SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30.

1. REQUISITION NUMBER	PAGE 1 OF
	44

2. CONTRACT NUMBER	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			W91QF426RA022	05 JUN 2026

7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER *(No collect calls)*	8. OFFER DUE DATE/ LOCAL TIME
	ERIC GRANDE	(520) 944-0333	08 JUL 2026 02:00 PM

9. ISSUED BY CODE W91QF4

W6QM MICC-FT LEAVENWORTH
731 MCCLELLAN AVENUE, FORT LEAVENWORTH KS 66027-0000
FORT LEAVENWORTH, KS 66027-0000
UNITED STATES
ERIC GRANDE, EMAIL: ERIC.P.GRANDE.CIV@ARMY.MIL TELEPHONE: (520) 944-0333

10. THIS ACQUISITION IS ☐ UNRESTRICTED OR ☒ SET ASIDE: 100 % FOR:

- ☐ SMALL BUSINESS
- ☐ HUBZONE SMALL BUSINESS
- ■ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
- ☐ WOMEN-OWNED SMALL BUSINESS (WOSB)
- ☐ ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
- ☐ 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 561790

SIZE STANDARD: USD 9,000,000.00

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
☒ SEE SCHEDULE

12. DISCOUNT TERMS

13a. ☐ THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☐ REQUEST FOR QUOTE (RFQ) ☐ INVITATION FOR BID (IFB) ☒ REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE

W6B7 USAG FT LEAVENWORTH
DPW 820 MCCLELLAN AVE, FORT LEAVENWORTH KS 66027-1250
FORT LEAVENWORTH, KS 66027-1250

16. ADMINISTERED BY CODE

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NUMBER

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY CODE

☐ 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE CONTINUATION *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA
SEE CONTINUATION

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED

☐ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

☐ 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE CONTINUATION

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED

Solicitation/Contract Form Continuation

Instrument Name: Installation HVAC Ventilation and Duct Cleaning BPA

Product Service Code : Z1NZ

The issuance of individual calls against this Blanket Purchase Agreement (BPA) will be made under the authority of FAR Overhaul Subpart 12.201-1(3), Blanket Purchase Agreement.

1. General Categories of commodities under this agreement:

2. Ordering Period: 01 August 2026 - 31 July 2031

3. Vendor Point of Contact: TBD

4. NOTICE OF INDIVIDUALS AUTHORIZED TO PLACE CALLS: Calls under this Blanket Purchase Agreement (BPA) will be placed by the personnel listed at the end of this provision.

5. OBLIGATION: The government will be obligated under this BPA only to the extent of authorized purchases actually made under the BPA during the agreement period.

6. PRICING: The prices to the government shall be as low as, or lower than those charged the supplier's most favored customer for comparable quantities under similar terms and conditions in addition to any discounts for prompt payment.

7. CALL LIMITATION:

BPA MASTER ORDERING PERIOD DOLLAR LIMIT: $340,000.00

CENTRALIZED BPA CALL LIMIT (Contracting Officer): Over $25,000.00 NTE Order Limit

DECENTRALIZED BPA CALL LIMIT (GPC): Not to Exceed $25,000.00

8. INSPECTION AND ACCEPTANCE: At destination.

9. DOCUMENTATION TO BE FURNISHED BY THE VENDOR: All shipments under the agreement shall be accompanied by one (1) copy of the delivery ticket or sales slip which contains the following minimum information:

a. Name and Address of Supplier

b. Date of Call

c. Blanket Purchase Agreement Number (i.e., Assigned by MICC Fort Leavenworth AOPC)

d. BPA Call Number printed legibly on the Bill of Sale - Call number provided by the Contracting

Officer or their designated representative MICC Fort Leavenworth AOPC.

e. Itemized List of Supplies or Services Furnished - Items provided by vendor for other than the products expressly stated contained herein this BPA are subject to immediate cancellation of the Agreement.

f. Quantity, Unit Price and Extension of Each Item less applicable discounts

g. Date of Delivery

10. INVOICES: A summary invoice shall be submitted at least monthly or upon expiration of this BPA, whichever occurs first, for all deliveries made during a billing period, identify the delivery tickets covered therein, stating their total dollar value, and supported by receipt copies of the delivery tickets.

- These summary invoices shall be sent to the Contracting Officer, the Ordering Officer and the Contracting Officer Representative (if assigned).

- FOR INVOICES concerning payment in Wide Area Workflow, See Box 15.

11. DISCOUNTS: Prompt Payment Discounts will be computed from date of receipt of monthly statements.

12. SALES TAX: Pursuant to Kansas Department of Revenue procedures, no sales tax shall be charged against Federal Government purchases.

13. ORDER PLACEMENT: Ordering Officer appointment will not be designated by the Contracting Officer for services and therefore all services are limited to $2,500.00 for Government Purchase Card (Micro purchase Threshold). All services above that amount are to be issued as Call Orders by the Contracting Officer.

Centralized Calls: BPA Call issued on 1155 from a Fort Leavenworth Warranted Contracting Officer for purchases in excess of $25,000.00 not exceed overall BPA Master Dollar Limit.

Decentralized Calls: Orders may be placed by designated Ordering Officers not to exceed the single purchase limit of $25,000.00 per call. Vendor is required to validate the identity of the person placing the call to ensure direction is being provided by authorized Ordering Officers only.

(Government Purchase Card Agency Program Coordinator: TBD)

Ordering Officers to be appointed by a Warranted Contracting Officer in writing. The vendor shall not accept purchase requests via Government Purchas Card without verification of an Ordering Officer appointment letter.

