Section L - Instructions, Conditions, and Notices to Offerors

ADDENDUM 52.212-1 – INSTRUCTIONS TO OFFERORS

The offeror agrees to hold the prices in its offer firm from offer due date until 01 October 2026.

A. To assure timely and equitable evaluation of the proposal, the offeror must follow the instructions contained herein. The proposal must be complete, self-sufficient, and respond directly to the requirements of this solicitation. The response shall consist of three (3) separate parts; **Part I** – Technical Acceptability, **Part II** – Price Proposal and **Part III** – Past Performance Information.

B. The contracting officer has determined there is a high probability of adequate price competition in this acquisition. Upon examination of the initial offers, the contracting officer will review this determination and if, in the contracting officer's opinion, adequate price competition exists no additional data will be requested and certification under RFO 15.105-4 will not be required. However, if at any time during this competition the contracting officer determines that adequate price competition no longer exists; offerors may be required to submit cost data to the extent necessary for the contracting officer to determine the reasonableness and affordability of the price.

C. Specific Instructions:

1. Requirements of the RFP (CLINs & PWS) and government standards and regulations pertaining to the PWS.

2. Evaluation Factors for Award in section, 52.212-2 EVALUATION – COMMERCIAL ITEMS of this RFP.

1. PART I – TECHNICAL ACCEPTABILITY – Will be submitted with pricing sheet.
(a) The offeror's proposal will be evaluated against the requirements of the PWS, to include, but not limited to, documentation required under paragraph 4.9.2 to determine whether the proposal is acceptable or unacceptable. Offers are required to submit a copy of their A-901 license required under New Jersey statute.

2. PART II – PRICE PROPOSAL - Submit original and one (1) copy
(a) Complete blocks 12, 17a, and 30a, b, and c of the SF1449. In doing so, the offeror accedes to the contract terms and conditions as written in the SOLICITATION, with attachments. The SOLICITATION constitutes the model contract.

(b) Insert proposed unit and extended prices in the Pricing Schedule. The extended amount must equal the whole dollar unit price multiplied by the number of units. The proposal(s) must be submitted for a 1 year base period plus four (4) Option Years. The Government will evaluate the price of any possible extension in accordance with RFO 52.217-8, Option to Extend Services by dividing the price of the final period of performance by two and adding it to the total price of the base and all options.

3. PART III – PAST PERFORMANCE INFORMATION - Only references for relevant contracts are desired. Submit one (1) copy.

(a) **Quality and Satisfaction Rating for Contracts Completed in the Past Five (5) Years**: Provide any information currently available (letters, metrics, customer surveys, independent surveys, etc.) which demonstrates customer satisfaction with overall job performance and quality for relevant past and present efforts/contracts (similar in scope and magnitude of effort and complexities this solicitation requires). In addition, explain corrective actions taken in the past, if any, for substandard performance and any current performance problems such as cost overruns, extended performance periods, numerous warranty calls, etc.

(b) **Past Performance Questionnaires (PPQ):** Offerors are encouraged to utilize the attached PPQ form. PPQs must be submitted by the counterparty to any current or previous contract. PPQs submitted by the offeror will not be considered.

(c) **Performance Surveys**: The government will evaluate the quality and extent of offeror's performance deemed relevant to the requirements of this RFP. The government will use information submitted by the offeror and any other sources of information available to the government to assess past performance. Provide a list of no more than ten (10), of the most relevant contracts performed for Federal agencies and commercial customers within the last five (5) years. Relevant contracts include **integrated solid waste management services that is similar to or greater in scope, magnitude, and complexity than the effort described in the PWS.** The evaluation of past performance information **will** take into account past performance information regarding predecessor companies, key personnel who have relevant experience, or subcontractors that will perform major or critical aspects of the requirement when such information is relevant to the instant acquisition. Furnish the following information for each contract listed:

(i) Company/Division name
(ii) Product/Service
(iii) Contracting Agency/Customer
(iv) Contract Number
(v) Contract Dollar Value
(vi) Period of Performance
(vii) Verified, up-to-date name, address, FAX & telephone number of the contracting officer
(viii) Comments regarding compliance with contract terms and conditions
(ix) Comments regarding any known performance deemed unacceptable to the customer, or not in accordance with the contract terms and conditions

If a teaming arrangement is contemplated, provide complete information as to the arrangement, including any relevant and recent past performance information on previous teaming arrangements with same partner. If this is a first time joint effort, each party to the arrangement must provide a list of no more than ten (10), of the most relevant contracts performed for Federal agencies and commercial customers within the last five (5) years.

(d) **Subcontractor Consent**: Past performance information pertaining to a subcontractor cannot be disclosed to the prime offeror without the subcontractor's consent. Provide with the proposal a letter from all subcontractors that will perform major or critical aspects of the requirement, consenting to the release of their past performance information to the prime contractor.

(e) Documents submitted in response to this solicitation must be fully responsive to and consistent with the following:

1. Requirements of the solicitation and Performance Work Statement (PWS), and government standards and regulations pertaining to the PWS.

2. Evaluation Factors for Award.

General Information

INFORMATION REGARDING SUBMISSION OF PROPOSAL: Hand carried proposals are to be brought to the 87th Contracting Squadron, 2402 Vandenberg Avenue, Joint Base McGuire-Dix-Lakehurst, NJ 08641. The sealed envelope or package used to submit your proposal must show the time and date specified for receipt, the solicitation number, and the name and address of the offeror.

Offerors are cautioned that JB MDL, NJ has visitor control procedures requiring individuals not affiliated with the installation to obtain a visitor pass prior to entrance. SOME DELAY SHOULD BE ANTICIPATED WHEN HANDCARRYING PROPOSALS. Offerors should allow sufficient time to obtain a visitor pass and arrive at 87th Contracting Squadron, 2402 Vandenberg Avenue, JB MDL, NJ 08641 PRIOR to the time specified for receipt. REAL ID is required for installation access. Late proposals will be processed in accordance with RFO 52.212-1(c) *"Late submission, modifications, revisions, and withdrawals of offers."*

FEDERAL HOLIDAYS: The following Federal Legal Holidays are observed by this base: New Year's Day 1 January
Martin Luther King's Birthday Third Monday in January
Presidents Day Third Monday in February
Memorial Day Last Monday in May
Juneteenth 19 June
Independence Day 4 July
Labor Day First Monday in September
Columbus Day Second Monday in October
Veterans Day 11 November
Thanksgiving Day Fourth Thursday in November
Christmas Day 25 December