the base Building, lobbies, common areas, and core areas must be provided by the Lessor, at the Lessor's expense. This Building shell rental rate must also include, but is not limited to, property financing (exclusive of TIs and BSAC), insurance, taxes, management, profit, etc., for the Building. The Building shell rental rate must also include all basic Building systems and common area buildout, including base Building lobbies, common areas, core areas, etc., exclusive of the ABOA Space offered as required in this RLP.

3. The annual cost per ABOA and rentable square foot (RSF) for the cost of services and utilities. Rate for ABOA and RSF, respectively. This equals line 27 of GSA Form 1217, Lessor's Annual Cost Statement, divided by the Building size (shown on the top of both GSA Form 1364, Proposal to Lease Space, and Form 1217) for ABOA and RSF, respectively.

4. The annual rent to amortize the Tenant Improvements. Such amortization must be expressed as a cost per ABOA and RSF per year. This must be all alterations for the Space above the Building shell and BSAC build-out. Such alterations must be described and identified in the drawings used to construct the Space. If the Offeror chooses to amortize the TI for a period exceeding the Firm Term of the Lease, the Offeror must indicate the extended time in the offer. If the Government terminates the Lease after the Firm Term or does not otherwise renew or extend the term beyond the Firm Term, the Government must not be liable for any unamortized TI costs resulting from an extended amortization period.

5. INTENTIONALLY DELETED

6. A shell rate per ABOA and RSF for that portion of the lease term extending beyond the Firm Term. The rate proposed for this portion of the term must not reflect any TIs or BSAC as they will have been fully amortized over the Firm Term.

7. Hourly overtime rate. An hourly overtime rate for overtime use of heating and cooling, and, if applicable, Adjustment for Reduced Services. NOTE: Refer to the Lease document for additional guidance.

8. Adjustment for Vacant Leased Premises. NOTE: Refer to the Lease document for additional guidance.

9. Lessors fees. Lessor's Fees to complete Tenant Improvements and Building Specific Amortized Capital (BSAC). Provide a listing of proposed (i) Lessor's Project Management fee and (ii) Lessor's A/E design costs to prepare construction documents, to complete the Tenant Improvements and BSAC, if applicable. State the basis for determining each component, (e.g., flat fee, cost per ABOA SF, etc.). State any assumptions used to compute the dollar costs for each fee component.

10. Rent concessions. Rent concessions being offered. Indicate either on the GSA Form 1364 Proposal to Lease Space or in separate correspondence.

11. INTENTIONALLY DELETED

12. Deviations. If the Offeror requests any deviations, all deviations must be documented on Form 1364 in block labeled "Additional Remarks or Conditions with Respect to this Offer." Any deviations must be requested prior to the request for final proposal revisions. If the Offeror requests any deviations, VA at its sole discretion will make the decision whether to accept the deviation.

13.

C. Federal Security Level (FSL) Exhibit. The Offeror shall consider the required shell and tenant improvement security measures recited under the FSL Exhibit and provide a cost breakdown of the security countermeasures which are outlined in the FSL Exhibit. FSL Exhibit includes various

improvements and services to be provided by the Lessor. Each item is classified as part of the shell or tenant improvements. There shall be no charge to the Government for any items that already exist in the offered Building or facility.

D. TI Unit Price List

3.04 BUDGET SCOREKEEPING; OPERATING LEASE TREATMENT (APR 2011)

The Government will award a Lease pursuant to this RLP only if the Lease will score as an operating lease under Office of Management and Budget Circular A-11, Appendix B. Only offers that are compliant with operating lease limitations will be eligible for award. Offerors are obligated to provide supporting documentation at the request of the LCO to facilitate the Government's determination in this regard.

3.05 TENANT IMPROVEMENTS INCLUDED IN OFFER (FEB 2026)

A. Tenant Improvement Turnkey Pricing. An Agency Specific Requirements (ASR) package is provided with this RLP to all Offerors upon which to base their TI pricing. (TIs are the finishes and fixtures that typically take Space from the "shell" condition to a finished, usable condition.) All TIs required by the Government for occupancy must be performed by the successful Offeror as part of the rental consideration and all improvements must meet the quality standards and requirements of this RLP and its attachments.