*** END OF NARRATIVE ***

Continuation of Supplies or Services and Prices/Costs

Additional Information/Notes

Item	Supplies/Service	Quantity	Unit	Unit Price	Amount
0001	HVAC Ventilation and Duct Cleaning SAMPLE Task Order Bldg 465 Product Service Code: Z1NZ Pricing Arrangement: Firm Fixed Price	1	Project		

Continuation of Description

PERFORMANCE WORK STATEMENT (PWS)

Installation HVAC Ventilation and Duct Cleaning BPA

Fort Leavenworth DPW

6 MAY 2026

Part 1 General Information

1. General: This is a non-personal service(s) contract under which the personnel rendering the service(s) are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.

1.1 Description of Services/Introduction: This is a non-personal service(s) contract to provide vent and duct cleaning, maintenance, and inspection services for the Installation.

1.2 Background: The Installation has a requirement for ongoing vent and duct cleaning services to meet air quality standards, ensure the proper functioning of HVAC systems, and maintain a safe and healthy environment for all personnel.

1.3 Scope: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items necessary to perform vent and duct cleaning services as described in this PWS and associated contract documents, except for those items specified in Part 3 Government Property and Services. The Contractor shall perform to the standards and acceptable quality levels identified in this PWS. Each BPA Call will specify building location and duct work to be serviced.

1.4 Objectives: The objective of this contract is to provide comprehensive cleaning and inspection of all mechanical HVAC units and associated ductwork to ensure systems are free of contaminants and operate efficiently.

1.5 General Information:

1.5.1 Quality Control Plan (QCP): The Contractor shall develop and maintain a Quality Control Plan (QCP) to ensure all services are performed in accordance with this PWS. The QCP must include procedures to identify, prevent, and ensure the non-recurrence of defective services. The proposed QCP must be submitted to the Contracting Officer (KO), via the Contracting Officer's Representative (COR), within ten (10) days of the contract award. The Government will review the plan and provide written acceptance or comments within ten (10) days. If revisions are required, the Contractor will have five (5) days to submit a final QCP for acceptance. Any future changes to the accepted QCP must be submitted to the KO for review and acceptance at least thirty days before the proposed implementation date.

1.5.2 Quality Assurance: The Government will evaluate the Contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the acceptable quality levels.

1.5.3 Recognized Holidays: Work shall not be performed on U.S. federally recognized holidays unless otherwise directed by the Contracting Officer. When a holiday falls on a Saturday, it is observed on the preceding Friday; when it falls on a Sunday, it is observed on the following Monday.

New Year's Day (January 1st)

Martin Luther King Jr.'s Birthday (3rd Monday in January)

Presidents' Day (3rd Monday in February)

Memorial Day (last Monday in May)

Juneteenth National Independence Day (June 19th)

Independence Day (July 4th)

Labor Day (1st Monday in September)

Columbus Day (2nd Monday in October)

Veterans Day (November 11th)

Thanksgiving Day (4th Thursday in November)

Christmas Day (December 25th)

1.5.4 Hours of Operation: The contractor is responsible for conducting business between the hours of 0800 - 1600 hours, Monday through Friday, except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The Contractor must, at all times, maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS.

1.5.5 Place of Performance: The work to be performed under this contract will be performed at government facilities on the Installation.

1.6 Security Requirements: The following information is provided on security related matters.

1.6.1 Personnel Security: Contractor personnel performing work under this contract must be able to pass a background check and receive a favorable adjudication to be granted access to the

installation. The Contractor is responsible for ensuring that all employees and subcontractor personnel comply with all installation access requirements.

1.6.2 Installation Access: Access to U.S. installations, buildings, and controlled areas is restricted to authorized personnel who meet all security criteria. The Contractor is responsible for ensuring all its employees, and any subcontractor personnel, are aware of and comply with all access requirements. Failure to submit the required documentation or obtain necessary clearances will be grounds for access denial. The Government is not liable for costs or delays resulting from the Contractor's failure to comply with Installation Access Control System (IACS) processing requirements. The Contractor must return all installation passes to the issuing IACS office upon contract completion or when an employee no longer requires access.

1.6.3 Background Checks: A favorably adjudicated background investigation is required for all personnel accessing the installation. The Contractor shall replace any employee in the event of an unfavorable background check within ten (10) business days. Failure or inability of the contractor to comply with a suitable replacement in the prescribed timeframe may subject the Contractor to termination procedures as determined by the Contracting Officer.

1.6.4 Physical Security: The Contractor shall safeguard all Government equipment, information, and property provided for Contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured in accordance with the Army Physical Security Program (AR 190-13).

1.6.5 Operations Security (OPSEC) Requirements: Contractor personnel shall adhere to facility security policies and restrictions. The Contractor shall immediately report suspicious activities to security personnel. Government-issued access badges shall not be worn outside designated facilities where visible to the general public.

1.7 Key Control: The Contractor is responsible for establishing and implementing methods to ensure all government-issued keys and key cards are secured against loss, misplacement, unauthorized use, or duplication. These procedures must be documented in the Contractor's Quality Control Plan. The Contractor must immediately report any lost or duplicated keys to the Contracting Officer. Should a key be lost or duplicated, the Contractor is financially liable for the full cost of re-keying or replacing the affected locks.

1.8 Post Award Conference/Periodic Progress Meetings: The Contractor shall attend any post-award conference and periodic progress meetings as required by the Contracting Officer. At these meetings, the Contracting Officer will apprise the Contractor of how the Government views the Contractor's performance, and the Contractor shall apprise the Government of any problems being experienced.

