PROPOSED SOLICITATION NUMBER: 19RB1026Q0366

PROCUREMENT TYPE: Pre-Solicitation

TITLE: Provision of food service

CLASSIFICATION CODE: S203 – Housekeeping – Food

NAICS CODE: 722310 - Food Service Contractors

IS THIS A RECOVERY AND REINVESTMENT ACT ACTION? NO

RESPONSE DATE: July 20, 2026, 5 pm local time.

PRIMARY POINT OF CONTACT:

Michael Warfield
Contracting Officer
Phone: +381-11-706-4000
Fax: +381-11-706-4006
BLG-Procurement@state.gov

SECONDARY POINT OF CONTACT:

Sonja Vukojevic
Contracting Assistant
Phone: +381-706-4166
Fax: +381-11-706-4006
BLG-Procurement@state.gov

DESCRIPTION:

Please note this solicitation is not ready to be issued as of this date. The Embassy of the United States in Serbia will launch the solicitation on the Embassy website www.SAM.gov when it is available.

The Embassy requires the services of a cook to prepare and serve three meals per day with multiple menu choices 6 days a week, Monday through Saturday for up to 10 persons. The

anticipated performance period is for a base year, with two one-year option periods, if exercised by the Government. All responsible sources may submit a quotation, which will be considered.

The Government intends to award a contract resulting from this solicitation to the lowest priced technically acceptable offeror who is a responsible contractor. The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed price type contract.

The Government is planning a pre-quotation conference and the date for this conference will be in the solicitation.

All contractors have to be registered in the SAM (System for Award Management) Database https://www.sam.gov prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

ELECTRONIC SUBMISSION/RESPONSES:

This opportunity allows for electronic responses. Please submit your offer prior to the response date and time.

PLACE OF CONTRACT PERFORMANCE:
U.S. Embassy Republic of Serbia
Bul. kneza Aleksandra Karadjordjevica 92
11040 Belgrade, Serbia

Submit offers in electronic format to this address: BLG-Contracting@state.gov

ARCHIVE POLICY: Automatic, on specified date

ARCHIVE DATE: January 16, 2027.

Allow Vendors to Add/Remove From Interest Vendors: Yes

Allow Vendors to View Interested Vendors List: No

SET ASIDE: N/A