B. The Tenant Improvements must include all the Offeror's administrative costs, general contractor fees, subcontractor's profit and overhead costs, Offeror's Project Management fee, design costs, and other associated project fees necessary to prepare construction documents and to complete the TIs. It is the successful Offeror's responsibility to prepare all documentation (working/construction drawings, etc.) required to receive construction permits. NO COSTS ASSOCIATED WITH THE BUILDING SHELL MUST BE INCLUDED IN THE TI PRICING.

3.06 TURNKEY PRICING WITH DESIGN INTENT DRAWINGS PRIOR TO AWARD (FEB 2026)

A. Following the receipt of initial offers, Offerors must coordinate a DID workshop with their respective design and construction team and the tenant agency to develop, review, and complete final DIDs before final pricing is established and prior to award of the Lease. The Government will advise Offerors when the workshop should commence. The Offeror must base the TI portion of its overall pricing on the final approved DIDs and the specifications in this RLP and attachments. This TI price will become a fixed price which the Offeror will include in the final lease proposal as an amortized rent over the Firm Term. Offerors should not price TIs until DIDs are approved in writing by the LCO. The Government reserves the right to make no-cost tradeoffs in the TIs after award. No costs associated with the Building shell or building-specific security must be included in the TI pricing.

B. DIDs, for the purposes of the Lease, are defined as layout line drawings of the leased Space, reflecting all Lease requirements, showing partitions and doors; schematic demolition; voice, data, and electrical outlet locations; finishes; generic furniture layout, and any additional details necessary to communicate the design intent to the lessor's architect for the purpose of preparing the construction documents (CDs). A full DID set must include the following elements:

Level 1.

1. Cover Sheet;
2. Site Plan
3. Parking Plan
4. Demolition Plan (if applicable);
5. Construction (Partition) Plan:
   a. Must include:
      I. Floor Plan
      II. RSF and ABOA Square Footage Plan
6. Power/Data/Communication (Electrical) Plan (OIT room/ Cameras/Access Control/Network Switches/ Generator);
7. Furniture Plan (estimated); and
8. Finish Plan.

C. At the DID workshop, the Lessor must provide a minimum of three (3) finish options to include coordinated samples of finishes for all interior elements such as paint, wall coverings, base coving, carpet, window treatments, laminates, and flooring. All samples provided must comply with specifications set forth elsewhere in the Lease. The finish options must be approved by the Government at the DID workshop. The Lessor may not make any substitutions after the finish option is selected.

3.07 SECURITY IMPROVEMENTS INCLUDED IN OFFER (FEB 2026)

A. A. FSL Tenant Improvements Pricing. The FSL Tenant Improvement amount is to be included in the final Tenant Improvement firm fixed price offer. The FSL requirements are to be build-out as the security-related improvements in the Building in accordance with the Government-approved design intent drawings, where applicable. All security countermeasures required by the Government for occupancy shall be performed by the successful Offeror as part of the rental consideration, and all improvements shall meet the quality standards and requirements of this RLP package and its attachments.

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B. The FSL tenant improvement items shall include all the Offeror's administrative costs, general contractor fees, subcontractor's profit and overhead costs, Offeror's Project Management fee, design costs, and other associated project fees necessary to prepare construction documents and to complete the security countermeasures. It is the successful Offeror's responsibility to prepare all documentation (working/construction drawings, etc.) required to receive construction permits.

3.08 OPERATING COSTS REQUIREMENTS INCLUDED IN OFFER (FEB 2026)

The Government requires a fully serviced Lease as part of the rental consideration. The base for the operating costs adjustment will be established during negotiations based upon rentable SF. The proposed methodology for operating costs adjustment must include all items specified in the attached Lease document. The minimum requirements for normal hours, utilities, and janitorial services are specified in the attached Lease document. The offer must clearly state whether the rental is firm throughout the term of the Lease or if it is subject to annual adjustment of operating costs as indicated above. If operating costs will be subject to adjustment, those costs must be specified in the proposal.

SECTION 4 METHOD OF AWARD

4.01 NEGOTIATIONS (FEB 2026)

Negotiations may be conducted on behalf of the Government by the VA LCO or designated representative. When negotiations are conducted, VA will negotiate the rental price for the initial term, any renewal periods, and any other aspect of the offer as deemed necessary. The Offeror must not enter into negotiations concerning the Space leased or to be leased with representatives of Federal agencies other than the LCO or their designee. The LCO or their designated representative will conduct oral or written negotiations with all Offerors that are within the competitive range. The competitive range will be established by the LCO based on cost or price and other factors (if any) that are stated in this RLP and will include all of the most highly rated proposals, unless the range is further reduced for purposes of efficiency. Offerors who are not included in the competitive range will be notified in writing.