1.9 Key Personnel: The Government has identified the Contract Manager as a key personnel position. The Contractor shall provide a Contract Manager who will be responsible for the performance of all work. The name and qualifications of this person, and an alternate, shall be

provided in writing to the Contracting Officer within five (5) days after contract award. The Contract Manager or designated alternate shall be available during normal operating hours and have full authority to act for the Contractor on all contract matters.

1.10 Identification of Contractor Employees: All Contractor personnel attending meetings, answering Government telephones, and working in other situations where their Contractor status is not obvious must identify themselves as Contractor personnel to avoid creating an impression that they are Government officials. All correspondence, reports, and email signatures shall be marked with the company name.

1.11 Required Training:

1.11.1 Anti-Terrorism (AT) Level I Training: All Contractor employees, including subcontractor employees, shall complete Anti-Terrorism Level I Training within thirty (30) days after the contract start date. The Contractor shall submit certificates of completion for each employee to the COR. Refresher training is required every twelve (12) months. This training is available at https://jkodirect.jten.mil.

1.11.2 Operations Security (OPSEC) Training: All Contractor employees, including subcontractors, shall complete Level I Operations Security training within thirty (30) days of employment under this contract. Verification of the training shall be provided to the COR. Refresher training is required every twelve (12) months. This training is available at http://www.cdse.edu/catalog/elearning/GS130.html.

1.11.3 iWATCH Training: The Contractor and all subcontractors must view available iWATCH program training, utilizing training standards provided by the requiring activity ATO. This training will inform employees about suspicious behaviors and how to report them to the COR. Training for all employees must be completed within 30 days of contract award, and for new employees within 30 days of commencing work. Verification of training completion and reporting of results must be provided to the COR within five days thereafter. https://www.mepcom.army.mil/Home/Contractors/

1.11.4 Access and General Protection Training: All contractor personnel, including those who do not require a Common Access Card (CAC), must complete access and general protection/security policy training as a condition of being granted unescorted access to the installation. This requirement is fulfilled through the mandatory completion of the Anti-Terrorism (AT) Level I Training and the iWATCH Program Training as detailed in this section. This ensures all personnel are aware of current security threats and reporting procedures.

Part 2 Definitions & Acronyms

2.1 Definitions:

Contracting Officer (KO): A person with the authority to enter into, administer, and/or terminate contracts on behalf of the Government.

Contracting Officer's Representative (COR): An individual designated in writing by the KO to perform specific technical or administrative contract-related functions.

Contractor: A supplier or vendor awarded a contract to provide specific supplies or services to the Government.

Deliverable: Anything that can be physically delivered, but may include non-manufactured items such as reports or plans.

HVAC: Heating, Ventilation, and Air Conditioning.

NADCA: National Air Duct Cleaners Association.

Quality Assurance (QA): The Government's process to determine whether a Contractor has fulfilled contract obligations pertaining to quality.

Quality Control (QC): All necessary measures taken by the Contractor to ensure the quality of an end product or service meets contract requirements.

Visibly Clean: A condition where no visible contaminants are present on a surface, as defined by NADCA standards.

2.2 Acronyms:

AQL: Acceptable Quality Level

COR: Contracting Officer's Representative

HVAC: Heating, Ventilation, and Air Conditioning

KO: Contracting Officer

NADCA: National Air Duct Cleaners Association

OPSEC: Operations Security

PWS: Performance Work Statement

QA: Quality Assurance

QASP: Quality Assurance Surveillance Plan

QC: Quality Control

QCP: Quality Control Plan

UFGS: Unified Facilities Guide Specifications

Part 3 Government Property and Services

3.1 Facilities: The Government will provide an area for the Contractor to store equipment. The Government will also provide access to toilet and washroom facilities.

3.2 Utilities: The Government will provide all utilities in the facilities (water, electricity) necessary for the Contractor to perform the tasks outlined in this PWS. The Contractor shall instruct employees in utilities conservation practices.

3.3 Materials: The Government will provide certain supplies, including filters, belts, and cleaning agents, as specified in Attachment [X].

Part 4 Contractor Furnished Items and Services

4.1 General: The Contractor shall furnish all personnel, equipment, supplies, transportation, tools, materials, supervision, and other items necessary to perform services as described in this PWS, except for those items specified in Part 3.

4.2 Equipment: The Contractor shall provide all equipment necessary to perform the work as described in this PWS, including but not limited to vacuums, HEPA filtration units, and tools for accessing and cleaning ductwork.

Part 5 Specific Tasks

5.1 HVAC System Inspection

5.1.1 Deliverable: A comprehensive written inspection report documenting the pre-service condition of all HVAC systems and components. The report shall identify any existing damage, blockages, or areas of concern and be provided to the COR prior to commencing any cleaning work.

5.1.2 Standards: The contractor shall perform a visual inspection of all accessible HVAC system components, including air handling units, ductwork, coils, and drain pans, to determine the appropriate cleaning methods. The inspection shall be conducted in accordance with NADCA ACR, "Assessment, Cleaning & Restoration of HVAC Systems," to avoid negative impacts on the indoor environment.

5.2 Vent and Ductwork Cleaning

5.2.1 Deliverable: All specified ductwork and associated HVAC components rendered "Visibly Clean." A post-service report shall be submitted to the COR detailing the areas cleaned, methods used, and verification of cleanliness.

5.2.2 Standards: All cleaning shall be performed using Source Removal mechanical cleaning methods that extract contaminants from the system and facility. All debris shall be collected and

contained using HEPA filtration equipment (99.97% efficiency for 0.3-micron particles). Cleaning methods must conform to current NADCA and UFGS 23 01 30.41 standards and shall not cause damage to ductwork or system components. The scope of cleaning includes, but is not limited to:

Air Handling Units (internal surfaces, coils, fans, drain pans)

Air Distribution Devices (registers, grilles, diffusers)

Complete Duct Systems (supply, return, exhaust)

5.3 Air Filter Services

5.3.1 Deliverable: Timely replacement of air filters in designated HVAC units.

5.3.2 Standards: The contractor shall perform scheduled air filter changes as directed by the COR. The contractor shall use government-furnished filters and shall dispose of all used filters in accordance with installation policy.

