DEPARTMENT OF THE WAR
LETTERKENNY ARMY DEPOT
1 OVERCASH AVENUE
CHAMBERSBURG, PA 17201-4105

AMLD-SAF 26 February 2026

MEMORANDUM FOR: LEAD Safety Office

ATTN: Kirk D Domer, Commodity Manager

SUBJECT: Safety Office Review Wood Sills

Safety Review of Sill, Wood per Material Numbers: 5035598-1, 535598-2, 5035652-1, 5035652-2. With cage code/customer 80063.

1. Stephan Wood Products is currently the only company that has a process to dry and measure the wood moisture level to the CID requirement before treatment with copper naphthenate and have procured these Wood Sills for us in the past and met all requirements. The sill wood is required to meet the part drawing mill standards, finishes, and markings (labels).

The period of performance is 1 base year of 12 months and 4 option years of 12 months each.

2. The following information is recommended to be added to the Purchase Description (PD) and Performance Work Statements (PWS).

a. The contractor is reminded that LEAD maintains a Safety Management System (SMS) and is ISO 45001 certified, AS9100 and AS9110 certified.
b. The Contractor will meet or exceed the LEAD safety and Occupational Health Program LEAD-R 385-1, LEAD Safety Bulletins, Army Safety Program, and Occupational Health Program AR-385-10, 29 CFR 1910, 29 CFR 1926, and requested Mil-Standards, Finishes, and labeling requirements
c. LEAD Safety Program and Occupational Health Program (LEAD-R 385-1) can be found at https://www.letterkenny.army.mil/Info/Visitors-Information under Installation Resources. Document name is LEAD Safety and Occupational Health Program.

4. If there are changes in the PD or PWS the proponent of the contract must submit all changes to the LEAD Safety Office for review.

The Safety Office POC for this memo is Terrie L. Doom,

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Terrie L. Doom
Safety Engineer
Letterkenny Army Depot