All Offerors within the competitive range will be provided a reasonable opportunity to submit revisions to their initial offer including any cost or price, technical, or other revisions that may result from the negotiations. Negotiations will be closed with submission of final proposal revisions.

Negotiations may be conducted on behalf of the Government by the VA LCO or designated representative. When negotiations are conducted, VA will negotiate the rental price for the initial term, any renewal periods, and any other aspect of the offer as deemed necessary. The Offeror must not enter into negotiations concerning the Space leased or to be leased with representatives of federal agencies other than the LCO or their designee.

4.02 HUBZONE SMALL BUSINESS CONCERN PRICE PREFERENCE WAIVER (FEB 2026)

A HUBZone small business concern (SBC) Offeror may elect to waive the price evaluation preference provided in the “Award Based On Price” paragraph or the “Other Evaluation Factors” paragraph of the RLP by so indicating on the GSA Form 1364, Proposal to Lease Space. In such a case, no price evaluation preference must apply to the evaluation of the HUBZone SBC.

4.03 AWARD BASIS (FEB 2026)

Award Based on Other Evaluation Factors

A. The Lease will be awarded to the responsible Veteran Owned (VOSB) or Service-Disabled Veteran-Owned Small Business (SDVOSB) Offeror whose offer conforms to the requirements of this RLP package and will be most advantageous to the Government, price and technical evaluation factors listed below considered. The best value tradeoff process permits tradeoffs among price and technical factors, allowing the Government to make an award to other than the lowest priced Offeror or other than the highest technically rated Offeror.

B. Prior to factor evaluation, any timely submitted offer will be evaluated on a **Go/No-Go** basis by the Source Selection Authority (SSA) to determine the Technical Compliance of the Offer. Under the Technical Compliance review, the Government will determine the Technical Compliance of each offer by evaluating the consistency of each offeror’s promises with the terms and conditions of the RLP, on a Go/No-Go basis. **Failing to submit a proposal meeting the minimum factors outlined below will result in removal from further consideration under this RLP.** Additionally, an offer may be considered acceptable when it manifests the offeror’s assent, without exception or imposition of condition, to the terms and conditions of this RLP and its attachments and documents incorporated by reference. An offer which takes exception to any of the terms and conditions of this RLP, imposes additional conditions, or omits material information required by this RLP may be considered unacceptable. Specifically the SSA will apply the following Go/No-Go technical compliance determination:

Minimum Factors for Technical Compliance

1 No Federal Name/Acronym in Entity Name (1.01(E)))
2 Meets Building Requirements, ABOA, Parking and Term(s) (1.02 (A), (B) , (F))
3 Proposed Space is within Delineated Area (1.03)
4 Site must be able to support municipal water and sewer utility services (1.04 (1))
5 Offered Space is on a Single Contiguous Floor (1.04 (2))
6 Site and Parking is not Bifurcated (1.04 (3))
7 Space Configuration not Excluded (1.04 (4))
8 Property Outside FEMA 1-percent Year Flood Plain (1.04 (5))
9 Property Zoned for VA’s Intended Use (1.04 F.) (1.04 (6) & 3.06 (C))
10 Property not close to Incompatible Uses (1.04 (7))
11 No residential space within the Building (1.04 (8))
12 Property is close to Favorable Amenities (1.04 (9))
13 Property is close to Emergency Services (1.04 (10))
14 Property is in close proximity to public transportation (1.04 (11))
15 Property is easily accessible via Roadways (1.04 (12))
16 Structured Parking under the space is prohibited (1.04 (15))
17 Space meets requirements for fire safety, accessibility, seismic, and sustainability standards (1.04 (16))
18 A fully Serviced Lease was Proposed (1.04 (17))
19 Property is Compatible with VA intended use (1.04 (18))
20 Receipt of the Proposal was Timely (3.02 (2))
21 Owner of Property or has Owners Permission (3.01 (C))