5.4 Post-Cleaning Verification

5.4.1 Deliverable: A final report providing documentation and photographic evidence that all serviced systems meet the specified cleanliness standards.

5.4.2 Standards: Upon completion of cleaning, a visual inspection shall be conducted to verify that all surfaces are free of visible contaminants. The Government reserves the right to conduct further verification testing per NADCA standards (e.g., surface comparison, vacuum test). Any portion of the system that fails to meet the cleanliness criteria shall be re-cleaned and re-inspected by the Contractor at no additional cost to the Government until the standard is met.

Part 6 Applicable Publications

National Air Duct Cleaners Association (NADCA): "Assessment, Cleaning & Restoration of HVAC Systems (ACR)"

Unified Facilities Guide Specifications (UFGS) 23 01 30.41: "HVAC System Cleaning"

Army Regulation (AR) 190-13: "The Army Physical Security Program"

Occupational Safety & Health Administration (OSHA) Regulations

Part 7 Attachment and Technical Exhibit Listing

Attachment 1 - Performance Requirements Summary (PRS)

Attachment 1 - Performance Requirements Summary (PRS)

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Required Services (Tasks)	**Performance Standard**	**Acceptable Quality Level** (This is the maximum error rate. It could possibly be "Zero deviation from standard")	**Method of Surveillance**
PRS #1 HVAC System Inspection	A comprehensive written inspection report is provided to the COR prior to commencing cleaning work, documenting the pre-service condition of all HVAC systems and components and identifying any existing damage, blockages, or areas of concern. Inspection is conducted in accordance with NADCA ACR standards.	No more than one valid complaint per inspection period. Report is submitted on time and is 95% complete and accurate.	100% Inspection, COR Validation
PRS #2	All specified ductwork and components are rendered "Visibly Clean" per NADCA standards. Cleaning is performed using Source Removal	No more than one instance of incomplete cleaning per	100% Inspection, COR Validation

Vent and Ductwork Cleaning	methods with HEPA filtration. No damage is caused to ductwork or components. A post-service report is submitted to the COR.	service call, which must be re-cleaned at no cost. Report is submitted on time and is 95% accurate.	
PRS #3 Air Filter Services	Scheduled air filter changes are performed as directed by the COR, using government furnished filters, with proper disposal of used filters.	95% of scheduled filters are replaced correctly and on time.	100% Inspection, COR Validation
PRS #4 Post-Cleaning Verification	A final report with photographic evidence is provided, documenting that all serviced systems meet the "Visibly Clean" standard. Any areas failing inspection are re-cleaned at no additional cost.	All required documentation is submitted and % accurate. Any failed areas are successfully re-cleaned within 24 hours.	100% Inspection, COR Validation

The following listing provides various types of Surveillance as examples to select from and should not be included on the final document:

Random Sampling: Appropriate for frequently recurring tasks. Evaluate randomly selected samples of the lot to determine the acceptability of the entire lot

Random Inspection Guide, Method of surveillance, Lot size, Sample size, Performance requirement, Sampling procedure, Inspection procedure

100 Percent Inspection: Appropriate for tasks that occur infrequently. Inspect and evaluate performance each time task is performed

Periodic Surveillance: Evaluation of samples selected on other than 100% or statistically random basis. (i.e., monthly, quarterly, semi-annually etc.)

Validated Customer Complaint: Complaints must be validated

*** END OF NARRATIVE ***

Requirements

Installation HVAC Ventilation and Duct Cleaning BPA

Continuation of Inspection and Acceptance

Overall Contract Inspection/Acceptance Locations

0001	Inspection and Acceptance Location Both Destination Instructions: None DoDAAC: W90F2Q CountryCode: USA W6B7 USAG FT LEAVENWORTH DPW 820 MCCLELLAN AVE, FORT LEAVENWORTH KS 66027-1250 FORT LEAVENWORTH, KS 66027-1250 UNITED STATES

Continuation of Deliveries or Performance

LOCAL INSTRUCTIONS

RESTRICTED ACCESS TO MILITARY INSTALLATION - COOPERATION WITH FORCE PROTECTION MEASURES

a. The contractor agrees to abide by and cooperate with Force Protection measures that are implemented on the military installation.

b. The Contractor shall comply with, and in the instance of contractor/sub-contractor employees, shall ensure compliance with the following instructions when access to the Fort Leavenworth installation/facilities are required for contract performance. These local instructions are incorporated in this contract, in order to implement local installation antiterrorism /operations security policies and procedures, and to supplement Federal Acquisition Regulation (FAR) clause 52.204-9, which, if applicable to this contract, is located in Section I of the contract. In the event of conflict between any portion of this supplement and/or FAR 52.204-9; and any other provision within the PWS, or specifications; clause 52.204-9 (if listed) shall take precedence. In the event of conflict between this supplement and any other provision within the PWS, or specifications, this supplement shall take precedence.

(i) An un-cleared contractor is an individual who falls into one of two categories:(1) CAC eligible; and (2) Non-CAC eligible. The Common Access Card (CAC) is the DoD federal personal identity verification credential. CAC Eligibility is defined in Army Directive 2014-05, dated March 7, 2014.

(ii) Army Directive 2014-05 provides that all contractor and/or subcontractor personnel who do not possess a CAC, another Federal personal identity verification card, or other authorized DoD identification card and who require unescorted access to Army installations must have a validated need for such access and undergo a vetting process to determine their fitness for access. Accordingly, non-CAC eligible, un-cleared contractor and/or subcontractor personnel requiring access to the Fort Leavenworth installation and facilities, to perform under this contract, will submit personal identity information through the Fort Leavenworth Installation Pass implementation.

c. For access to Fort Leavenworth, please use the following link for short term and long term passes as required by the contract.

https://home.army.mil/leavenworth/about/visitor-information/gate-information

*Fort Leavenworth no longer accepts state issued driver licenses (DL) or state issued IDs that do not meet the Real ID Act of 2005 standards.

KANSAS SALES AND USE TAX - Notwithstanding any other provisions of the contract, the contract price excludes the Kansas retailer's sales tax and compensating (use) tax on all sales of tangible personal property or services purchased by the Contractor or subcontractors for the sustainment, restoration, or repairs of buildings or other projects called for by this contract. In accordance with Kan. Stats. Anno. Sec79-3606(e), the Contracting Officer will upon request from

the Contractor obtain from the State and furnish an exemption certificate for this project for the use by the Contractor and subcontractors in the purchase of materials for incorporation in the project and of services. The Contractor and the subcontractors shall furnish the number of such certificate to all suppliers from whom such purchases are made, and the suppliers shall execute invoices covering the same bearing the number of such certificate. Pursuant to a 1977 amendment to K.S. A., 1976Supp., 79-3606(e), effective 1 July 1977, the Contractor is required to retain all invoices for a period of 5 years during which time these invoices are subject to audit by the Kansas Director of Taxation. Upon completion of the project, the Contractor shall complete the Project Completion Certificate (Form STD 77, REV.6/77) in duplicate, returning one copy to the Contracting Officer, and forwarding the other to the Kansas Director of Taxation.

CONDUCT OF EMPLOYEES - The contractor is fully responsible for the performance and conduct of their employees at all times while on or off post in the performance of services when in performance under this contract. Daily courtesies, to include customary greetings or professional interactions with Government employees are expected of the Contractor and their employees. The contractor shall not allow any employee to perform work under this contract while under the influence of alcohol, drugs, or any other incapacitating agent. Military police and other law enforcement personnel on post have the right to deny entry to post or remove from post any contractor employee for misconduct, which endangers the health or safety of people or property, or for reasons of security. Health and safety compliance of contractor provided and contractor worn Personal Protective Equipment (PPE). At such time where a PPE posture mandated for installation personnel, all contract employees shall observe the same policies while prosecuting work on the installation. The Post Commander may bar any individual from entering the post under the authority of 18 U. S.C.1382. Removal from post of a contractor employee in accordance with the above shall not relieve the contractor from the requirements to meet all of the terms and conditions of the contract; nor shall such removal be grounds for the contractor to file a claim.

SCHEDULE OF VALUES (Invoicing and Payments authorized via WAWF) - Contractor Project Managers are responsible submit a "Schedule of Values (SOV)" to the Contracting Officer Representative for each individual awarded project that outlines acceptable milestones of payment for each awarded Task Order that is not otherwise going to be invoiced 100% at completion. The SOV is intended for longer term projects that are more than 30 days in duration that include long lead times for order of equipment. While the percentage of acceptable invoicing on milestones can vary, the contractor may not invoice for greater than 90% of any project until full completion.

ADVERTISING ON CONTRACTOR VEHICLES - Advertising displayed on Contractor vehicles is permitted provided that the advertising is so worded as not to imply Army or United States Government approval or sanction of the advertised service and is not embarrassing or detrimental to the Government. PACKAGING AND MARKING - All shipments of materials, equipment and/or supplies shall be addressed to the Contractor and not to the Government. The Contractor shall retain full responsibility for the delivery and acceptance of shipments to this installation or elsewhere that are required for the completion of this task order.

PROJECT LABELING FOR OFFICIAL CORRESPONDENCE - The Government singularly identifies each Call Order with a Call Order number at time of award. The Call Order number is a unique identifier to purposely and permanently represent an awarded project. The Government

issued Call Order number is to be referenced on all official communications starting upon notice of award.

*** END OF NARRATIVE ***

0001	**Quantity** 1 Project **Address and POC** Place of Performance DoDAAC: W90F2Q CountryCode: USA W6B7 USAG FT LEAVENWORTH DPW 820 MCCLELLAN AVE, FORT LEAVENWORTH KS 66027-1250 FORT LEAVENWORTH, KS 66027-1250 UNITED STATES **Period of Performance** From 01 Aug 2026 To 31 Jul 2031

Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.203-3	Gratuities.	1984-04		
52.203-6	Restrictions on Subcontractor Sales to the Government.	2020-06		
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	2017-01		
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards. (Deviation 2026-O0038)	2026-02		
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	2026-02		
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Deviation 2026-O0038)	2026-02		
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters. (Deviation 2026-O0038)	2026-02		
52.212-4	Terms and Conditions-	2026-02		

	Commercial Products and Commercial Services. (Deviation 2026-O0038)	
52.219-6	Notice of Total Small Business Set-Aside. (Deviation 2026-O0038)	2026-02
52.219-8	Utilization of Small Business Concerns. (Deviation 2026-O0038)	2026-02
52.222-35	Equal Opportunity for Veterans. (Deviation 2026-O0038)	2026-02
52.222-36	Equal Opportunity for Workers with Disabilities. (Deviation 2026-O0038)	2026-02
52.222-37	Employment Reports on Veterans. (Deviation 2026-O0038)	2026-02
52.222-41	Service Contract Labor Standards. (Deviation 2026-O0038)	2026-02
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	2026-02
52.222-54	Employment Eligibility Verification. (Deviation 2026-O0038)	2026-02
52.222-90	Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0038)	2026-04
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While	2024-05