22 Evidence of at least Conditional Funding (3.01 (D))
23 Evidence of Ownership or Control (3.06 (D))
24 Property Sales Agreement and Owner Statement (3.01. (F))
25 Proof of Signing Authority (3.01 (H))
26 Historic Preference Review (2.11 (E)) (if applicable)
27 Agent Owner Conflicts of Interest (3.01 (I))
28 Fire Protection & Life Safety Submittal Items (3.01 (K))
29 Legal Description and Property Tax Info (3.01 (L))
30 Parking Plan and Narrative (3.01 (M))
31 Plans for Modernization if Required (3.01 (N))
32 Computer Generated Plans (3.01 (O))
33 Exclusive Right Existing Vending Facilities (3.01 (P)) (if applicable)
34 Energy Star or Other Efficiency Improvements Supporting Documentation (3.01 (R))
35 FAR 52.240-90, Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (3.01 (T))
36 Construction Schedule (3.01 (V))
37 Space free of environmental issues or hazards (1.04 (19))
38 Column size shall not exceed two (2) feet square and space between columns and/or walls shall not be less than twenty (20') feet (1.04 (21))
39 Offeror must demonstrate that:
(1) they are certified and listed in the SBA certification database at the time of submission of offers and at time of award; and
(2) Offerors affirmatively represent their SDVOSB/VOSB and small business status based on the size standard corresponding to the NAICS code assigned to the solicitation/contract. (4.04)

The Government reserves the right to evaluate proposals and award a lease without discussions with offerors (except clarifications as described in FAR 15.306). Therefore, the offeror's initial proposal shall contain the offeror's best terms from a price and technical standpoint. The Government reserves the right to conduct discussions if the LCO later determines them to be necessary. If the LCO determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the LCO may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. **FINAL PROPOSAL REVISIONS WILL NOT BE ELIGIABLE FOR SUBSTITUTION OF THE REAL PROPERTY PARCEL OFFERED UNDER ANY INITIAL PROPOSALS WHICH MADE THE COMPETITIVE RANGE AND WERE ENGAGED IN DISCUSSIONS BY THE VA.**

C. The combination of factors below are significantly more importance than price. As proposals become more equal in price, their technical merit becomes more important. Likewise, as technical factors become more equalized, price becomes the most important component

D. The following evaluation factor(s) will be considered in the descending order of importance; with the exception of price; which will be evaluated in accordance with 4.03(D):

Factor 1 -Building, Architectural and Design Concept
Factor 2 - Site Development
Factor 3 - Project Management, Operation, and Maintenance Plan
Factor 4 – Past Performance
Factor 5 - Price
** If an offer contains terms taking exception to or modifying any Lease provision, the Government will not be under any obligation to award a Lease in response to that offer. ***

Factor 1 Building, Architectural and Design Concept
This factor will evaluate the proposed architectural and design concept. Consideration will be given to:
1. Each Offeror's demonstrated design adherence to the requirements as specifically cited in 36C25025R0078 Exhibit B- Agency Specific Requirements.
2. Offeror's adherence to space layout and flexibility requested under the RLP and Exhibits.
3. The interior functional and special relationships demonstrated in the VA's requirements, as being met by each offer
4. The offered Design Concept's adherence to the shape and dimensions that will accommodate the space layout specified under 36C25025R0078 Exhibit E- "Conceptual Drawing."
5. Building efficiency, functionality, energy conservation, and the way natural daylight is accessed within the building design (e.g., number of windows and skylights as well as their location).
6. Column placement, shape of footprint, and circulation systems
7. Consideration for a clear and direct entry sequence for patients and visitors, which shall account for local wind patterns in demonstrating the cardinal direction of the proposed main entrance; and
8. The professional and aesthetic appearance of each Offeror's Design Concept.
9. Design Concepts that demonstrate quality of exterior materials to support life cycle costs. EIFs, exposed wood, vinyl, shingle roofs, etc. are examples of materials that would not be acceptable.

The Contracting Officer will reject buildings/offers that are unsuitable in configuration for the VA space, as demonstrated under Exhibit E- "Conceptual Drawing."