	Driving.	
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	2018-10
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	2023-03
52.233-3	Protest after Award. (Deviation 2026-O0038)	2026-02
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-O0038)	2026-02

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	2011-09		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	2022-12		
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	2024-05		
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment	2023-01		

	or Services.	
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime.	2023-01
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	2018-12
252.232-7010	Levies on Contract Payments.	2006-12

FAR Clauses Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.219-14	Limitations on Subcontracting. (Deviation 2026-O0038)	2026-02		

Limitations on Subcontracting (Feb 2026) (Deviation 2026-O0038)

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) *Definition. Similarly situated entity*, as used in this clause, means a first-tier subcontractor, including an independent contractor, that-

(1) Has the same small business program status as that which qualified the prime contractor for the award (*e.g.*, for a small business set-aside contract, any small business concern, without regard to its socioeconomic status); and

(2) Is considered small for the size standard under the North American Industry Classification System (NAICS) code the prime contractor assigned to the subcontract.

(c) *Applicability.* This clause applies only to-

(1) Contracts that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(2) Part or parts of a multiple-award contract that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(3) Contracts that have been awarded on a sole-source basis in accordance with sections 19.105, 19.106, 19.107, and 19.108;

(4) Orders expected to exceed the simplified acquisition threshold and that are set aside for small business concerns under multiple-award contracts, as described in 8.4 and 16.5;

(5) Orders, regardless of dollar value, that are set aside in accordance with sections 19.105, 19.106, 19.107, and 19.108 under multiple-award contracts, as described in 8.4 and 16.5; and

(6) Contracts using the HUBZone price evaluation preference to award to a HUBZone small business concern unless the concern waived the evaluation preference.

(d) *Independent contractors.* An independent contractor shall be considered a subcontractor.

(e) By submission of an offer and execution of a contract, the Contractor agrees that in performance of a contract assigned a North American Industry Classification System (NAICS) code for-

(1) Services (except construction), it will not pay more than 50 percent of the amount paid by the Government for contract performance to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both services and supplies, the 50 percent limitation shall apply only to the service portion of the contract;

(2) Supplies (other than procurement from a nonmanufacturer of such supplies), it will not pay more than 50 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both supplies and services, the 50 percent limitation shall apply only to the supply portion of the contract;

(3) General construction, it will not pay more than 85 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 85 percent subcontract amount that cannot be exceeded; or

(4) Construction by special trade contractors, it will not pay more than 75 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 75 percent subcontract amount that cannot be exceeded.

(f) The Contractor shall comply with the limitations on subcontracting as follows:

(1) For contracts, in accordance with paragraphs (c)(1), (2), (3) and (6) of this clause-

XX By the end of the base term of the contract and then by the end of each subsequent option period; or

By the end of the performance period for each order issued under the contract.

(2) For orders, in accordance with paragraphs (c)(4) and (5) of this clause, by the end of the performance period for the order.

(g) A joint venture agrees that, in the performance of the contract, the applicable percentage specified in paragraph (e) of this clause will be performed by the aggregate of the joint venture participants.

(1) In a joint venture comprised of a small business protege and its mentor approved by the Small Business Administration, the small business protege shall perform at least 40 percent of the work performed by the joint venture. Work performed by the small business protege in the joint venture must be more than administrative functions.

(2) In an 8(a) joint venture, the 8(a) participant(s) shall perform at least 40 percent of the work performed by the joint venture. Work performed by the 8(a) participants in the joint venture must be more than administrative functions.

(End of clause)

DFARS Clauses Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.232-7006	Wide Area WorkFlow Payment Instructions.	2023-01		

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice 2in1

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	HQ0490
Issue By DoDAAC	W91QF4
Admin DoDAAC	W91QF4
Inspect By DoDAAC	W90F2Q
Service Approver (DoDAAC)	W90F2Q

Service Acceptor (DoDAAC)	W90F2Q

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

Garrett Knapp, garrett.d.knapp.civ@army.mil, (520) 692-6439

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Eric Grande, eric.p.grande.civ@army.mil, (520) 944-0333

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Addendum to Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	2026-02		
52.217-2	Cancellation Under Multi-year Contracts.	1997-10		
52.222-3	Convict Labor. (Deviation 2026-O0038)	2026-02		
52.223-5	Pollution Prevention and Right-to-Know Information.	2024-05		
52.223-23	Sustainable Products. (Deviation 2026-O0038)	2026-02		
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	2026-02		
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	2026-04		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date

252.201-7000	Contracting Officer's Representative.	1991-12
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel.	2023-01

List of Contract Documents, Exhibits, or Attachments

*** END OF NARRATIVE ***

The attachments listed in this Section are incorporated by reference and made part of this contract with the same force and effect as if included in full text.

The attachments listed in this Section are incorporated by reference and made part of this contract with the same force and effect as if included in full text.

*** END OF NARRATIVE ***

Identifier	Document Name	Document Description	Reference Identifier	Date	Line Item	Page Numbers	Document Type	Provided Under Separate Cover
0001	WD 2015-5105_Revision 28_20260513	Wage Determination		13 May 2026		7	Attachment	No
0002	UFGS 23 01 30.41	Unified Facilities Guide Specifications (Section 23 01 30.41)		01 May 2022		15	Attachment	No

Solicitation Provisions

FAR Provisions Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.204-7	System for Award Management-Registration. (Deviation 2026-O0038)	2026-02		
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services. (Deviation 2026-O0038)	2026-02		

DFARS Provisions Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	2022-09		
252.204-7008	Compliance with Safeguarding Covered Defense Information Controls.	2016-10		
252.204-7024	Notice on the Use of the Supplier Performance Risk System.	2023-03		
252.225-7055	Representation Regarding Business Operations with the Maduro Regime.	2022-05		

DFARS Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.204-7017	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services-Representation.	2021-05		

PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (MAY 2021)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) Definitions. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) Prohibition. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at https://www.sam.gov for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any

system, or as critical technology as part of any system, unless a waiver is granted.

(d) Representation. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it [ ] will [ ] will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) Disclosures. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

L.2 ADDENDUM TO 52.212-1

L.2.1 General Instructions

The Government intends to award two (2) Blanket Purchase Agreements (BPAs) from this solicitation. Proposals shall be prepared in accordance with the instructions provided herein. Offerors are expected to examine this entire solicitation document. Failure to do so shall be at the Offeror's own risk.

L.2.2 Proposal Submission and Organization

The proposal shall be organized into four (4) separate volumes as detailed in the table below. Proposals should be submitted in a three-ring loose-leaf binder that shall permit each volume to lie flat when open. A cover sheet shall be bound in each book, clearly marked as to volume number, title, copy number, and solicitation identification. Electronic proposals are acceptable and shall be organized into four (4) separate volumes (attachments) as detailed in the table below.

Volume	Title	Copies
VOL I	RFP Documents (SF 1449)	1
VOL II	Technical Capability	1
VOL III	Past Performance	1
VOL IV	Price Proposal	1

a. Formatting: All text shall be single-spaced and printed in black on 8 1/2" x 11" white paper. Printing shall be easily readable (Times New Roman, 12-point font is recommended). This black-and-white requirement does not apply to graphics, photos, etc. Cross-references should be utilized to preclude unnecessary duplication of data between sections. Use at least 1-inch margins on the

top and bottom and 3/4-inch side margins. All pages of each volume shall be identified with the solicitation number.

b. Page Definition: A page is defined as one side of an 8 1/2" x 11" sheet. When both sides of a sheet display printed material, it shall be counted as two pages. Fold-outs on 11"x17" sheets will be counted as two pages.

c. Page Limitations: The proposal shall not exceed the page limits identified below. If the page limits are exceeded, the pages in excess of the limit will be removed and returned, unread, to the offeror.

* Volume II - Technical Capability: 25 pages

* There are no page limitations for Volumes I, Ill, and IV, but offeror are cautioned to be concise and include only relevant information.

L.3 PROPOSAL CONTENT

L.3.1 Volume I - RFP Documents

Submit one (1) original signed copy of the completed Standard Form (SF) 1449, "Solicitation /Contract/Order for Commercial Items." The SF 1449 should be signed by an official authorized to bind the company. Include signed acknowledgments of all amendments to the solicitation.

Subfactor 1: HVAC and Ventilation Duct Cleaning Program

The Offeror shall provide a comprehensive narrative describing its HVAC Ventilation and Duct Cleaning Program. This narrative must demonstrate a thorough understanding of, and capability to comply with, the requirements outlined in Unified Facilities Guide Specifications (UFGS) 23 01 30.41, "HVAC System Cleaning." The proposal shall, at a minimum:

1. Program Compliance: Detail how the Offeror's program meets or exceeds the specifications of UFGS 23 01 30.41.

2. Qualified Personnel: Identify the key personnel responsible for executing HVAC Ventilation and Duct Cleaning procedures. For each individual, provide a summary of their specific qualifications, certifications (e.g., Supervisor, Worker), and experience in executing in HVAC Ventilation and Duct Cleaning.

3. Quality Control (QC): Describe the key Quality Control practices and procedures the Offeror will execute during HVAC Ventilation and Duct Cleaning activities to ensure safety, compliance, and effectiveness.

Subfactor 2: Sample Task Order Execution Narrative

The Government will provide a Sample Task Order description and schedule a site visit during the solicitation period. The Offeror shall provide a narrative describing the key steps and

methodologies it would employ to execute the HVAC Ventilation and Duct Cleaning required by the Sample Task Order. This narrative is not expected to be all-encompassing but should demonstrate the Offeror's technical approach, project management, and safety considerations for a representative project.

L.3.3 Volume Ill - Factor 2: Past Performance Proposal

The Offeror shall provide a maximum of three (3) past performance references for projects that are recent and relevant to the scope of this BPA.

Recent: A project that is ongoing or has been completed within the last three (3) years from the date of issuance of this solicitation.

Relevant: A project that is similar in scope, size, and complexity to the HVAC Ventilation and Duct Cleaning services described in this solicitation. The work must have been self-performed by the Offeror.

For each project submitted, provide the following information:

1. Contracting Activity/Customer Name

2. Point of Contact Name, Title, Phone Number, and Email Address

3. Contract Number

4. Total Contract Value and Final Price (if complete)

5. Period of Performance

6. Brief description of the work, detailing its relevance to this requirement (e.g., type of HVAC ventilation and duct cleaning, facility type, etc.).

The Government reserves the right to obtain past performance information from any available source and may contact customers other than those identified by the Offeror.

L.3.4 Volume IV - Factor 3: Price Proposal

The Offeror shall submit a complete price proposal for the following item:

CLIN 0001 - Sample Task Order (HVAC Ventilation and Duct Cleaning): Provide a firm-fixed-price for all labor, materials, and equipment required to complete the Sample Task Order described in the solicitation attachments. The price should be based on the Offeror's technical approach detailed in Volume II, Subfactor 2.