SUBMISSION INSTRUCTIONS:

Factor 1 – Building, Architectural and Design Concept
Offeror shall submit a proposed Architectural and Design Concept layout package. This package shall demonstrate:
1. How the Offeror intends to design and construct the building to the VA's RLP and Exhibits.
2. Demonstrates Offeror's space layout; interior function; special adjacencies; building codes, adherence to the shape and dimensions of the RLP and its exhibits to such a degree that sufficient information is provided which will allow the government to easily identify the square footage of each room.
3. Demonstrates building efficiency, functionality, energy conservation, and the way natural day light is accessed within the building design.
4. Demonstrates column placement, shape of footprint, and circulation paths.
5. Demonstrates consideration of main entrance cardinal direction placement, based on local wind patterns.
6. Design Package identifies and depicts all spaces not expressly identified in Exhibit E- "Conceptual Drawing," that would however be required by local, federal, or other requirement of this RLP and Exhibits; or functions the Offeror determines are required for building support.
7. Design package demonstrates all rooms, doors, corridors, and finishes as required by the RLP and Exhibits.
8. Design Package shall include a brief narrative that clearly explains fire protection, mechanical, electrical, security, audio visual and any special systems for the offered space per VA requirements.
9. Proposal's exterior design materials, interior finishes, and interior design concept are clearly demonstrated/defined; and
10.Plan expressly notes any deviations from the VA-supplied concept plan for organization of spaces, departments, building entrances, and major circulation routes;
11.Offerors must indicate Offered space is an existing building or a new construction, and if existing -state when the most recent renovation of the building or space occurred, the extent of the renovation to include the age of the HVAC system, the age of the roof, and current energy efficiency.

FACTOR 2:
Site Development
This factor will evaluate each Offeror's development of the site to accommodate VA's conceptual building footprint. This factor will evaluate:
1. Quality of the site based on how the Offeror's development of the site accommodates the ingresses and egresses to and from the main (public) road;
2. Site and building access for staff and emergency services;
3. Service entrances and delivery area;
4. Accessible parking lots and walkways;
5. Consideration for traffic patterns that maximize the flow of vehicles to and from the main thoroughfare;
6. How the landscaping design fits site development and the surrounding areas;
7. How the offer adheres to the requirements of the applicable local codes and ordinances (current as of the lease Award Date) adopted by the jurisdiction in which the building is located; and
8. The aesthetic/strategic appeal of the Offeror's proposed trash screening areas; storage areas; and proposed exterior lighting.

Factor 2 – SUBMISSION INSTRUCTIONS:
Site Development
Offeror shall provide a site plan including:
1. Building and parking layout offered;
2. All significant architectural screens on the site layout;
3. All ingress and egress into site; staff entrance; delivery areal service entrances; walkways; traffic patterns; proposed landscaping;
4. Clearly demonstrate property lines;
5. Disclose any covenants or easements encumbering the property;
6. Site plan shall describe/demonstrate any site and building demolition, and all site improvements including grading, exterior Equipment location, parking, vehicle and pedestrian circulation, and landscaping under the offer.
7. A map with parking layout clearly identified; and VA reserved spaces clearly marked;
8. Site elevation and grades clearly noted; and parking elevations clearly noted (flat, incline, decline)

FACTOR 3:
Project Management, Operation, and Maintenance Plan:
Factor will evaluate the proposed Project Management, Operations, and Maintenance for the site and the Offeror's likelihood to maintain and fulfill the terms of the Lease contract during post-award design, construction, and the full lease term. This Factor will evaluate each Offeror's narrative/plan outlining leadership, management, decision-making authority, communication, modifications, project schedule, and quality control. VA will evaluate and will consider most favorably Offerors who clearly demonstrate that they are able to successfully complete the construction and fulfill the obligations of the Lease and Exhibits forward VA acceptance of the space. Plans/Narratives that provide clear and detailed specifics tailored to this project, and this project's successful completion, will be more highly rated.
Factor will evaluate each Offeror's PMP for inclusion of following information:
1. Organization Chart of principals, project team, Offeror's A/E project team, construction contractor, operations/management team, and any other key personnel.
2. Workload of its principals, project team, Offeror's A/E project team, construction contractor, operations/management team, and any other key personnel at the anticipated date of lease award through construction completion;
3. Project Schedule at the anticipated date of lease award through construction completion.
4. Budget Management Plan
5. Risk Management Plan
6. Quality Assurance Plan and Controls
7.Safety Management Plan

Factor will evaluate if Offeror's OMP addresses preventive maintenance, including timeframes for preventative maintenance.