(End of Provision)

*** END OF NARRATIVE ***

Evaluation - Commercial Products and Commercial Services

FAR Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.212-2	Evaluation-Commercial Products and Commercial Services. (Deviation 2026-O0038)	2026-02		

Evaluation-Commercial Products and Commercial Services (Feb 2026) (Deviation 2026-O0038)

(a) Evaluation factors. The Government will award a contract resulting from this solicitation to the responsible Offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors will be used to evaluate offers:

[Insert evaluation factors in the relative order of importance. For requests for proposals, state: Evaluation factors other than price when combined are [significantly more important than price /approximately equal to price/significantly less important] than price. For invitations for bids, list only price and price-related factors.]

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(b) Options (if applicable). The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. The evaluation of options does not obligate the Government to exercise the option(s).

(c) Notice of award. A written notice of award or acceptance of an offer furnished to the successful Offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

Addendum to Evaluation - Commercial Product and Commercial Services

ADDENDUM TO 52.212-2

M.2 ADDENDUM TO 52.212-2

M.2.1 Evaluation Factors

Proposals will be evaluated against the factors outlined below. To be considered for award, a proposal must receive a rating of "Acceptable" for Factor 1 (including all subfactors) and Factor 2.

M.2.1.1 Factor 1 - Technical Capability

The Technical Capability factor is comprised of two subfactors. A proposal must receive a rating of "Acceptable" in both subfactors to receive an overall rating of "Acceptable" for Technical Capability. Failure to receive an "Acceptable" rating in any one subfactor will result in the entire proposal being rated "Unacceptable" and therefore ineligible for award.

Rating	Description
Acceptable	The proposal clearly meets the minimum requirements of the solicitation for the subfactor.
Unacceptable	The proposal fails to meet the minimum requirements of the solicitation for the subfactor.

Subfactor 1: HVAC Ventilation and Duct Cleaning Program

- Acceptable: The proposal provides a comprehensive narrative that clearly demonstrates compliance with UFGS 23 01 30.41, identifies qualified personnel with appropriate qualifications for HVAC Ventilation and Duct Cleaning, and details key Quality Control practices for compliance.

- Unacceptable: The proposal fails to address any of the required elements, or the information provided is insufficient to demonstrate compliance or capability.

Subfactor 2: Sample Task Order Execution Narrative

- Acceptable: The proposal provides a clear narrative that logically outlines the key steps and methodologies for executing the Sample Task Order, demonstrating a sound technical approach and understanding of the project requirements.

- Unacceptable: The proposal's narrative is illogical, omits critical steps, or demonstrates a lack of understanding of the Sample Task Order requirements.

M.2.1.2 Factor 2 - Past Performance

The Government will conduct a performance risk assessment based on the quality, recency, and relevancy of the Offeror's past performance. This evaluation will determine the level of confidence that the Offeror can successfully perform the requirements of this solicitation. The evaluation will be based on the Offeror's submission and may be supplemented by data independently obtained by the Government (e.g., from the Contractor Performance Assessment Reporting System (CPARS) and points of contact).

For the purpose of this evaluation, the following definitions apply:

Recency: A project that is ongoing or has been completed within the three (3) years prior to the issuance date of this solicitation.

Relevancy: A project that is similar in scope, size, and complexity to the HVAC Ventilation and Duct Cleaning services described in this solicitation. The work must have been self-performed by the Offeror.

The evaluation will result in one of the following two ratings:

Rating	Description
Acceptable	The Offeror's past performance record demonstrates reasonable expectations of successful performance. **An Offeror that does not have a record of recent and relevant past performance, or for whom information is not available, will receive a "Neutral" finding, which is considered "Acceptable" for this factor.**
Unacceptable	The Offeror's past performance record demonstrates a significant doubt that the offeror will successfully perform the required effort.

M.2.1.3 Factor 3 - Price

The Price proposal will be evaluated for completeness and reasonableness but will not be scored or rated. The Total Evaluated Price will be the firm-fixed-price submitted for **CLIN 0001 - Sample Task Order (HVAC Ventilation and Duct Cleaning).** Price reasonableness may be determined by comparing the proposed prices received in response to the solicitation or through other techniques as deemed appropriate by the Contracting Officer.

M.3 AWARD DECISION

The award will be made to the responsible Offeror(s) whose proposal is determined to be "Acceptable" for Factor 1 (Technical Capability) and Factor 2 (Past Performance) and has the lowest Total Evaluated Price (Factor 3). Tradeoffs between price and non-price factors will not be made. The Government reserves the right to make an award without discussions.

(End of provision)

*** END OF NARRATIVE ***

Addendum to Solicitation Provisions

FAR Provisions Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	2017-01		
52.240-90	Security Prohibitions and Exclusions Representations and Certifications. (Deviation 2026-O0038)	2026-02		

FAR Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.237-1	Site Visit.	1984-04		

Site Visit (Apr 1984)

A Site Visit will be conducted on **Tuesday, June 16, 2026 at 10:00AM Central Standard Time (CST)** at:

MICC - Fort Leavenworth

731 McClellan Avenue, Building 48, 1st Floor Conference Room

Fort Leavenworth, KS 66027

The Vendor shall provide the name of the company and individuals that will attend (Limit 2 per

company) to the attention of Eric Grande, Contract Specialist, via e-mail at eric.p.grande.civ@army.mil **no later than (NLT) Monday, June 15, 2026 at 2:00PM CST.** Please be sure to allow for additional time to process through the Post Visitor's Center.

Submit any questions following scheduled site visit to Eric Grande at email eric.p.grande.civ@army.mil **NLT Monday, June 23, 2026 at 2:00PM CST.**

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(End of provision)