1. Interior and Exterior Maintenance of Building and Grounds-
Provide a detailed proposed maintenance schedule with timeframes for all major building systems, including all exterior janitorial and seasonal grounds keeping. Additionally, a narrative detailing a building maintenance management system used to submit, track, and confirm resolution of maintenance issues, on an as-submitted basis.

2. Routine and Emergency Calls -
Provide a detailed narrative and schedule for Routine and Emergency Maintenance Calls. Offeror shall include points of contact, lines of communication, procedures, and responses time estimates.

3. Staffing Plan and Administrative Procedures-
Provide a staffing plan, including management and administration procedures, for both on-site and off-site members of the maintenance team. Offeror should include history of performance and experience for those performing maintenance work. Provide a management/administrative procedures plan for staffing.

4. Quality Control Plan- Provide a quality control plan for the overall operations and maintenance of the facility.

VA will evaluate and will consider most favorably Offerors who clearly demonstrate that they are able to successfully complete the construction and fulfill the obligations of the Lease and Exhibits forward VA acceptance of the space. Plans/Narratives that provide clear and detailed specifics tailored to this project, and this project's successful completion, will be more highly rated.

Factor 3– SUBMISSION INSTRUCTIONS:

Factor will evaluate each offer for inclusion of following information:
1. Organization and Communication Chart: (Design and Construction Phase and Administration Phase)
a. Offeror's project team and workload:
i. Principal in Charge;
ii. Project Manager;
iii. Project team;
iv. A/E project team: (Design and Construction Phase)
v. Construction project team: (Design and Construction Phase)
vi. Propose Subcontractors (if known); and
vii. any other key personnel.

2. Quality Assurance Plan (Design and Construction Phase)
a. Project Management and Monitoring
b. Construction Budget Management Plan

3. Operations and Management Plan (Administration Phase)
a. Provide an Operations and Maintenance plan for management and administration procedures, for both on-site and off-site members of the maintenance team. Offeror should include history of performance and experience for those performing maintenance work. Provide a management/administrative procedures plan for staffing.
i. Interior and Exterior Maintenance of Building and Grounds: Provide a detailed proposed maintenance schedule with timeframes for all major systems (if identified); including all exterior janitorial and seasonal grounds keeping.
ii. Additionally, provide a narrative outlining the building management system and process the VA will utilize to submit, track, and confirm resolution of maintenance issues, on an as-submitted basis.
iii. (Administration) Routine and Emergency Calls - Provide a detailed narrative and schedule for Routine and Emergency Maintenance Calls. Offeror shall include points of contact (if known)t, lines of communication, procedures, and responses time estimates.

FACTOR 4:
Past Performance:
Past performance will be evaluated in compliance with FAR Part 15.305(a)(2) in a holistic manner, considering multiple aspects of the Offeror's previous projects.

Consideration will be given to:
a. Projects of the size and scope;
b. Timely and budget-complaint task completion;
c. Effective project and team management;
d. High-quality facility production (evidenced by awards or accolades); and
e. Upstanding business practices, such as:
    1. Subcontracting with a Veteran-owned small businesses and other small businesses;
    2. Timely payments to subcontractors; and
    3. Adherence to legal and ethical standards.

f. Recent and relevance of projects;
    1. Source of information;
    2. Context of the data; and
    3. General trends of contractor performance.

In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available, the offeror may not be evaluated favorably or unfavorably on past performance. Offerors are authorized to provide information on problems encountered on the identified contracts and the corrective action(s) taken by the Offeror. The Government shall consider this information, as well as information obtained from any other sources, when evaluating Offeror past performance.

The source selection authority shall determine the relevance of similar past performance information. Medical facility projects that are comparable in size and complexity or exceed the size and complexity of this project will be considered more comparable than those that are smaller in size and less complex than this project. In the context of the above, VA projects are more comparable than non-VA federal government projects, which are more comparable than non-federal government projects. Non-medical facility projects will be considered the least comparable.

Factor 4– SUBMISSION INSTRUCTIONS:
Past Performance
The offering entity must affirmatively state whether it has a record of relevant past performance. In accordance with FAR 15.305(2), past performance will be evidenced by information contained in Past Performance Questionnaire (Exhibit Q) and from Government systems and records. The Offeror shall have at least one (1) party, and up to a maximum of three (3) distinct parties, complete and return Exhibit Q- Past Performance Questionnaire. Projects must have been completed during the past three (3) years by the offering entity. The past performance questionnaire are to be filled out by the Offeror's reference(s) and submitted directly to the Contracting Officer on or before the due date for initial offers.. A separate questionnaire should be completed for each contract provided as evidence of past performance. Completion and submission of past performance questionnaire by the Offeror's references is the sole responsibility of the Offeror, and its references, regarding provision to the Government in accordance with this RLP. The Offeror is advised that VA will validate the information provided in all past performance questionnaires and will not accept questionnaire provided by an Offeror, as opposed to the reference. The Offeror may include letters of recommendation or commendation, awards, or certifications that indicate Offeror possesses a high-quality process for developing and providing the final project or service.

Past performance questionnaires must be submitted to the Contracting Officer via e-mail, with a subject line that reads:
"CONTRACT NUMBER", name of Offeror, Completed Past Performance Questionnaire"

The Contracting Officer need not provide information to the Offeror as to if a Past Performance Questionnaire form was or was not received. The Offeror should allow adequate time for its references to complete the Past Performance Questionnaires and for them to be sent to the appropriate recipients within the allocated timeframe

Factor 5 Price :
Price will be evaluated based on the Present Value Price Evaluation score, as recited under RLP 36C25025R0078, Section 4.04.

Factor 5 Submission Instructions

The Offeror shall:
i. Complete the GSA 1217 -The Offeror must submit a signed copy of GSA Form 1217, Lessor's Annual Cost Statement, with the offer; and
ii. Complete the GSA 1364-The Offeror must submit a signed copy of GSA Form 1364, Proposal to Lease Space, with the offer; and
iii. Complete an estimated TICS Pricing Table- The Offeror must submit a completed estimated TICS table with their original proposal submission; however, tenant improvements costs for each offer will be submitted at final proposal requests, forward pre-award DIDs workshops being completed.

D. See FAR Clause 52.219-4 Notice of Price Evaluation Preference for HUBZone Small Business Concerns, as listed under the attached GSA 3517, General Clauses.

E. If an offer contains terms modifying any Lease provision, the Government will not be under any obligation to award a Lease in response to that offer.

4.04 PRESENT VALUE PRICE EVALUATION (FEB 2026)

A. If annual CPI adjustments in operating expenses are included, the Offeror must be required to submit the offer with the total "gross" annual price per RSF and per ABOA SF and a breakout of the "base" price per RSF and ABOA SF for services and utilities (operating expenses) to be provided by the Lessor. The "gross" price must include the "base" price. The base price per ABOA SF from which adjustments are made will be the base price for the term of the Lease, including any option periods.

B. The Offeror must submit plans and any other information to demonstrate that the Rentable Space yields ABOA space within the required ABOA range. The Government will verify the amount of ABOA SF and will convert the rentable prices offered to ABOA prices, which will subsequently be used in the price evaluation.

C. Evaluation of offered prices will be based on the annual price per ABOA SF, including all required option periods. The Government will perform present value price evaluation by reducing the prices per ABOA SF to a composite annual ABOA SF price, as follows:

1. Parking and wareyard areas will be excluded from the total square footage but not from the price. For different types of space, the gross annual per ABOA SF price will be determined by dividing the total annual rental by the total ABOA square footage excluding these areas.

2. Free rent will be evaluated in the year in which it is offered. The gross annual price is adjusted to reflect free rent.

3. Prior to the discounting procedure below, the total dollar amount of the Commission Credit (if applicable) will be subtracted from the first year's gross annual rent, unless the provision of free rent causes the credit to apply against rent beyond the first year's term, in which case the Commission Credit will be allocated proportionately against the appropriate year's gross rent.

4. Also as stated in the "Broker Commission and Commission Credit" paragraph, the amount of any commission paid to VA's Broker will not be considered separately as part of this price evaluation since the value of the commission is subsumed in the gross rent rate.

5. If annual adjustments in operating expenses will not be made, the gross annual price, minus the Commission Credit (if applicable), will be discounted annually at 5 percent to yield a gross present value cost (PVC).

6. If annual adjustments in operating expenses will be made, the annual price, minus the Commission Credit (if applicable) and minus the base cost of operating expenses, will be discounted annually at 5 percent to yield net PVC. The operating expenses will be both escalated at 2.5 percent compounded annually and discounted annually at 5 percent, then added to the net PVC to yield the gross PVC.

7. To the gross PVC will be added:

   a. For lease acquisitions where the Government is considering less than fully-serviced offers, the cost of Government-provided services (e.g., utilities, janitorial) not included in the rental escalated at 2.5 percent compounded annually and discounted annually at 5 percent.

   b. The annualized (over the full term) cost of any items, which are to be reimbursed in a lump sum payment. (The cost of these items is present value; therefore, it will not be discounted.)

   c. The annual price for parking to accommodate the minimum number of spaces required for government vehicles, if not included in the shell rent and charged separately. The price will be discounted annually at 5 percent.

   d. The cost of relocation of furniture, telecommunications, replications costs, and other move-related costs, if applicable.

   e. The fees for architectural and engineering design (A/E) services and the Offeror's project management fees associated with Tenant Improvements (TI) and BSAC, if applicable. The Offeror is required as part of their offer to identify on GSA Form 1364 any and all fees to complete the TI and BSAC, broken down into two components: (1) Fees for architectural and engineering design services (A/E fees), which may be offered as a rate per ABOA SF, percentage rate, or flat fee, and (2) Lessor's overhead, administrative costs, profit, and fees (Lessor's PM fees), which may be only offered as a percentage rate. These fees will be evaluated in a multi-step process, as follows and using the example with a $150,000 TI Allowance and a $50,000 BSAC amount to illustrate scenarios.

      I. <u>A/E Fees Calculation - Percentage Rate Offered.</u> For evaluation purposes, the fee is a percentage of the TI Allowance and BSAC amount. For example, a 5% A/E fee results in an A/E fee amount of $10,000

         (i) (TI Allowance + BSAC amount) x A/E Fee percentage = A/E fee amount

         (ii) ($150,000 + $50,000) x 0.05 = $10,000

      II. <u>Lessor's PM Fees Calculation</u>. For evaluation purposes, the PM fee is a percentage of the TI Allowance and BSAC amount. For example, a 5% PM fee results in a PM fee amount of $10,000.

         (i) (TI Allowance + BSAC amount) x Lessor's PM fee percentage = PM fee amount

         (ii) ($150,000 + $50,000) x 0.05 = $10,000

      III. <u>Total Fee Percentage Calculated and Applied to Buildout Amortization.</u> For evaluation purposes, the A/E fees and Lessor's PM fees are not evaluated as lump sum amounts. The sum of the A/E and PM fees is computed as a percentage of the total combined TI Allowance and BSAC amount and added to the annual amortized rate for the separate TI and BSAC rents. Using the above examples, the annual amortized rate added to the TI Allowance and BSAC amount rents is calculated to be 10%.

         (i) A/E fees + Lessor's PM fees = Total fees

         (ii) $10,000 + $10,000 = $20,000

         (iii) Total fees / (TI Allowance + BSAC amount)

         (iv) $20,000 / ($150,000 + $50,000) = 10%

   f. The annual cost of overtime HVAC based on the offered hourly overtime rate and an estimated usage of __**0**__ hours of overtime HVAC per year for the Space. This cost will be discounted annually at 5 percent.

8. The sum of either sub-paragraphs 5 and 7 or sub-paragraphs 6 and 7, divided by the ABOA SF will be the present value cost per ABOA SF of the offer for price evaluation purposes.

4.05 AWARD (MAY 2026)

A. To document the agreement between the parties, the successful Offeror and the VA LCO will execute a Lease prepared by VA, which incorporates the agreement of the parties. The Lease must consist of the following:

1. Lease No. 36C25026L0010 and any associated Lease amendments.
2. GSA 3517B, General Clauses.
3. The pertinent provisions of the offer.
3. Floor plans of the offered Space.
4. Approved DIDs.
5. GSAR 552.270-33, Foreign Ownership and Financing Representation for High-Security Leased Space.
6. Any other document as determined by the LCO

B. The acceptance of the offer and award of the Lease by the Government occurs upon execution of the Lease by the LCO and mailing or otherwise furnishing written notification of the executed Lease to the successful Offeror.

SECTION 5 ADDITIONAL TERMS AND CONDITIONS

5.01 MODIFIED RLP PARAGRAPHS (OCT 2016)

The following paragraphs have been modified in this RLP:

1.02 1.03 1.04 1.05 1.06 1.10 1.12 3.01 3.02 3.05 3.06 3.07 4.03 4.05